

PARENT REGISTRATION

HOW DO I SIGN UP?

- 1. Go to https://hillsdale-oh.finalforms.com
- 2. Click **NEW ACCOUNT** under the Parent Icon
- 3. Type your NAME, DATE OF BIRTH and EMAIL, then click **REGISTER**
- 4. Check your Email for a FinalForms Email and click **CONFIRM YOUR ACCOUNT** in the email text.

FINALFORMS	NOTE: You will receive an email within 2 minutes		
Hello City Burrett,			
Your FinalForms account with Demoville Local Schools (CHE) has been successfully created	prompting you to confirm and complete your		
Please using here, to confirm your account and complete your regulation as a parters.	registration. If you do not receive an email, check your		
There you. Demovile Local Schools (DHE) Administration			
	spam folder. If you still do not see the FinalForms		

email, please email support@finalforms.com

5. Create your new FinalForms password and click CONFIRM ACCOUNT

You're almost done regis as a Parent	tering
BUT THE INVENTION YOU WOULD LIKE TO USE TO SECURELY AC ACCOUNT.	011170-08
New Passacord.	
Confirm Password:	
Confirm Account	

6. You may be asked if you want to grant another. Parent/Guardian access to your registered students. Either click **SKIP THIS STEP** or type the NAME, DATE OF BIRTH and EMAIL, then click **ADD PARENT ACCOUNT**.

Add Ar	noth	er Par	ent?	in Skip th	is step
Grant acce spousit, all in the reduct	ess to en a Roweng the	en to maria;	erit account pi your stud		yaa tee
Name:					
Last :					
Date of Birth: Month		Say	4)	Tear	.*
Email Address					
Add Pare			name.		

7. Your account(s) will be created, you can then click **REGISTER STUDENT** for your first child.





REGISTERING A STUDENT

WHAT INFO WILL I NEED?

- Basic Medical History & Health Info
 Octor, Dentist & Hospital Information
- Insurance Company & Policy Number Email Address for BOTH you and your student (if required by your district)

HOW DO I REGISTER MY FIRST STUDENT?

IMPORTANT If you have followed the steps on the previous page, you may Jump to Step 3.

- 1. Go to https://hillsdale-oh.finalforms.com
- 2. Click LOGIN under the Parent Icon
- 3. Click REGISTER STUDENT My Students



4. Complete the form including the Student's Legal Name, *EMAIL ADDRESS*, Date of Birth, Gender, Graduation Year, Home Address and any other information required by your School District, then click **CREATE STUDENT**

NOTE: A student email address may or may not be required depending on your school district preferences. If so, the email address provided may be used to send reminders to your student.

5. *If your student plans to participate in a sport, activity, or club* please click the checkbox for each. Click **UPDATE** after making your selection.

NOTE: A selection can be changed any time until the registration deadline.

6. Complete each form and sign your full name (e.g. "John Smith") into the Parent Signature field at the bottom of the page. After signing, click **SUBMIT FORM** and move on to the next form.

Form Signatures	
Parent Republics	
No spalae MAT rate per sens disate bases	
Rulet Spotus	
States i dat baj ir te dap	
Balant Farm Balticher	

7. When all forms are complete, you will see a "Forms Finished" message.

IMPORTANT If required, an email will automatically be sent to the email address that you provided for your student prompting him/her to sign Student forms requiring his/her signature.

8. Click **MY STUDENTS** if you are done or **REGISTER ANOTHER STUDENT** if you need to add another.

9. At any point in the future, you may login at any time and click the UPDATE FORMS button