

NEPTUNE TOWNSHIP BOARD OF EDUCATION
NEPTUNE, NEW JERSEY 07753
Pursuant to Executive Order #107
Meeting Conducted Remotely
February 24, 2021 7:00 PM

MINUTES

- I. CALL TO ORDER – 7:00 p.m. – The meeting was called to order by Board President Chanta L. Jackson.

This is an open public meeting of the Neptune Township Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Schedule of Meetings in the main floor lobby of the Board of Education / Administrative Offices, the main entrance of each school building, and by delivery to the Asbury Park Press, the Coaster and the Neptune Township Municipal Clerk. Advance electronic notice has been made on the district's website consistent with Bylaw 0164.6.

You may obtain free copies of meeting documents from the district web site, or purchase copies by writing the Board of Education Office. During public session of this meeting, parties having comments are requested to address the President. Pursuant to Bylaw 0164.6 meeting participants shall mute their audio until recognized by the Board President and adhere to appropriate standards of conduct.

The public is advised that, in accordance with By-law 0168, an unofficial audio recording of this meeting is being made.

II. ROLL CALL

Board Members:

Conforti	<u>P</u>	Fernandez	<u>P</u>	Granelli	<u>P</u>
Harris	<u>P</u>	Howe	<u>P</u>	Hubbard	<u>P</u>
Matson	<u>P</u>	Puryear	<u>P</u>	Jackson	<u>P</u>
Franks (BB)	<u>P</u>	Lopez (NC)	<u>P</u>		

Others Present:

Dr. Crader	<u>P</u>	Dr. Gristina	<u>P</u>
Mr. Leonard	<u>Excused</u>	Mr. Bartlett	<u>P</u>

III. MOMENT OF SILENCE

IV. SALUTE TO THE FLAG

- V. STUDENT GOVERNMENT REMARKS - Ryan McGhee, Student Council President, congratulated Students of the Month, provided an update on athletic activities, and noted preparations for the Spring Play and the National Honor Society Reading Buddies Program. He also thanked the Board for renaming the High School Track.

VI. MINUTES

RESOLVED, that the Board of Education approve the Minutes of the Re-org Meeting of January 6, 2021, Work Session of January 25, 2021 and Regular Meeting of January 27, 2021.

Motion: Fernandez

Second: Howe

Conforti	<u>Y</u>	Fernandez	<u>*</u>	Granelli	<u>*</u>
Harris	<u>Y</u>	Howe	<u>Y</u>	Hubbard	<u>Y</u>
Matson	<u>*</u>	Puryear	<u>Y</u>	Jackson	<u>Y</u>
Franks (BB)	<u>*</u>	Lopez (NC)	<u>Y</u>		

MINUTES:	*Re-Org Meeting	*Work Session	* Regular Meeting
Fernandez:	<u>N</u>	<u>Y</u>	<u>Abstained</u>
Granelli:	<u>N</u>	<u>Y</u>	<u>Y</u>
Matson:	<u>N</u>	<u>Y</u>	<u>Abstained</u>
Franks:	<u>Abstained</u>	<u>Y</u>	<u>Y</u>

- VII. SUPERINTENDENT'S REPORT – Dr. Crader provided a general update regarding the Black History Month program scheduled for Friday, a Meridian partnership providing mental health services, annual staff safety training, the improving COVID statistics picture, and planning efforts for return to a 5-day in-person instructional day. She also commented on the 3-year labor agreement with the Neptune Township Administrators Association.

- VIII. PUBLIC FORUM - NTEA President, Lynn Parry, noted that the Association will be unable to advance its negotiations plans until it receives the documentation requested on January 29th.

A district parent thanked teachers and administrations for their efforts to provide educational services in these difficult times, while also sharing concerns regarding teacher stress and facilities cleanliness. Dr. Crader responded.

IX. ADMINISTRATION AND COMMITTEE REPORTS

A. Superintendent's Report

RESOLVED, that the Board of Education approve items listed under Superintendent's Report as per Document A, items 1 – 6.

Motion: Matson

Second: Granelli

Conforti	<u>Y</u>	Fernandez	<u>Y</u>	Granelli	<u>Y</u>
Harris	<u>Y</u>	Howe	<u>Y</u>	Hubbard	<u>Y</u>
Matson	<u>Y</u>	Puryear	<u>Y</u>	Jackson	<u>Y</u>
Franks (BB)	<u>Y</u>	Lopez (NC)	<u>Y</u>		

B. Operations

Mrs. Fernandez provided a brief summary of matters discussed at the recent Committee meeting and their relevance to the agenda.

1. Finance

RESOLVED, that the Board of Education approve items listed under Finance, as per Document B1, items 1 – 7.

Motion: Hubbard

Second: Puryear

Conforti	<u>Y</u>	Fernandez	<u>Y</u>	Granelli	<u>Y</u>
Harris	<u>Y</u>	Howe	<u>Y</u>	Hubbard	<u>Y</u>
Matson	<u>Y</u>	Puryear	<u>Y</u>	Jackson	<u>Y</u>
Franks (BB)	<u>Y</u>	Lopez (NC)	<u>Y</u>		

2. Facilities

RESOLVED, that the Board of Education approve items listed under Facilities, as per Document B2, items 1 – 2.

Motion: Granelli

Second: Matson

Conforti	<u>Y</u>	Fernandez	<u>Y</u>	Granelli	<u>Y</u>
Harris	<u>Y</u>	Howe	<u>Y</u>	Hubbard	<u>Y</u>
Matson	<u>Y</u>	Puryear	<u>Y</u>	Jackson	<u>Y</u>
Franks (BB)	<u>Abstained</u>	Lopez (NC)	<u>Y</u>		

3. Transportation

RESOLVED, that the Board of Education approve item listed under Transportation, as per Document B3, item 1.

Motion: Hubbard

Second: Fernandez

Conforti	<u>Y</u>	Fernandez	<u>Y</u>	Granelli	<u>Y</u>
Harris	<u>Y</u>	Howe	<u>Y</u>	Hubbard	<u>Y</u>
Matson	<u>Y</u>	Puryear	<u>Y</u>	Jackson	<u>Y</u>
Franks (BB)	<u>Y</u>	Lopez (NC)	<u>Abstained</u>		

C. Curriculum

Ms. Puryear provided a brief summary of matters discussed at the recent Committee meeting and their relevance to the agenda.

1. Education/Special Projects

RESOLVED, that the Board of Education approve item listed under Education / Special Projects, as per Document C1, item 1.

Motion: Puryear

Second: Matson

Conforti	<u>Y</u>	Fernandez	<u>Y</u>	Granelli	<u>Y</u>
Harris	<u>Y</u>	Howe	<u>Y</u>	Hubbard	<u>Y</u>
Matson	<u>Y</u>	Puryear	<u>Y</u>	Jackson	<u>Y</u>
Franks (BB)	<u>Abstained</u>	Lopez (NC)	<u>Abstained</u>		

2. Special Education

RESOLVED, that the Board of Education approve items listed under Special Education, as per Document C2, items 1 – 2.

Motion: Franks

Second: Hubbard

Conforti	<u>Y</u>	Fernandez	<u>Y</u>	Granelli	<u>Y</u>
Harris	<u>Y</u>	Howe	<u>Y</u>	Hubbard	<u>Y</u>
Matson	<u>Y</u>	Puryear	<u>Y</u>	Jackson	<u>Y</u>
Franks (BB)	<u>Y</u>	Lopez (NC)	<u>Y</u>		

3. Student Activities

RESOLVED, that the Board of Education approve item listed under Student Activities, as per Document C3, item 1.

Motion: Lopez

Second: Howe

Conforti	<u>Y</u>	Fernandez	<u>Y</u>	Granelli	<u>Y</u>
Harris	<u>Y</u>	Howe	<u>Y</u>	Hubbard	<u>Y</u>
Matson	<u>Y</u>	Puryear	<u>Y</u>	Jackson	<u>Y</u>
Franks (BB)	<u>Y</u>	Lopez (NC)	<u>Y</u>		

D. Personnel

Mr. Howe provided a brief summary of matters discussed at the recent Committee meeting and their relevance to the agenda.

1. Personnel

RESOLVED, that the Board of Education approve items listed under Personnel, as per Document D1, items 1 – 18.

Motion: Howe

Second: Hubbard

Conforti	<u>Y</u>	Fernandez	<u>Y</u>	Granelli	<u>Y</u>
Harris	<u>Y</u>	Howe	<u>Y</u>	Hubbard	<u>Y</u>
Matson	<u>Y</u>	Puryear	<u>*</u>	Jackson	<u>Y</u>
Franks (BB)	<u>*</u>	Lopez (NC)	<u>*</u>		

Puryear: *Yes on items 1-2 and 4-18; Abstained on item #3

Franks: *Yes on items 3, 4, 7-12, 14, 16; Abstained on items 1, 2, 5, 6, 13, 15, 17, 18

Lopez: *Yes on items 3, 7-12, 14; Abstained on items 1, 2, 4-6, 13, and 15-18

2. Negotiations

RESOLVED, that the Board of Education approve item listed under Negotiations, as per Document D2, item 1.

Motion: Conforti

Second: Matson

Conforti	<u>Y</u>	Fernandez	<u>Y</u>	Granelli	<u>Y</u>
Harris	<u>Y</u>	Howe	<u>Y</u>	Hubbard	<u>Y</u>
Matson	<u>Y</u>	Puryear	<u>Y</u>	Jackson	<u>Y</u>
Franks (BB)	<u>Y</u>	Lopez (NC)	<u>Y</u>		

X. SCHEDULE OF MEETINGS

RESOLVED, that the Board of Education approve items listed under Document Z.

Motion: Lopez

Second: Granelli

Conforti	<u>Y</u>	Fernandez	<u>Y</u>	Granelli	<u>Y</u>
Harris	<u>Y</u>	Howe	<u>Y</u>	Hubbard	<u>Y</u>
Matson	<u>Y</u>	Puryear	<u>Y</u>	Jackson	<u>Y</u>
Franks (BB)	<u>Y</u>	Lopez (NC)	<u>Y</u>		

XI. OLD BUSINESS - Dr. Crader reported on continuing efforts to provide staff members with vaccine access, the best possibility being a joint effort with CentraState.

XII. NEW BUSINESS - Mr. Howe noted that the district would be conducting an adequacy audit of uniforms and equipment available to the district's arts and athletic programs.

XIII. MOTION TO ADJOURN

RESOLVED, that the Board of Education adjourn the meeting.

Motion: Matson

Second: Granelli

Conforti	<u>Y</u>
Harris	<u>Y</u>
Matson	<u>Y</u>
Franks (BB)	<u>Y</u>

Fernandez	<u>Y</u>
Howe	<u>Y</u>
Puryear	<u>Y</u>
Lopez (NC)	<u>Y</u>

Granelli	<u>Y</u>
Hubbard	<u>Y</u>
Jackson	<u>Y</u>

Time: 7:42 p.m.

Respectfully submitted,



Peter I. Bartlett
Assistant Board Secretary

SUPERINTENDENT'S REPORT

- | | | |
|----|--|--|
| 1. | Request Board of Education approval to affirm the Harassment, Intimidation and Bullying (H.I.B.) report, (<i>N.J.A.C.</i>) P.L. 2010, c.122 [A-3466], reporting period January 27, 2021 - February 23, 2021, <i>as posted</i> . | H.I.B. Report |
| 2. | Request Board of Education approval of the Revised District Emergency Response Guides Version 12.0, with updates to be Implemented throughout the school year as warranted. | Revised Emergency Response Guides/Updates Version 12.0 |
| 3. | Request Board of Education approval of the following resolution requesting Governor Murphy to include public school district personnel in the official expert vaccine allotment panel's definition of frontline workers, <i>as posted</i> . | Resolution to the Governor |
| 4. | Request Board of Education approval for Catherine McNulty, Behaviorist, Kelly Baldino, Department Chairperson, Central Office, and Stephanie Lombardy, Special Education Teacher, Middle School, to attend the Nonviolent Crisis Intervention Virtual Renewal Instructor Training from March 24-25, 2021. | Catherine McNulty, Kelly Baldino & Stephanie Lombardy
PDA- Online |
| 5. | Request Board of Education approval of the following revised Bylaws and Regulation: <ul style="list-style-type: none"> • 2361 Acceptable Use of Computer Networks/Computers and Resources - File Code Policy and Regulation (<i>Revised</i>) • 2363 Pupil Use of Privately-Owned Technology - File Code Policy (<i>Revised</i>) | Approve Revised Policies/ Regulation - First Reading |
| 6. | Request Board of Education approval of the following revised Bylaws and Regulation: <ul style="list-style-type: none"> • 0141 Board Member Number and Term - File Code Bylaws (<i>Revised</i>) • 0155 Board Committees - File Code Bylaws (<i>Revised</i>) • 0163 Quorum - File Code Bylaws (<i>Revised</i>) • 2530 Resource Materials - File Code Regulation (<i>New</i>) | Approve Revised Bylaws/ Regulation - Second and Final Reading |

FINANCE

Resolved, that the Neptune Township Board of Education:

1. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Peter J. Leonard, Business Administrator/Board Secretary, does hereby certify that as of January 31, 2021 no budgetary line item account has Board obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education. Budget
Cert
SEC
2. Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the members of the Neptune Township Board of Education certify that, as of January 31, 2021 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of their knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available for the remainder of the fiscal year. Budget
Cert
BOE
3. Approve the January 2021 Secretary's Report, *as posted*. Sec
Report
4. Approve the January 2021 Monthly Cash Flow Report, *as posted*. Cash Flow
Report
5. Approve the January 2021 Account Adjustment and Transfer Reports, *as posted*. Expense
Adjustments
6. Approve the January 2021 Check Registers, *as posted*. Check Registers
7. Recommend approval of the Program Integrity Plan for Preventing Duplicate Meals, as required by the New Jersey Department of Agriculture, Office of Child Nutrition, *as posted*. PIP for Preventing
Duplicate Meals

FEBRUARY 24, 2021

DOCUMENT B2

FACILITIES

Resolve that the Neptune Township Board of Education:

1. Accept bid #2115, "ECC Emergency Generator" opened on January 21, 2021, from the following bidders:

Accept
Bid #2115

ABG Electric Co., Freehold, NJ	\$183,300
Manor II Electric, Inc., Holmdel, NJ	\$215,000
Pat Maggio & Son Electric, Inc., Neptune, NJ	\$234,000
LaManna Electric, Inc., Trenton, NJ	\$245,000

2. Award bid #2115, "ECC Emergency Generator" to ABG Electric Co., Freehold, NJ in the amount of \$183,300, as recommended by Kellenyi Johnson Wagner, district architect.

Award
Bid #2115

FEBRUARY 24, 2021

DOCUMENT B3

TRANSPORTATION

Resolve that the Neptune Township Board of Education:

1. Approve renewal of the Coordinated Transportation participation agreement for 2021 – 2022 school year with the Warren County Special Services School District, At prorated contract costs inclusive of administrative fee not to exceed 4%,
as posted: Approve
Resolution

**EDUCATION
SPECIAL PROJECTS**

1. It is recommended the Board of Education approve the following 2020-2021 school year Curricula, *as posted*.

Approve 2020-2021
Curricula

- Algebra I, Grade 8

1. Request Board of Education approval of the following Home Instruction Students:

Home Instruction
Students

1 student, High School, SLD – Effective February 1, 2021
Instructor(s), B. Jaccodine

1 student, High School, SLD – Effective February 4, 2021
Instructor(s), M. Petruzel

2. Request Board of Education approval of the following Tuition Placement Students: *(Pro-rated, per Diem as of effective date)*

Tuition Placement
Students

1 student, OHI, High School, student placed at Collier High School
Effective Date: January 27, 2021 Tuition: \$347.36 Per diem

1 student, ED, High School, student placed at Coastal Learning Center
Effective Date: February 3, 2021 Tuition: \$309.60 Per diem

1 student, OHI, High School, student placed at CPC High Point
Effective Date: February 16, 2021 Tuition: \$422.07 Per diem

FEBRUARY 24, 2021

DOCUMENT C 3

**EDUCATION
STUDENT ACTIVITIES**

1. Request Board of Education approval of the Winter Athletic Schedule for the 2020-2021 school year, *as posted*.

Winter Athletic
Schedule
20-21 School Year

PERSONNEL**APPROVE APPOINTMENTS**

Recommend approval of the following Appointments, *pending completion and receipt of all required employment verification information*:

- | | | |
|----|--|-------------|
| 1. | Gina Bailey, Paraprofessional, Shark River Hills Elementary School, for the 2020-2021 school year, effective 03/01/21 through 06/30/21, salary \$24,945.00 (pro-rata), Step 1 | Gina Bailey |
| 2. | Lynn Castle, Paraprofessional, Ion 1, Midtown Community Elementary School, for the 2020-2021 school year, effective 03/16/21 through 06/30/21, salary \$25,745.00 (pro-rata), Step 5 | Lynn Castle |

APPROVE SPRING COACHES

- | | | |
|----|--|--------------------------------|
| 3. | Recommend approval of the following Spring Coaches for the 2020-21 school year, <i>as posted</i> | Spring Coaches 20-21
21-084 |
|----|--|--------------------------------|

APPROVE/AMEND LEAVES OF ABSENCE

- | | | |
|----|---|----------------------|
| 4. | Recommend Approval or Amendment of the Leaves of Absence, for the 2020-2021 school year, <i>as posted</i> | Approve/Amend Leaves |
|----|---|----------------------|

APPROVE/AMEND TRANSFER/REASSIGNMENT

- | | | |
|----|--|--|
| 5. | Recommend Approval or Amendment of the Transfers/Reassignments for the 2020-2021 school year, <i>as posted</i> | Approve/Amend
Transfers/Reassignments |
|----|--|--|

AMEND RESIGNATION DATE

Recommend approval to Amend the following Resignation Date:

- | | | |
|----|---|--------------|
| 6. | Shamika Blue, Paraprofessional, Shark River Hills Elementary School, effective February 26, 2021 (Resignation) | Shamika Blue |
|----|---|--------------|

AMEND START DATE

Recommend approval to Amend the following Start Date:

- | | | |
|----|--|------------------|
| 7. | Lynne Moloughney, Nurse, Floater, High/Middle School, for the 2020-21 school year, from effective 02/16/21 to 03/01/21 through 06/30/21, salary \$55,139.00 (pro-rata), BA, Level 2 (4 yrs. exp.) | Lynne Moloughney |
|----|--|------------------|

PERSONNEL**AMEND HIGH SCHOOL ADVISORS**

8. Recommend approval to Amend the following High School Advisors for the 2020-2021 school year, *as posted* High School Advisors 21-077

AMEND WINTER COACHES

9. Recommend approval to Amend the following Winter Coaches for the 2020-2021 school year, *as posted* Winter Coaches 20-21 21-083

AMEND ATHLETIC EXTRA CURRICULAR EVENT STAFF

10. Recommend approval to Amend the following Event Staff for the 2020-21 school year, *as posted* Athl. Extra Curr. Event Staff - 21-087

APPROVE SUBSTITUTES

11. Recommend approval of the following Substitutes: Approve Substitutes

Teacher: Megan Dillon

APPROVE PAYMENT FOR UNUSED BENEFIT DAYS AT RETIREMENT/SEPARATION

Unused Benefits

12. Recommend approval of payment for Unused Benefit Days at Retirement/ Separation as provided by contract:

Brown, Judy	Paraprofessional, HS	\$493.15
Eirich, Robert	Teacher, HS	\$22,000.00

APPROVE ADMINISTRATIVE MENTORS

13. Recommend approval of the following individuals as Mentor for an Administrator for the 2020-21 school year: Administrative Mentors

Kevin McCarthy as a Mentor for Adrian Bennett, Administrator, High School (300 hours) Kevin McCarthy

Sally Millaway as a Mentor for Adrian Bennett, Administrator, High School (Project 60 hours) Sally Millaway

PERSONNEL**AMEND STUDENT TEACHING PRACTICUM**

14. Recommend approval to Amend the following college students for a Student Teaching Practicum, in the district during the 2020-21 school year, with no district financial obligation:
- Student Teaching
Practicum

Rutgers University
Student Teachers, *as posted*

APPROVE STUDENT OBSERVER PRACTICUM

15. Recommend approval of the following university student for a Student Observer Practicum, in the school district during the 2020-21 school year, with no district financial obligation:
- Student Observer
Practicum - Spring

Brookdale Community College
Izabel Maikranz - Joanne D'Erasmus, Cooperating Teacher,
Green Grove Elementary School

Daniel Silva - Cheryl Valse, Cooperating Teacher,
Green Grove Elementary School

Alexis Mack - Heather Borges, Cooperating Teacher,
Green Grove Elementary School

APPROVE STIPEND

Recommend approval of the following Stipend:

16. Joseph Fagan, Basketball Coach, Unified Sports Club, High School, for the 2020-21 school year, stipend \$1,750.00.
- Joseph Fagan
21-090

APPROVE PER HOUR ASSIGNMENTS

Recommend approval of the following Per Hour Assignments:

17. The following individuals to supervise and provide academic enrichment for the Afterschool S.T.E.A.M Club, Summerfield Elementary School, for the 2020-21 school year, rate \$42.00 per hour, up to 48 hours, not to exceed \$2,016.00 per person:
- SES - S.T.E.A.M Club
21-200

Eileen Fitzpatrick Lauren Walsh

PERSONNEL**APPROVE PER HOUR ASSIGNMENTS** (continued)

18. The following individuals to supervise and provide academic instruction for the Extended Day Program, Summerfield Elementary School, for the 2020-21 school year, rate \$43.00 per hour (Coordinator/Teacher), up to 100 hours, not to exceed \$4,300.00; \$42.00 per hour (Teachers), up to 75 hours, not to exceed \$3,150.00 per person:

SES - Extended Day
Program
21-201

Joseph Lupo, *Coordinator*
Michelle Wycoff
Elizabeth Stracher
Wendy Cullen
Mary Sages
Canice Lindsay
Tara Pasqualone

Donna DeTata
Jody Rizzo
Hillary Wilkins
Cheryl Valse
Jennifer Siverson
Lori Celiberti
Patricia Kissam, *Substitute*

NEGOTIATIONS

APPROVE MEMORANDUM OF AGREEMENT

1. Recommend approval of the Memorandum of Agreement between the Neptune Township Board of Education and the Neptune Township Administrators Association, *as posted* MOA NTAA

FEBRUARY 24, 2021

DOCUMENT Z

SCHEDULE OF MEETINGS

WHEREAS, Chapter 231, P.L. 1975 (Open Public Meetings Law) requires the Board of Education to give notice of its scheduled meetings which are currently being held remotely until further notice pursuant to Executive Order #107; and,

WHEREAS, Chapter 231, P.L. 1975 authorizes a public body to meet in Executive or Closed Session under certain limited circumstances; and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Closed Session; now,

THEREFORE BE IT RESOLVED by the Board of Education of the Township of Neptune that it hereby:

Authorizes the following meetings, and determines that it may be necessary to meet in Executive Session, and that the matters discussed will be made public when confidentiality is no longer required and action pursuant to said discussion shall take place only at public meetings:

Monday, March 29, 2021

7:00 PM – Work Session Meeting to be held remotely.

Wednesday, March 31, 2021

7:00 PM – Regular Meeting to be held remotely.