

BOARD OF TRUSTEES
Sun River Valley School District #55F School Board Meeting
Tuesday, February 8, 2022
Simms High School – High School Business Room
7:00 P.M.
Meeting Agenda

- 1. Call Meeting to Order/Pledge of Allegiance**
- 2. Consent Agenda**
 - a. Regular Board Meeting January 11, 2022 Action
 - b. Elementary Claims Action
 - c. High School Claims Action
- 3. Correspondence**
 - a. Colton Hillyard – Resignation -Assistant Middle School Wrestling Coach Action
- 4. Discussion**
- 5. Reports**

Facilities, Transportation, Student Council, Colony, PK-5 Principal, Head Maintenance,
6-12 Principal/Athletic Director, Business Manager, Superintendent/Transportation
- 6. Public Comment**
- 7. Old Business**
- 8. New Business**
 - a. Consider Sun River School Middle School/Vaughn Wrestling/Football CO-OP 2022-2023 Action
 - b. Consider School Lunch Agreement with Vaughn School District 2022-2023 Action
 - c. Consideration to Hire Classified Personnel – Coaching 2021-2022
Lillie Jones – Head Girls High School Track Action
Hunter Decker – Assistant MS Wrestling Coach Action
 - d. Consider New Account – Fort Shaw Teachers Association Action
 - e. Void Checks #14755, 14763, 14780 and 14783 – Referee Changes Action
 - f. Consider Out of District Students Action
 - g. Consider Approval of the 2022-2023 School Calendar Action
 - h. Executive Session – Legal Action
- 9. Adjournment** Action

Citizens may comment on items appearing on the agenda when invited to participate during that agenda item by the Board Chair. Citizens may comment on items related to School District business not appearing on this agenda during the public comment portion of the meeting. Information about this agenda, including the Board packet and supplemental documents, is available at the School District office. Please contact the office if you have any questions. The Board Chair is authorized to adjust the order of non-action agenda items to accommodate scheduling needs of interested parties.

	Steinke	Rushon	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Consent Agenda—Action

Agenda Item: 2 a, b and c

Topic:

Consent Agenda Board Policy 1420

Background:

To expedite business at its meetings, the Board approves the use of a consent agenda, which includes those items considered to be routine in nature. Any item that appears on the consent agenda may be removed by a member of the Board. It is strongly suggested that any Board member who wishes to remove an item from the consent agenda give advance notice in a timely manner to the Superintendent. Remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

Discussion:

Recommendations:

DRAFT

Sun River Valley School District Board of Trustees

Regular School Board Meeting

7:00 PM

January 11, 2022

Tuesday

PRESENT:

*Ken Steinke, Board Chair
*Shantel Herman, Vice-Chair
*KC Johnson
*TJ Reifer
*Kris Rushton
*Camille Wiegand
*Dave Marzolf, Superintendent
*Luke McKinley, 6-12 Principal/AD
*Holly Kincaid, PK-5 Principal
*Belinda Klick, Clerk

VISITORS:

ABSENT:

Becky Hart, Asst. Clerk

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Ken called the meeting to order @ 7:00 p.m.

Pledge of Allegiance

CONSENT AGENDA:

Approve Minutes Regular Meeting December 14, 2021

Action Taken: TJ Reifer, motion to approve
KC Johnson 2nd
Motion passed unanimously.

Elementary Claims

Action Taken: Camille Wiegand, motion to approve
TJ Reifer 2nd
Motion passed unanimously

High School Claims

Action Taken: Kris Rushton, motion to approve
KC Johnson 2nd
Motion passed unanimously.

CORRESPONDENCE

DISCUSSION

Consider Simms Well Water Renovation: We've had issues with the chlorination system. The trees roots are wrapped around the pipe. Neil Consultants, Inc did the original project in 2002. Dave has reached out to them about the repairs.

Consider Wrestling Facility Development: Dave, while Gary is reviewing the shop Dave would like him to give us input about adding a wrestling room onto the backside of the outdoor concession/weight room. Dave will get an idea of cost and bring it to the board.

Consider Shop Building Re-Shingle: Dave has contacted Gary Levine with Spectrum Group Architects to guide us with the roof project.

PUBLIC COMMENT:

REPORTS:

DRAFT

Facilities: Dave, we've had frozen pipes at Fort Shaw, Sun River and Simms. The bus garage has its own well but Dave isn't sure where it is. The bus barn had water when the rest of the school didn't. If anyone knows where it might be let Dave know.

Student Council: Sunny Woodhouse, spoke about January being Suicide Prevention month and they're working on finding a guest speaker. The Snowball Dance made about \$500.00 and they will send some of the money to Denton. BPA will attend regionals Monday. The Senior Class met tonight to discuss how graduation will go. They're wrapping up semester tests which has been this week.

Colony: Peter, we lost our teacher but the replacement is doing a good job.

Elementary Principal: Holly, January has been a whole month of testing. We're setting goals and having positive conversations. MAP testing shows the strength and weaknesses of our students. She is working on building the Tiger Lounge so the students who finish their work early can utilize it. They will have STEM activities to participate in. The new maintenance guy Rod is a great asset to the school. He is a wonderful mentor for some of our students.

High School Principal/Athletic Director: Luke, information included in the packet. Bob talk about the wrestling room. It will be a great opportunity for our school, students and district. It will provide safety for the students. Currently they drive from Simms to Fort Shaw for practice every day. Rolling up the mats and taking them down everyday is a chore. Little Guy Wrestling started tonight and we had 35 show up. Robert would utilize the room for PE classes as well. Luke, January 28th will be senior night for the wrestlers. We will also have a presentation for Simms 4x State Champion Ryan Leonard. We're ending the semester strong. Athletics are going well. When the basketball team travels to Heart Butte masks are a must. Athletics could possibly be flagged for reclassifying to Class B because of enrollment numbers. Class B 101-300 students and we're at 112 from the fall count. Our enrollment may be up but our participation numbers are down. The day we didn't have water the staff and students stepped up and dealt with the issue. The calendar committees have been putting together calendars for the February meeting. The attendance at Parent Teacher Conference for Simms was weak. Would you like me to promote to get better numbers? KC, wasn't sure it was well advertised. Luke, will develop a plan to communicate better with families. We may need to split Fort Shaw and Simms and do them on separate days.

Business Manager: Belinda, W-2's and 1099's are completed. I was notified by Local Government Service I need a Federal Audit. The threshold for a federal audit is \$750,000.00 but I've only recorded \$703,212.76 in revenues for FY2021 leaving a difference of \$46,787.24. I've reached out to OPI's Audit Division but haven't heard back as of today. I've completed all the prep work for 1095-C forms. These provide information about health coverage offered by the district. It has to do with the Affordable Care Act. I have a MASBO board retreat in Butte January 30th through February 2nd. Reminder of the upcoming 3 Trustee openings. 2-3 year and 1-2 year.

Superintendent/Transportation: Dave, Bev passed away and it's been hard on us for drivers. It's tough to replace someone who will take any trip and then come back and do tickets and whatever else needs to be done. We're down 2 drivers. The new bus has been ordered and hopefully it gets here by next school year. Bus inspections were done today. The old bus Charlie drives is on its last years. The fuel pump went out on old White Travel. It's scheduled to get fixed next Tuesday. The Teams report is finished and we're at Full accreditation.

OLD BUSINESS:

NEW BUSINESS:

Calling for Trustee Election by Mail Ballot

Action Taken: Shantel Herman, motion to approve

TJ Reifer 2nd

Motion passed unanimously.

DRAFT

Consider to Void Checks #250950 & 250951 Printing Error

Action Taken: TJ Reifer, motion to approve

Kris Rushton 2nd

Motion passed unanimously.

Consider Using Local Beef SRVS Lunch Program

Betty went to a convention and also visited with Kathy from Choteau School. If we were to get a cow donated we only pay for the transportation and processing. Currently the prices for roast, stew and hamburger are all over the board with US Foods. The program is going to require a little bit of work but will be worth it in the end. We go through approximately 700 lbs. of protein a week. Choteau used 5 cows for the school year. The meat will be good product and no fillers. Betty has reached out to the FFA club to help promote. We can also take donations for Swine and Goat. We will run it as a business. Betty would like to get the program started and have input from the board.

Action Taken: TJ Reifer, motion to approve

Kris Rushton 2nd

Motion passed unanimously.

Consider Classified Hiring

Ron Gray, Head Maintenance Fort Shaw

Action Taken: Shantel Herman, motion to approve

KC Johnson 2nd

Motion passed unanimously.

Heather Gray, PK-12 Substitute Teaching

Action Taken: Kris Rushton, motion to approve

TJ Reifer 2nd

Motion passed unanimously.

Cascade Colony Elementary Position Consideration, Mrs. Merja

Action Taken: Shantel Herman, motion to approve

TJ Reifer 2nd

Question: Middle School 6th – 8th grade at the Colony is considered elementary.

Speaking on behalf of my coworker Wand doesn't feel she is getting paid near enough for what she does. It falls into the negotiated agreement.

Motion passed unanimously.

Executive Session – Clerk/Business Manager Evaluation/Recommendation

Went into closed session @ 7:49 p.m.

Approved Executive Minutes in closed session

Opened meeting @ 7:55 p.m.

Recommendation for Clerk/Business Manager Evaluation

Action Taken: Camille Wiegand, motion to approve Belinda's evaluation.

Shantel Herman 2nd

Motion passed unanimously.

Executive Session – Superintendent Evaluation/Recommendation

Went into closed session @ 7:57 p.m.

Approved Executive Minutes in closed session

Opened meeting @ 8:21 p.m.

Recommendation for Superintendent Evaluation

Action Taken: TJ Reifer, motion to approve Dave's evaluation.

Camille Wiegand 2nd

Motion passed unanimously.

Adjournment:

Camille Wiegand, motion to adjourn the meeting

TJ Reifer 2nd

Ken Steinke adjourned the meeting at 8:23 p.m.

DRAFT

Ken Steinke, Board Chair

Belinda Klick, Clerk

Sun River Valley School District
Board of Trustees
JANUARY 11, 2022
Regular Board Meeting
Signup Sheet / Attendance

Signature	Printed Name	Item of Concern
1. Wanda P. Merja	Wanda P. Merja	
2. Lilly Woodhouse	Lilly Woodhouse	S.C
3. Betty Mirza	Betty Mirza	
4. Tammy Gannon	Tammy Gannon	
5. Peter E. Entz	Peter Peter Entz	
6. Robt. Hagen	Robert Hagenberg	Wrestling Kron
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02/04/22
18:44:20

SUN RIVER VALLEY SCHOOL
Claim Approval List
For the Accounting Period: 2/22

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Report ID: AP100H

Elementary School

Claim Warrant	Vendor #/Name	Claim \$	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
5073	100933 3 RIVERS COMMUNICATIONS	548.00				
1	STATEMENT 02/01/22 264-5104	72.75		101 173 100-2500		531
2	STATEMENT 02/01/22 264-5104	72.75		101 538 100-2500		531
4	STATEMENT 02/01/22 264-5110	64.24		101 173 100-2500		531
5	STATEMENT 02/01/22 264-5110	64.25		101 538 100-2500		531
	Claim Total for District	273.99				
5074	103040 AMERICAN FIDELITY ADMINISTRATIVE	100.00				
1	56062 01/17/22 TIME & ELIGIBIL AMERICAN FIDELITY	25.00		101 173 100-2500		350
2	56062 01/17/22 TIME & ELIGIBIL AMERICAN FIDELITY	25.00		101 538 100-2500		350
3	56062 01/17/22 TIME & ELIGIBIL AMERICAN FIDELITY	25.00		101 657 100-2500		350
	Claim Total for District	75.00				
5075	101547 AQUA TECH LABORATORY	40.00				
1	35823 01/26/22 SIMMS TOTAL NITRITE AS N	10.00		101 538 100-2600		421
	Claim Total for District	10.00				
5076	102744 AT & T MOBILITY	278.29				
1	STATEMENT 01/02/22 899-2666	34.98		101 173 100-2500		531
2	STATEMENT 01/02/22 899-2666	34.99		101 538 100-2500		531
4	FEBRUARY 01/02/22 899-2666	34.58		101 173 100-2500		531
5	FEBRUARY 01/02/22 899-2666	34.59		101 538 100-2500		531
	Claim Total for District	139.14				
5077	101356 BRENNAN HEATING & COOLING	590.00				
1	25539 01/31/22 GYM HEATER & 3-LENNOX FURNACES	590.00		101 173 100-2600		440
	Claim Total for District	590.00				
5079	100870 CARQUEST AUTO PARTS STORES	61.49				
1	2283-58971 01/17/22 1998 FORD WINDSTAR STEERIN	15.37		101 173 100-2600		610
2	2283-58971 01/17/22 1998 FORD WINDSTAR STEERIN	15.37		101 538 100-2600		610
	Claim Total for District	30.74				
5082	40 CULLIGAN GREAT FALLS, INC	339.30				
1	STATEMENT 12/31/21 FORT SHAW	58.80		101 173 100-2600		421
2	STATEMENT 12/31/21 SIMMS	280.50		101 173 100-2600		421
	Claim Total for District	339.30				
5083	100945 CURTISS SERVICE CENTER	6,221.43				
1	STATEMENT 01/31/22 FUEL	1,555.35		110 173 100-2700		624
2	STATEMENT 01/31/22 FUEL	1,555.36		110 538 100-2700		624
	Claim Total for District	3,110.71				

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SUN RIVER VALLEY SCHOOL
Claim Approval List
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Elementary School

Claim Warrant	Vendor #/Name	Claim \$	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj	
5084	102561 DAVE MARZOLF	231.02					
1	DECEMBER 02/03/22 MILEAGE 119	11.33		101 173 100-2300		582	
2	DECEMBER 02/03/22 MILEAGE 119	11.33		101 538 100-2300		582	
3	DECEMBER 02/03/22 MILEAGE 119	10.66		101 657 100-2300		582	
5	JANUARY 02/03/22 MILEAGE 281	27.95		101 173 100-2300		582	
6	JANUARY 02/03/22 MILEAGE 281	27.94		101 538 100-2300		582	
7	JANUARY 02/03/22 MILEAGE 281	26.30		101 657 100-2300		582	
	Claim Total for District	115.51					
5085	102731 DEPARTMENT OF LABOR AND INDUSTRY	62.00					
1	29091 01/26/22 BOILER 2016BOIL000305.5371126 MAINTENANCE DUES & FEES	10.23		101 173 100-2600		810	
2	29091 01/26/22 BOILER 2016BOIL000305.5371126 MAINTENANCE DUES & FEES	10.23		101 538 100-2600		810	
4	29090 01/26/22 BOILER 2016BOIL000202.5371125 MAINTENANCE DUES & FEES	10.23		101 173 100-2600		810	
5	29090 01/26/22 BOILER 2016BOIL000202.5371125 MAINTENANCE DUES & FEES	10.23		101 538 100-2600		810	
	Claim Total for District	40.92					
5086	102789 DUSTY'S SPRINKLERS	9,947.70					
1	01/18/22 DSP-7 COMMERCIAL SERVICE PLAN	2,486.92		101 173 100-2600		350	
2	01/18/22 DSP-7 COMMERCIAL SERVICE PLAN	2,486.93		101 538 100-2600		350	
	Claim Total for District	4,973.85					
5087	181 FAIRFIELD TRUE VALUE HARDWARE	126.43					
1	147141 01/20/22 SANDPAPER, TITEBOND, BLADES, N	105.50		101 173 100-2600		610	
2	147191 01/27/22 MICROWAVE BULBS	20.93		101 173 100-2600		610	
	Claim Total for District	126.43					
5089	103301 GKA TECHNICAL SERVICES	1,368.07					
1	2022001 01/31/22 DISHWASHER SOLENOID & O-RING	242.98		112 173 910-3100		440	
2	2022001 01/31/22 DISHWASHER SOLENOID & O-RING	485.97		112 174 910-3100		440	
3	2022001 01/31/22 DISHWASHER SOLENOID & O-RING	242.98		112 538 910-3100		440	
4	2022002 01/31/22 DISHWASHER PUMP SEAL & GASKET	99.03		112 173 910-3100		440	
5	2022002 01/31/22 DISHWASHER PUMP SEAL & GASKET	198.07		112 174 910-3100		440	
6	2022002 01/31/22 DISHWASHER PUMP SEAL & GASKET	99.04		112 538 910-3100		440	
	Claim Total for District	1,368.07					
5090	65 GLACIER STATE ELECTRIC	99.14					
1	2810-10135 01/05/22 BRZ CLAMP, VISION TAP, TAP	24.78		101 538 100-2600		610	
	Claim Total for District	24.78					
5091	101583 HOME DEPOT CREDIT SERVICES	87.25					
1	01/10/22 PRONG HOOKS, HEAT THERMOSTAT,	87.25		101 173 100-2600		610	
	Claim Total for District	87.25					

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
5092	103214 HUBERT COMPANY	508.74				
1	626629 02/02/22 BRAZIER & COVER	52.93		112 173 910-3100		610
2	626629 02/02/22 BRAZIER & COVER	105.87		112 174 910-3100		610
3	626629 02/02/22 BRAZIER & COVER	52.94		112 538 910-3100		610
4	612599 01/19/22 SPOONS, TONGS, ADAPTER, COVER	74.25		112 173 910-3100		630
5	612599 01/19/22 SPOONS, TONGS, ADAPTER, COVER	148.50		112 174 910-3100		630
6	612599 01/19/22 SPOONS, TONGS, ADAPTER, COVER	74.25		112 538 910-3100		630
	Claim Total for District	508.74				
5094	101931 I-STATE TRUCK CENTER	25.85				
BUS/SUPPLIES						
1	C252140240 01/14/22 T3: SCREW, CPT ISOLATOR CA	6.46		110 173 100-2700		610
2	C252140240 01/14/22 T3: SCREW, CPT ISOLATOR CA	6.46		110 538 100-2700		610
	Claim Total for District	12.92				
5095	651 J & V RESTAURANT	175.00				
1	424092 01/21/22 SEMI ANNUAL HOOD SUPPRESSION S	30.00		101 173 100-2600		350
2	424092 01/21/22 SEMI ANNUAL HOOD SUPPRESSION S	30.00		101 538 100-2600		350
4	424092 01/21/22 AMEREX FUSE LINK	10.00		101 173 100-2600		350
5	424092 01/21/22 AMEREX FUSE LINK	10.00		101 538 100-2600		350
7	424092 01/21/22 TRUCK CHARGE	3.75		101 173 100-2600		350
8	424092 01/21/22 TRUCK CHARGE	3.75		101 538 100-2600		350
	Claim Total for District	87.50				
5097	103221 K12 MONTANA, INC.	3,600.00				
1	1344 02/01/22 MANAGED SERVICES AGREEMENT	612.00		101 173 100-2300		355
2	1344 02/01/22 MANAGED SERVICES AGREEMENT	612.00		101 538 100-2300		355
3	1344 02/01/22 MANAGED SERVICES AGREEMENT	576.00		101 657 100-2300		355
	Claim Total for District	1,800.00				
5098	307 KELLEY CONNECT	68.50				
1	963265 01/06/22 STAPLES	11.64		101 173 100-2500		610
2	963265 01/06/22 STAPLES	11.65		101 538 100-2500		610
3	963265 01/06/22 STAPLES	10.96		101 657 100-2500		610
	Claim Total for District	34.25				
5099	103053 KR CHEMICAL SUPPLY	127.80				
1	1527 01/27/22 SOLID PERFORMANCE	31.95		112 173 910-3100		610
2	1527 01/27/22 SOLID PERFORMANCE	63.90		112 174 910-3100		610
3	1527 01/27/22 SOLID PERFORMANCE	31.95		112 538 910-3100		610
	Claim Total for District	127.80				
5100	103302 LYNN WINKOWITSCH	13.47				
1	WALMART 01/17/22 DIAMONDS LPF	3.36		112 173 910-3100		610
2	WALMART 01/17/22 DIAMONDS LPF	6.74		112 174 910-3100		610

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Elementary School

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
3	WALMART 01/17/22 DIAMONDS LPF	3.37		112 538	910-3100	610
	Claim Total for District	13.47				
5101	102998 LUKE MCKINLEY	214.70				
1	JANUARY 02/02/22 MILEAGE 341.8	49.99		101 538	100-2400	582
3	01/12/22 DIVISIONAL AD MEETING 3D	3.69		101 538	100-2400	582
	Claim Total for District	53.68				
5102	86 MEADOW GOLD GREAT FALLS	1,651.93				
1	606934 11/08/21 MILK	141.80		112 173	910-3100	630
2	606934 11/08/21 MILK	283.62		112 174	910-3100	630
3	606934 11/08/21 MILK	141.81		112 538	910-3100	630
4	608435 11/22/21 MILK	90.88		112 173	910-3100	630
5	608435 11/22/21 MILK	181.76		112 174	910-3100	630
6	608435 11/22/21 MILK	90.88		112 538	910-3100	630
7	10100556 12/06/21 MILK	143.87		112 173	910-3100	630
8	10100556 12/06/21 MILK	287.75		112 174	910-3100	630
9	10100556 12/06/21 MILK	143.88		112 538	910-3100	630
10	40029421 12/15/21 MILK	36.42		112 173	910-3100	630
11	40029421 12/15/21 MILK	72.84		112 174	910-3100	630
12	40029421 12/15/21 MILK	36.42		112 538	910-3100	630
	Claim Total for District	1,651.93				
5103	103303 MFPE	300.00				
1	269 01/07/22 SAMUEL PERKINS TRAINING	75.00		101 538	100-1000	810
3	272 01/18/22 CARLY PATERSON TRAINING	75.00		101 538	100-1000	810
	Claim Total for District	150.00				
5104	91 MONTANA BROOM & BRUSH	1,300.00				
RECEIVED 1/17/2022						
1	1528929 12/14/21 HIGH SPEED BURNISHER	100.00		101 173	100-2600	610
2	1528929 12/14/21 HIGH SPEED BURNISHER	100.00		101 538	100-2600	610
4	1528929 12/14/21 CREWMAN 20" FLOOR MACHINE	225.00		101 173	100-2600	610
5	1528929 12/14/21 CREWMAN 20" FLOOR MACHINE	225.00		101 538	100-2600	610
	Claim Total for District	650.00				
5105	269 MONTANA HGH SCHOOL ASSOCIATION	60.00				
1	01/20/22 MHSA ANNUAL MEETING	15.00		101 538	720-3500	810
	Claim Total for District	15.00				
5107	101179 MONTANA RURAL WATER SYSTEMS	75.00				
1	1649 01/14/22 2022 SIMMS MEMBERSHIP DUES	37.50		101 538	100-2600	421
	WATER/SIMMS					
	Claim Total for District	37.50				

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SUN RIVER VALLEY SCHOOL
Claim Approval List
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Elementary School

Claim Warrant	Vendor #/Name	Claim \$	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
5108	539 MTSBA	135.00				
1	0009243 12/31/21 LEGAL SERVICES ORBIT PLUMBING	22.95		101 173 100-2300		810
2	0009243 12/31/21 LEGAL SERVICES ORBIT PLUMBING	22.95		101 538 100-2300		810
3	0009243 12/31/21 LEGAL SERVICES ORBIT PLUMBING	21.60		101 657 100-2300		810
	Claim Total for District	67.50				
5109	871 MOUNTAIN VIEW COOP	989.00				
1	240691 01/21/22 15W40	192.25		110 173 100-2700		610
2	240691 01/21/22 15W40	192.25		110 538 100-2700		610
4	240955 01/29/22 ARCTIC EXTREME, STARTING FLUID	27.25		110 173 100-2700		610
5	240955 01/29/22 ARCTIC EXTREME, STARTING FLUID	27.25		110 538 100-2700		610
7	241031 01/31/22 ROTELLA ELC	27.75		110 173 100-2700		610
8	241031 01/31/22 ROTELLA ELC	27.75		110 538 100-2700		610
	Claim Total for District	494.50				
5110	613 NATIONAL LAUNDRY CO	2,797.78				
1	35461 01/04/22 TOWELS, MATS, DUST MOP, WET MO	86.24				
				101 538 100-2600		610
3	39073 01/18/22 TOWELS, MATS, DUST MOP, WET MO	106.59		101 538 100-2600		610
5	35462 01/04/22 TOWELS, MATS, DUST MOP, WET MO	162.48		101 173 100-2600		610
6	39074 01/18/22 TOWELS, MATS, DUST MOP, WET MO	176.88		101 173 100-2600		610
7	S36347 01/04/22 CAN LINERS, TECH WIPES, ICE ME	407.82		101 173 100-2600		610
8	S36347 01/04/22 CAN LINERS, TECH WIPES, ICE ME	407.83		101 538 100-2600		610
10	S40246 01/17/22 SANI BET MULTI GALLON	13.94		101 173 100-2600		610
11	S40246 01/17/22 SANI BET MULTI GALLON	13.94		101 538 100-2600		610
	Claim Total for District	1,375.72				
5111	93 NORTHWESTERN ENERGY	7,390.52				
1	07158645 01/20/22 123 WALKER STREET	45.29		101 538 100-2600		411
3	07158652 01/20/22 123 WALKER STREET	992.72		101 538 100-2600		411
5	07158678 01/20/22 6 OLD FORT SHAW ROAD	1,358.86		101 173 100-2600		411
6	07158686 01/20/22 10 OLD FORT SHAW ROAD	40.13		101 173 100-2600		411
7	07158744 01/20/22 295 LARGENT STREET	291.68		101 173 100-2600		411
8	07158744 01/20/22 295 LARGENT STREET	291.69		101 538 100-2600		411
10	11025236 01/20/22 LOT 51 SOUTH HELPER	73.49		110 173 100-2700		411
11	11025236 01/20/22 LOT 51 SOUTH HELPER	73.49		110 538 100-2700		411
13	19432947 01/20/22 12 OLD FORT SHAW ROAD	116.25		101 173 100-2600		411
14	19432970 01/20/22 14 OLD FORT SHAW ROAD	63.87		101 173 100-2600		411
15	19932771 01/20/22 123 WALKER STREET	36.60		101 538 100-2600		411
17	1549363-8 01/13/22 1 SCHOOL LOOP ROAD	52.23		101 173 100-2600		411
	Claim Total for District	3,436.30				
5113	102889 PRAIRIE WATER COMPANY	59.90				
1	STATEMENT 12/30/21 43, 1300 @ .043 + EXTRA HOS	14.97		101 173 100-2600		421
2	STATEMENT 12/30/21 43, 1300 @ .043 + EXTRA HOS	14.98		101 538 100-2600		421
	Claim Total for District	29.95				

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5114		109 QUILL CORPORATION	114.34				
1		22405602 01/18/22 LAMINATING FILM	114.34		115 174 420-1000		610 117
		Claim Total for District	114.34				
5115		101310 RENAISSANCE LEARNING INC	1,535.00				
1		5236768 11/29/21 ACCELERATED READER & PLATFORM	1,535.00		115 173 420-1000		610 117
		Claim Total for District	1,535.00				
5116		936 REPUBLIC SERVICES	1,049.95				
1		320312 01/31/22 301 LARGENT STREET SUN RIVER	8.86		101 173 100-2600		431
2		320312 01/31/22 301 LARGENT STREET SUN RIVER	8.86		101 538 100-2600		431
4		320351 01/31/22 123 WALKER STREET + PORT-A-POT	201.05		101 538 100-2600		431
6		322196 01/31/22 1 SCHOOL LOOP ROAD FORT SHAW	210.30		101 173 100-2600		431
		Claim Total for District	429.07				
5117		313 SIMMS STUDENT ACCOUNTS	233.51				
1		14746 01/13/22 SUPPLIES FOR THE COLONY	233.51		115 657 420-1000		610 117
		Claim Total for District	233.51				
5118		103304 SUN CLEANERS	1,111.00				
1		12-000938 01/12/22 FOOTBALL UNIFORMS	157.62		101 538 720-3500		810
3		12-000939 01/12/22 VOLLEYBALL UNIFORMS	120.12		101 538 720-3500		810
		Claim Total for District	277.74				
5119		128 SUN RIVER ELECTRIC	4,292.03				
1		249565 01/10/22 FORT SHAW SCHOOL	1,219.96				
					101 173 100-2600		412
2		249692 01/10/22 #1 TEACHERAGE	53.68		101 173 100-2600		412
3		249709 01/10/22 LAUNDRY ROOM	96.96		101 173 100-2600		412
4		262462 01/10/22 SUN RIVER GYM	40.64		101 173 100-2600		412
5		262462 01/10/22 SUN RIVER GYM	40.64		101 538 100-2600		412
7		305182 01/10/22 BUS SHOP	48.97		110 173 100-2700		412
8		305182 01/10/22 BUS SHOP	48.97		110 538 100-2700		412
10		245963 01/10/22 FOOTBALL FIELD LIGHTS/BOARD	22.76		101 538 100-2600		412
12		247647 01/10/22 KITCHEN SERVICE	139.21		101 173 100-2600		412
13		247647 01/10/22 KITCHEN SERVICE	139.22		101 538 100-2600		412
15		247650 01/10/22 SIMMS SCHOOL	478.77		101 538 100-2600		412
		Claim Total for District	2,329.78				
5122		777777 US FOODS	16,580.09				
1		4152236 01/10/22 LUNCH	344.08		112 173 910-3100		630
2		4152236 01/10/22 LUNCH	688.18		112 174 910-3100		630
3		4152236 01/10/22 LUNCH	344.09		112 538 910-3100		630
4		4229871 01/13/22 LUNCH	121.46		112 173 910-3100		630
5		4229871 01/13/22 LUNCH	242.94		112 174 910-3100		630
6		4229871 01/13/22 LUNCH	121.47		112 538 910-3100		630

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7	4229872 01/13/22 LUNCH	374.95		112 173 910-3100		630	
8	4229872 01/13/22 LUNCH	749.90		112 174 910-3100		630	
9	4229872 01/13/22 LUNCH	374.95		112 538 910-3100		630	
10	4229873 01/13/22 LUNCH	25.40		112 173 910-3100		630	
11	4229873 01/13/22 LUNCH	50.80		112 174 910-3100		630	
12	4229873 01/13/22 LUNCH	25.40		112 538 910-3100		630	
13	4229874 01/13/22 LUNCH	236.07		112 173 910-3100		630	
14	4229874 01/13/22 LUNCH	472.15		112 174 910-3100		630	
15	4229874 01/13/22 LUNCH	236.08		112 538 910-3100		630	
16	4277418 01/15/22 LUNCH	17.11		112 173 910-3100		630	
17	4277418 01/15/22 LUNCH	34.22		112 174 910-3100		630	
18	4277418 01/15/22 LUNCH	17.11		112 538 910-3100		630	
19	4288692 01/17/22 LUNCH	467.10		112 173 910-3100		630	
20	4288692 01/17/22 LUNCH	934.21		112 174 910-3100		630	
21	4288692 01/17/22 LUNCH	467.11		112 538 910-3100		630	
22	4370264 01/20/22 LUNCH	354.73		112 173 910-3100		630	
23	4370264 01/20/22 LUNCH	709.47		112 174 910-3100		630	
24	4370264 01/20/22 LUNCH	354.73		112 538 910-3100		630	
25	4380696 01/20/22 LUNCH	9.99		112 173 910-3100		630	
26	4380696 01/20/22 LUNCH	19.99		112 174 910-3100		630	
27	4380696 01/20/22 LUNCH	10.00		112 538 910-3100		630	
28	4420731 01/22/22 LUNCH	25.61		112 173 910-3100		630	
29	4420731 01/22/22 LUNCH	51.23		112 174 910-3100		630	
30	4420731 01/22/22 LUNCH	25.62		112 538 910-3100		630	
31	4420732 01/22/22 LUNCH	66.05		112 173 910-3100		630	
32	4420732 01/22/22 LUNCH	132.12		112 174 910-3100		630	
33	4420732 01/22/22 LUNCH	66.06		112 538 910-3100		630	
34	4432626 01/24/22 LUNCH	468.31		112 173 910-3100		630	
35	4432626 01/24/22 LUNCH	936.63		112 174 910-3100		630	
36	4432626 01/24/22 LUNCH	468.31		112 538 910-3100		630	
37	4514188 01/27/22 LUNCH	479.35		112 173 910-3100		630	
38	4514188 01/27/22 LUNCH	958.70		112 174 910-3100		630	
39	4514188 01/27/22 LUNCH	479.35		112 538 910-3100		630	
40	4558340 01/28/22 LUNCH	7.48		112 173 910-3100		630	
41	4558340 01/28/22 LUNCH	14.97		112 174 910-3100		630	
42	4558340 01/28/22 LUNCH	7.48		112 538 910-3100		630	
43	4558341 01/28/22 LUNCH	7.48		112 173 910-3100		630	
44	4558341 01/28/22 LUNCH	14.97		112 174 910-3100		630	
45	4558341 01/28/22 LUNCH	7.48		112 538 910-3100		630	
46	4567340 01/29/22 LUNCH	15.58		112 173 910-3100		630	
47	4567340 01/29/22 LUNCH	31.16		112 174 910-3100		630	
48	4567340 01/29/22 LUNCH	15.58		112 538 910-3100		630	
49	4576814 01/31/22 LUNCH	372.78		112 173 910-3100		630	
50	4576814 01/31/22 LUNCH	745.57		112 174 910-3100		630	
51	4576814 01/31/22 LUNCH	372.79		112 538 910-3100		630	
52	4576815 01/31/22 LUNCH	23.91		112 173 910-3100		630	
53	4576815 01/31/22 LUNCH	47.82		112 174 910-3100		630	

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54		4576815 01/31/22 LUNCH	23.91		112 538 910-3100		630
55		4646951 02/02/22 MILK COOLER	291.25		112 173 910-3100		610
56		4646951 02/02/22 MILK COOLER	582.50		112 174 910-3100		610
57		4646951 02/02/22 MILK COOLER	291.25		112 538 910-3100		610
58		4663175 02/03/22 LUNCH	267.19		112 173 910-3100		630
59		4663175 02/03/22 LUNCH	534.39		112 174 910-3100		630
60		4663175 02/03/22 LUNCH	267.20		112 538 910-3100		630
61		4663179 02/03/22 LUNCH	159.58		112 173 910-3100		630
62		4663179 02/03/22 LUNCH	319.17		112 174 910-3100		630
63		4663179 02/03/22 LUNCH	159.59		112 538 910-3100		630
64		4663185 02/03/22 LUNCH	9.49		112 173 910-3100		630
65		4663185 02/03/22 LUNCH	18.99		112 174 910-3100		630
66		4663185 02/03/22 LUNCH	9.50		112 538 910-3100		630
		Claim Total for District	16,580.09				
5123		103052 MECHANIX UNLIMITED	1,661.59				
1		48835-001 01/27/22 2012 IH IC BUS	415.40		101 538 720-3500		440
		Claim Total for District	415.40				
		Total Elementary School	43,767.38				

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
5073	100933 3 RIVERS COMMUNICATIONS	548.00				
3	STATEMENT 02/01/22 264-5104	145.51		201 174 100-2500		531
6	STATEMENT 02/01/22 264-5110	128.50		201 174 100-2500		531
	Claim Total for District	274.01				
5074	103040 AMERICAN FIDELITY ADMINISTRATIVE	100.00				
4	56062 01/17/22 TIME & ELIGIBIL	25.00		201 174 100-2500		350
	AMERICAN FIDELITY					
	Claim Total for District	25.00				
5075	101547 AQUA TECH LABORATORY	40.00				
2	35823 01/26/22 SIMMS TOTAL NITRITE AS N	30.00		201 174 100-2600		421
	Claim Total for District	30.00				
5076	102744 AT & T MOBILITY	278.29				
3	STATEMENT 01/02/22 899-2666	69.97		201 174 100-2500		531
6	FEBRUARY 01/02/22 899-2666	69.18		201 174 100-2500		531
	Claim Total for District	139.15				
5078	106 BUILDERS FIRSTSOURCE	104.22				
1	84732013 01/11/22 COUPLING BRASS & PIPE BRASS	45.22		215 174 327-1000		610 61
2	84751296 01/15/22 GYM MASCOT MATERIAL/WOOD	59.00		201 174 720-3500		610
	Claim Total for District	104.22				
5079	100870 CARQUEST AUTO PARTS STORES	61.49				
3	2283-58971 01/17/22 1998 FORD WINDSTAR STEERIN	30.75		201 174 100-2600		610
	Claim Total for District	30.75				
5080	100901 CHOTEAU PUBLIC SCHOOLS	24.50				
1	101 01/20/22 S/D DIVISIONAL MEAL	24.50		201 174 720-3500		582
	Claim Total for District	24.50				
5081	103300 COUNTRY INN AND SUITES BILLINGS	1,393.80				
1	5 ROOMS 01/27/22 2 NIGHTS STATE S/D	1,393.80		201 174 720-3500		582
	Claim Total for District	1,393.80				
5083	100945 CURTISS SERVICE CENTER	6,221.43				
3	STATEMENT 01/31/22 FUEL	3,110.72		210 174 100-2700		624
	Claim Total for District	3,110.72				
5084	102561 DAVE MARZOLF	231.02				
4	DECEMBER 02/03/22 MILEAGE 119	33.32		201 174 100-2300		582
8	JANUARY 02/03/22 MILEAGE 281	82.19		201 174 100-2300		582
	Claim Total for District	115.51				

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5085	102731 DEPARTMENT OF LABOR AND INDUSTRY	62.00				
3	29091 01/26/22 BOILER 2016BOIL000305.5371226	10.54		201 174 100-2600		810
	MAINTENANCE DUES & FEES					
6	29090 01/26/22 BOILER 2016BOIL000202.5371125	10.54		201 174 100-2600		810
	MAINTENANCE DUES & FEES					
	Claim Total for District	21.08				
5086	102789 DUSTY'S SPRINKLERS	9,947.70				
3	01/18/22 DSP-7 COMMERCIAL SERVICE PLAN	4,973.85		201 174 100-2600		350
	Claim Total for District	4,973.85				
5088	222 GENERAL DISTRIBUTING COMPANY	327.04				
1	0001078014 01/14/22 STEEL, BURSH WHL, BRUSH EN	165.30		215 174 327-1000		610 61
2	0001079526 01/20/22 BRUSH WHL, SAFETY GLASSES,	132.60		215 174 327-1000		610 61
3	0001084061 01/31/22 CO2, IND HP, PROPANE, ACET	29.14		215 174 327-1000		610 61
	Claim Total for District	327.04				
5090	65 GLACIER STATE ELECTRIC	99.14				
2	2810-10135 01/05/22 BR2 CLAMP, VISION TAP, TAP	74.36		201 174 100-2600		610
	Claim Total for District	74.36				
5093	102207 HUNTLEY PROJECT SCHOOLS	45.00				
1	01/28/22 STATE S/D MEALS @ CONCESSIONS	45.00		201 174 720-3500		582
	Claim Total for District	45.00				
5094	101931 I-STATE TRUCK CENTER	25.85				
BUS/SUPPLIES						
3	C252140240 01/14/22 T3: SCREW, CPI ISOLATOR CA	12.93		210 174 100-2700		610
	Claim Total for District	12.93				
5095	651 J & V RESTAURANT	175.00				
3	424092 01/21/22 SEMI ANNUAL HOOD SUPPRESSION S	60.00		201 174 100-2600		350
6	424092 01/21/22 AMEREX FUSE LINK	20.00		201 174 100-2600		350
9	424092 01/21/22 TRUCK CHARGE	7.50		201 174 100-2600		350
	Claim Total for District	87.50				
5096	81 JOSTENS	129.80				
1	27543365 01/12/22 18 DIPLOMAS	129.80		201 174 100-2400		610
	Claim Total for District	129.80				
5097	103221 K12 MONTANA, INC.	3,600.00				
4	1344 02/01/22 MANAGED SERVICES AGREEMENT	1,800.00		201 174 100-2300		355
	Claim Total for District	1,800.00				

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5098		307 KELLEY CONNECT	68.50				
4		963265 01/06/22 STAPLES	34.25		201 174 100-2500		610
		Claim Total for District	34.25				
5101		102998 LUKE MCKINLEY	214.70				
2		JANUARY 02/02/22 MILEAGE 341.8	149.96		201 174 100-2400		582
4		01/12/22 DIVISIONAL AD MEETING 3D	11.06		201 174 100-2400		582
		Claim Total for District	161.02				
5103		103303 MFPE	300.00				
2		268 01/07/22 SAMUEL PERKINS TRAINING	75.00		201 174 100-1000		810
4		272 01/18/22 CARLY PATERSON TRAINING	75.00		201 174 100-1000		810
		Claim Total for District	150.00				
5104		91 MONTANA BROOM & BRUSH	1,300.00				
RECEIVED 1/17/2022							
3		1528929 12/14/21 HIGH SPEED BURNISHER	200.00		201 174 100-2600		610
6		1528929 12/14/21 CREWMAN 20" FLOOR MACHINE	450.00		201 174 100-2600		610
		Claim Total for District	650.00				
5105		269 MONTANA HGH SCHOOL ASSOCIATION	60.00				
2		01/20/22 MHSA ANNUAL MEETING	45.00		201 174 720-3500		810
		Claim Total for District	45.00				
5106		103296 MOUNTAIN STATES ENVIRONMENTAL	17,850.00				
3		6425 01/31/22 HAZARDOUS WASTE DISPOSAL & TRA	17,850.00		201 174 100-2600		350
		Claim Total for District	17,850.00				
5107		101179 MONTANA RURAL WATER SYSTEMS	75.00				
2		1649 01/14/22 2022 SIMMS MEMBERSHIP DUES	37.50		201 174 100-2600		421
		WATER/SIMMS					
		Claim Total for District	37.50				
5108		539 MTSBA	135.00				
4		0009243 12/31/21 LEGAL SERVICES ORBIT PLUMBING	67.50		201 174 100-2300		810
		Claim Total for District	67.50				
5109		871 MOUNTAIN VIEW COOP	989.00				
3		240691 01/21/22 15W40	384.50		210 174 100-2700		610
6		240955 01/29/22 ARCTIC EXTREME, STARTING FLUID	54.50		210 174 100-2700		610
9		241031 01/31/22 ROTELLA ELC	55.50		210 174 100-2700		610
		Claim Total for District	494.50				
5110		613 NATIONAL LAUNDRY CO	2,797.78				
2		35461 01/04/22 TOWELS, MATS, DUST MOP, WET MO	258.74				
					201 174 100-2600		610

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4		39073 01/18/22 TOWELS, MATS, DUST MOP, WET MO	319.79		201 174	100-2600	610	
9		S36347 01/04/22 CAN LINERS, TECH WIPES, ICE ME	815.65		201 174	100-2600	610	
12		S40246 01/17/22 SANI BET MULTI GALLON	27.88		201 174	100-2600	610	
		Claim Total for District	1,422.06					
5111		93 NORTHWESTERN ENERGY	7,390.52					
2		07158645 01/20/22 123 WALKER STREET	135.88		201 174	100-2600	411	
4		07158652 01/20/22 123 WALKER STREET	2,978.18		201 174	100-2600	411	
9		07158744 01/20/22 295 LARGENT STREET	583.38		201 174	100-2600	411	
12		11025236 01/20/22 LOT 51 SOUTH HELPER	146.98		210 174	100-2700	411	
16		19932771 01/20/22 123 WALKER STREET	109.80		201 174	100-2600	411	
		Claim Total for District	3,954.22					
5112		288 PACIFIC STEEL-GREAT FALLS	265.00					
1		7901562 01/28/22 SQUARE TUBING & HR STRIP 20'	265.00		215 174	327-1000	610	61
		Claim Total for District	265.00					
5113		102889 PRAIRIE WATER COMPANY	59.90					
3		STATEMENT 12/30/21 43, 1300 @ .043 + EXTRA HOS	29.95		201 174	100-2600	421	
		Claim Total for District	29.95					
5116		936 REPUBLIC SERVICES	1,049.95					
3		320312 01/31/22 301 LARGENT STREET SUN RIVER	17.73		201 174	100-2600	431	
5		320351 01/31/22 123 WALKER STREET + PORT-A-POT	603.15		201 174	100-2600	431	
		Claim Total for District	620.88					
5118		103304 SUN CLEANERS	1,111.00					
2		12-000938 01/12/22 FOOTBALL UNIFORMS	472.88		201 174	720-3500	810	
4		12-000939 01/12/22 VOLLEYBALL UNIFORMS	360.38		201 174	720-3500	810	
		Claim Total for District	833.26					
5119		128 SUN RIVER ELECTRIC	4,292.03					
6		262462 01/10/22 SUN RIVER GYM	81.28					
					201 174	100-2600	412	
9		305182 01/10/22 BUS SHOP	97.94		210 174	100-2700	412	
11		245963 01/10/22 FOOTBALL FIELD LIGHTS/BOARD	68.28		201 174	100-2600	412	
14		247647 01/10/22 KITCHEN SERVICE	278.43		201 174	100-2600	412	
16		247650 01/10/22 SIMMS SCHOOL	1,436.32		201 174	100-2600	412	
		Claim Total for District	1,962.25					
5120		141 UNIVERSAL ATHLETICS	9,988.70					
2		502-000442 12/14/21 CREDIT	-45.00		201 174	720-3500	610	
3		502-004035 01/17/22 BBB UNIFORMS & SHOOTING SH	5,016.85		201 174	720-3500	610	
4		502-004036 01/18/22 GBB UNIFORMS & SHOOTING SH	5,016.85		201 174	720-3500	610	
		Claim Total for District	9,988.70					

02/04/22
18:44:20

SUN RIVER VALLEY SCHOOL
Claim Approval List
For the Accounting Period: 2/22

Page: 13 of 13
Report ID: AP100H

High School

Claim	Warrant	Vendor #/Name	Claim \$	Acct/Source/			
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
5121		103180 UNIVERSAL AWARDS	35.00				
1		262859 01/20/22 RYAN LEONARD PLAQUE	35.00		201 174 720-3500		610
		Claim Total for District	35.00				
5123		103052 MECHANIX UNLIMITED	1,661.59				
2		48835-001 01/27/22 2012 IH IC BUS	1,246.19		201 174 720-3500		440
		Claim Total for District	1,246.19				
		Total High School	52,566.50				

01/13/22
09:18:24

SIMMS HIGH SCHOOL
Reconciliation Report for 12/01/21 to 12/31/21

Page: 1 of 1
Report ID: S100R

Statement of Activity Closing Balance 106223.61
Plus Outstanding Checks 5072.52
Minus Outstanding Deposits 0.00

Balance 111296.13

Minus Receipts in Transit 0.00

Statement Balance 111296.13

December Bank Statement

Debits

Checks Cleared 9736.17
Misc Charges 0.00

Total Debits 9736.17

Credits

Deposits Cleared 9830.95
Misc Earnings 0.00

Total Credits 9830.95

	Steinke	Rushon	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Correspondence

Agenda Item: 3 a

Topic: Personnel Policy 5251

Background:

Resignations

Certified personnel will generally be expected to fulfill the terms of their contracts, unless: (1) clearly compelling, mitigating circumstances prevent the certified or exempt individual from doing so; and (2) until such time as the Board, through public action, releases the certified individual from the terms of his/her contract.

Classified employees (i.e., non-certified employees) are expected to give due written notice, generally of two (2) weeks, to permit the District to conduct a search for a suitable replacement.

All resignations should be in writing. The immediate supervisor will be informed in writing, and a copy of the resignation will be delivered by the employee to the personnel office. Requests for resignations will be transmitted to the Board as part of the regular personnel report.

Discussion:

Recommendations:

Accept the resignations presented

Financial Impact:



Luke McKinley <lmckinley@srvs.k12.mt.us>

JH Wrestling

1 message

Colton Hillyard <colton.hillyard406@gmail.com>

Tue, Feb 1, 2022 at 4:18 PM

To: Luke McKinley <lmckinley@srvs.k12.mt.us>

Hello, Luke I am emailing to say unfortunately I cannot coach middle school wrestling this year as I do not live in the area anymore sorry if this going to make a hassle for you.
Thank you, Colton

Sent from my iPhone

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Discussion

Agenda Item: 4

	Steinke	Rushton	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Topic:

Background:

Discussion:

Recommendations:

Financial Impact:

	Steinke	Rushton	Wiegand	Reifer	Herrman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Reports

Agenda Item: 5

Topic:

Agenda Reports

Background:

Committees and Administration are given time to report on district activities

Discussion:

Facilities, Transportation, Student Council, Colony, PK-5 Principal, Head Maintenance, 6-12 Principal/Athletic Director, Business Manager, Superintendent/Transportation

Recommendations:

Fiscal Impact:

SUN RIVER VALLEY PUBLIC SCHOOLS

1 School Loop Road

Fort Shaw, MT 59443

Phone (406) 264-5586 / Fax (406) 264-5146

Ms. Holly Kincaid- Elementary Principal/ (Pre-K-5)

"Home of the Tiger Cubs"

Board Meeting 7:00 P.M.

Tuesday, February 8, 2022

Elementary Principal Report

Building Report

- Ski Trip 02/25/22 Grades 3-12 Teton
- Elementary staff working diligently to incorporate MTSS/RTI.
- Our staff is impressed with all the parents working together with us as a team for the greater good of FSE. We hope to continue this throughout the remainder of the school year.
- Highlight the positive presence of Shawn Baker working with SRVS.

SUN RIVER VALLEY PUBLIC SCHOOLS

123 Walker Street

P O Box 380

Simms, MT 59477

Phone (406) 264-5110 / Fax (406) 264-5189

Mr. W. Luke McKinley-Principal/ (6-12) Athletic Director (6-12)

“Home of the Tigers”

**Board Meeting 7:00 P.M.
Tuesday, February 8, 2022**

6-12 Principal Report

Building Report

Quarter #3 in progress.

2022-2023 Calendar.

Graduation 2022 (May 22, Sunday 1:00 PM)

Academics Achievement Day Semester #1.

Athletics/Activities Report

MHSA Meeting Report.

Enrollment Discussion with SRVS Trustees.

POST SEASON 2022 WR/BB/SD.

	Steinke	Rushon	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Public Comment/Non Action Item

Agenda Item: 6

Topic:

Public Comment Board Policy 1441 and 1420F

Discussion:

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the "public comment" section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comment to ensure an orderly progression of the meeting.

Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual's statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public, but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Recommendations:

MTSBA recommends that you attach the following notice to your agendas for your regular Board meetings and/or have the Board Chairperson read it aloud at the beginning of the Board meeting, until the public becomes educated about the process:

Montana law requires school districts and other public agencies to include on the agenda for public meetings an item allowing public comment on any public matter not otherwise specifically listed on the agenda that is within the jurisdiction of the agency. As has also been the practice of the District, and in accordance with Montana law, if any member desires to speak to an item that is specifically listed/identified on the agenda, you will be allowed to do so when the item comes up for discussion and action. The public comment portion of the agenda is not the time designated to hear items that are specifically listed/identified on the agenda.

For those individuals who desire to address the Board during the "public comment" portion of the meeting, if you haven't already done so, please sign your name to the sheet located in the board room and indicate the general topic on which you will be commenting. The Board Chairperson will call individuals to speak in the order listed on the sheet provided. The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak. In addition the Board will not hear comments on contested cases or other adjudicative proceedings. Depending on the number of persons who wish to address the Board, the Board Chairperson may place reasonable time limits on comments, in order to maintain and ensure effective and efficient operations of the Board.

By law the District cannot take any action on any matter discussed during the "public comment" portion of the meeting, until such time as the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

	Steinke	Rushton	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Old Business

Agenda Item: 7

Topic:

Background:

Discussion:

Recommendation:

	Steinke	Rushton	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Action

Agenda Item: 8 a

Topic:

Simms and Vaughn Middle School Football and Wrestling Agreement

Background:

Discussion:

Please see attached Contract



Sun River Valley Schools

- Simms High School -
- Fort Shaw Elementary -

Excellence in Education

Dave Marzolf – Superintendent x 775
Luke McKinley – 6-12 Principal x 123
Shianne Currey – K-5 Principal x 602
Belinda Klick – Business Manager x 122
Becky Hart – Technology Coordinator x 110

SRVS.K12.MT.US (406) 264-5110 Fax (406) 264-5189 PO Box 380 / 123 Walker Street, Simms, MT 59477

Sun River Middle School/Vaughn School Wrestling/Football Coop Agreement 2022-2023

MISSION STATEMENT

The purpose of the Sun River Middle School/Vaughn School wrestling/football cooperative is to provide more comprehensive opportunities and experiences for youth that neither school could provide individually. While both schools take great pride in winning, it does not condone “winning at any cost” and discourages any and all pressures that might tend to neglect good sportsmanship and good mental health. Participation in these activities should provide many students with a lifetime basis for personal values, and for work and leisure activities.

FINANCIAL OBLIGATIONS

It is agreed by the boards of the Vaughn School District and Sun River Valley School District that a cooperative for wrestling and football is necessary to provide quality opportunities for students. The Sun River Valley School District will operate both programs for the 2022-2023 school year. The income and expenses for football and wrestling programs will run through the Sun River Valley School District with their Business Manager, Clerk as the financial clerk.

Vaughn School will pay a student-participation fee of \$250 for each child enrolled in football or wrestling. The Sun River Valley School District Business Manager will bill the Vaughn School District for any students who complete at least two weeks of the season of the prospective sport.

Sun River Valley School District will recruit and hire necessary staff to facilitate the football and wrestling programs. Sun River Valley School District will pay for the cost of sports officials for home games out of their own funds. The activity fees and adult passes sold at each school stay at that school.

Sun River Valley School District is responsible for costs of transporting to and from games/meets. Sun River Valley Schools may be called upon to assist in the transportation of students Vaughn School to practice. Students will ride the high school activity bus from practice back to their home district.

Sun River Valley School District is responsible for the purchase, upkeep, and storage of uniforms/gear for the football and wrestling programs. If students are responsible for purchasing any equipment or uniform pieces, it is the responsibility of the hosting school to inform parents at both schools and follow through with collecting money for such things. Every effort should be made to provide opportunities for students to participate even if they are unable to make these purchases. Athletic Directors and Principals at each school are encouraged to discuss such situations and determine appropriate assistance that could be provided.

COMMUNICATION PROCEDURE

While we expect all of our programs to run smoothly, we understand there are times students and parents may have concerns. Therefore, we have set up a communication procedure to address any issues that may arise. It is important that the established chain of command is followed. General issues that can occur should be handled in the following order:

1. Athlete and Coach
2. Athlete and Athletic Director
3. Parent and Coach
4. Parent and Athletic Director
5. Parent and Administration

Any meeting that a parent wishes to have with a coach should be arranged through the Athletic Director's office.

MASCOT & TEAM NAME

Each school will maintain their school's mascot and team name for the sport that they are hosting.

PARTICIPATION

Participation in athletics will be open to all students in either school. It is the wish of each Board that although try-outs may be held to vie for positions on squads, that there will be no cuts. Athletic directors will work to get enough games for all squads.

Elementary student participation in the athletic programs will be decided based on each school's sports guidelines.

Vaughn School will pay their student participation fees prior to the first competition.
2022-2023 Participation Fee: \$30.00

OUT OF DISTRICT TRAVEL

All participants in extracurricular activities will ride to and from that out of town activity on a school sponsored bus unless that student is released directly to the parent/legal guardian, via written permission. Exceptions are handled on a case-by-case basis by administration only. Exceptions should be made in writing from parents with the understanding that in allowing the parents request the districts have no responsibility or liability.

GENERAL INFORMATION

The following rules will apply for both sports programs.

A student's privilege to participate in football and wrestling will be maintained as long as it does not infringe upon the rights of the board to meet and uphold reasonable standard. These standards include but are not limited to:

No students will be allowed to start athletic practices without a physical.

No students will participate without emergency medical treatment forms.

1. **Academic Eligibility** – Each school has specific rules and guidelines outlined in the student handbook that will be required for participation in the other school's sport.
2. **Misconduct** - Should a student be found guilty of violating school laws or school rules, on school property or as a part of a school sponsored activity, student will be referred to their school administrator for appropriate consequences. If a student has unruly behavior on the activity bus, during practice, or during games, the administrator, athletic director or coach at the school of the hosting sport will have jurisdiction to administer necessary and appropriate consequences, however, details of the situation and how it was handled will be communicated to the administrator at the school the student attends.
3. **Attendance** - Each school has specific rules and guidelines outlined in the student handbook.
4. **Respect for Supervisors and Others** - As a part of the growing process, respect for authority and others must be maintained. Extra-curricular participants are obligated to show proper respect to those in authority over them and concern for their fellow competitors.
5. **Travel** - Participants are expected to follow each school's guidelines for bus conduct and travel to maintain the highest level of safety.

6. **Obligation** - Participants are responsible for payment of fees and replacement of damages or destroyed equipment or property.

II. Alcohol, Drugs, Tobacco (mood altering chemicals)

- A. Each school has specific rules and guidelines outlined in the student handbook

VI. Dress & Appearance

- A. Dress appropriately on away games. Dressy blue jeans or dress bib overalls are left up to the discretion of the coach/advisor.

- B. Hair is to be kept clean, trimmed, and neatly groomed at all times. It should provide no distraction from participation. Discretion is left up to the coaching staff and/or advisor.

- C. Denial of participation will be the discipline until the athlete provides proper dress & appearance

This agreement is mutually agreed upon by the Board of Trustees of Vaughn School District 74 and Sun River School District #55F on the date and for the school year listed below.

Agreement for School Year: 2022-2023

Vaughn School Board of Trustees Chairperson	Date
Vaughn School Principal	Date
Sun River School Board of Trustees Chairperson	Date
Simms School Principal/Superintendent	Date

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Action

Agenda Item: 8 b

	Steinke	Rushton	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Topic:

Vaughn School Lunch Contract

Background:

See Attached Contract—we are increasing the Vaughn School lunches March 1, 2022. Please see #4 Change in Federal Reimbursement Formula

\$3.25 Students and \$4.25 Adults

Discussion:

Recommendation:



Sun River Valley Schools

- Simms High School -
- Fort Shaw Elementary -

Excellence in Education

Dave Marzolf – Superintendent x 775
Luke McKinley – 6-12 Principal x 123
Holly Kincaid – K-5 Principal x 602
Belinda Klick – Business Manager x 122
Becky Hart – Technology Coordinator x 110
Assistant business Manager

SRVS.K12.MT.US (406) 264-5110 Fax (406) 264-5189 PO Box 380 / 123 Walker Street, Simms, MT 59477

SCHOOL LUNCH AGREEMENT

Revised 2/01/2022

This agreement is made and entered into this **8th day of February, 2022** by and between School District 55F of Simms, Montana, hereafter referred to as the "District" and Vaughn Elementary District #74, hereafter referred to as "Vaughn" and it is mutually intended by the parties hereto that the following shall constitute the binding terms and conditions of this agreement.

1. TERM

This agreement supersedes any prior writings, representations or coursed of action between the parties and constitutes the entire agreement between the parties commencing **August 16, 2022 and continuing through June 16, 2023**. However, the District is not obligated to provide actual meal service to Vaughn until the first day that meal service is actually provided to students of Vaughn.

2. NOTICE OF NONRENEWAL

Either party may give written notice of no renewal at least 30 days prior to the end of the agreement. Absent such notice, the agreement shall automatically renew as to all terms save cost per meal for an additional like term.

3. RENEGOTIATION AND TERMINATION

Upon 30 days written notice by either party, both parties agree to renegotiate any item in this agreement to the satisfaction of both parties. If no agreement can be reached, the entire agreement may be terminated. This agreement may also be terminated by either party during the term thereof in the event of a substantial breach by the other party which remains uncorrected for a period of 60 days, or extensive damage to or destruction of the premises or impossibility due to intervening causes beyond the control of the parties.

4. CHANGE IN THE FEDERAL REIMBURSEMENT FUNDING FORMULA

If the funding levels for the Federal Reimbursement Funding Formula are changed unexpectedly by an amount equal to or greater than five percent (5%), either party may renegotiate the cost per meal provision in this agreement on a seven (7) day written notice to the other party.

5. AGREEMENT TO PROVIDE SERVICES BY THE DISTRICT

In consideration of the funds to be hereafter paid by Vaughn the District hereby agrees to perform the following services for Vaughn:

- a. Purchase necessary food to provide Vaughn with the required number of meals daily.
- b. Prepare meals daily for Vaughn in the number agreed upon as a result of the daily phone-in by Vaughn at 9: 15 a.m. each morning.
- c. Ensure the meals provided are of the same quality as those prepared for the District.
- d. Package all food for transportation to Vaughn.
- e. Provide a monthly billing for meals and supplies.
- f. Provide all equipment necessary for serving the prepared food.

6. AGREEMENT TO PROVIDE SERVICES BY VAUGHN

Vaughn hereby agrees to perform the following:

- a. Provide all equipment required for transporting the food, including but not limited to such equipment as motor vehicles. If SRV School District has to provide any equipment Vaughn agrees to pay for actual replacement cost of lost or damaged trays, flatware, etc.
- b. Actually transport the prepared food from Simms High School kitchen to Vaughn.
- c. Provide all record keeping for Vaughn's portion of the program.
- d. Submit Vaughn's separate reimbursement forms for their participation in the program to the Office of Public Instruction in Helena.
- e. By 9:15 a.m. of each school day, call in the number of meals needed by Vaughn students.
- f. In case the number of students at Vaughn who desire lunch on any given day exceeds the number of meals arranged for by Vaughn and the District, Vaughn is responsible for providing the extra number of meals necessary to make up the shortage.
- g. Vaughn agrees to make monthly reimbursement to the District for costs incurred, within 30 days of receipt of the appropriate invoices.
- h. Vaughn agrees to inform the District of its intent to renew this agreement within 30 days of receipt of the District proposed cost per meal.

7. COSTS

For the above services, the District will charge, for each meal ordered, the rate of \$3.25 for grades K-8 and \$4.25 for adults.

8. Vaughn School will permit School District 55F of Simms, Montana to transfer Vaughn's entitlement value for the school year for the sum Value of \$_____.
School District 55F of Simms, Montana will provide credits for USDA Foods to Vaughn School's on the monthly invoice in the set monthly credit amount based on Vaughn School's entitlement value shown above divided by Vaughn School's number of operating months.

9. ADDITIONAL SERVICES

Any additional services requested of any District employee by the Vaughn School or any employee therefore which have not been provided for in the terms of this agreement may only be rendered if to do so would not result in any interference with the District employee's regular duties and responsibilities and only in the event that the District is fully reimbursed for the costs thereof in addition to other rents and reimbursements herein provided.

10. INDEMNIFICATION AND RISK OF LOSS

Vaughn agrees to protect, defend, and save the District, its elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, harmless from and against all claims, demands and causes of action including the cost of defense thereof on account of bodily or personal injuries, death, or damage to property resulting from the negligent use, occupancy, acts of omissions of Vaughn and or its agents, employees, representatives, assigns, and subcontractors under this agreement.

The District agrees to protect, defend and save Vaughn, its elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, harmless from and against all claims, demands and causes of action including the cost of defense thereof on account of bodily or personal injuries, death, or damage to property resulting from the negligent preparation of food, or use, occupancy, acts or omissions of the District and or its agents, employees, representatives, assigns, and subcontractors under this agreement.

The District shall bear the full risk of loss of the premises and the equipment owned by the District, in the absence of loss resulting from negligence on the part of an employee of Vaughn. Vaughn shall bear the full risk of loss of any equipment owned by Vaughn and for any commodities or commissary goods owned by Vaughn which are not in the possession of and under the dominion of the District.

Wherefore the following individuals having been duly authorized to act on behalf of the parties for this purpose do hereby sign and make this agreement binding on the date indicated.

Kennard Steinke, Board Chair
Sun River Valley School District 55F

Vaughn Elementary District #74

	Steinke	Rushton	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Action

Agenda Item: 8 c

Topic:

Personnel Hiring: Coaches 2021-2022

Background:

Hiring Process and Criteria

The Superintendent is responsible for recruiting personnel, in compliance with Board policy, and for making hiring recommendations to the Board. The principal will initially screen applicants for educational support positions. The District will hire highly qualified personnel consistent with budget and staffing requirements and will comply with Board policy and state law on equal employment opportunities and veterans' preference. All applicants must complete a District application form to be considered for employment.

Every applicant must provide the District with written authorization for a criminal background investigation. The Superintendent will keep any conviction record confidential as required by law and District policy. Every newly hired employee must complete an Immigration and Naturalization Service form, as required by federal law.

Every newly hired employee must provide the school district documentation of the results of a tuberculin skin test done within the year prior to initial employment, along with the name of the tester and the date and type of test administered, unless the person provides written medical documentation that he/she is a known tuberculin reactor.

The District requires its' contracted certified staff to hold valid Montana teacher or specialist certificates endorsed for the roles and responsibilities for which they are employed. Failure to meet this requirement shall be just cause for termination of employment. No salary warrants may be issued to a staff member, unless a valid certificate for the role to which the teacher has been assigned has been registered with the county superintendent within sixty (60) calendar days after a term of service begins. Every teacher and administrator under contract must bring their current, valid certificate to the personnel office at the time of initial employment, as well as at the time of each renewal of certification.

The personnel office will register all certificates, noting class and endorsement of certificates, and will update permanent records as necessary. The personnel office also will retain a copy of each valid certificate of a contracted certified employee in that employee's personnel file.

Recommendations:

Lillie Jones—Head High School Track

Hunter Decker—Assistant Junior High Wrestling

Fiscal Impact:

Fiscal: As per Negotiated agreement.



Luke McKinley <lmckinley@srvs.k12.mt.us>

Track

1 message

Lillie Jones <ljones@srvs.k12.mt.us>

Tue, Feb 1, 2022 at 8:02 AM

To: Luke McKinley <lmckinley@srvs.k12.mt.us>

Luke,

I am writing this to express my interest in being the Girls track coach for the 2022 season.

Lillie Jones

9-12 Science

Simms High School

406-264-5110 ext.104

	Steinke	Rushton	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Action

Agenda Item: 8 d

Topic:

New Account Fort Shaw Teachers Association

Background:

Mrs. Somerfeld is retiring and we need to close out the FTSA account which was in her name. The account was used for purchasing various items for students.

Discussion:

Recommendations:

Consider to close it out the account with Mrs. Sommerfeld's name and have her issue a check to Fort Shaw in the amount of the closing. Kori can create an account within Black Mountain so essentially they still would have their own account. It's no different than: ie: BPA, FFA, Athletics etc. This way Kori and Holly have access to the money since they're already on Fort Shaw's account.

Fiscal Impact:

NA

	Steinke	Rushon	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Action

Agenda Item: 8 e

Topic:

Void Check numbers attached

#14755, 14763, 14780 and 14783 Referee changes

Background:

Discussion:

Board approval is needed to void uncashed checks/outstanding student account checks

Recommendations:

Approve to void checks

Fiscal Impact:

NA

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Action Item

Agenda Item: 8 f

	Steinke	Rushion	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Topic:

Out of District Attendance Agreements Board Policy 3141

Elementary

Discussion:

Recommendations:

Fiscal Impact:

STUDENTS ATTENDING FAIRFIELD FROM SRV SCHOOL DISTRICT
2021-2022
(Revised 2/3/2022)

6th GRADE:
ALEXANDRIA BANUELOS

	Steinke	Rushton	Wiegand	Reifer	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Action

Agenda Item: 8 g

Topic:

Sun River Valley Schools Calendar — 2022-2023

Board Policy 2100

Background:

School Calendar

Subject to §§ 20-1-301 and 20-1-308, MCA, and any applicable collective bargaining agreement covering the employment of affected employees, the trustees of a school district shall set the number of hours in a school term, the length of the school day, and the number of school days in a school week. When proposing to adopt changes to a previously adopted school term, school week, or school day, the trustees shall: (a) negotiate the changes with the recognized collective bargaining unit representing the employees affected by the changes; (b) solicit input from the employees affected by the changes but not represented by a collective bargaining agreement; (c) and from the people who live within the boundaries of the school district.

At least the minimum number of aggregate hours must be conducted during each school fiscal year. The minimum aggregate hours required by grade are:

- (a) A minimum of 360 aggregate hours for a kindergarten program;
- (b) 720 hours for grades 1 through 3;
- (c) 1,080 hours for grades 4 through 12; and
- (d) 1,050 hours may be sufficient for graduating seniors.

In addition, seven (7) pupil instruction-related days may be scheduled for the following purposes:

- 1. Pre-school staff orientation for the purpose of organization of the school year;
- 2. Staff professional development programs (minimum of three (3) days);
- 3. Parent/teacher conferences; and
- 4. Post-school record and report (not to exceed one (1) day, or one-half (½) day at the end of each semester or quarter).

Discussion:

SUN RIVER VALLEY SCHOOL DISTRICT

2022-2023 Calendar

4-Day School Week

JULY (0)							AUGUST (5)							SEPTEMBER (17)							OCTOBER (16)						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
					1	2		1	2	3	4	5	6					1	2	3							1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
31																					30	31					

NOVEMBER (16)							DECEMBER (13)							JANUARY (18)							FEBRUARY (16)						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
			1	2	3	4						2	3	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30				25	26	27	28	29	30	31	29	30	31					26	27	28				

MARCH (18)							APRIL (15)							MAY (18)							JUNE (2)						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
			1	2	3	4						1			1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	
							30																				

August

22-23 Teacher PIR (2)
24 First Day of School

September

5 Labor Day - No School
9 Normal Day of School

October

20-21 Teacher Convention (2 PIR)
27 End 1st Quarter

November

17 End 1st Trimester
23-24 Thanksgiving Break

December

1 Early Release 12:45 pm PTC 1:00-7:00 pm (1 PIR)
26-29 Christmas Break

January

2 School Resumes
12 End of Semester 1/Qtr 2
13 Teacher PIR (1)

February

23 End 2nd Trimester

March

9 PTC 4:00-7:00 pm (1/2 PIR)
23 End 3rd Quarter

April

10 Spring Break

May

29 Memorial Day

June

2 Last Day Early Out 12:45 pm End Semester 2/Qtr 4; FSE 3rd Trimester PIR (1/2)

FSE Trimester End Dates

Oct 6 - 1st Mid-Term	
Nov 17 - 1st Trimester	49
Jan 12 - 2nd Mid-Term	
Feb 23 - 2nd Trimester	50
Apr 13 - 3rd Mid-Term	
June 2 - 3rd Trimester	55
	154

Prof. Dev. Days (7 PIR)

August 22-23 (2)
October 20-21 (2)
December 1 (1)
January 12 (1)
March 9 (1/2)
June 2 (1/2)

Key

0	First/Last Day of School
2	Holiday
0	School Day
	Teacher PIR - No School
/	End of Quarter/Semester/Mid Term
△	End of Trimester/Mid Term - Element
○	Parent/Teacher Conferences PTC

Quarter/Semester End Dates

Sep 22 - 1st Quarter Mid-Term	
Oct 27 - 1st Quarter	37
Dec 1 2nd Quarter Mid-Term	
Jan 12 - 2nd Quarter/1st Semester	38
Feb 23 - 3rd Quarter Mid-Term	
Mar 23 - 3rd Quarter	40
Apr 27 - 4th Quarter Mid-Term	
June 2 - 4th Quarter/2nd Semester	39
	154

	Steinke	Rushon	Reifer	Wiegand	Herman	Johnson	
Motion							
Second							
Ayes							
Nays							
Abstain							

Sun River Valley School District

Meeting Date: February 8, 2022

Category: Executive session

Agenda Item: 8 h

Topic:

Board Discussion on District Legal Representation

Effective October 1, 2015, Section 2-3-212, MCA, will be amended to read: (4) Any time a presiding officer closes a public meeting pursuant to 2-3-203, the presiding officer shall ensure that minutes taken in compliance with subsection (2) are kept of the closed portion of the meeting. The minutes from the closed portion of the meeting may not be made available for inspection except pursuant to a court order. For school districts in Montana this statutory change will directly impact Section 20-3-323, MCA, which provides in part: The board shall approve the minutes of each special and regular meeting no later than 1 month following the meeting if it meets on a regular monthly basis. If a board does not regularly meet on a monthly basis, it shall approve the minutes of each special and regular meeting at the next regular or special meeting. The approval of the minutes of a prior meeting shall not occur more than 40 days after the meeting, except that no board shall be required to meet to approve the minutes of a meeting at which no substantive business was conducted.

As such, minutes of executive sessions taken in compliance with Section 2-3-212, MCA, will need to be approved by the Board in compliance with Sec. 20-3-323, MCA. The minutes do not need to be a verbatim transcript of the executive session. Rather, minutes are intended to reflect the general tenor of the discussion.

Since the minutes in question are of an executive session convened to protect individual privacy, any discussion related to coming to consensus on the approval of those minutes will necessarily need to also occur in executive session. The advised best practice to handle the approval of executive session minutes is to approve the executive session minutes completed at the same executive session where the underlying discussion took place prior to returning to open session. This would require the board and individual to stand at ease in closed session while the clerk or designated minutes taker completes a draft of the minutes for the board and individual to review. The board would approve the minutes and then return to open session. In this situation, approval of the minutes does not mean a formal vote on the minutes. Rather, the board and the individual would review the summary and reach consensus that the minutes reflect the discussion in closed session. Always remember the minutes are not a transcript of the meeting. Rather, the document is a summary of what occurred. A sample of what the executive session minutes should look like is found in the attached form.

In both situations, the minutes of an executive session could not be included in the board packet that is made available to the public. The executive session minutes will not be published with the regular, open session minutes. Additionally, districts will need to start a file for executive session minutes that are all maintained in one location under lock and key and only accessible by authorized personnel. The minutes will only be available to the public in the event a court order is issued regarding specific minutes. MTSBA can assist in storing executive session if a District is without the capacity to secure executive session minutes.

Finally, it is important to note the new law does not affect the decision made by the board after returning to open session. That decision will still appear in the regular public minutes.

For other routine forms, please be sure to use the FORMS section of the Montana Education Law Reporter (MELR), a comprehensive collection of articles and forms for use by our member school districts sponsored by MTSUIP. Also, if you have any questions on the content of this article, please call or e-mail one of the MTSBA attorneys.