



FOREST HILL HIGH SCHOOL
2607 Raymond Road
JROTC LET I-IV SYLLABUS
#learning2lead / FHHS's TTG



PURPOSE

The JROTC Junior Reserve Officer Training Corps program is designed to teach high school students the value of citizenship, leadership, service to the community, personal responsibility, and a sense of accomplishment, while instilling in them self-esteem, teamwork, and self-discipline.

COURSE DESCRIPTION

This course focuses on the development of better citizens by building skills in leadership, citizenship, life success, geography, and wellness, in a structured interactive environment.

COURSE MATERIALS

Leadership Education and Training Workbooks (LET Level appropriate), Army JROTC Cadet Reference Workbook, Cultural Awareness textbook, JPS JROTC SOP handbook, online assignments at <https://jacksonps.instructure.com/login/canvas>, <https://beta.jrotc.education/>, <https://classroom.google.com>, and <http://everfi.com> to name a few.

COURSE PREREQUISITIES

1. Completion of the eighth grade for LET 1 course
2. For LETs 2-4, completion of a previous LET level course

COURSE LENGTH

The course length is one years and (1) Carnegie unit will be given at the successful completion of this course.

COURSE ACADEMIC/ BEHAVIOR ABILITIES

1. Communicate using verbal, non-verbal, visual, and written techniques.
2. Take responsibility for your actions and choices
3. Treat self and others with respect
4. Apply critical thinking techniques

COURE REQUIREMENTS

Participate in class work/service learning/community service/ formal inspections/ complete homework in addition to at school physical fitness or drill and ceremony training normally held outdoors on Thursday and Friday of each week is mandatory. Properly wear the JROTC Army uniform on Tuesday or Wednesday of each week. Participation in the annual formal inspection and annual Pass & Review is a major examination grade, 45% of second semester grade. The inspectional and formal drill event is held on a specific date and no make-up is possible for this examination.

The JROTC Army Uniform will be issued to all JROTC Students. It is the student responsibility to take care of their assigned uniform. The uniform will be turned in at the end of the school year. Students must wear the JROTC Uniform as outlined in expectation 2023 - 2024 guidance and according to regulation. Failure to wear the JROTC and wearing it properly could result in the student receiving a failing grade in JROTC. This requirement is worth 35% of the total weekly (ie a classroom and test) grade.

The JROTC Instructor will address any issues concerning a JROTC Student immediately with the student's parents/guardian as an attempt to correct the situation.

Student Learning Outcomes

This course intends to teach cadets to

1. Maximize potential for success through learning and self-management
2. Develop leadership skills
3. Incorporate principles of mental and physical wellness into behaviors and decisions
4. Build affective relationships with peers, co-workers, and the community
5. Apply physical and political geography to building global awareness
6. Correlate the rights and responsibilities of citizenship to the purpose of U.S. government.
7. Relate events in the U.S. history to choices and responsibilities Americans have today.
8. Characterize the role of the military and other national service organizations in building a democracy and maintaining peace in a democratic society.
9. Meets Mississippi MDE 38.12 and JPS graduation plans



Program Motto

We are more than just a group of teenager, we are more than just a program We are a team of great RESPONSIBLE Citizens and we stick TOGETHER – 2019

GRADING SYSTEM:

JROTC uses observation, test, quizzes, portfolios and standard written rubrics to assess all students. Also oral presentation and performance-based events will be used to evaluate the student's ability to verbally communicate, give/follow guidance and display leadership characteristics with growth in these areas as the intended outcome. All excused/unexcused absence work must be *coordinated with instructor within 72 hours of returning to class* and completed *within 5 days of the cadet returning to school*. Credit for work will be IAW JPS policy JBL section VII and VIII and IGAB. It is the *responsibility of the student* to get the work and a completion date for the work to be returned. All excused test will be done prior to the school day with coordination. Additional requirements are in addendums from LET level instructor.

GRADE	NUMERICAL EQUIVALENT	EVALUATION
A	90 – 100%	Excellent
B	80 – 89%	Good
C	70 – 79%	Average
D	60 – 69%	Poor
F	59 % – Below	Failure
NM	Default IAW JPS policy	No attempt has been made to complete assignment/ Work due date is beyond graded period

COURSE SUMMARY

All students/ cadets will complete as a minimum in the JROTC program the following academic/ physical coursework in accordance with LET level:

- Financial management/ budgeting
- Ethics/ Values/ Character building
- Community Outreach
- Mentoring
- Career exploration/ Development
- Health/ Wellness/ Physical Activity
- Communication Skill development (Oral & Written)
- Heritage Celebration/ Affirmation

HONOR CORD

The JROTC Honor Code is earned through the display of hardwork, excellence, discipline and multiple years in the program. Defined criteria are listed in the FHHS Cadet Handbook.

PROMOTION CRITERIA

Cadets will be considered for promotion once every nine weeks and no less than once a semester. Promotions are based upon your academic and leadership achievement, recommendation by your chain of command, and approval by the SAI/AI. A panel containing no less than SAI/AI will discuss selection after compliance with criteria has been established. The following is the minimum requirements:

- a. A score of 85% on the respective promotion test and appropriate progress on Cadet Personnel Development Plan (CPDP).
- b. Appearance before a promotion board for the rank of Sergeant and above.
- c. Attitude, academic work, ethics, participation in program events, behavior are all essential elements in character evaluation.
- d. Evaluated by a Cadet leadership and Cadre along with a non JROTC teacher/administrator each term.

The documentation request for promotion are in Annex B, F and G of the FHHS Cadet Handbook.

CLASSROOM POLICIES:

Students are expected to follow all JPS/School policies found in the Parent/Student Handbook. Students are expected to be prepared for class each day. Being prepared for class means, bringing pens/pencils and paper and dressing appropriately for the days intended instruction. Students are expected to be attentive in class, not cause disruptions and be respectful when interacting with the instructor and fellow students. **DISRESPECT WILL NOT BE TOLORATED.** Inappropriate language (**CUSSING**) will not be tolerated, nor will hate speech, name-calling or any attempt to belittle, degrade or otherwise demean the instructor or fellow students. Such behavior will be dealt with in accordance to the JPS/School policy.

All students are expected to observe certain minimum standards of hygiene, sanitation, and personal appearance. Dress Codes will apply to all students. Students in violation of the Dress Code will be dealt with in accordance with JROTC handbook, school and district policy.

Use of along with display of personal cell phones and electronic devices will be in compliance with district policy JCBAAB. Students in violation will face immediate disciplinary action.

Students late for any class will be required to sign the tardy log regardless of justification if entering class without a valid pass. All other late students will be dealt with according to JROTC handbook, school and district policy. JROTC cadets will sign the tardy log and follow the department policy from that point onward.

All students will dress out and participate in physical fitness training unless medically restricted. Medical documentation or restrictions must be on file in JROTC department or school, district office.

CLASSROOM POLICIES:

Students will show respect to each other and instructors at all times inside the classroom or not, in the JROTC building or around the high school campus in general. All students will stand immediately upon the first daily entrance of the Sr Army Instructor, any High School Administrator, all members of the JPS Director of Army Instruction office and any JPS school district personnel.

Department/Program detention will be utilized to deter negative behavior. This will be before school starts and is the responsibility of the student to ensure compliance. Verbal and written communication with the parent will be coordinated.

PROHIBITED ITEMS

Electronic Devices Usage

Any use of electronic devices not in compliance with JPS policy JCBAAA, JCBA and Code of Conduct is not tolerated. Section III A-V outlines the educational use of devices with PRIOR approval of school administration. This guidance is:

- a. All personal devices will not be used at anytime. ANY violation will be dealt with IAW JPSD disciplinary guidance.
- b. Devices will be provided by JPS District for academic usage to accomplish any written academic standard. PRIOR notice will be given to cadets on authorization to use personal devices for EDUCATIONAL purposes ONLY.
- c. JPS login and password will be given to cadets as the ONLY means to log onto devices with the expectation of their compliance to computer security standards & guidance.
- d. Damage to the device must be reported upon immediate observation. The program is not responsible for any damage done to the devices that are in the care of the cadet/ scholars whenever in use.

Weapons

IAW Jackson Public school policy No weapons will be on Forest Hill High school property.

Selling

IAW Jackson Public school policy No selling is authorized on Forest Hill High school property without written permission from administration.

Eating in class/ building

IAW Jackson Public school policy No eating in class or the JROTC building is authorized on Forest Hill High school property.

INSTRUCTOR CONTACT INFORMATION

All instructors can be reached during office hours of 7:30 – 8:00 AM and 2:30 - 4:00 PM, Tuesday - Thursday or via email. The telephone number is 601-371-4313 and the Senior Army Instructor email is lprowell@jackson.k12.ms.us. If you desire a Parent / Teacher conference, please contact the FHHS counselors at 601-371-4313 and email the instructor. All conference will be conduct during the school hours and on school property with a representative of FHHS Administration in attendance along with counselor. Another method of contact for parents is Remind101. Please text 81010 with the message @jrotpatr or the same test number with a message of @fhhsacad for cadet.

Linda F Prowell	lprowell@jackson.k12.ms.us or lprowell@jpsms.org	LET IV
Zelon Odom	zodom@jackson.k12.ms.us or zodom@jpsms.org	LET III
Vacant		LET II
Montrell McGruder	mmcgruder@jackson.k12.ms.us or mmcgruder@jpsms.org	LET I
Vacant		LET I

Instructor/LET ____ : _____



FOREST HILL HIGH SCHOOL
2607 Raymond Road
PATRIOT BATTALION
JROTC COURSE SYLLABUS



PARENTAL/ STUDENT AGREEMENT:

I have read and discussed this **course syllabus** and **addendum (LET I-IV)** with my child (ren) _____ and we will comply with its content. I can be contacted to discuss any violation via SchoolStatus and the number below. I am aware that my child (ren) will have no less than four instructors in JROTC and that the primary instructor will depend on my child's LET level.

My son (daughter) _____ has my permission/ approval to participate in all JROTC activities of **Forest Hill High School**, JPS district, Jackson, MS. This including, but not limited to; physical training, drill and ceremony training, and if so elected by the cadet extracurricular activities which includes drill team, rifle team, robotics, archery, cadet challenge team, JLAB/STEM team or ATU teams and JROTC Enrichment Camps for the SY 2023-2024 school year. Their participation will remain effective until this agreement is revoked in writing by the undersigned, the SAI, and /or the School principal.

I agree to be financially responsible to Forest Hill JROTC department, JROTC Cadet Command, for such articles of clothing and equipment issued to the above named student in accordance with law for his/ her usage as a member of the JROTC. If these items are not returned in good condition, fair wear and tear condition, at the end of the School year or upon his/her separation from JROTC, or upon demand of School authorities, I will reimburse the program.

Parent Name X _____

Telephone Number X _____

Email X _____

Cadet Signature X _____

Parent Signature X _____

Date: X _____

Date: X _____

LET IV Addendum

GRADING SYSTEM:

1. All work (classwork/homework/reinforcement of concept work) can be turned in no later than midnight on the day due to lprowell@jpsms.org to receive full credit for work.
2. Points will be deducted from maximum grade allowed for all late work as follow:
 - a. 36 to 95 hours is minus 2.5 points
 - b. 96 hours to 5 days is minus 5 points
 - c. 6 to 10 days is minus 10 points
 - d. more than 10 days grade will start as 80%
3. A behavior/ participation/performance grade will be given under the category of conduct as this is a citizen motivational course. The display of character/ attitude becoming of a cadet IAW CC guidance & JPS code of conduct is the ultimate expectation. Anything less will receive a ‘***1/one***’ ie excessive talking, loud disturbing/ distracting behavior, walking out of class into another JROTC cadre class, negative attitude aka tantrums, not following cadet leadership directives in class to name a few. This is the final classroom management measure prior to implementation of JPS Code of Conduct measures.

ACADEMIC:

1. Homework will be assigned through canvas.com and google classroom on a bi weekly and no less than monthly basis. It is the student’s responsibility to monitor this site for updates, graded assignments and comments on assignments. The process of self-paced assignment and assessments will be utilized as a method of reinforcing CM course unit 2 chapter 3.
2. All students will maintain a portfolio (hardcopy & electronic). The electronic portfolio will be maintain at <https://cadetportfolio.com> with the hardcopy being maintained in the classroom. A completed portfolio is to be completed by February 15, 2023. Cadets will also utilize the portfolio within SMARTCADET <https://beta.jrotc.education/>.
3. All cadets will maintain an active *March2Success.com* and a *Major Clarity* account.
4. All work will include name, email address, class block and date in the top right hand corner of documents. All work will be completed in *black/blue ink and in curve after 1 September, 2023 (LET IV), after 1 October 2023 (LET III), after 1 November 2023 (LET II) and 1 January 2024 (LET I).*
5. Areas of concern written notice will be sent to the cadet parental email on record twice a year (November and April) in an attempt to eliminate pitfalls of success.
6. Immediate parental contact about missing work will be through SchoolStatus as directed by JPS and FHHS school administration guidance.
7. Uniform wear is a part of the program. Appearance is a measurable rubric daily.

ATTIRE:

Attire/ Uniform grades will be credited as test grade and daily grades monthly.

- a. Uniform is considered the Army Service Uniform (ASU)
 - i. An exception to the ASU will be given verbally no less than a week prior to the date of exception as business casual.
 - ii. Business casual is no jeans/denim, no gym shoes or baseball caps. You may wear khaki type cotton pants, collared shirt, dresses/ walking short pants that are no shorter than 1 inch above the midpoint of the knee, a belts if required by design of attire must be worn, .
- b. FHHS JROTC physical fitness uniforms.
 - i. Tan JROTC tee shirt with black gym shirt and closed toe running shoes
 - ii. Exception to the preferred uniform is FHHS attire and sweatpants
 - iii. Running shoes is mandatory for physical fitness
- c. Field trips attire
 - i. If ASU is not required than business casual (dress slack/pants, collar shirt/blouse, closed toe shoes ie NON Gym, No heels higher than 2.5 in, belt) is appropriate. JROTC tee shirt and NO hole jeans with closed toe shoes when directed is acceptable.

BEHAVIOR EXPECTATIONS:

This is a citizenship improvement program thus appropriate behavior is keep to continued character development. Cadets will display their best behavior at all-time ie no inappropriate language, violence of any type, displaying of disrespect or rudeness.

- a. Cadets will stand and assume the position of 'ATTENTION' when the Sr Army Instructor, Director of Army Instruction, Rep from Cadet Command and JPS Superintendent enter the classroom. They will stand and go to the position of 'At Ease' upon the entrance of any Army Instructor, school administration and cadet battalion leadership. Cadets will be released from this position at the directed of the person entering the room, the cadre present of the class leader.
- b. Inappropriate behavior will be corrected on the spot and documents thru the use of Demerit cards and JPS referral forms. Demerit cards will be utilized by all cadre and other classroom teacher at FHHS. Horseplay is prohibited at all times.
- c. Noncompliance to rules is not expected by cadets so non authorized electronic devices are prohibited during instructional time. Inappropriate attire for instructional time is anything that violates the JPS code of conduct or the Patriot BN handbook section on PT.
- d. Academic participation is expected at all time. Cadets are expected to actively participate and complete all assignments to the best of their ability ie electronic, brick and mortar, verbal, etc.



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PATRIOT BATTALION
JROTC HANDBOOK



PARENTAL/ STUDENT AGREEMENT:

I have read and discussed the content of the 5th Battalion electronic Handbook with _____ and we will comply with its content. I can be contacted to discuss any violation at the number below. I am aware that my child will have no less than five instructors in JROTC and that the primary instructor will depend on my child's LET level.

My son (daughter) _____ has my permission/ approval to participate in all JROTC activities of Forest Hill High School, JPS district, Jackson, MS. This including, but not limited to ACTIVITIES and EVENTS, POLICIES and PROCEDURES outline in the handbook SY 2023 - 2024.

I agree to be responsible to Forest Hill JROTC department, the board of education of JPS for such articles issued to the above named student in accordance with law for his/ her usage as a member of the JROTC. All issued items that are not returned in good condition, fair wear and tear excepted, at the end of the School year or upon his/her separation from JROTC, or upon demand of School authorities will be fined.

Parent Name X _____

Telephone Number X _____

Email X _____

Cadet Signature X _____

Parent Signature X _____

Date: X _____

Date: X _____

SAI/ AI _____