



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

518 West Prospect Street
Smithville, Ohio 44677

High School: 330-669-7000
High School Fax: 330-669-7001
Adult Education: 330-669-7070
Adult Ed Fax: 330-669-7071
Website: www.wcsc.org

Reception beginning at 7:00 pm with Board, Superintendent, Staff, Students & Community welcome!

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, February 15, 2017
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the February 15, 2017 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Consideration of the possible re-employment of Dr. Kip Crain, Superintendent, effective August 1, 2017:
 - 1. Public Input
 - 2. Board Discussion
- F. Consideration of the possible re-employment of Lynn Moomaw, Director of Operations and Adult Education, effective August 1, 2017:
 - 1. Public Input
 - 2. Board Discussion

G. Outstanding Business Partner

1. Tekfor, Inc.

H. Student and Staff Recognition

1. High School Staff Excellence Award
Lesa Krites, Culinary Arts Teaching Assistant
Gary Wimer, Electronics & Computer Networking Instructor
2. Adult Education Staff Excellence Award
Josi Weaver-Kranz, AE Career Services Coordinator
3. Adult Education Student Recognition
Angelica Cuevas, ESOL, Exceptional Student of the Month
Heather Coleman, Medical Billing & Coding Office Specialist, Most Dedicated Student of the Month
4. Northwestern Student Recognition
Dylan Stephenson, Welding Technologies, Student of the Month
Mary Wetmore, Powerline Technologies, Student of the Month
Leaira Peterson, Early Childhood Education & Care, Achievement Award
Alexis Hartman, Practical Nursing, Perseverance Award
5. Norwayne Student Recognition
Victoria Sauer, Electronics & Computer Networking, Student of the Month
Noah Hedrick, Engineering Technologies, Student of the Month
Dustie Hoyt, Automotive Technologies, Achievement Award
Savannah Hartzler, Practical Nursing, Perseverance Award

I. Motion to approve the minutes from the January 12, 2017 Organizational Meeting (**Exhibit B.1**) and the January 12, 2017 Regular Meeting (**Exhibit B.2**) (**Voice**)

J. Board Committee Reports (**Exhibit C**)

1. Communications, Community Relations & Retention Committee
Chair: Sue Williams
Asst. Chair: Ann Tschantz
Staff Liaison: Kip Crain
2. Curriculum Committee
Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich
3. Facilities Committee
Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee
Chair: Susie Lawson
Asst. Chair: Doug Stuart
Staff Liaison: Mary Workman
5. Personnel Committee
Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
Asst. Chair: Doug Stuart
Staff Liaison: Matt Brown
6. Student Services Committee
Chair: Douglas Zook
Asst. Chair: Philip Keener
Staff Liaison: Matt Brown
7. Technology and Assessment Committee
Chair: Don Noble
Asst. Chair: Larry Acker
Staff Liaison: Cheryl Boyer

- K. Executive Session (for the purpose of consideration of the employment and/or compensation of a public employee) **(Roll Call)**

II. SUPERINTENDENT'S REPORT (VOICE)

- A. Director's Report **(Exhibit D)**
- B. Principal's Report **(Exhibit E)**
- C. RAMTEC Update
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	2/16/17	Th	WCSCC	4:00-7:00 p.m.
No School	2/17/17	F		
No School – President's Day	2/20/17	M		
SkillsUSA Regional Contest	2/25/17	S	Polaris Career Center	
Ag Mechanics & Power Technologies Diagnostics Contest	3/3/17	F	University of Northwestern Ohio	
BPA State Contest	3/15-3/17/17	W-F	Columbus	
WCSCC Board of Education Meeting	3/15/17	W	G101/Board Room	7:00 p.m. reception/ 7:30 p.m. meeting
Spring Advisory Committee Meetings	3/23/17	Th	WCSCC	4:45-7:00 p.m.

Motion to approve Superintendent's Report (Voice)

III. TREASURER'S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for January 2017 **(Exhibit F)**
2. Approval of the Financial Reports for January 2017 **(Exhibit G)**
3. Approval of the FY17 Amended Appropriations **(Exhibit H)**
4. Approval to accept the following donations:
 - a. Tooling from Wayne Machine, Inc. for use in the RAMTEC CNC program, valued at approximately \$3,000
 - b. Hoyer lift and batteries from West View Manor for use in various medical programs, valued at approximately \$1,500

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Resignation of Kaylee Cottom, Long Term Substitute, effective at the end of the day on February 2, 2017
2. Resignation of Joan Kanne, AE Practical Nursing Instructor, in order to accept the position of Practical Nursing Coordinator, effective February 6, 2017
3. Resignation of Beverly Cahill, AE Practical Nursing Instructor and Tutor, effective at the end of the day on February 21, 2017

4. Resignation of Richard Swartz, Adult Education Instructor, for the purpose of retirement, effective January 31, 2017
5. Employment of the following for 2016-2017 supplemental position per the negotiated agreement:

OTHERS		
Curriculum Development	2.5%	Amy Tietz

6. Revision of the following contract for Certified Personnel for the 2016-2017 school year:

NAME	CONTRACT	TITLE	CLASS	STEP
Kanne, Joan	11 th 1 (157 days) – was 152 days	Practical Nursing Coordinator (was AE PN Instructor)	AE3	19

7. Revision of the following Adult & Community Education contract:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Richardson	Robert	Adult Education Certified	III (was V)	7 (was 3)	\$23.98 (was \$22.60)	12/09/16

8. Approval of the following grant funded pay scale for ABLE, ESOL, FLT employees with contracts between July 1, 2016 and June 30, 2017. Classified Aide scale updated to be above the new minimum wage standard effective January 1, 2017:

ABLE/ESOL/FLT GRANT FUNDED PROGRAMS					
Pay Scale					
Step	Classified Aide	Classified Office	Instructor BA/BS	Instructor MA	
1	\$8.20	\$9.40	\$14.00	\$16.00	
2	\$8.40	\$9.80	\$14.50	\$16.50	
3	\$8.60	\$10.20	\$15.00	\$17.00	
4	\$8.80	\$10.60	\$15.50	\$17.50	
5	\$9.00	\$11.00	\$16.00	\$18.00	
6	\$9.20	\$11.40	\$16.50	\$18.50	
7	\$9.40	\$11.80	\$17.00	\$19.00	
8	\$9.60	\$12.20	\$17.50	\$19.50	
9	\$9.80	\$12.60	\$18.00	\$20.00	
10	\$10.00	\$13.00	\$18.50	\$20.50	
11	\$10.20	\$13.40	\$19.00	\$21.00	
12	\$10.40	\$13.80	\$19.50	\$21.50	
13	\$10.60	\$14.20	\$20.00	\$22.00	
14	\$10.80	\$14.60	\$20.50	\$22.50	
15	\$11.00	\$15.00	\$21.00	\$23.00	

A step raise will be awarded any year an hourly employee works 80 or more hours or when an hourly employee works between 1-79 hours for three consecutive years in which there was not a step raise awarded until the cap is reached.

9. Employment of the following individual(s) to substitute in area(s) indicated for the 2016-2017 year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	HOURLY RATE	DEGREE	EFFECTIVE
Wehn	Patricia	Practical Nursing	IV	0	\$22.29	BSN	02/16/17

B. Classified Employment

1. Resignation of Kathy Keener, Aide/Monitor, effective at the end of the day on May 31, 2017
2. Resignation of Kayla Zimmerer, Child Care Aide, effective January 11, 2017
3. Employment of the following classified individuals to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Burgett	Tricia	Aide	0	\$9.74	2/16/17

4. Approval of the revision to the following classified contracts for ABLE/ESOL/FLT Grant Funded programs, part-time/hourly, regularly scheduled, effective January 1, 2017 due to revision of pay scale:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Benfield	Melnee	Child Care Aide, Literacy Ed	Classified Aide	15	\$11.00	1/1/17
Bower	China	Child Care Aide, Literacy Ed	Classified Aide	4	\$8.80	1/1/17
Dalessandro	Yvette	Child Care Aide, Literacy Ed	Classified Aide	6	\$9.20	1/1/17
Rinehart	Deborah Kay	Child Care Aide, Literacy Ed	Classified Aide	8	\$9.60	1/1/17

5. Approval of the revision to the following classified contracts for ABLE/ESOL/FLT Grant Funded programs, part-time/hourly, as needed, effective January 1, 2017 due to revision of pay scale, unless otherwise noted:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Bower	Shannon	Child Care Aide, Literacy Ed	Classified Aide	7	\$9.40	1/1/17
Hill	Lindsey	Child Care Aide, Literacy Ed	Classified Aide	9	\$9.80	1/1/17
Spratt	Stephanie	Child Care Aide, Literacy Ed	Classified Aide	1	\$8.20	2/15/17

C. Consultant Contracts **(none)**

D. Volunteers:

1. Approval of Cody Bennett, WCSCC Alumnus, as chaperone for the IT Media BPA State Leadership Conference, pending receipt of clean BCI and FBI background checks
2. Approval of the following volunteer for Adult Basic & Literacy Education (ABLE) and English for Speakers of Other Languages (ESOL) for the 2016-2017 school year:

LAST	FIRST	BACKGROUND INFORMATION
Herman	Cynthia	Retired from East Holmes School District

E. Approval to remove the following from inventory:

1. Approval to remove books from TRC inventory and donate to the AAUW/Kiwanis Book Sale (copies available)
2. Various outdated, broken, and/or unusable items from IT (copies available)

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements **(Roll Call)**

1. Approval of an agreement with Kent State University for the College Credit Plus program for the 2017-2018 school year (copies available)
2. Approval to accept a grant in the amount of \$39,000 from the Orrville Area United Way for the Adult Basic & Literacy Education and Families Learning Together programs
3. Approval of a Partner Provider Agreement with the United Way of Wayne & Holmes Counties, Inc. (copies available)
4. Approval of a Memorandum Agreement with Orrville Area United Way (copies available)
5. Approval for Dr. Ross Campensa to be the medical director for the Emergency Medical Training program in Adult Education. Dr. Campensa is board certified in emergency medicine and is employed at the Aultman Orrville Hospital where he serves as Emergency Department Director. He also serves as the Medical Director for Green Fire Department.

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call)

1. APPROVAL OF A RESOLUTION TO PARTICIPATE IN THE COOPERATIVE PURCHASING PROGRAMS OF THE OHIO SCHOOLS COUNCIL (**Exhibit I**) (copies of all related documentation available)

Motion to approve Resolution 1. (Roll Call)

2. APPROVAL OF A RESOLUTION TO RELEASE DEVON PAWLUS FROM CONTRACTUAL OBLIGATIONS (**Exhibit J**)

Motion to approve Resolution 2. (Roll Call)

C. Documents and Materials (Voice)

1. Approval of the following overnight field trip requests (copies available):
 - a. *Approximately 7 students, 3 advisors, and 0 parents to attend*
FCCLA
State Leadership Conference and Competition
Penta Career Center & Nearby Hotel – Perrysburg, OH
March 10-11, 2017
 - b. *Approximately 7 students, 1 advisors, and 0 parents to attend*
Key Club
2017 Ohio District Key Club Annual Leadership Conference
Embassy Suites Conference Center – Dublin, OH
March 10-12, 2017
 - c. *Approximately 11 students, 2 advisors, and 1 parent to attend*
Business Professionals of America
BPA State Leadership Conference & Competition
Hyatt Regency & Greater Columbus Convention Center – Downtown Columbus, OH
March 16-17, 2017
2. Approval of the following job descriptions (copies available):
 - a. Teaching Assistant – Animal Care
 - b. Teaching Assistant – Auto Technologies
 - c. Teaching Assistant – Culinary Arts
 - d. Teaching Assistant – Hospitality
 - e. Teaching Assistant – Powerline Technologies
 - f. Aide – Ag Mechanics
 - g. Aide – Animal Care
 - h. Aide – Cosmetology
 - i. Aide – Early Childhood Education and Care
 - j. Aide – iLab
 - k. Aide – Landscape and Plant Technologies
 - l. Aide – Precision Machining

- m. Aide – Truck Mechanics
- n. Aide - Welding

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Approval for additional payment of college fees, in addition to the previously approved amount up to \$2,000 each, to Stark State College for College Credit Plus coursework for the following Business Entrepreneurship seniors:
 - 1. Kirsten Troyer, for an additional amount of \$545
 - 2. Colleen Schmale, for an additional amount of \$834.20

Motion to approve Item A. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (for the purpose of consideration of the employment and/or compensation of a public employee) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be held on Wednesday, March 15, 2017.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**