

SARDIS ELEMENTARY SCHOOL

Site Base Meeting

Date: 2/22/19

SIT Members Present:

Kindergarten- Nicole Skeen	Principal- Theresa Benson
1st Grade- Charlise Huntley	Assistant Principal- Kevin Beals (<i>absent</i>)
2nd Grade- Dee Cochran	Parent Representative- Connie Carroll
3rd Grade/ SIT Chair- Josephine Maness	Instructional Coach- Natalie Brucia
4th Grade- Lee Noles	Interventionist- Amy Valvo (<i>absent</i>)
5th Grade- Angela Gaio	Related Arts- Nick Wagner (<i>absent</i>)
EC/Pre-K Team- Mrs. Selzer	TA- Jennifer Myers
School Counselor: Cynthia Vanderlip	

Agenda:

Staff/ Grade Level	Agenda Items	Notes During Meeting:
Admin.	<ul style="list-style-type: none">- Teamwork- Cafeteria	<ul style="list-style-type: none">- Benson wanted to thank staff for supporting and cooperating and helping bringing Noles' and Bloom's classrooms into the building for safety reasons- great teamwork!!<ul style="list-style-type: none">- Bloom is now in rm 106 (K hall)- Noles is now in rm 306.- Benson would like to remind staff that we are role models in the cafeteria-- if we are asking students to be quiet during music, we need to model this expected behavior.

Pre-K	<p>-during car rider line, on days they are short-handed, Mrs. Meyers fills in and moves from her spot. This creates a danger as children, especially the younger grades, tend to walk to their cars instead of following down to the colored spot they are used to being directed to. Feel it would be a safer idea to eliminate one pick up spot and keep someone there directing students and keeping them from running to their cars (eliminate the purple spot?)</p> <p>-Can we make sure subs stay and can help with car line? Can we also make sure subs tell the bus duty person that they took their class out.</p>	<ul style="list-style-type: none"> - Plan is approved - Benson has requested that we start leaving in our sub plans if there is a duty. ALSO marking in our plans that subs should be walking students all the way out to the bus lot and letting the person with the clipboard know whose class they have.
K		
1st		
2nd	<p>Title 1 information: we reviewed the parent engagement policy and student compact-- this was approved for the 2017-2018 school year.</p>	<p>We will meet again at the next meeting to review these documents again for next school year (2018-2019).</p> <p>Please ask that your grade-level Title 1 representative has turned their flash drives into Dee Cochran ASAP.</p> <p>We will look into creating a Google Drive folder that would be shared with the Title 1 team to streamline this process for next school year (2018-2019).</p>
3rd	<ul style="list-style-type: none"> - Syrup is coming into rooms again during breakfast - Rooms not being cleaned 	<ul style="list-style-type: none"> - Benson will talk to the cafeteria manager about alternative menu options when syrup is served at breakfast for tardy students. - Custodial daily/ weekly/ yearly duties were reviewed. Mrs. Benson will address custodial supervisor.
4th		
5th	<p>Only ice cold water is coming out of bathroom sinks across from the music</p>	<p>Mrs. Benson is going to put in a work order to check the sink for proper water</p>

	room.	temperature (when using the hot water).
Specials:		
Assistants		3-5 teachers are SO grateful for the assistance with clerical work!!
Additional: Comments	Can't call parents from the classroom (long distance numbers make up most of our contact lists).	Mrs. Benson will check in with the county about this concern.

Next meeting: Thursday March 15th, 2018