

# BOARD REPORT

February 18, 2019

Educating people to be life-long learners  
and respectful, responsible citizens



# Independence Community School District

1207 1st Street West  
Independence, Iowa 50644

(319) 334-7400 Phone  
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**Russell Reiter** ♦ Superintendent  
**Stephen Noyes** ♦ Director of Technology

**Laura J. Morine** ♦ Director of Finance/Board Secretary  
**Erin Burmeister** ♦ Director of School Improvement

February 15, 2019

To: All School Board Members

From: Russell Reiter, Superintendent

Kim Hansen – DD #3 '19  
Eric B. Smith – DD #2 '19  
Jennifer Sornson – DD #3 '21  
Gina Trimble – At Large '21  
Brian C. Eddy – DD #1 '19

Re: Working agenda for the public hearing and regular meeting on **Monday, February 18, 2019**  
beginning at **5:50 p.m.** at the **School Administration Office**, 1207 1st Street West, Independence, IA

## **PUBLIC HEARING – 5:50 p.m.**

1. PLEDGE OF ALLEGIANCE
  - A. Call to Order
2. 2019-2020 PROPOSED SCHOOL CALENDAR
3. ADJOURNMENT

## **REGULAR MEETING**

1. CALL TO ORDER
2. CONSIDERATION OF ACTION ON CONSENT ITEMS
  - A. Approval of the minutes of the regular meeting on January 21, 2019.
  - B. Approval of Agenda

C. Approval of Board Policies (\*changes noted)

**Second Readings:**

	POLICY #	POLICY NAME
1.	505.6*	Graduation Requirements
2.	502.8*	Weapons
3.	502.9*	Smoking – Drinking – Drugs
4.	906.2*	Tobacco/Nicotine-Free Environment
5.	502.10*, 502.10E1, and 502.10R1	Search and Seizure, Search and Seizure Checklist, and Search and Seizure Regulation
6.	502.11	Interviews of Students by Outside Agencies
7.	503.1 and 503.1R1	Student Conduct and Student Suspension
8.	503.2	Expulsion
9.	503.3, 503.3E1, and 503.3R1*	Fines – Fees – Charges, Fee Waiver Application, and Student Fee Waiver and Reduction Procedures
10.	503.4	Good Conduct Rule
11.	503.5	Corporal Punishment
12.	604.7*	Instruction at a Post-Secondary Educational Institution
13.	604.8*	Concurrent Enrollment Textbook Fee

**First Readings:**

	POLICY #	POLICY NAME
1.	504.1	Student Government
2.	504.2	Student Organizations
3.	504.3 and 504.3R1	Student Publications and Student Publications Code
4.	504.4	Student Social Events
5.	504.5	Student Performances
6.	504.7	Student Work/Intern Programs
7.	504.8	Student Activity Program
8.	505.1	Assignment of Courses
9.	505.4	Student Honors and Awards
10.	505.5	Testing Program
11.	505.7	Early Graduation
12.	505.8	Commencement
13.	505.9	Parent and Family Engagement
14.	604.11 (New Policy)	Online Courses

D. Approval of Resignations

NAME	ASSIGNMENT	DATE
Amber Whitney	Student Council/Prom Sponsor	End of 2018-2019 School Year

E. Approval of Financial Reports

1. Bills – Director Trimble will have reviewed the bills
2. Vendor Report
3. Board Report
4. Budget Report

3. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS

A. Comments from the Public. Residents of the District, students attending the District, parents/guardians of students attending the District, and District staff members may address the

Board about any topic relevant to the District whether on the current agenda or not. Those who wish to speak must sign up at the beginning of the meeting. Speaker's participation is limited to three minutes once per board meeting. The Board President may need to reduce the three-minute time limit to accommodate more speakers in the 20 minutes allotted for the public forum. The Board must approve an extension of the 20-minute time allocation to allow all speakers up to three-minutes. The views and opinions of citizens addressing the Board do not necessarily reflect those of the Board, District administration, or staff. We ask speakers to remember that Iowa law prohibits the Board from discussing specific employees or students or their performance. Student speakers will state their name and school. Others will state their name and address.

B. Comments from the Board/Superintendent

4. REPORTS

A. Building Administrator Reports

1. Junior-Senior High School Principal
2. Junior-Senior High School Assistant Principal
3. West Elementary Principal
4. East Elementary/Early Childhood Center Principal

B. District Director Reports

1. Activities Director Report
2. Director of School Improvement Report
3. Director of Technology Report
4. Director of Food Service Report
5. Director of Buildings & Grounds Report
6. Director of Transportation Report

5. OLD BUSINESS

A. Junior-Senior High School Scheduling Update

B. Consider Approval of the EV Car Charging Station(s)

6. NEW BUSINESS

A. Consider Approval of the 2019-2020 School Calendar

B. Consider Approval of the Travel Request Form for February 2019 – Glazier National Football Clinic in St. Louis, MO

C. Consider Approval of the Independence Community School District Early Graduation Applicants for March 2019

D. Consider Approval of the Fiscal Year 2018 Audit

E. Consider Approval of the Budget Guarantee Resolution

F. Discussion of Certified Early Retirement

7. ADJOURNMENT

**EXEMPT SESSION**  
Negotiations Strategy Session



**UPCOMING MEETINGS –**

**Monday, March 18th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**

**Monday, April 15th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**

**Monday, May 20th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**

**Monday, June 17th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**

**Monday, July 15th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**

**Monday, August 19th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**

**Monday, September 16th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**

**Monday, October 21st Regular Meeting 6:00 p.m. - Central Office Board Room, Independence**

**Monday, November 18th Regular/Annual and Organizational Meeting 6:00 p.m. - Central Office Board Room, Independence**

**Independence Community School Board Meeting  
Regular Meeting  
January 21, 2019**

A regular meeting of the Independence Community School Board was called to order at 6:00 p.m. by Chairman Eric Smith at the Administration Building, Independence, Iowa on January 21, 2019.

Members Present: Chairman Eric Smith, Kim Hansen, Brian Eddy, Jennifer Sornson and Gina Trimble

Superintendent: Russell Reiter

Board Secretary: Laura Morine

The Board recited the Pledge of Allegiance.

**CONSIDERATION OF ACTION ON CONSENT ITEMS**

Motion by Eddy, second by Hansen to approve consent items 2A-F. Trimble would like to include vaping to the first reading policies where necessary. Eddy amended the motion to include vaping in the policies, Hansen second. Motion carried 5-0.

A. Approval of the minutes of the regular meeting on December 17, 2018, the public hearing on January 7, 2019, and the special meeting on January 7, 2019.

B. Approval of Agenda

C. Approval of Board Policies (\*changes noted)

**Second Readings:**

	POLICY #	POLICY NAME
1.	502.1	Student Appearance
2.	502.2	Care of School Property/Vandalism
3.	502.3	Use of Bicycles
4.	502.4	Use of Motor Vehicles
5.	502.6	Student Complaints and Grievances
6.	502.7	Student Lockers

**First Readings:**

	POLICY #	POLICY NAME
1.	505.6*	Graduation Requirements
2.	502.8	Weapons
3.	502.9*	Smoking – Drinking – Drugs
4.	906.2*	Tobacco/Nicotine-Free Environment
5.	502.10*, 502.10E1, and 502.10R1	Search and Seizure, Search and Seizure Checklist, and Search and Seizure Regulation
6.	502.11	Interviews of Students by Outside Agencies
7.	503.1 and 503.1R1	Student Conduct and Student Suspension
8.	503.2	Expulsion
9.	503.3, 503.3E1, and 503.3R1*	Fines – Fees – Charges, Fee Waiver Application, and Student Fee Waiver and Reduction Procedures
10.	503.4	Good Conduct Rule
11.	503.5	Corporal Punishment
12.	604.7*	Instruction at a Post-Secondary Educational Institution
13.	604.8*	Concurrent Enrollment Textbook Fee

#### D. Approval of Resignations

NAME	ASSIGNMENT	DATE
Virginia Lake	Yearbook Advisor	End of 2018-2019 School Year
Angela Webb	BCSC Secretary	01/04/2019

#### E. Approval of Transfers/Reassignments

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	SALARY	DATE
Megan Rawlins	JH Track Coach	Head Boys Track Coach	\$4,572	02/18/2019

#### F. Approval of New Hires (*pending acceptable background checks*)

NAME	ASSIGNMENT	SALARY	DATE
Gwen Decker	West Elem 7.0 hr Sp Ed Para	\$9.50/hr	01/07/2019
Elizabeth Dolan	.75 hr Crossing Guard Para - Mornings	\$9.50/hr	01/09/2019
Elizabeth Dolan	ECC 3.75 hr Sp Ed Para	\$9.50/hr	01/09/2019
Bryce Pierce	Assistant Girls Track Coach	\$2,540	02/18/2019
Blake Willenborg	Assistant Baseball Coach	\$2,743	04/29/2019

G. Approval of Financial Reports – Motion by Trimble, second by Hansen to approve the financial reports. Trimble spent time to understand the processes for reconciling bank records. She was then able to tie the Treasurers Report and Monthly Expenditure reports back to each other. The reconciliation reports will also be available when bills are reviewed. Smith, Trimble, Sornson and Hansen voted “aye”, Eddy abstained. Motion carried 4-0.

1. Bills – Director Trimble reviewed the bills
2. Vendor Report
3. Board Report
4. Budget Report

#### **ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS**

A. Comments from the Public. No public comments.

B. Comments from the Board/Superintendent. Hansen has her first County Conference Board meeting on Tuesday night. Trimble attended the Traffic Flow meeting and Calendar meeting. Smith asked how All District Assembly went and Eddy said staff appreciated Supt. Reiter's opening comments. Supt. Reiter reported that Dr. Wise from the DE was in the district last week for a visit and toured the buildings. The Calendar Committee had meet and working on some good suggestions. The calendar should be ready for a public hearing and approval at February meeting. The Traffic Flow Committee met and looking at some changes for the West Elementary parking lot. Supt Reiter will work with EMC Insurance regarding traffic flow. The Scheduling Committee will meet on January 30<sup>th</sup>. Supt. Reiter is continuing to work with Iowa Big, East Buchanan CSD and Jesup CSD to do a pilot program this spring. EMC provided training for the Equipment Breakdown Insurance and that will start February 1. The District will work with the Iowa Workforce Development in proposing a formalized intern apprenticeships for our students. A formal invitation from the Global K-12 Education Research Association for the fifth annual conference was received. The conference will be held during Oct. 11<sup>th</sup> -14<sup>th</sup>, 2019 in Foreign Language Education Group, Shijiazhuang, China. The association covers all the costs for attending.

## **REPORTS**

### **A. Building Administrator Reports**

1. Junior-Senior High School Principal
2. Junior-Senior High School Assistant Principal
3. West Elementary Principal
4. East Elementary/Early Childhood Center Principal – There is a local preschool/daycare that is asking about joining the PK4 consortium.

### **B. District Director Reports**

1. Activities Director Report
2. Director of School Improvement Report
3. Director of Technology Report
4. Director of Food Service Report
5. Director of Buildings & Grounds Report
6. Director of Transportation Report

## **OLD BUSINESS**

A. Junior-Senior High School Scheduling Update – Currently the administration team and scheduling committee are working to increase the number of skinny classes and reduce the number of block classes as that offers more flexibility for staffing and increases availability of classes for students. New social study standards will be enforced for the 2020-2021 school year but there will need to be some changes for next year to allow for a better transition. A Personal Finance class will be added for next year.

## **NEW BUSINESS**

A. Consider Approval of Travel Request Form for November 2019 – Band to Perform at the 2019 Bands of America Grand Nationals in Indianapolis, IN - Hanson moved to approve the travel request, Sorenson second the motion. The entry fee will be \$975 instead of the \$900 that was stated on the travel request. David Lang said that he would like to do a rotation between the BOA trips and the Disney World trip. BOA is also doing a regional contest at Waterloo. Trimble asked how these two contests will affect the music budget since it is a general fund expense. The Band Boosters does help with some of the expenses for the contests. Supt Reiter said that discussions need to begin for future trips so that parents can plan for the big trips and know how often they would be. Eddy thinks this is great public relations for the district and provides opportunities for our students but understands the budget concerns. Motion carried 5-0.

B. Consider Approval of Hawkeye Community College List of Concurrent Courses for Fall 2019 – Eddy moved to approve the concurrent course list for Fall of 2019. Trimble second the motion. Eddy asked about the qualifications necessary for our staff to teach the Hawkeye classes. Teachers would need a Master's Degree or have a specific number of hours in the course area. Hawkeye has final approval of the staff. The list of classes has been reduced for the Fall of 2019. The classroom and office space that Hawkeye currently uses will be reviewed for next year as well. Principal Howard also reviewed the changes to PSEO classes with the Board. Motion carried 5-0.

C. Consider Approval of Farm Lease for 2019-2020 – Sornson moved to approve the 2019-2020 farm lease. Trimble second. Eddy asked that the lease run from March 1, 2019 to March 1, 2020. Sornson moved to amend with new dates, Trimble second, motion carried 5-0.

D. Consider Approval of Benefit Broker/Consultant Mark J. Becker & Associates, LLC – Eddy moved to approved Mark Becker & Associates, LLC as the new Benefit Broker/Consultant beginning February 1, 2019. Sornson second. Trimble said she had reviewed the selection process with Director of Finance Morine prior to the meeting and felt the process was done in the proper manner. Motion carried 5-0.

E. Consider Approval for Student Enrollment in Iowa Learning Online – Hansen moved to approve the Iowa Learning Online option for our students. Sornson second. The cost of these classes are \$260 per student and are very rigorous. Motion carried 5-0.

President Smith called a recess at 7:20 pm and the meeting convened at 7:30 pm.

F. Closed Session – Trimble moved that the Board conduct a hearing to consider the late open enrollment request and to review and discuss records which are required by state or federal law to be kept confidential as provided by Iowa Code Section 21.5(1)(a). Hansen second. Roll call vote: Trimble – ‘aye’, Sornson – ‘aye’, Hansen – ‘aye’, Eddy – ‘aye’, Smith – ‘aye’. Board moved into closed session at 7:30 pm.

Closed session ended at 10:47 pm and no official action was taken during the closed session.

G. Action Regarding Late Open Enrollment Application – Hansen moved that the Board approve the late open enrollment request that was the subject of the closed session. The student has not shown good cause for the late application or shown repeated acts of harassment or serious health condition that the District cannot adequately address; however, approval of the late open enrollment request is in the best interest of the student and the District. Trimble second, motion carried 5-0.

**ADJOURNMENT** – Eddy moved to adjourn the meeting. Sornson second. Motion carried 5-0. Meeting adjourned at 10:49 pm.

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Eric B. Smith, Board President

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Laura J. Morine, Board Secretary

## GRADUATION REQUIREMENTS

Students must successfully complete the courses required by the board and Iowa Department of Education in order to graduate.

It shall be the responsibility of the superintendent to ensure that students complete grades one through twelve and that high school students complete 54 credits and the National Career Readiness Assessment prior to graduation. The following credits will be required *for graduation*:

Computer Skills	<u>1</u>	credit
<b>English</b> /Language Arts	<u>8</u>	credits
Science	<u>6</u>	credits
Mathematics	<u>6</u>	credits
Social Studies	<u>6</u>	credits
<i>(to include United States Government and American History)</i>		
Physical Education	<u>4</u>	semesters
Real Living	<u>1</u>	credit
<b>Financial Literacy</b>	<u>1</u>	credits*
Electives	<u>22</u>	credits

*\*Beginning with the class of 2020.*

The required courses of study will be reviewed by the board annually.

Graduation requirements for special education students will be in accordance with the prescribed course of study as described in their Individualized Education Program (IEP).

Legal Reference: Iowa Code §§ 256.11, .11A, .41; 279.8; 280.3, .14 (200713).  
281 I.A.C. 12.2, ;.3(7); .5; 41.404(6)(e) 12.3(5).

Cross Reference: 505 Student Scholastic Achievement  
603.3 Special Education

Approved 11/1/2004

Reviewed 03/17/2014

Revised 12/15/2008  
01/18/2016  
12/18/2017



## WEAPONS

The board believes weapons, other dangerous objects and look-alikes on school district property cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees and visitors on the school district premises or property within the jurisdiction of the school district.

The school district property is not an appropriate place for weapons, dangerous objects and look-alikes. Weapons, ~~and~~ other dangerous objects and look-alikes will be taken from students and others who bring them onto the school district property or onto property within the jurisdiction of the school district or from students who are within the control of the school district.

Parents of students found to possess weapons, dangerous objects or look-alikes on school district property **will be** notified of the incident. Possession or confiscation of weapons, dangerous objects or look-alikes will be reported to law enforcement officials, and students will be subject to disciplinary action including suspension or expulsion.

Students bringing firearms on school district property or knowingly possessing firearms on school district property will be expelled for not less than one year. The superintendent has the authority to recommend this expulsion requirement be modified for students on a case-by-case basis. For purposes of this portion of this policy, the term "firearm" includes, but is not limited to, any weapon which is designed to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for such a weapon, any explosive, incendiary or poison gas, or otherwise defined by applicable law.

Weapons under the control of law enforcement officials or other individuals specifically authorized by the board are exempt from this policy. The superintendent may develop an administrative process or procedures to implement the policy.

Legal Reference: 18 U.S.C. § 921  
Iowa Code §§ 279.8; 280.21B; 483A.27(11); 724  
281 I.A.C. 12.3(6)

Cross Reference: 502 Student Rights and Responsibilities  
503 Student Discipline  
507 Student Health and Well-Being

Approved 11/1/2004

Reviewed 09/15/2008  
01/20/2014

Revised 11/21/2016

## SMOKING - DRINKING - DRUGS

The board prohibits the distribution, dispensing, manufacture, possession, use, or being under the influence of beer, wine, alcohol, tobacco, other controlled substances, or "look-alike" substances that appear to be tobacco, beer, wine, alcohol or controlled substances by students while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered buses; while attending or engaged in school activities; and while away from school grounds if the misconduct will directly affect the good order, efficient management and welfare of the school district.

The board believes such illegal, unauthorized or contraband materials generally cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees, or visitors.

Violation of this policy by students will result in disciplinary action including suspension or expulsion. Use, purchase or being in possession of cigarettes, tobacco, ~~or~~ tobacco products, **or vaping products** for those under the age of eighteen, may be reported to the local law enforcement authorities. Possession, use or being under the influence of beer, wine, alcohol and/or of a controlled substance may also be reported to the local law enforcement authorities.

Students who violate the terms of this policy may be required to satisfactorily complete a substance abuse assistance or rehabilitation program approved by the school board at the expense of the student. If such student fails to satisfactorily complete such a program, the student may be subject to discipline including suspension or expulsion.

The board believes the substance abuse prevention program shall include:

- Age-appropriate, developmentally-based drug and alcohol curriculum for students in grades kindergarten through twelve, which address the legal, social, and health consequences of tobacco, drug and alcohol use and which provide information about effective techniques for resisting peer pressure to use tobacco, drugs or alcohol;
- A statement to students that the use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful;
- Standards of conduct for students that clearly prohibit, at a minimum, the unlawful possession, use, being under the influence of or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities;
- A clear statement that disciplinary sanctions, up to and including suspension or expulsion and referral for prosecution, will be imposed on students who violate the policy and a description of those sanctions;
- A statement that students may be required to successfully complete an appropriate rehabilitation program at the student's expense;
- Information about drug and alcohol counseling and rehabilitation and re-entry programs available to students;
- A requirement that parents and students be given a copy of the standards of conduct and the statement of disciplinary sanctions required; and
- Notification to parents and students that compliance with the standards of conduct is mandatory.

## SMOKING - DRINKING - DRUGS

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: 34 C.F.R. Pt. 86 (2002).  
Iowa Code §§ 123.46; 124; 279.8, .9; 453A (2003).  
281 I.A.C. 12.3(9); .5(3)(e), .5(4)(e), .5(5)(e), .5(21).

Cross Reference: 502 Student Rights and Responsibilities  
503 Student Discipline  
507 Student Health and Well-Being  
**906.2 Tobacco/Nicotine-Free Environment**

Approved 11/1/2004

Reviewed 09/15/2008  
01/20/2014

Revised \_\_\_\_\_

## TOBACCO/NICOTINE-FREE ENVIRONMENT

School district facilities and grounds, including school vehicles, are off limits for tobacco or nicotine use, including the use of look-alikes where the original would include tobacco or nicotine and the use of nicotine products that are not FDA (Federal Drug Administration) approved for tobacco cessation. This requirement extends to students, employees and visitors. This policy applies at all times, including school-sponsored and nonschool-sponsored events. Persons failing to abide by this request are required to extinguish their smoking material, dispose of the tobacco, nicotine or other product or leave the school district premises immediately. It is the responsibility of the administration to enforce this policy.

Legal Reference: Goals 2000: Educate America Act, Pub. L. No. 103-227, 108 Stat. 125 (1994).  
House File 2212, Iowa General Assembly (2008)  
Iowa Code §§ 142B; 279.8, .9; 297 (2007).

Cross Reference: **502.9 Smoking - Drinking - Drugs**  
904.4 Public Conduct on School Premises  
906.1 Community Use of School District Buildings & Sites & Equipment

Approved 11/01/2004

Reviewed 04/19/2010  
06/15/2015

Revised 09/15/2008  
01/21/2013  
09/16/2013

## SEARCH AND SEIZURE

School district property is held in public trust by the board. School district authorities may, without a search warrant, search students or protected student areas based on a reasonable and articulable suspicion that a school district policy, rule, regulation or law has been violated. The search shall be in a manner reasonable in scope to maintain order and discipline in the schools, promote the educational environment, and protect the safety and welfare of students, employees and visitors to the school district facilities. The furnishing of a locker, desk or other facility or space owned by the school and provided as a courtesy to a student, even if the student provides the lock for it, shall not create a protected student area and shall not give rise to an expectation of privacy with respect to the locker, desk, or other facility.

School authorities may seize any illegal, unauthorized or contraband materials discovered in the search. Items of contraband may include, but are not limited to, nonprescription controlled substances, marijuana, cocaine, amphetamines, barbiturates, apparatus used for controlled substances, alcoholic beverages, tobacco, ***apparatus used for vaping***, weapons, explosives, poisons and stolen property. Such items are not to be possessed by a student while they are on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered buses; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Possession of such items will be grounds for disciplinary action including suspension or expulsion and may be reported to local law enforcement officials. The board believes that illegal, unauthorized or contraband materials may cause material and substantial disruption to the school environment or presents a threat to the health and safety of students, employees, or visitors on the school district premises or property within the jurisdiction of the school district.

It shall be the responsibility of the superintendent, in conjunction with the principals, to develop administrative regulations regarding this policy.

Legal Reference: U.S. Const. amend. IV.  
New Jersey v. T.L.O., 469 U.S. 325 (1985).  
Cason v. Cook, 810 F.2d 188 (8th Cir. 1987), *cert. den.*, 482 U.S. 930 (1987).  
 Iowa Code ch. 808A (2003).  
 281 I.A.C. 12.3(6).

Cross Reference: 502 Student Rights and Responsibilities  
 503 Student Discipline

Approved 11/1/2004

Reviewed 10/27/2008  
01/20/2014

Revised \_\_\_\_\_

## SEARCH AND SEIZURE CHECKLIST

I. What factors caused you to have a reasonable and articulable suspicion that the search of this student or the student's effects or automobile would turn up evidence that the student has violated or is violating the law, school policy, rules or regulations affecting school order?

A. Eyewitness account.

1. By whom: \_\_\_\_\_
2. Date/Time: \_\_\_\_\_
3. Place: \_\_\_\_\_
4. What was seen: \_\_\_\_\_

B. Information from a reliable source.

1. From whom: \_\_\_\_\_
2. Time received: \_\_\_\_\_
3. How information was received: \_\_\_\_\_
4. Who received the information: \_\_\_\_\_
5. Describe information: \_\_\_\_\_

C. Suspicious behavior? Explain.

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D. Student's past history? Explain.

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E. Time of search: \_\_\_\_\_

F. Location of search: \_\_\_\_\_

G. Student told purpose of search: \_\_\_\_\_

H. Consent of student requested: \_\_\_\_\_



## SEARCH AND SEIZURE CHECKLIST

## II. Was the search you conducted reasonable in terms of scope and intrusiveness?

- A. What were you searching for: \_\_\_\_\_
- B. Where did you search: \_\_\_\_\_
- C. Sex of the student: \_\_\_\_\_
- D. Age of the student: \_\_\_\_\_
- E. Emergency of the situation: \_\_\_\_\_
- F. What type of search was being conducted: \_\_\_\_\_
- G. Who conducted the search: \_\_\_\_\_  
Position: \_\_\_\_\_ Sex: \_\_\_\_\_
- H. Witness(s): \_\_\_\_\_

## III. Explanation of Search.

- A. Describe the time and location of the search: \_\_\_\_\_
- B. Describe exactly what was searched: \_\_\_\_\_
- C. What did the search yield: \_\_\_\_\_
- D. What was seized: \_\_\_\_\_
- E. Were any materials turned over to law enforcement officials?  
\_\_\_\_\_
- F. Were parents notified of the search including the reason for it and the scope:  
\_\_\_\_\_

## SEARCH AND SEIZURE REGULATION

### I. Searches, in general.

- A. Reasonable and Articulable Suspicion: A search of a student will be justified when there are reasonable grounds for the suspicion that the search will turn up evidence that the student has violated or is violating the law or school district policy, rules, or regulations affecting school order.

Reasonable suspicion may be formed by considering factors such as the following:

- (1) eyewitness observations by employees;
- (2) information received from reliable sources;
- (3) suspicious behavior by the student; or,
- (4) the student's past history and school record, although this factor alone is not sufficient to provide the basis for reasonable suspicion.

- B. Reasonable Scope: A search will be permissible in its scope or intrusiveness when the measures adopted are reasonably related to the objectives of the search. Reasonableness of scope or intrusiveness may be determined based on factors such as the following:

- (1) the age of the student;
- (2) the sex of the student;
- (3) the nature of the infraction; and
- (4) the emergency requiring the search without delay.

### II. Types of Searches

#### A. Personal Searches

1. A student's person and/or personal effects (e.g., purse, backpack, etc.) may be searched when a school official has reasonable suspicion to believe the student is in possession of illegal or contraband items or has violated school district policies, rules, regulations or the law affecting school order.
2. Personally intrusive searches will require more compelling circumstances to be considered reasonable.
  - (a) Pat-Down Search: If a pat-down search or a search of a student's garments (such as jackets, socks, pockets, etc.) is conducted, it will be conducted in private by a school official of the same sex as the student and with another adult witness of the same sex present, when feasible.

## SEARCH AND SEIZURE REGULATION

- (b) A more intrusive search, short of a strip search, of the student's person, handbags, book bags, etc., is permissible in emergency situations when the health and safety of students, employees, or visitors are threatened. Such a search may only be conducted in private by a school official of the same sex as the student, with an adult of the same sex present unless the health or safety of students will be endangered by the delay which may be caused by following these procedures.

### B. Locker and Desk Inspections

Although school lockers and desks are temporarily assigned to individual students, they remain the property of the school district at all times. The school district has a reasonable and valid interest in insuring the lockers and desks are properly maintained. For this reason, lockers and desks are subject to unannounced inspections and students have no legitimate expectations of privacy in the locker or desk. Periodic inspections of all or a random selection of lockers or desks may be conducted by school officials in the presence of the student or another individual. Any contraband discovered during such searches shall be confiscated by school officials and may be turned over to law enforcement officials.

The contents of a student's locker or desk (coat, backpack, purse, etc.) may be searched when a school official has reasonable and articulable suspicion that the contents contains illegal or contraband items or evidence of a violation of law or school policy or rule. Such searches should be conducted in the presence of another adult witness when feasible.

### C. Automobile Searches

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains authority to conduct routine patrols of the student parking lots. The interior of a student's automobile on the school premises may be searched if the school official has reasonable and articulable suspicion to believe that illegal, unauthorized or contraband items are contained inside.

## INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

Generally, students may not be interviewed during the school day by persons other than parents and school district officials and employees.

Requests from law enforcement officers and from persons other than parents, school district officials, and employees to interview students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. Generally, prior to granting a request, the principal shall attempt to contact the parents to inform them of the request and to ask them to be present.

If a child abuse investigator wishes to interview a student, the principal will defer to the investigator's judgment as to whether the student should be interviewed independently from the student's parents, whether the school is the most appropriate setting for the interview, and who will be present during the interview.

Students will not be taken from school without the consent of the principal and without proper warrant.

Legal Reference: Iowa Code §§ 232; 280.17 (2003).  
281 I.A.C. 102.  
441 I.A.C. 9.2; 155; 175.  
1980 Op. Att'y Gen. 275.

Cross Reference: 402.2 Child Abuse Reporting  
502.10 Search and Seizure  
503 Student Discipline  
902.4 Students and the News Media

Approved 11/1/2004

Reviewed 10/27/2008  
01/20/2014

Revised \_\_\_\_\_

## STUDENT CONDUCT

The board believes inappropriate student conduct causes material and substantial disruption to the school environment, interferes with the rights of others, or presents a threat to the health and safety of students, employees, and visitors on school premises. Appropriate classroom behavior allows teachers to communicate more effectively with students.

Students will conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and developmentally appropriate in light of the circumstances.

Students who fail to abide by this policy and the administrative regulations supporting it may be disciplined for conduct which disrupts or interferes with the education program; conduct which disrupts the orderly and efficient operation of the school district or school activity; conduct which disrupts the rights of other students to participate in or obtain their education; conduct that is violent or destructive; or conduct which interrupts the maintenance of a disciplined atmosphere. Disciplinary measures include, but are not limited to, removal from the classroom, detention, suspension, probation, and expulsion.

A student who commits an assault against an employee on school district property or on property within the jurisdiction of the school district; while on school-owned or school-operated chartered vehicles; or while attending or engaged in school district activities will be suspended by the principal. Notice of the suspension is sent to the board president. The board will review the suspension and decide whether to hold a disciplinary hearing to determine whether to impose further sanctions against the student which may include expulsion. In making its decision, the board shall consider the best interests of the school district, which shall include what is best to protect and ensure the safety of the school employees and students from the student committing the assault. Assault for purposes of this section of this policy is defined as when, without justification, a student does any of the following:

- an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or
- any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or
- intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace.

Removal from the classroom means a student is sent to the building principal's office. It is within the discretion of the person in charge of the classroom to remove the student.

## STUDENT CONDUCT

Detention means the student's presence is required during non-school hours for disciplinary purposes. The student can be required to appear prior to the beginning of the school day, after school has been dismissed for the day, or on a non-school day. Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee disciplining the student or the building principal.

Suspension means either an in-school suspension, an out-of-school suspension, a restriction from activities or loss of eligibility. An in-school suspension means the student will attend school but will be temporarily isolated from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days. An out-of-school suspension means the student is removed from the school environment, which includes school classes and activities. An out-of-school suspension will not exceed ten consecutive school days. A restriction from school activities means a student will attend school and classes and practice but will not participate in school activities.

Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. The conditional suspension will mean the student must meet the conditions and terms for the suspension of the penalty. Failure of the student to meet these conditions and terms will result in immediate reinstatement of the penalty.

Expulsion means an action by the board to remove a student from the school environment, which includes, but is not limited to, classes and activities, for a period of time set by the board.

Discipline of special education students, including suspensions and expulsions, will comply with the provisions of applicable federal and state laws.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Goss v. Lopez, 419 U.S. 565 (1975).  
Brands v. Sheldon Community School District, 671 F. Supp. 627 (N.D. Iowa 1987).  
Sims v. Colfax Comm. School Dist., 307 F. Supp. 485 (Iowa 1970).  
Bunger v. Iowa High School Athletic Assn., 197 N.W.2d 555 (Iowa 1972).  
Board of Directors of Ind. School Dist. of Waterloo v. Green, 259 Iowa 1260, 147 N.W.2d 854 (1967).  
 Iowa Code §§ 279.8; 282.3; 282.4, 282.5; 708.1

Cross Reference: 501 Student Attendance  
 502 Student Rights and Responsibilities  
 504 Student Activities  
 603.2 Special Education  
 904.5 Distribution of Materials

Approved 11/1/2004

Reviewed 10/27/2008  
01/20/2014

Revised 08/17/2015  
11/21/2016



## STUDENT SUSPENSION

### Administrative Action

#### A. Probation

1. Probation is conditional suspension of a penalty for a set period of time. Probation may be imposed by the principal for infractions of school rules which do not warrant the necessity of removal from school.
2. The principal will conduct an investigation of the allegations against the student prior to imposition of probation. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. Written notice and reasons for the probation will be sent to the parents.

#### B. In-School Suspension

1. In-school suspension is the temporary isolation of a student from one or more classes while under administrative supervision. In-school suspensions may be imposed by the principal for infractions of school rules which are serious but which do not warrant the necessity of removal from school.
2. The principal shall conduct an investigation of the allegations against the student prior to imposition of an in-school suspension. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. In-school suspension will not be imposed for more than ten school days. Written notice and reasons for the in-school suspension will be sent to the student's parents.

#### C. Out-of-School Suspension

1. Out-of-school suspension is the removal of a student from the school environment for periods of short duration. Out-of-school suspension is to be used when other available school resources are unable to constructively remedy student misconduct.
2. A student may be suspended out of school for up to ten school days by a principal for a commission of gross or repeated infractions of school rules, regulations, policy or the law, or when the presence of the student will cause interference with the maintenance of the educational environment or the operation of the school. The principal may suspend students after conducting an investigation of the charges against the student, giving the student:
  - a. Oral or written notice of the allegations against the student and
  - b. The opportunity to respond to those charges.

## STUDENT SUSPENSION

At the principal's discretion, the student may be allowed to confront witnesses against the student or present witnesses on behalf of the student.

3. Notice of the out-of-school suspension will be mailed no later than the end of the school day following the suspension to the student's parents and the superintendent. A reasonable effort shall be made to personally notify the student's parents and such effort shall be documented by the person making or attempting to make the contact. Written notice to the parents shall include the circumstances which led to the suspension and a copy of the board policy and rules pertaining to the suspension.

### D. Suspensions and Special Education Students

1. Students who have been identified as special education students may be referred for a review of the student's Individual Education Program (IEP). The IEP may be revised to include a continuum of intervention strategies and programming to change the behavior.
2. Students who have not been identified as special education students may be referred for evaluation after the student's suspension to determine whether the student has a disability and is in need of special education.

## EXPULSION

Only the board may remove a student from the school environment. The removal of a student from the school environment, which includes, but is not limited to, classes and activities, is an expulsion from school.

Students may be expelled for violations of board policy, school rules or the law. It shall be within the discretion of the board to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

It shall be within the discretion of the superintendent to recommend to the board the expulsion of a student for disciplinary purposes. Only the board may take action to expel a student and to readmit the student. The principal shall keep records of expulsions in addition to the board's records.

When a student is recommended for expulsion by the board, the student shall be provided with:

1. Notice of the reasons for the proposed expulsion;
2. The names of the witnesses and an oral or written report on the facts to which each witness testifies unless the witnesses are students whose names may be released at the discretion of the superintendent;
3. An opportunity to present a defense against the charges and provide either oral testimony or written affidavits of witnesses on the student's behalf;
4. The right to be represented by counsel; and,
5. The results and finding of the board in writing open to the student's inspection.

In addition to these procedures, a special education student must be provided with additional procedures. A determination should be made of whether the student is actually guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.

If the special education student's conduct is not caused by the disability, the student may be expelled or suspended for a long-term period following written notice to the parent and pursuant to the school district's expulsion hearing procedures. If the misconduct is caused by the disability and a change in placement is recommended, the change must be made pursuant to the placement procedures used by the school district.

Legal Reference: Goss v. Lopez, 419 U.S. 565 (1975).  
Wood v. Strickland, 420 U.S. 308 (1975).  
Southeast Warren Comm. School District v. Dept. of Public Instruction, 285 N.W.2d 173 (Iowa 1979).  
 Iowa Code §§ 21.5; 282.3, .4, .5 (2003).  
 281 I.A.C. 12.3(6).

Cross Reference: 502 Student Rights and Responsibilities  
 503 Student Discipline

Approved 11/1/2004

Reviewed 10/27/2008  
01/20/2014

Revised \_\_\_\_\_

## FINES - FEES - CHARGES

The board believes students should respect school district property and assist in its preservation for future use by others. Students may be assessed fines, charges, or fees for the materials needed in a course, for overdue school materials, for participating in activities, or for misuse of school property.

The superintendent will inform the board of the dollar amount to be charged to students or others for fines, charges, or fees annually. Parents of students meeting specific financial eligibility standards will be eligible for a waiver of student fees or a reduction of student fees based upon the request of the parent. It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 256.7(20); 279.8; 280.10, .11; 282.6; 285.1; 301.1 (2003).  
281 I.A.C. 18.  
1994 Op. Att'y Gen. 23.  
1990 Op. Att'y Gen. 79.  
1982 Op. Att'y Gen. 227.  
1980 Op. Att'y Gen. 532.

Cross Reference: 501.17 Homeless Children & Youth  
502 Student Rights and Responsibilities  
503 Student Discipline

Approved 11/1/2004

Reviewed 01/20/2014

Revised 11/17/2008

## FEE WAIVER APPLICATION

Date \_\_\_\_\_

School Year \_\_\_\_\_

All information provided in connection with this application will be kept confidential.

Name of student: \_\_\_\_\_ Grade in school: \_\_\_\_\_

Name of student: \_\_\_\_\_ Grade in school: \_\_\_\_\_

Name of student: \_\_\_\_\_ Grade in school: \_\_\_\_\_

Attendance Center/School: \_\_\_\_\_

Name of parent, guardian, legal or actual custodian: \_\_\_\_\_

The board recognizes that while certain fees charged students are appropriate and authorized, certain students and their families are not financially able to pay the fees. The school district will grant temporary waivers depending upon the circumstances and the student or student's parents' ability to meet the financial criteria.

Application – Parents or students eligible for a temporary waiver of fees charged by the district in the event the student's parents are facing financial difficulty. Temporary waivers may be applied for at any time throughout the school year and will not extend beyond the end of the school year.

Confidentiality – The school district will treat the application and application process as any other student record and student confidentiality and access provisions will be followed.

Fines or charges assessed for damage or loss to school property are not fees and will not be waived.

I request a temporary waiver because:

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Signature of parent, guardian, legal or actual custodian: \_\_\_\_\_

## STUDENT FEE WAIVER AND REDUCTION PROCEDURES

The board recognizes that while certain fees charged students are appropriate and authorized, certain students and their families are not financially able to pay the fees. The school district will grant either full waivers, partial waivers or temporary waivers depending upon the circumstances and the student or student's parents' ability to meet the financial criteria.

## A. Waivers -

1. Full Waivers - a student will be granted a full waiver of fees charged by the school district if the student or student's parents meet the financial eligibility criteria for free meals under the Child Nutrition Program, Family Investment Program, or transportation assistance under open enrollment. Students in foster care are also eligible for full waivers.
2. Partial Waivers - a student will be granted a partial waiver of fees charged by the school district if the student or the student's parents meet the financial eligibility criteria for reduced price meals offered under the Child Nutrition Program. A partial waiver is based on ~~the same percentage as the reduced price meals~~ *one's ability to qualify under the Child Nutrition Program.*
3. Temporary Waivers - a student may be eligible for a temporary waiver of fees charged by the district in the event the student's parents are facing financial difficulty. Temporary waivers may be applied for at any time throughout the school year and will not extend beyond the end of the school year.

B. Application - Parents or students eligible for a fee waiver will make an application on the form provided by the school district. Applications may be made at any time but must be renewed annually.

C. Confidentiality - The school district will treat the application and application process as any other student record and student confidentiality and access provisions will be followed.

D. Appeals - Denials of a waiver may be appealed pursuant to Policy 502.6.

E. Fines or charges assessed for damage or loss to school property are not fees and will not be waived.

F. Notice - the school district will annually notify parents and students of the waiver. The following information will be included in registration materials.

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program (FIP), or transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. Students whose families are experiencing a temporary financial difficulty may be eligible for a temporary waiver of student fees. Parents or students who believe they may qualify for temporary financial hardship should contact the principal for a waiver form. This waiver does not carry over from year to year and must be completed annually.



## GOOD CONDUCT RULE

Participation in school activities is a privilege. School activities provide the benefits of promoting additional interests and abilities in the students during their school years and for their lifetimes.

Students who participate in extracurricular activities serve as ambassadors of the school district throughout the calendar year, whether away from school or at school. Students who wish to have the privilege of participating in extracurricular activities must conduct themselves in accordance with board policy and must refrain from activities which are illegal, immoral or unhealthy.

Students who fail to abide by this policy and the administrative regulations supporting it may be subject to disciplinary measures. The principal shall keep records of violations of the good conduct rule.

It shall be the responsibility of the superintendent to develop rules and regulations for school activities. Students wanting to participate in school activities must meet the requirements set out by the school district for participation in the activity.

Legal Reference: Bunger v. Iowa High School Athletic Assn., 197 N.W.2d 555 (Iowa 1972).  
In re Jason Clark, 1 D.P.I. App. Dec. 167 (1978).  
Iowa Code §§ 280.13, .13A (2003).  
281 I.A.C. 12.3(6); 36.15(1).

Cross Reference: 502 Student Rights and Responsibilities  
503 Student Discipline  
504 Student Activities

Approved 11/1/2004

Reviewed 10/27/2008  
01/20/2014

Revised \_\_\_\_\_

## CORPORAL PUNISHMENT

Corporal punishment is defined as the intentional physical punishment of a student and is prohibited. It includes the use of unreasonable or unnecessary physical force or physical contact made with the intent to harm or cause pain. No employee is prohibited from:

- Using reasonable and necessary force, not designed or intended to cause pain, in order to accomplish any of the following:
  - To quell a disturbance or prevent an act that threatens physical harm to any person.
  - To obtain possession of a weapon or other dangerous object within a pupil's control.
  - For the purposes of self-defense or defense of others as provided for in Iowa Code section 704.3.
  - For the protection of property as provided for in Iowa Code section 704.4 or 704.5.
  - To remove a disruptive pupil from class or any area of school premises or from school-sponsored activities off school premises.
  - To protect a student from the self-infliction of harm.
  - To protect the safety of others.
- Using incidental, minor, or reasonable physical contact to maintain order and control.

Reasonable physical force should be commensurate with the circumstances of the situation. The following factors should be considered in using reasonable physical force for the reasons stated in this policy:

1. The size and physical, mental, and psychological condition of the student;
2. The nature of the student's behavior or misconduct provoking the use of physical force;
3. The instrumentality used in applying the physical force;
4. The extent and nature of resulting injury to the student, if any;
5. The motivation of the school employee using physical force.

Upon request, the student's parents shall be given an explanation of the reasons for physical force.

It shall be the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Ingraham v. Wright, 430 U.S. 651 (1977).  
Goss v. Lopez, 419 U.S. 565 (1975).  
Tinkham v. Koe, 252 Iowa 1303, 110 N.W.2d 258 (1961).  
Lai v. Erickson, PTPC Admin. Doc. 83-12 (1983).  
 Iowa Code §§ 279.8; 280.21 (2003).  
 281 I.A.C. 12.3(6); 103.  
 1980 Op. Att'y Gen. 275.

Cross Reference: 402.3 Abuse of Students by School District Employees  
 502 Student Rights and Responsibilities  
 503 Student Discipline

Approved 11/1/2004

Reviewed 10/27/2008  
01/20/2014

Revised \_\_\_\_\_

## INSTRUCTION AT A POST-SECONDARY EDUCATIONAL INSTITUTION

In accordance with this policy, students in grades nine through twelve may receive academic or career and technical education credits that count toward the graduation requirements set out by the board for courses successfully completed in post-secondary educational institutions. Students and parents or guardians shall be made aware of the post-secondary instructional opportunities as part of the development of each student's individual career and academic plan as required by law. The Superintendent or designee is responsible for developing the appropriate forms and procedures for implementing this policy and the following post-secondary educational opportunities:

### **Concurrent Enrollment**

The board may, in its discretion, enter into a contractual agreement with a community college to provide courses for eligible students in grades nine through twelve when comparable courses are not offered by the school district. Notice of the availability of the concurrent enrollment program shall be included in the school district's registration handbook, and the handbook shall identify which courses, if successfully completed, generate post-secondary credit. Students shall not be charged tuition for concurrent enrollment courses and shall not be required to reimburse the school district for tuition if they do not successfully complete a course. Students or their parents or guardians may be required to pay a fee consistent with the school district's established textbook policy and other materials for the concurrent enrollment course to the extent permitted by law. Students or their parents or guardians may also be required to provide their own transportation to and from concurrent enrollment courses to the extent permitted by law. However, transportation shall be the responsibility of the school district for any contracted course that is used to meet school district accreditation requirements.

Students who successfully complete a concurrent enrollment course, as determined by the postsecondary institution, shall receive postsecondary credit in accordance with the institution's policies and high school credit that will be reflected on their high school transcript. The Superintendent or designee shall grant to a student who successfully completes a concurrent enrollment course a unit of high school graduation credit for every unit of high school level instruction successfully completed.

### **Post-Secondary Enrollment Option**

Ninth and tenth grade students who have been identified by the school district as gifted and talented, and eligible eleventh and twelfth grade students, may utilize the Post-Secondary Enrollment Option ("PSEO") program. To qualify, a course must be a nonsectarian, credit-bearing course that leads to a degree, and in the areas of: mathematics, science, social sciences, humanities, career and technical education. A course is not eligible for PSEO if a comparable course is offered by the school district. In addition, courses at a community college with which the district has a concurrent enrollment agreement are not eligible for PSEO. Students shall not be charged for tuition, textbooks, materials, or fees related to a PSEO course with the exception of equipment that becomes the property of the student.

The school district shall reimburse the post-secondary institution for tuition and other expenses for each PSEO course up to \$250. Students who successfully complete a PSEO course, as determined by the postsecondary institution, shall receive postsecondary credit and high school credit. The Superintendent or designee shall grant to a student who successfully completes a PSEO course a unit of high school graduation credit for every unit of high school level instruction successfully completed. Students may not enroll on a full-time basis to any post-secondary institution through the PSEO program.

## INSTRUCTION AT A POST-SECONDARY EDUCATIONAL INSTITUTION

Transportation to and from the postsecondary institution is the responsibility of the student or parent or legal guardian of the student enrolled in a PSEO course. Eligible students may take up to seven hours of post-secondary credit during the summer months and receive high school credit upon successful completion of a post-secondary course. However, the student or student's parent or legal guardian are responsible for all costs associated with courses taken during the summer.

Students who fail a PSEO course and fail to receive credit are required to reimburse the school district for all costs directly related to the course up to the \$250.00 reimbursement maximum. Prior to registering, students under the age of eighteen are required to have a parent or guardian sign a form indicating that the parent is responsible for the costs of the course should the student fail the course and fail to receive credit. Reimbursement waivers may be granted by the board if sufficient verification is provided to show that the student was unable to complete the course for reasons outside the student's control, including but not limited to physical incapacity, a death in the student's immediate family, or a move out of the school district.

If a student is unable to demonstrate proficiency or the school district or accredited nonpublic school determines that the course unit completed by the student does not meet the school district's standards, the superintendent shall provide in writing to the student's parent or guardian the reason for the denial of the credit.

Legal References: Iowa Code §§ 256.7; 11; 258; 261E; 279.61, 280.3, 280.14  
281 I.A.C. 12 and 22

Cross References: 505 Student Scholastic Achievement  
604.4 Program for Talented and Gifted Students

Approved 11/1/2004

Reviewed 04/21/2008  
12/10/2012  
03/19/2018

Revised \_\_\_\_\_

## CONCURRENT ENROLLMENT TEXTBOOK FEE

Concurrent enrollment courses may be made available pursuant to contractual agreements between the Independence Community School District and postsecondary education institutions. The concurrent enrollment program promotes rigorous academic or career and technical pursuits by providing opportunities for high school students to earn postsecondary credit. Students in grades 9-12 who meet the eligibility standards set by law may enroll in concurrent enrollment courses. Tuition for concurrent enrollment courses is paid for by the Independence Community School District.

At student request, the District shall purchase the textbook(s) required for concurrent enrollment courses and sell the same to enrolled students at cost. Alternatively, students enrolled in a concurrent enrollment course may buy, rent, or otherwise acquire the textbook, if any, required for the course. Students shall inform the high school counselor prior to the concurrent enrollment registration deadline if they wish to purchase a textbook from the District rather than acquire their own. All textbook fees are subject to the full and partial waiver guidelines described below.

Students must request a textbook fee waiver with the high school counselor prior to the concurrent enrollment registration deadline which shall be communicated to all students each academic term. A written decision will be provided to the applicant within a reasonable amount of time. The following guidelines will be applied:

- Full Waiver—a student shall be granted a full waiver of all fees if:
  - The student or the student's family meets the financial eligibility criteria for free meals offered under the Child Nutrition program;
  - The student or the student's family meets financial eligibility criteria for participation in the Family Investment Program;
  - The student or the student's family is eligible for transportation assistance under open enrollment provided under 281 Iowa Administrative Code r. 17.9(3); or
  - The student is in foster care.
  - Supplemental Security Income eligibility is not a qualifier because a student may qualify for SSI without regard to financial circumstances.
- Partial Waiver—a student shall be granted a partial waiver of fees if:
  - The student or the student's family meets the financial eligibility criteria for reduced price meals under the Child Nutrition Program.
  - A partial waiver shall be based on ~~a sliding scale related to an ability to pay~~ **one's ability to qualify under the Child Nutrition Program.**
- Temporary Waiver—at the discretion of the school board, a student may appeal for or be granted a temporary waiver of a certain fee or all fees in a hardship case.
  - Temporary Waivers will be determined on a case-by-case basis and may be granted at any time during the school year.
  - The maximum length of a temporary waiver shall be one year.

Legal Reference: Iowa Code § 301.1  
 Iowa Code Chapter 261E  
 281 Iowa Administrative Code Chapter 18  
 281 Iowa Administrative Code Chapter 22

Approved 03/19/2018

Reviewed \_\_\_\_\_

Revised \_\_\_\_\_

## STUDENT GOVERNMENT

The student council provides for student activities, serves as a training experience for student leaders, promotes the common good, gives students a share in the management of the school, develops high ideals of personal conduct, acts as a clearinghouse for student activities, seeks to interest students in school district affairs and helps solve problems that may arise. Members of the council are student representatives who have direct access to the administration.

The principal, in conjunction with the students and licensed employees, shall set forth the guidelines for the student government's elections, operations, and other elements of the government.

Legal Reference: Iowa Code § 279.8 (2003).

Cross Reference: 502 Student Rights and Responsibilities  
504 Student Activities

Approved 11/1/2004

Reviewed 10/27/2008  
02/17/2014

Revised \_\_\_\_\_



## STUDENT ORGANIZATIONS

Secondary school student-initiated curriculum-related groups, upon receiving permission from the principal, may use school facilities for group meetings during non-instructional time. All student groups must have adult supervision.

Non-instructional time will mean any time before the first period of the day, but after beginning contract time for teachers and after the last period of the day in which any student attends class, but not longer than the contract day for teachers. Meetings will not interfere with the orderly conduct of the education program or other school district operations. It is within the discretion of the principal to determine whether the meetings will interfere with the orderly conduct of the education program or other school district operations. Activities relating to and part of the education program will have priority over the activities of another organization.

### Curriculum-Related Organizations

It will also be the responsibility of the principal to determine whether a student group is curriculum-related. One or more of the following questions will be answered affirmatively if the group is curriculum-related:

- Is the subject matter of the group actually taught in a regularly offered course?
- Will the subject matter of the group soon be taught in a regularly offered course?
- Does the subject matter of the group concern the body of courses as a whole?
- Is participation in the group required for a particular course?
- Does participation in the group result in academic credit?

Secondary school curriculum-related student organizations may use the school district facilities for meetings and other purposes before and after the instructional school day. Employees are assigned to monitor approved meetings and may interact with curriculum-related organizations.

### Non-curriculum-Related Organizations

Student-initiated, non-curriculum-related organizations are provided access to meeting space and school district facilities, as per equal access guidelines. They are to fill out a district rental agreement form; depending on the scope of activity of the group, proof of liability insurance may be required. All student initiated non-curricular groups must have adult supervision.

Legal Reference: *Westside Community Board of Education v Mergens*, 496 U.S. 226 (1990).  
*Bender v. Williamsport Area Community School District*, 741 F.2d 538 (3d Cir. 1984),  
*vacated and remanded on other grounds*, 475 U.S. 534 (1986).  
 20 U.S.C. §§ 4071-4074 (1994).  
 Iowa Code §§ 287.1-.3; 297.9 (2003).

Cross Reference: 502 Student Rights and Responsibilities  
 504 Student Activities

Approved 11/1/2004

Reviewed 10/27/2008  
02/17/2014

Revised 10/11/2010

## STUDENT PUBLICATIONS

Students may produce official school publications as part of the curriculum under the supervision of a faculty advisor and the principal. Official school publications include material produced in the journalism, newspaper, yearbook, or writing classes and distributed to the student body either free or for a fee.

Any expression made by students, including student expression in official school publications, is not an expression of official school policy. The school district, the board, and the employees or officials are not liable in any civil or criminal action for any student expression made or published by students unless the employees or officials have interfered with or altered the content of the student speech or expression. The liability, if any, is only to the extent of the interference or alteration of the speech or expression.

Official school publications are free from prior restraint by employees or officials except as provided by law. A faculty advisor shall supervise student writers to maintain professional standards of English and journalism and to comply with the law including, but not limited to, the restrictions against unlawful speech. The production of official school publications shall be guided by the law and by the ethical standards adopted by professional associations or societies of journalism.

Persons, other than students, who believe they have been aggrieved by student expression in a student-produced official school publication shall follow the grievance procedure outlined in board policy 214.1. Students who believe their freedom of expression in a student-produced official school publication has been restricted shall follow the grievance procedure outlined in board policy 502.6.

The superintendent shall be responsible for developing a student publications code. This code shall include, but not be limited to, reasonable rules including time, place, and manner of restrictions. The superintendent shall also be responsible for distributing this policy and the student publications code to the students and their parents.

Legal Reference: Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988).  
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987).  
 Iowa Code § 280.22 (2003).

Cross Reference: 309 Communication Channels  
 502 Student Rights and Responsibilities  
 504 Student Activities

Approved 11/1/2004

Reviewed 10/27/2008  
02/17/2014

Revised \_\_\_\_\_

## STUDENT PUBLICATIONS CODE

## A. Official school publications defined.

An "official school publication" is material produced by students in the journalism, newspaper, yearbook, or writing classes and distributed to students either free or for a fee.

## B. Expression in an official school publication.

1. No student shall express, publish or distribute in an official school publication material which is:
  - a. obscene;
  - b. libelous;
  - c. slanderous; or
  - d. encourages students to:
    - 1) commit unlawful acts;
    - 2) violate school rules;
    - 3) cause the material and substantial disruption of the orderly and efficient operation of the school or school activity;
    - 4) disrupt or interfere with the education program;
    - 5) interrupt the maintenance of a disciplined atmosphere; or
    - 6) infringe on the rights of others.
2. The official school publication shall be produced under the supervision of a faculty advisor.

## C. Responsibilities of students.

1. Students writing or editing official school publications shall assign and edit the news, editorial and feature contents of the official school publications subject to the limitations of the student publications code and the law.
2. Students shall strive to achieve professional standards of accuracy, fairness, objectivity and thoroughness in each and every aspect of official school publications.
3. Students shall strive to achieve professional standards of grammar, usage, punctuation and spelling for clarity and accuracy of official school publications.

## D. Responsibilities of faculty advisors.

Faculty advisors shall supervise student writers to maintain professional standards of English and journalism and to comply with the law including, but not limited to, the restrictions against unlawful speech.

## STUDENT PUBLICATIONS CODE

## E. Liability.

Student expression in an official school publication shall not be deemed to be an expression of the school district. The school district, the board, and the employees or officials are not liable in any civil or criminal action for any student expression made or published by students unless the employees or officials have interfered with or altered the content of the student expression. The liability, if any, is only to the extent of interference or alteration of the speech or expression.

## F. Appeal procedure.

1. Students who believe they have been unreasonably restricted in their exercise of expression in an official student publication shall seek review of the decision through the student grievance procedure, under board policy 502.6.
2. Persons who believe they have been aggrieved by a student-produced official student publication shall file their complaint through the citizen grievance procedure, under board policy 214.1.

## G. Time, place and manner of restrictions on official school publications.

1. Official student publications may be distributed in a reasonable manner on or off school premises.
2. Distribution in a reasonable manner shall not encourage students to:
  - a. commit unlawful acts;
  - b. violate school rules;
  - c. cause the material and substantial disruption of the orderly and efficient operation of the school district or school activity;
  - d. disrupt or interfere with the education program;
  - e. interrupt the maintenance of a disciplined atmosphere; or
  - f. infringe on the rights of others.

## STUDENT SOCIAL EVENTS

School-sponsored social events shall be approved by the principal and placed on the school calendar prior to public announcement. They shall be under the control and supervision of employees. The hours and activities of the event shall be reasonable and in keeping with board policy.

School-sponsored social events are open to the students enrolled in the school district. Others, such as alumni or nonschool students, may attend as the date or escort of students enrolled in the school district or with the permission of the licensed employees supervising the event.

Students' behavior shall be in keeping with the behavior required during regular school hours.

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 279.8; 282.3 (2003).

Cross Reference: 404 Employee Conduct and Appearance  
502 Student Rights and Responsibilities  
503 Student Discipline

Approved 11/1/2004

Reviewed 12/15/2008  
02/17/2014

Revised \_\_\_\_\_

## STUDENT PERFORMANCES

Students, as part of the education program, may participate in contests or other public and private events approved by the superintendent that will be of benefit to the student and the education program. Performance at such events is a privilege.

Students, who perform at such events, serve as ambassadors of the school district and must conduct themselves in the same manner as required in the regular school day. Students who fail to abide by this policy and the administrative regulations supporting it may be subject to disciplinary measures.

Students will be allowed to perform in these events only with proper permission and supervision and when the events do not disrupt the education program or other school district operations. The events must be approved by the superintendent, unless it involves unusual travel and expense, in which case the board must approve of the performance.

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy. In developing the administrative regulations, these guidelines should be followed:

- Performances by student groups below the high school level should be allowed on a very limited basis;
- All groups of students should have an opportunity to participate; and,
- Extensive travel by one group of students should be discouraged.

It shall be within the discretion of the superintendent to determine whether the event will benefit the education program and the participating students. Contests or other performances by students unapproved by the superintendent shall be the responsibility of the parent and the student.

Legal Reference: Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988).  
Iowa Code §§ 280.13-.14 (2003).  
281 I.A.C. 12.6.

Cross Reference: 502 Student Rights and Responsibilities  
503.4 Good Conduct Rule  
504 Student Activities  
905 Community Activities Involving Students

Approved 11/1/2004

Reviewed 12/15/2008  
02/17/2014

Revised \_\_\_\_\_

## STUDENT WORK/INTERN PROGRAMS

Coordination of education programs with local businesses can benefit the school district community. When mutually acceptable arrangements can be made between a local business and the board, secondary students may work for a local business to obtain school credit.

Such programs must be compatible with the education program and have the approval of the board.

It shall be the responsibility of the superintendent to pursue such arrangements with local businesses.

Legal Reference: Iowa Code §§ 279.8; 282.3 (2003).

Cross Reference: 603 Instructional Curriculum

Approved 11/1/2004

Reviewed 12/15/2008  
02/17/2014

Revised \_\_\_\_\_



## STUDENT ACTIVITY PROGRAM

Participation in school activities is a privilege. School activities provide the benefits of promoting additional interests and ability in the students during their school years and for their lifetime.

Students will have an opportunity to participate in a school activity unless the activity is not offered or the student cannot participate for disciplinary reasons. If the activity is an intramural or interscholastic athletic activity, students of the opposite sex will have a comparable opportunity for participation. Comparable opportunity does not guarantee boys and girls will be allowed to play on each other's teams when there are athletic activities available that will allow both boys and girls to reap the benefits of school activities, which are the promotion of additional interests and abilities in the students.

Student activity events must be approved by the superintendent unless they involve unusual travel expense, in which case the board will take action. The events must not disrupt the education program or other school district operations.

Participation in a non-school sponsored activity shall not conflict with the school sponsored activity.

It shall be the responsibility of the superintendent to develop administrative regulations for each school activity. These regulations shall include, but not be limited to, when physical examinations will be required, how and when parents will be informed about the risk of the activity, academic requirements, and proof of insurance on the student participating in certain activities. Students wanting to participate in school activities must meet the requirements set out by the school district for participation in the activity.

Legal Reference: 34 C.F.R. Pt. 106.41 (2002).  
Iowa Code §§ 216.9; 280.13-.14 (2003).  
281 I.A.C. 12.6., 36.15.

Cross Reference: 501 Student Attendance  
502 Student Rights and Responsibilities  
503 Student Discipline  
504 Student Activities  
507 Student Health and Well-Being

Approved 11/1/2004

Reviewed 12/15/2008

Revised 03/17/2014  
11/16/2015

## ASSIGNMENT OF COURSES

Students shall take a predetermined number and type of courses to graduate. Where students have a choice in course offerings, the school district will try to allow students to take the course of their choice. Courses with limited space will be allocated to those who first apply for the course or need it for graduation.

It shall be the responsibility of the superintendent, the curriculum director and building principal to develop the course offerings for each year for the grade levels. The superintendent shall make a recommendation to the board annually as to which courses shall be offered.

Legal Reference: Iowa Code §§ 256.11, .11A; 280 (2003).  
281 I.A.C. 12.1; .3(7); .5.

Cross Reference: 505 Student Scholastic Achievement

Approved 11/1/2004

Reviewed 12/15/2008

Revised 03/17/2014

## STUDENT HONORS AND AWARDS

The school district shall provide a program that establishes honors and awards including, but not limited to, academic letters, scholarships and good citizenship awards for students to assist students in setting goals. Students shall be made aware of honors and awards and the action necessary on the part of the student to achieve them.

It shall be the responsibility of the superintendent to develop the administrative regulations regarding this policy.

Legal Reference: Iowa Code § 279.8 (2003).

Cross Reference: 504 Student Activities  
505 Student Scholastic Achievement

Approved 11/1/2004

Reviewed 12/15/2008

Revised 03/17/2014

## TESTING PROGRAM

A comprehensive testing program is established and maintained to evaluate the education program of the school district and to assist in providing guidance or counseling services to students and their families.

No student is required, as part of any applicable program, funded by the United States Department of Education, to submit to a survey, analysis or evaluation that reveals information concerning:

- political affiliations or beliefs of the student or student's parent;
- mental or psychological problems of the student or the student's family;
- sex behavior or attitudes;
- illegal, anti-social, self-incriminating or demeaning behavior;
- critical appraisals of other individuals with whom respondents have close family relationships;
- legally recognized, privileged and analogous relationships, such as those of lawyers, physicians and ministers;
- religious practices, affiliations or beliefs of the student or student's parent; or
- income, (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior written consent of the parent.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

It is the responsibility of the board to review and approve the evaluation and testing program.

Legal Reference: 20 U.S.C. § 1232h  
Iowa Code §§ 280.3

Cross Reference: 505 Student Scholastic Achievement  
506 Student Records  
607.2 Student Health Services

Approved 11/1/2004

Reviewed 12/15/2008  
03/17/2014

Revised 11/21/2016

## EARLY GRADUATION

Generally, students will be required to complete the necessary course work and graduate from high school at the end of grade twelve. Students may graduate prior to this time if they meet the minimum graduation requirements stated in board policy.

A student who graduates early will no longer be considered a student and will become an alumnus of the school district. However, the student who graduates early may participate in the prom and commencement exercises.

Legal Reference: Iowa Code §§ 279.8; 280.3, .14 (2003).  
281 I.A.C. 12.2; .3(7); .5.

Cross Reference: 505 Student Scholastic Achievement  
505.7 Graduation Requirements

Approved 11/1/2004

Reviewed 12/15/2008  
03/17/2014

Revised \_\_\_\_\_

## COMMENCEMENT

Students who have met the requirements for graduation will be allowed to participate in the commencement proceedings provided they abide by the proceedings organized by the school district. It shall be the responsibility of the principal to solicit input from each graduating class regarding the proceedings for their commencement.

Failure of a student to participate in commencement will not be a reason for withholding the student's final progress report or diploma certifying the student's completion of high school.

Legal Reference: Iowa Code §§ 279.8; 280.3, .14 (2003).  
281 I.A.C. 12.2; .3(7); .5.

Cross Reference: 505 Student Scholastic Achievement

Approved 11/1/2004

Reviewed 12/15/2008  
03/17/2014

Revised \_\_\_\_\_

## PARENT AND FAMILY ENGAGEMENT

Parent and family engagement is an important component in a student's success in school. The board encourages parents and families to become involved in their child's education to ensure the child's academic success. The board will:

(In each of the following six items, the board must describe in policy how it will accomplish each of the items.)

- (1) Involve parents and families in the development of the Title I plan, the process for school review of the plan and the process for improvement;
- (2) Provide the coordination, technical assistance and other support necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance;
- (3) To the extent feasible, coordinate and integrate parent and family engagement strategies under Title I with parent and family engagement strategies outlined in other relevant Federal, State, and local laws and programs;
- (4) Conduct with the involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the school served including identifying barriers to greater participation by parents in Title I activities (with particular attention to low-income parents, Limited English Proficient (LEP) parents, parents of any racial or ethnic minority, parents with disabilities and parents with limited literacy);
- (5) Use the findings of the annual evaluation to design strategies for more effective parent and family involvement and to revise, as necessary, the parent and family involvement policies; and
- (6) Involve parents and families in Title I activities.

The board will review this policy annually. The superintendent is responsible for notifying parents and families of this policy annually or within a reasonable time after it has been amended during the school year. The superintendent may develop an administrative process or procedures to implement this policy.

Legal References: 20 U.S.C. § 6318.

Cross References: 904.2 Community Resource Persons and Volunteers

Approved 11/1/2004

Reviewed 12/15/2008  
03/17/2014

Revised 11/21/2016



## ONLINE COURSES

The board recognizes that online coursework may be a good alternative for students to not only meet graduation requirements but, also have the opportunity to take advanced or other courses not offered by the school district.

High school students may earn a maximum of 3 credits to be applied toward graduation requirements by completing online courses offered through agencies approved by the board and Iowa Department of Education, such as Iowa Learning Online (ILO). Credit from an online course may be earned only in the following circumstances:

- The course is not offered at the high school;
- Although the course is offered at the high school, the student will not be able to take it due to an unavoidable scheduling conflict that would keep the student from meeting graduation requirements;
- The course will serve as a supplement to extend homebound instruction;
- The student has been given a long-term suspension from the regular school setting, but educational services are to be continued; or,
- The principal, with agreement from the student's teachers and parents, determines the student requires a differentiated or accelerated learning environment.

Students applying for permission to take an online course shall complete prerequisites and provide teacher/counselor recommendations to confirm the student possesses the maturity level needed to function effectively in the online learning environment. In addition, the express approval of the principal shall be obtained before a student enrolls in an online course. The school must receive an official record of the student's final percentage score and suggested grade before credit toward graduation will be recognized.

Provided online courses are part of the student's regular school day coursework and within budgetary parameters, the tuition costs for online courses shall be borne by the school district during the fall and spring semesters, but may be passed on to the parent/guardian during the summer semester. Any additional costs, such as textbook rentals or school supplies, shall be borne by the parents for students enrolled full-time.

It is the responsibility of the superintendent to develop administrative regulations to implement this policy.

Legal Reference: Iowa Code § 256.9(56); 279.8  
281 I.A.C. 15

Cross Reference: 605.6 Internet Appropriate Use  
501.6 Student Transfers In

Approved \_\_\_\_\_

Reviewed \_\_\_\_\_

Revised \_\_\_\_\_

## Fund: 10 OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
AABLE PEST CONTROL	SRV	55.00
AHLERS AND COONEY, P.C.	SERVICES	1,883.00
AMAZON CAPITAL SERVICES	SUPPLIES	1,763.30
AUDITOR, STATE OF IOWA	FILING FEE	625.00
BAUER BUILT	SRV	1,349.59
BURMEISTER, ERIN	REIMBURSEMENT	233.26
CAROLINA BIOLOGICAL SUPPLY	SUPPLIES	106.93
CEDAR FALLS CSD	OE TUIT	3,493.64
CENTRAL RIVERS AEA	SUP/SRV	186.90
CITY LAUNDERING CO	SRV/SUP	3,276.44
CITY OF INDEPENDENCE	SRV	918.96
CONSOLIDATED ENERGY COMPANY	DIESEL/GASOLINE	5,444.84
CORVUS INDUSTRIES LTD	SRV	480.00
CULLIGAN TOTAL WATER MONTICELLO IA	SUPPLIES	216.54
DESTINATION IMAGINATION	SUPPLIES	105.00
DHS CASHIER 1ST FLOOR	MEDICAID	10,658.63
DONLON, APRIL	JUDGE	250.00
EAST BUCHANAN CSD	REIMB/FEES/TUIT	140,715.21
ELECTRICAL ENGINEERING & EQUIP	SUP/IMPROV	256.20
ESCHEN TARPY NAPA	SUP/EQUIP	610.91
FAREWAY STORES INC	SUPPLIES	299.80
FOLLETT SCHOOL SOLUTIONS INC	SUP/SRV	681.90
FRYE, SHALON	REIMBURSEMENT	30.19
GREENLEY LUMBER INC	SUPPLIES	25.90
HAUSERS WATER SYSTEM	SUPPLIES	27.50
HAWKEYE ALARM SIGNAL COMPANY	SERVICES	1,087.00
HAWKEYE BOOKSTORE	SUPPLIES	639.00
HAWKEYE COMMUNITY COLLEGE	SERVICES	49,117.60
HAWKEYE FIRE & SAFETY	SUP/SRV	163.00
HEARTLAND PAPER COMPANY	SUP/EQUIPMENT	1,534.76
HILLTOP MOTORS INC	SERVICES	50.00
I.C.S. NUTRITION FUND	SUPPLIES	332.37
IASB	DUES/FEES	1,765.00
IMMANUEL LUTHERAN PRESCHOOL	REIMBURSEMENT	5,023.25
INDEPENDENCE BAND BOOSTERS	REIMBURSEMENT	577.93
INDEPENDENCE CHIROPRACTIC CENTER	SRV	190.00
INDEPENDENCE LIGHT & POWER	UTILITIES	24,063.49
INFRASTRUCTURE TECH SOLUTIONS	SRV/EQUIP	600.00
JESSE, BRIAN	REIMBURSEMENT	34.27
JOHN DEERE FINANCIAL	SUP/SRV/EQUIP	377.61
JUNIOR ACHIEVEMENT OF EASTERN IOWA	SRV	1,422.23
JW PEPPER & SON, INC.	SUPPLIES	378.97
KIDSVILLE	REIMBURSEMENT	9,242.35
KRESS, KELLY	REIMBURSEMENT	60.00
LANG, DAVID	REIMBURSEMENT	876.56
LIFE TRACK SERVICES	SERVICE	1,660.00
LYNN, ANDREA	REIMBURSEMENT	45.78
MACKIN LIBRARY MEDIA	SUPPLIES	79.46

Fund: 10 OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
MARCO INC	SUP/LEASE	2,083.59
MARTIN BROS DIST CO	SUPPLIES	1,200.07
MARTIN, KRIS	REIMBURSEMENT	85.02
MEESTER, BRAD	SPEAKER	500.00
MENARDS	SUP/EQUIP	315.60
MIDAMERICAN ENERGY CO.	NATURAL GAS	1,017.53
MOFFATT, BRITTANY	REIMBURSEMENT	181.90
MOOSE MECHANICAL	SRV	3,262.62
MUSIC FOR ALL INC	DUES/FEES	1,675.00
MYERS-COX CO	SUPPLIES	214.30
NEIBA	SRV/SUP	50.00
NOLTE, CORNMANN, & JOHNSON PC	SERVICES	7,620.00
NORTH LINN COMMUNITY SCHOOL	TUIT/REG FEES	3,493.63
O'REILLY AUTOMOTIVE, INC.	SUPPLIES	196.26
OELWEIN COMMUNITY SCHOOLS	TUIT/FEES/REIMB	245.30
OELWEIN PUBLISHING COMPANY	ADS/LEGALS	868.94
OFFICE DEPOT, INC	SUP/EQUIP	181.85
OFFICE TOWNE, INC.	SUP/EQUIP	167.61
PINK POLKA DOT	SERVICE	510.00
PIONEER PRODUCTS	SUPPLIES	403.67
PLUMB SUPPLY COMPANY	IMPROVEMENT	35.92
RICOH USA INC	SUP/LEASE	4,319.16
RJS MOTORSPORTS & WELDING	IMPROVEMENT	110.00
SADLER POWER TRAIN	SUP/EQUIP	1,325.00
SAM'S CLUB DIRECT	SUPPLIES	234.01
SCHOOL BUS SALES	VEHICLE/SUPPLIES	536.76
SIGNS AND MORE	SUP/IMPROV	196.00
SPAHN & ROSE LUMBER CO INC	SUP/IMPROV/EQUIP	178.89
ST. JOHN ELEMENTARY SCHOOL	REIMBURSEMENT	11,218.21
STAINBROOK, KATHERYN	REIMBURSEMENT	47.96
STARLIGHT CINEMA LLC	SERVICE	200.00
SUMMIT CHIROPRACTIC CENTERS	PHYSICAL	100.00
SUPERIOR CLEANING SERVICES LTD	SERVICE	17,138.64
SUPERIOR WELDING INC	SUPPLIES	140.30
TIMBERLINE BILLING SERVICES LLC	SERVICES	1,080.73
TSCHIGGFRIE EXCAVATING	SERVICE	2,456.30
U.S. CELLULAR	TELEPHONE	204.93
UNION CSD	TUIT/FEES/REIMB	3,493.63
VERN'S TRUE VALUE	SUPPLIES	791.15
VINTON-SHELLSBURG CSD	TUIT/FEES/REIMB	35,984.44
VISA CARD SERVICES	SUPPLIES	1,276.65
WALMART COMMUNITY	SUPPLIES	1,414.10
WASTE MANAGEMENT OF WI-MN	SERVICE	8,234.97
WATERLOO CSD	OE TUITION	3,493.64
WEST MUSIC CO INC	SUP/SRV/EQUIP	883.65
WILSON PHOTOGRAPHY	SUPPLIES	52.00
Total:		392,435.20

**Fund: 21 STUDENT ACTIVITY FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
4 SEASONS FUND RAISING	SUPPLIES	6,621.54
ALLMAN, STEVE	OFFICIAL	100.00
AMAZON CAPITAL SERVICES	SUPPLIES	1,668.28
BENTON COMMUNITY SCHOOLS	ENTRY FEES	165.00
BLAND'S FLOWER SHOP INC	FLOWERS	50.00
BSN SPORTS	SUP/EQUIPMENT	7,882.65
CENTER POINT-URBANA HIGH SCHOOL	DUES/FEES	108.00
CENTRAL RIVERS AEA	SUP/SRV	48.00
CHARLES CITY CSD	REG FEES	30.00
CLARK, KYLE	OFFICIAL	100.00
CONAWAY, SHAWN	OFFICIAL	300.00
CONSERVATION DISTRICTS OF IOWA	REG FEES	80.00
CR PRAIRIE ATHLETIC DEPARTMENT	REG FEE	100.00
CREATIVE IMPACT	SUPPLIES	325.00
CUB SCOUTS	SRV	1,000.00
DECKER SPORTING GOODS	SUPPLIES	878.50
DERR, JAMES	OFFICIAL	70.00
DRYML, TIMOTHY	OFFICIAL/SRV	130.00
ELITE SPORTS	SUPPLIES	1,023.04
FAREWAY STORES INC	SUPPLIES	30.18
FEATHERSTONE, BRETT	OFFICIAL	110.00
FEDERER, MIKE	OFFICIAL	100.00
FUSION FORWARD	SERVICES	38.16
GANSEN, KYLE	OFFICIAL	110.00
GIBBS, JOE	OFFICIAL	100.00
HAYES, DANIEL	OFFICIAL	70.00
HOEFER, ANDY	OFFICIAL	110.00
HOFFERT, CASEY	OFFICIAL	100.00
HOMAN, REGINA	REFUND	19.99
HYLAND, NICK	OFFICIAL	70.00
I.C.S. GENERAL FUND	REIMBURSEMENT	991.77
INDEPENDENCE PARK & REC	SERVICE	1,750.00
INGELS, CHAD	OFFICIAL	200.00
IOWA HIGH SCHOOL SPEECH ASSOC.	DUES/FEES/SUP	184.00
IOWA HS ATHLETIC ASSOCIATION	DUES/FEES	160.00
IOWA JUNIOR BEEF BREEDS ASSOCIATION	REG FEES	150.00
LEVEL 10 APPAREL	SUPPLIES	204.00
LOUISA-MUSCATINE CSD	REG FEES	50.00
MATTHIAS, MAX	OFFICIAL	100.00
MIDDENDORF, AARON	OFFICIAL	100.00
MOSES, TIM	OFFICIAL	65.00
MURPHY, MARK	OFFICIAL	117.16
MUSTANG ATHLETIC BOOSTER CLUB	SUPPLIES	7,201.42
NEE, DAVE	OFFICIAL	100.00
NORDSCHOW, MARISSA	OFFICIAL	100.00
OAKES, CODY	OFFICIAL	100.00
OFFICE TOWNE, INC.	SUP/EQUIP	18.16
OSBORNE, ZACH	OFFICIAL	150.00

Fund: 21 STUDENT ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
PRINT EXPRESS~MILLER PRINTERIE	SRV/SUP	52.00
SADLER, DENNIS	OFFICIAL	100.00
SCHMITT, CAMERON	OFFICIAL	70.00
SCHULTZ, BRADLEY	OFFICIAL	145.00
SHANNON WRESTLING TOURNAMENTS	SUPPLIES	500.00
SHAW, CHRISTOPHER	OFFICIAL	110.00
SIGNS AND MORE	SUP/IMPROV	1,442.27
STEEGE, NATE	OFFICIAL	100.00
TUCKER, BRAD	OFFICIAL	100.00
VAN HOECK, RON	OFFICIAL	100.00
VINTON-SHELLSBURG CSD	TUIT/FEES/REIMB	30.00
VISA CARD SERVICES	SUPPLIES	8,787.77
WALMART COMMUNITY	SUPPLIES	1,055.13
WANGSNESS, DAVE	OFFICIAL	100.00
Vendors Listed: 62		Total: 45,972.02

Fund: 22     MANAGEMENT FUND

Vendor Name

AUL Health Benefits Trust

IOWA WORKFORCE DEVELOPMENT

Vendors Listed: 2

Description

EMPLOYEE INVESTMENTS

SRV

Total

2,385.44

237.00

Total: 2,622.44

Fund: 33 LOCAL OPTION SALES AND SERVICES TAX

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
CDW GOVERNMENT LLC	SUP/EQUIP	1,139.22
MIDWEST COMPUTER PRODUCTS, INC	SUP/EQUIP	4,045.00
Vendors Listed: 2		Total: <u>5,184.22</u>



Fund: 36 PHYSICAL PLANT & EQUIPMENT

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
ELECTRICAL ENGINEERING & EQUIP	SUP/IMPROV	1,546.55
MARCO INC	SUP/SRV/EQUIP	915.00
MOOSE MECHANICAL	SRV	1,736.87
SIGNS AND MORE	SUP/IMPROV	9,968.02
WEST MUSIC CO INC	SUP/SRV/EQUIP	4,470.00
Vendors Listed: 5	Total:	18,636.44

Fund: 61 SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
ACE REFRIGERATION INC	SRV	518.60
BIMBO BAKERIES USA	BREAD	614.42
COUNTRY VIEW DAIRY	DAIRY	130.20
EMS DETERGENT SERVICES	SUPPLIES	394.40
MARTIN BROS DIST CO	SUPPLIES	11,204.46
OFFICE TOWNE, INC.	SUP/EQUIP	229.98
PIZZA HUT, NPC INTERNATIONAL-	SUPPLIES	1,725.00
Vendors Listed: 7	Total:	14,817.06

Fund: 91 AGENCY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
BLAND'S FLOWER SHOP INC	FLOWERS	33.00
HAUSERS WATER SYSTEM	SUPPLIES	27.50
VISA CARD SERVICES	SUPPLIES	58.25
WALMART COMMUNITY	SUPPLIES	45.27
Total:		164.02

Vendors Listed: 4

<u>Vendor Name</u>	<u>Vendor Description</u>	
Checking	1	
Checking	1 Fund: 10 OPERATING FUND	
AABLE PEST CONTROL	SRV	Vendor Total: 364.50
ACCENT LASER SERVICES	SUP/EQUIP	Vendor Total: 889.55
ADVANCE AUTO PARTS	SUPPLIES	Vendor Total: 50.75
AHLERS AND COONEY, P.C.	SERVICES	Vendor Total: 1,096.50
AMAZON CAPITAL SERVICES	SUPPLIES	Vendor Total: 582.17
BOUBIN TIRE CO INC	SUPPLIES	Vendor Total: 43.73
BRYAN HEAVY EQUIPMENT	EQUIP	Vendor Total: 1,000.00
CAM CSD	TUIT	Vendor Total: 5,640.84
CENTER POINT-URBANA CSD	INSTRUCTION	Vendor Total: 63,920.46
CENTRAL RIVERS AEA	SUP/SRV	Vendor Total: 1,049.70
CITY LAUNDERING CO	SRV/SUP	Vendor Total: 1,703.50
CJ COOPER	SRV	Vendor Total: 404.70
CLAYTON RIDGE CSD	TUIT	Vendor Total: 6,987.27
COMMUNICATIONS ENG CO.	SRV/EQUIP/IMPROV	Vendor Total: 780.00
CONSOLIDATED ENERGY COMPANY	DIESEL/GASOLINE	Vendor Total: 8,666.56
CULLIGAN TOTAL WATER MONTICELLO IA	SUPPLIES	Vendor Total: 151.24
DEMCO INC	SUP/EQUIP	Vendor Total: 86.20
DHS CASHIER 1ST FLOOR	MEDICAID	Vendor Total: 2,358.72
DUBUQUE COMMUNITY SCHOOLS	TUITION	Vendor Total: 10,141.20
EAST BUCHANAN CSD	REIMB/FEES/TUIT	Vendor Total: 28,466.50
ELECTRICAL ENGINEERING & EQUIP	SUP/IMPROV	Vendor Total: 472.40
ESCHEN TARPY NAPA	SUP/EQUIP	Vendor Total: 1,344.09
FAREWAY STORES INC	SUPPLIES	Vendor Total: 22.71
FASTENAL COMPANY	SUPPLIES	Vendor Total: 72.72
FLINN SCIENTIFIC INC	SUPPLIES	Vendor Total: 40.19

<u>Vendor Name</u>	<u>Vendor Description</u>		
FOLLETT SCHOOL SOLUTIONS INC	SUP/SRV	Vendor Total:	104.46
FUSION FORWARD	SERVICES	Vendor Total:	3,564.00
HARRISON TRUCK CENTERS	PARTS/REPAIR	Vendor Total:	47.35
HAUSERS WATER SYSTEM	SUPPLIES	Vendor Total:	16.50
HAWKEYE ALARM SIGNAL COMPANY	SERVICES	Vendor Total:	1,071.00
HEARTLAND PAPER COMPANY	SUP/EQUIPMENT	Vendor Total:	830.80
HUGH O'BRIEN YOUTH LEADERSHIP	REG FEE	Vendor Total:	225.00
HUPKE, DEWEY	REIMBURSEMENT	Vendor Total:	152.50
I.C.S. NUTRITION FUND	SUPPLIES	Vendor Total:	349.64
IMMANUEL LUTHERAN PRESCHOOL	REIMBURSEMENT	Vendor Total:	5,023.25
INDEPENDENCE CHAMBER AMBASSADORS	DUES/FEES	Vendor Total:	59.75
INDEPENDENCE CHAMBER OF COMMERCE	DUES/FEES	Vendor Total:	175.00
INDEPENDENCE CHIROPRACTIC CENTER	SRV	Vendor Total:	95.00
INDEPENDENCE LIGHT & POWER	UTILITIES	Vendor Total:	23,369.55
INDEPENDENCE PLUMBING/HTG INC	SUP/SRV	Vendor Total:	87.50
IOWA COMMUNICATIONS NETWORK	SERVICE	Vendor Total:	821.89
IXL LEARNING	SUP/EQUIP	Vendor Total:	180.00
JESUP CSD	TUIT/FEES/REIMB	Vendor Total:	143,386.84
JOHN DEERE FINANCIAL	SUP/SRV/EQUIP	Vendor Total:	71.29
JW PEPPER & SON, INC.	SUPPLIES	Vendor Total:	191.22
KIDSVILLE	REIMBURSEMENT	Vendor Total:	8,022.72
KRUGGER, MONA	REFUND	Vendor Total:	12.00
LOOKOUT BOOKS	SUPPLIES	Vendor Total:	408.52
MARCIA BRENNER ASSOCIATES LLC	SOFTWARE	Vendor Total:	386.10
MARCO INC	SUP/LEASE	Vendor Total:	96.23
MARION INDEPENDENT SCHOOL DISTRICT	TUITION		

<u>Vendor Name</u>	<u>Vendor Description</u>		
		Vendor Total:	11,528.99
MIDAMERICAN ENERGY CO.	NATURAL GAS		
		Vendor Total:	10,425.71
MOOSE MECHANICAL	SRV		
		Vendor Total:	54.72
NEWS, THE	ADS/LEGALS		
		Vendor Total:	58.50
OELWEIN COMMUNITY SCHOOLS	TUIT/FEES/REIMB		
		Vendor Total:	261.80
OELWEIN PUBLISHING COMPANY	ADS/LEGALS		
		Vendor Total:	516.92
OFFICE DEPOT, INC	SUP/EQUIP		
		Vendor Total:	372.52
OFFICE TOWNE, INC.	SUP/EQUIP		
		Vendor Total:	101.82
ORIENTAL TRADING CO	SUPPLIES		
		Vendor Total:	24.58
PITNEY BOWES RESERVE ACCOUNT	POSTAGE		
		Vendor Total:	1,000.00
PLUMB SUPPLY COMPANY	IMPROVEMENT		
		Vendor Total:	182.21
PROFESSIONAL BINDING PRODUCTS INC	SUP/EQUIP		
		Vendor Total:	183.14
PSAT/NMSQT	TESTING SERVICE		
		Vendor Total:	608.00
RATCHFORD, ROB & CANDACE	REFUND		
		Vendor Total:	3.50
REITER, RUSSELL	REIMBURSEMENT		
		Vendor Total:	7.00
RYDELL OF INDEPENDENCE	SUP/SRV		
		Vendor Total:	474.07
SCHOOL BUS SALES	VEHICLE/SUPPLIES		
		Vendor Total:	857.26
SCHOOL SPECIALTY/CLASSROOM DIRECT	SUP/EQUIP		
		Vendor Total:	50.26
SERVPRO	SRV		
		Vendor Total:	6,326.47
SIOUX CITY COMMUNITY SCHOOL DISTRICT	TUITION		
		Vendor Total:	1,421.96
ST. JOHN ELEMENTARY SCHOOL	REIMBURSEMENT		
		Vendor Total:	6,981.07
SUMMIT CHIROPRACTIC CENTERS	PHYSICAL		
		Vendor Total:	100.00
SUPERIOR CLEANING SERVICES LTD	SERVICE		
		Vendor Total:	15,422.41
THOMAS BUS SALES, INC.	SUPPLIES		
		Vendor Total:	236.76
TIMBERLINE BILLING SERVICES LLC	SERVICES		
		Vendor Total:	211.67
U.S. CELLULAR	TELEPHONE		
		Vendor Total:	203.60

<u>Vendor Name</u>	<u>Vendor Description</u>
UPMEYER, PAUL	REIMBURSEMENT

Vendor Total: 699.11

VERN'S TRUE VALUE	SUPPLIES
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Vendor Total: 464.91

VISA CARD SERVICES	SUPPLIES
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Vendor Total: 673.38

WASTE MANAGEMENT OF WI-MN	SERVICE
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Vendor Total: 3,798.55

WATERLOO CSD	OE TUITION
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Vendor Total: 800.26

WHITED, NATHAN	REIMBURSEMENT
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Vendor Total: 500.00

Fund Total: 389,635.46

Checking 1 Fund: 22 MANAGEMENT FUND

AUL Health Benefits Trust	EMPLOYEE INVESTMENTS
---------------------------	----------------------

Vendor Total: 2,376.24

SU INSURANCE COMPANY	SRV
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Vendor Total: 19,922.00

Fund Total: 22,298.24

Checking Account Total: 411,933.70

Checking

2

Checking 2 Fund: 61 SCHOOL NUTRITION FUND

ACCENT LASER SERVICES	SUP/EQUIP
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Vendor Total: 199.80

ANDERSON ERICKSON DAIRY CO.	DAIRY
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Vendor Total: 3,955.88

BIMBO BAKERIES USA	BREAD
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Vendor Total: 925.80

COUNTRY VIEW DAIRY	DAIRY
--------------------	-------

Vendor Total: 324.00

EMS DETERGENT SERVICES	SUPPLIES
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Vendor Total: 259.00

KECK FOODS	SUPPLIES
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Vendor Total: 9,757.29

MARTIN BROS DIST CO	SUPPLIES
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Vendor Total: 25,120.94

PIZZA HUT, NPC INTERNATIONAL-	SUPPLIES
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Vendor Total: 572.70

SMITH, MARY	REFUND
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Vendor Total: 18.82

VISA CARD SERVICES	SUPPLIES
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Vendor Total: 87.99

Fund Total: 41,222.22

Checking Account Total: 41,222.22

Checking

3

Checking 3 Fund: 21 STUDENT ACTIVITY FUND

ADOLPHSON, JACK	OFFICIAL
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Vendor Total: 135.00

AMAZON CAPITAL SERVICES	SUPPLIES
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Vendor Total: 217.29

BONWELL, MICHAEL	OFFICAL
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Vendor Total: 135.00



<u>Vendor Name</u>	<u>Vendor Description</u>		
BRANDT, BLAKE	OFFICIAL	Vendor Total:	100.00
BRAYER, JARRETT	OFFICIAL	Vendor Total:	130.00
CHAMBERLIN, RODNEY	OFFICIAL	Vendor Total:	50.00
CONAWAY, SHAWN	OFFICIAL	Vendor Total:	165.00
DISTRICT 3 FCCLA	DUES/FEES	Vendor Total:	15.00
DOUGHERTY, RON	OFFICIAL	Vendor Total:	130.00
DRYML, TIMOTHY	OFFICIAL/SRV	Vendor Total:	260.00
GBPAC-UNI	SRV	Vendor Total:	100.00
HAACK, RYAN	OFFICIAL	Vendor Total:	100.00
HUDSON, KARL	OFFICIAL	Vendor Total:	130.00
IOWA FCCLA	REG FEES	Vendor Total:	60.00
IOWA HS ATHLETIC ASSOCIATION	DUES/FEES	Vendor Total:	6,078.00
JILL MARIE PHOTOGRAPHY	SRV	Vendor Total:	89.10
JOHNSON, BRAD	OFFICIAL	Vendor Total:	100.00
KNICKREHM, DOUG	OFFICIAL	Vendor Total:	100.00
KRIEGEL, SCOTT	OFFICIAL	Vendor Total:	50.00
KRUEGER, DENNIS	OFFICIAL	Vendor Total:	130.00
LIZARRAGA, JAMES	REIMBURSEMENT	Vendor Total:	436.91
LOUGHRY, DAN	OFFICIAL	Vendor Total:	130.00
MALLOY, KEVIN	OFFICIAL	Vendor Total:	130.00
MATTHIAS, MAX	OFFICIAL	Vendor Total:	100.00
MCCARVEL, MIKE	OFFICIAL	Vendor Total:	100.00
MCELROY'S FOOD MARKET	SUP/SRV	Vendor Total:	605.33
MIDWEST COMPUTER PRODUCTS, INC	SUP/EQUIP	Vendor Total:	1,282.50
MIENE, TOM	OFFICIAL	Vendor Total:	100.00
MILLER, JOHN	OFFICIAL		

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Vendor Total:</u>	
MOSES, TIM	OFFICIAL	100.00	
NATIONAL FFA ORGANIZATION	DUES/FEES/SUP	130.00	
NEIL, TERI	STATS KEEPER	604.00	
OLSON, JOSH	OFFICIAL	1,505.00	
OSAGE HIGH SCHOOL	DUES/FEES	130.00	
OSBORNE, ZACH	OFFICIAL	80.00	
PETERSEN, ANDY	OFFICIAL	115.00	
SCHMITZ, JOSEPH	OFFICAL	100.00	
SCHOFIELD, DAN	OFFICIAL	50.00	
SIGNS AND MORE	SUP/IMPROV	100.00	
SULLIVAN, TIM	OFFICIAL	246.50	
THOMAS, DAN	OFFICIAL	100.00	
VAN HOECK, RON	OFFICIAL	100.00	
VERN'S TRUE VALUE	SUPPLIES	135.00	
VISA CARD SERVICES	SUPPLIES	21.89	
WARTBURG COLLEGE	ENTRY FEE	8,452.70	
WENGER CORPORATION	SUP/EQUIP	250.00	
WHITED, NATHAN	REIMBURSEMENT	1,429.00	
YOUNGBLUT, DEAN	OFFICIAL	1,171.89	
		130.00	
		26,110.11	
Checking 3	Fund: 91 AGENCY FUND		
AMAZON CAPITAL SERVICES	SUPPLIES		
		113.24	
HAUSERS WATER SYSTEM	SUPPLIES		
		27.50	
KIM'S KREATIONS	SUPPLIES		
		45.66	
		186.40	
	Checking Account Total:	26,296.51	
Checking 4	Fund: 33 LOCAL OPTION SALES AND SERVICES TAX		
INFRASTRUCTURE TECH SOLUTIONS	SRV/EQUIP		

<u>Vendor Name</u>		<u>Vendor Description</u>		
			Vendor Total:	17,425.00
			Fund Total:	17,425.00
Checking	4	Fund: 36	PHYSICAL PLANT & EQUIPMENT	
ALTORFER		SRV		
			Vendor Total:	3,085.61
CHRISTIE DOOR COMPANY		SRV		
			Vendor Total:	3,401.00
HAWKEYE ALARM SIGNAL COMPANY		SERVICES		
			Vendor Total:	17,130.00
MOOSE MECHANICAL		SRV		
			Vendor Total:	4,527.89
NATIONAL PLAYGROUND COMPLIANCE GROUP		SUP/EQUIP		
			Vendor Total:	1,069.00
PLUMB SUPPLY COMPANY		IMPROVEMENT		
			Vendor Total:	1,885.42
R & E REAL ESTATE LLC		LEASE		
			Vendor Total:	2,400.00
SCHOOL BUS SALES		VEHICLE/SUPPLIES		
			Vendor Total:	120,000.00
WELLS FARGO VENDOR		SUP/LEASE		
			Vendor Total:	2,727.54
			Fund Total:	156,226.46
			Checking Account Total:	173,651.46

BANKIOWA  
PO BOX 419734  
KANSAS CITY MO 64141-6734

Account Number Ending In: XXXX XXXX XXXX 2575



Please Detach And Enclose Top Portion With Payment

New Balance	Payment Due Date	Past Due Amount	Minimum Payment	Amount Enclosed
7,161.07	02/28/19	0.00	7,161.07	\$

Make Check Payable To:  
Card Services

☐ Please check box if making address change as indicated on the back

Card Services  
PO Box 875852  
Kansas City MO 64187-5852

CONTROL ACCOUNT  
INDEPENDENCE COMM SC  
1207 1ST ST W  
INDEPENDENCE IA 50644-2375



Account Number Ending In: XXXX XXXX XXXX 2575

Summary of Account Activity		
Previous Balance	\$	8,069.67
Payments	-	10,122.67
Other Credits	-	15.82
Purchases/Debits	+	9,229.89
Cash Advances	+	0.00
Finance Charges	+	0.00
New Balance		7,161.07
Credit Limit		50,000.00
Available Credit		42,728.00

Payment Information	
Statement Closing Date	02/03/19
New Balance	7,161.07
Minimum Payment Due	7,161.07
Payment Due Date	02/28/19
Past Due Amount	0.00

An amount followed by a minus (-) is a credit or a credit balance, unless otherwise indicated.

PAYMENT ADDRESS  
CARD SERVICES  
PO BOX 875852  
KANSAS CITY, MO 64187-5852

ACCOUNT INQUIRIES AND  
LOST STOLEN CARDS  
800-621-5184  
816-643-2000 IN KANSAS CITY

BANKIOWA  
PO BOX 419734  
KANSAS CITY MO 64141-6734

Telephoning about billing errors will not preserve your rights under federal law. See the Billing Rights Summary on the reverse side.

Your rewards balance is: 458,869 Points

The above rewards balance may not reflect all  
transaction activity included on this statement.

Visit [www.rewards.umb.com](http://www.rewards.umb.com) to get your current

rewards balance and redeem your rewards.

You may also call 855-861-2162.

#### Transaction Information

Transaction Date	Posting Date	Reference Number	Purchases, Cash Advances, Payments, Credits and Adjustments since last statement	Amount
01/22	01/22	74715620PEH94JEM	TOTAL XXXX XXXX XXXX 2575 \$10,122.67- CK PAYMENT THANK YOU KANSAS CITY MO	10,122.67-
01/04	01/06	244450005BLKRT0J0	TOTAL XXXX XXXX XXXX 3481 \$53.76 WM SUPERCENTER #750 319-334-7128 IA MCC: 5411 MERCHANT ZIP: 50644	53.76
01/18	01/20	24492150JLSB2J6SK	EAST ELEMENTARY TOTAL XXXX XXXX XXXX 3499 \$48.96 ARK THERAPEUTIC 803-438-9779 SC MCC: 5047 MERCHANT ZIP: 29229	38.88
01/24	01/25	74492150RLR6PGL3W	ARK THERAPEUTIC 80343897 CREDIT MCC: 5047 MERCHANT ZIP: 29229	1.92-
01/25	01/27	24445000S00PHAAH6	DOLLARTREE INDEPENDENCE IA MCC: 5331 MERCHANT ZIP: 50644	12.00
01/07	01/09	2444500068PP5D75Y	LAURA J MORINE TOTAL XXXX XXXX XXXX 3705 \$402.07 CASEYS GEN STORE 2169 INDEPENDENCE IA MCC: 5541 MERCHANT ZIP: 50644	27.98
01/07	01/09	2471705064M2YPE6S	JA DEPT PUB SAFETY SING 515-7258070 IA MCC: 9399 MERCHANT ZIP: 50319	300.00
01/11	01/13	24493980Q5SRYH2WG	THERMOWORKS INC 801-756-7705 UT MCC: 5999 MERCHANT ZIP: 84003	87.99
01/11	01/13	74692160B2X4SBJH5	Amazon Prime Amzn.com/bill WA CREDIT MCC: 5958 MERCHANT ZIP: 98109	13.90-
01/09	01/10	244921509LSJGBFX1	INDEPENDENCE JSH TOTAL XXXX XXXX XXXX 0436 \$8,709.28 THRIFT BOOKS GLOBAL, LLC 253-275-2241 WA MCC: 5942 MERCHANT ZIP: 98188	58.62
01/09	01/10	2469216092Y0P9V8T	SO *JOE'S PIZZA INDEPENDENCE IA MCC: 5812 MERCHANT ZIP: 50644	93.72
01/09	01/10	2471705097VHALFPQ	UI PERFORMING ARTS 319-3551975 IA MCC: 8220 MERCHANT ZIP: 52242	25.00
01/16	01/17	24492160GLRAMRYH9	MAKEMUSIC, INC. 9529379611 CO MCC: 5045 MERCHANT ZIP: 80301	140.00
01/16	01/18	24445000H5SATSS2Y	HOBBY-LOBBY #0178 WATERLOO IA MCC: 5945 MERCHANT ZIP: 50702	23.99

Continued on next page

## Transaction Information Continued

Transaction Date	Posting Date	Reference Number	Purchases, Cash Advances, Payments, Credits and Adjustments since last statement	Amount
01/17	01/18	74547060J1R2W28E9	NET WORLD SPORTS INTERNET GB MCC: 5999 MERCHANT ZIP:	569.97
01/17	01/20	24639230JS66JGTLR	NORTHERN SOUND & LIGHT, 866-7966232 PA MCC: 5046 MERCHANT ZIP: 15136	6,368.82
01/18	01/20	24492150JS1FEVGET	PAYPAL *ACADIALEATH 402-935-7733 ME MCC: 5970 MERCHANT ZIP: 04943	55.25
01/21	01/22	24906410M1YQDN75X	SN *TrackWrestling 715-8893444 MN MCC: 7941 MERCHANT ZIP: 55413	99.49
01/24	01/25	24512390RS6BWY9XP	MUSIC THEATRE INTERNATIO 212-5414684 NY MCC: 7922 MERCHANT ZIP:	1,208.98
01/24	01/27	24493980S2NKKP6ZE	DISCOUNT DANCE SUPPLY 800-451-5817 CA MCC: 5655 MERCHANT ZIP: 30813	64.44
			WEST ELEMENTARY	
			TOTAL XXXX XXXX XXXX 0618	\$0.00

## Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Current Billing Period Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	13.50(v)	0.00	0.00
Cash Advances	17.50(v)	0.00	0.00
Previous Billing Period Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	13.50(v)	0.00	0.00

(v) = Variable Rate

Periodic rates and APRs may vary. See your Cardmember Agreement for an explanation. There is a 25-day grace period for Purchases but not for Cash Advances. You can avoid additional finance charges on Purchases if you pay the New Balance within 25 days of the Statement Closing Date (which may not be the same as the Payment Due Date). See reverse side for important information and disclosures and, if an Annual Fee was posted above, regarding renewals.

**Independence Community School District  
Treasurer's Report  
1/31/2019**

	<b>Banklowa #1</b>	<b>NSB #2</b>	<b>Banklowa #3</b>	<b>NSB #4</b>	<b>NSB #5</b>	<b>Banklowa #99</b>
Checking Beginning Balance	568,221.03	10,405.56	15,595.52	1,128.59	-	-
Deposits	1,554,698.96	14,817.67	46,066.88	23,820.66	-	-
Withdrawals	(1,487,387.39)	(23,562.60)	(54,864.51)	(24,849.25)	-	-
<b>Checking Ending Balance</b>	<b>635,532.60</b>	<b>1,660.63</b>	<b>6,797.89</b>	<b>100.00</b>	-	-
Savings Beginning Balance	4,741,078.82	66,093.03	219,955.33	1,268,169.79	1,139.69	47,183.29
Deposits	1,394,942.70	63,785.96	14,612.60	147,513.03	0.10	6,071.46
Withdrawals	(1,558,581.10)	(40,538.43)	(46,066.04)	(102,049.63)	(1,139.79)	(10,287.89)
<b>Savings Ending Balance</b>	<b>4,577,440.42</b>	<b>89,340.56</b>	<b>188,501.89</b>	<b>1,313,633.19</b>	-	<b>42,966.86</b>
<b>Total Ending Balance</b>	<b>5,212,973.02</b>	<b>91,001.19</b>	<b>195,299.78</b>	<b>1,313,733.19</b>	-	<b>42,966.86</b>
<i>Last Year's Balance -1/18</i>	<i>4,715,694.43</i>	<i>83,266.22</i>	<i>188,513.06</i>	<i>923,586.91</i>	<i>1,136.80</i>	<i>49,750.83</i>
					<b>Closed</b>	

	<b>Fund #'s</b>	<b>Funds</b>
<b>Banklowa #1</b>	10,22,71	General, Mgmt, Partial Self Funding
<b>NSB #2</b>	61	Nutrition
<b>Banklowa #3</b>	21,91	Activity, Agency
<b>NSB #4</b>	33,36,40	SAVE, PPEL & Debt Service
<b>NSB #5</b>	27	Donations
<b>Banklowa #99</b>	72	Flex



# INDEPENDENCE CSD MONTHLY EXPENDITURE REPORT BY OBJECT- January 2019

2/13/2019

Object	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	TOTAL
100-Salaries	154,973	206,217	823,381	844,855	846,806	846,258	834,523	846,837	823,257	828,744	856,175	2,158,462	10,070,488
200-Benes	37,430	48,762	279,095	278,937	278,531	261,368	258,354	276,663	273,312	274,244	250,786	751,625	3,269,107
300-Purch Svcs	16,577	52,825	40,442	68,641	125,724	52,405	64,911	51,590	126,868	60,825	46,006	183,217	890,030
400-Prop Svcs	708	8,483	12,885	17,035	27,509	4,739	22,371	13,510	12,843	11,208	11,445	28,069	170,806
500-Oth Svcs	563	3,392	4,781	3,842	18,720	31,728	244,429	160,460	41,140	63,246	292,928	141,115	1,006,344
600-Supplies	17,478	89,174	78,354	73,621	84,554	44,766	46,112	78,917	73,295	44,131	91,882	160,267	882,550
700-Property	-	1,003	9,057	91,046	320	568	99	210	410	4	384	14,029	117,131
800-Debt	8,795	781	4,841	2,145	946	1,460	1,770	1,593	1,680	1,205	886	190	26,291
900-AEA	-	-	-	-	665,028	-	-	-	-	-	-	-	665,028
	236,524	410,637	1,252,836	1,380,122	2,048,138	1,243,292	1,472,569	1,425,778	1,352,805	1,283,607	1,550,492	3,436,974	17,097,775

Object	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	TOTAL
100-Salaries	151,012	197,768	818,337	845,207	834,001	845,321	835,585	846,837	823,257	828,744	856,175	2,158,462	10,040,705
200-Benes	35,241	45,117	281,964	274,468	271,956	278,449	275,608	276,663	273,312	274,244	250,786	751,625	3,289,432
300-Purch Svcs	53,668	18,911	37,968	56,866	52,198	118,872	54,709	51,590	126,868	60,825	46,006	183,217	861,697
400-Prop Svcs	960	11,009	12,888	13,441	13,338	17,328	8,769	13,510	12,843	11,208	11,445	28,069	154,809
500-Oth Svcs	1,744	4,435	6,403	6,001	19,205	9,497	259,810	160,460	41,140	63,246	292,928	141,115	1,005,985
600-Supplies	37,581	103,159	115,675	82,454	80,786	54,372	49,796	78,917	73,295	44,131	91,882	160,267	972,314
700-Property	1,066	207	6,465	(445)	2,426	714	550	210	410	4	384	14,029	26,021
800-Debt	11,212	1,200	5,164	583	4,307	1,150	1,882	1,593	1,680	1,205	886	190	31,051
900-AEA	-	-	-	-	656,428	-	-	-	-	-	-	-	656,428
	292,484	381,806	1,284,864	1,278,575	1,934,645	1,325,702	1,486,709	1,429,778	1,352,805	1,283,607	1,550,492	3,436,974	17,038,442

Difference													TOTAL
100-Salaries	3,961	8,449	5,044	(352)	12,805	937	(1,062)	0	0	0	0	0	29,783
200-Benes	2,189	3,645	(2,869)	4,469	6,575	(17,081)	(17,254)	0	0	0	0	0	(20,326)
300-Purch Svcs	(37,091)	33,914	2,474	11,775	73,526	(66,467)	10,202	0	0	0	0	0	28,333
400-Prop Svcs	(252)	(2,526)	(3)	3,594	14,171	(12,589)	13,602	0	0	0	0	0	15,997
500-Oth Svcs	(1,181)	(1,043)	(1,622)	(2,159)	(485)	22,231	(15,381)	0	0	0	0	0	359
600-Supplies	(20,103)	(13,985)	(37,321)	(8,833)	3,768	(9,606)	(3,684)	0	0	0	0	0	(89,763)
700-Property	(1,066)	796	2,592	91,491	(2,106)	(146)	(451)	0	0	0	0	0	91,110
800-Debt	(2,417)	(419)	(323)	1,562	(3,361)	310	(112)	0	0	0	0	0	(4,760)
900-AEA	0	0	0	0	8,600	0	0	0	0	0	0	0	8,600
Total Difference	(55,960)	28,831	(32,028)	101,547	113,493	(82,410)	(14,140)	0	0	0	0	0	59,333



**Independence Community School District  
Monthly Financial Report - January 2019**

	General (10)	Activity (21)	Management (22)	JSHS Donations (27)	SAVE (33)	PPEL (36)	Debt Service (40)	Nutrition (61)	Total YTD	Published Budget	Percent YTD
<b>Beginning Balance</b>	<b>3,961,504.49</b>	<b>217,715.24</b>	<b>297,078.33</b>	<b>1,139.69</b>	<b>492,950.11</b>	<b>196,657.27</b>	<b>1,668,284.71</b>	<b>166,284.16</b>			
<b>Revenues</b>											
Taxes Levied on Property	95,580.85		10,725.85			6,032.68	18,957.05		3,831,663	6,985,149	0.55
Utility Replacement Tax									175,576	132,286	1.33
Income Surtax									448,845	600,970	0.75
Tuition/Transportation Rcvd	243,263.21								243,263	700,000	0.35
Earnings on Investments	4,629.99	104.51		0.10		1,341.86		42.23	31,995	42,625	0.75
Nutrition Program Sales								28,330.25	200,100	450,000	0.44
Student Activity Sales	34.00	17,538.52							259,203	400,000	0.65
Other Rev Local Sources	12,489.51				3,575.00	2.45	7.69		319,345	842,500	0.38
State Foundation	902,686.00								5,202,282	9,757,064	0.53
Instructional Support Aid									-	45,168	-
Other State Sources	2,706.62	3,969.00	4.43		116,456.51			1,720.96	805,326	1,831,550	0.44
Comm & Ind Replacement									65,001	142,126	0.46
Title 1 Grants									-	175,000	
Federal Sources	45,856.50							27,634.10	307,446	645,000	0.48
Bond transfer (5233)					1,139.79		75,228.97		513,551	896,000	0.57
<b>Total Revenues</b>	<b>1,307,246.68</b>	<b>21,612.03</b>	<b>10,730.28</b>	<b>0.10</b>	<b>121,171.30</b>	<b>7,376.99</b>	<b>94,193.71</b>	<b>57,727.54</b>	<b>12,403,596</b>	<b>23,645,438</b>	<b>0.52</b>
<b>Disbursements</b>											
Instruction	1,055,451.17	52,047.36	7,314.04		5,184.22	5,385.00			5,422,927	13,475,000	0.40
Student Support	48,769.16								271,051	600,000	0.45
Instructional Support	65,667.03								354,827	792,000	0.45
Gen Admin	36,187.16								238,692	420,000	0.57
Building Admin	70,525.58								474,975	860,000	0.55
Bus/Central Admin	46,587.37				3,000.00				325,685	765,000	0.43
Plant Operations	95,231.73		318.40						763,306	1,567,000	0.49
Student Transportation	54,149.80								475,818	880,000	0.54
Noninstructional Programs								39,161.32	328,537	851,000	0.39
Facilities Acq/Const						13,251.44			217,263	680,000	0.32
Bond Transfer(6240)				1,139.79	75,228.97		115,373.75		1,002,261	1,945,000	0.52
AEA Support									-	714,048	-
<b>Total Disbursements</b>	<b>1,472,569.00</b>	<b>52,047.36</b>	<b>7,632.44</b>	<b>1,139.79</b>	<b>83,413.19</b>	<b>18,636.44</b>	<b>115,373.75</b>	<b>39,161.32</b>	<b>9,875,342</b>	<b>23,549,048</b>	<b>0.42</b>
<b>Ending Balance</b>	<b>3,796,182.17</b>	<b>187,279.91</b>	<b>300,176.17</b>	<b>-</b>	<b>530,708.22</b>	<b>185,397.82</b>	<b>1,647,104.67</b>	<b>184,850.38</b>			
<b>Previous Year Balance</b>	<b>3,827,827.01</b>	<b>169,782.43</b>	<b>61,577.82</b>	<b>1,136.80</b>	<b>303,811.90</b>	<b>37,975.71</b>	<b>1,628,690.49</b>	<b>227,009.61</b>			
<b>Difference</b>	<b>-31,644.84</b>	<b>17,497.48</b>	<b>238,598.35</b>	<b>-1,136.80</b>	<b>226,896.32</b>	<b>147,422.11</b>	<b>18,414.18</b>	<b>-42,159.23</b>			

**Report to the Board of Education  
Jr/Sr High School  
February 2019  
John Howard, 7-12 Principal**

**Jr/Sr High School Vision**

Be the BEST Educational Environment in the state of Iowa.

**Jr/Sr High School Mission**

The mission of Independence Jr/Sr High School is to provide a safe environment where students are provided the skills and opportunities to be productive and responsible citizens.

**Jr/Sr High School Motto**

Think. Believe. Do.

**Jr/Sr High School Goals**

- 80% of all students, in all grade levels, will demonstrate proficiency on the Iowa Assessments in reading, math and science.
- Improve our MTSS at all grade levels.
- Increase the positive interactions and displayed respect shown by both students and staff in all settings. -- Baseline- Respect and Protect Survey (2018)
- Utilize more technology in the classroom to improve student achievement.

**Actions to Meet Goals**

- I have completed two observations since the last board meeting. During these observations and additional walk-throughs, I have witnessed junior high students working on writing, FCS students reviewing for a test using Kahoot, Performance PE students maxing out on lifts, and Real Living seniors discussing the 7 Habits of Highly Effective Teens.
- I am continuing my participation in the SAMI process with the specified high school leadership team. As stated previously, the work has been quite beneficial
- At-Risk personnel continue to communicate the D/F list to staff on a periodic basis.
- Content days for the 2<sup>nd</sup> semester have begun. Erin and I have met with all four core content areas- ELA, Math, Science and Social Studies.
- The NCRC exam is scheduled for this week—Feb. 19<sup>th</sup>-21<sup>st</sup>.
- Spanish II and III students have begun their courses with Iowa Learning Online. I was very happy, in general, with the pre-assessment scores. I even recognized five students for their achievement on this test. So far, the students have been doing well.
- I attended the Hawkeye Community College regional meeting. We discussed course offerings, times for courses, approved class lists and other logistics for the 2019-2020 school year.
- During Commencement 2019, we will once again recognize the top 10% of the graduates. Based on feedback from Mr. Reiter and some board members, this will be a more "true" ten percent.
- Steve and I are working with some teachers to work with/evaluate Power School Unified Classroom as our LMS.
- Erin and I are finalizing our spring testing windows for NWEA MAP and ISASP.

**Other Information**

- Congratulations to our wrestlers and coaches for making it to state duals. What a team effort!
- Congratulations to all wrestlers who earned a trip to state. Great job!
- Congratulations to our recent college signees- Kaylee H, Taylor W. and Kaden H. We wish them good luck in their chosen sports.

**Report to the Board of Education  
Junior/Senior High School  
February 2019  
Dewey Hupke, Assistant Principal**

**AIW benefits:**

Last month I shared with you about the progress of Authentic Intellectual Work in the Jr/Sr High School. Because of the collaboration of some of our staff members, I was made aware of two powerful lessons that took place involving Mrs. Juhl's Graphic Design class and Mrs. Winn's Culinary Tech 1 class. This project was titled 'The Pear Project.' The second project was 'Art Meeting Science.' The classes involved were Biology and Introduction to Art I. In both of these activities, it was clear students were able to gain a deeper and richer understanding of the content being taught. Both of these projects were posted on Twitter and Facebook.

**Cameras:**

The Jr/Sr High School has added eight cameras to the building for improved security of our students and staff. These cameras have been added to locations which are high traffic areas needing constant supervision. Cameras are also located in the parking lot areas. We are grateful for this commitment to helping keep students safe. The cameras in our building have proved to be well worth their value.

**Guest Speaker:**

On February 12, 2019, Brad Meester will be coming to Independence to speak to the Jr/Sr High School students. Brad is a retired National Football League player who played 14 years for the Jacksonville Jaguars. He has close Iowa ties. He graduated from Aplington-Parkersburg and the University of Northern Iowa. He now resides in Mt. Vernon, IA and builds custom motorcycles. His message will be "Kindness: The easiest and hardest thing to do." Brad comes highly recommended from a respected colleague of mine. We look forward to hearing Brad's message.

**The Few, The Proud**

I have been invited to attend the United States Marine Corps Educator Workshop in San Diego, California from February 18 through February 22. This is an all-expense paid workshop by the Marine Corp. After visiting with several other educators who have had the opportunity to attend this workshop, I am ecstatic about the experiences I will be able to bring back to our students of Independence.

Thank you for all that you do to make the Independence School District a great place to work and learn!

Respectfully,  
Dewey Hupke



**Report to the Board of Education  
West Elementary  
February 2019  
Cherilyn Reed, Principal**

**Goal: Strengthening Culture & Climate  
Winter 2019 District-Wide Assembly**

On Wednesday, January 16th, 2019, West Elementary students and staff loaded our ICSD busses and attended the District-Wide Assembly at our Jr./Sr. High Gymnasium. As West entered the gym, we were greeted with the incredible talent and enthusiasm of the Independence Pep Band and our cheerleaders. The momentum of recognizing our strengths, accomplishments, and our future capacity was both invigorating and inspiring. Being part of the ICSD provides our students with many learning, academic, and extra-curricular opportunities. With these opportunities, comes the obligation for us to serve and support each other and our community. Our third grade, fourth grade, fifth grade, and sixth grade students did a great job sharing our learning and accomplishments for the 2018-2019 school year!

**Goal: Obtaining & Sustaining Academic Excellence  
National School Counseling Week**

February 4-8 2019 schools across the country recognized National School Counseling Week. The American School Counseling Association has worked to educate the public on the incredible impact our school counselors have on our communities. The ICSD has proactively supported our school counselors through the allocation of resources and continued learning around the mental health and well being of our students and staff. At West Elementary, we are very fortunate to have a full-time counselor to help in meeting our students' emotional needs as well as supporting staff in the development of plans and the implementation of strategies to positively impact our students' engagement in the learning process.

**Goal: Obtaining & Sustaining Academic Excellence  
Professional Learning Plans for February 22, 2019**

For our February 22, 2019 Professional learning, West staff will spend the morning time learning about the Iowa Statewide Assessment of Student Progress (ISASP). We will work through learning modules on how to best support students with understanding the functions of the test as well as the security measures that have enhanced with the administration of the online version of the test. West Elementary will be taking the ISASP the first two weeks of April. We have a lot of work to do in order to prepare for this first-time testing experience.

In the afternoon, we will continue our work with our literacy essential learnings. Grade-level teams will have time to engage in the conversations necessary to more fully understand the standard(s) as well as how to best instruct and assess it with common formative assessments.

**Report to the Board of Education  
Early Child Center, East Elementary  
February 2019  
Danielle Donnelly, Principal**

**Professional Development February 22<sup>nd</sup>**

The focus of East's work for PD will be on unpacking literacy priority standards. We began this work last month and teams made great progress. Teachers follow the process below. It leads to very deep conversations about instruction. We plan to move forward with Math as well this year.

**Unpack the priority standards**

- Identify the priority standard and insert into the first row of the document.
- Circle or highlight the verbs and underline the knowledge or concepts.
- Identify learning targets
- Determine the level of rigor for each learning target and consider the type of assessment that matches the rigor expectations.
- Identify key vocabulary.
- Determine a logical learning progression.
- Determine potential scaffolds or supports that may be necessary.

**Assessments**

East has been busy trying to get our assessments done for the state. I have been very pleased with the students results. For example, 2<sup>nd</sup> grade had 53% of students at grade level for a fluency screener in the fall. At winter we have 69% at grade level. This is great growth! I have also noticed our higher students had tremendous growth from fall to winter, this is very exciting!

I also noted more growth at 1<sup>st</sup> grade then years previous. We spent most of the fall focusing on nonsense words, for that specific screener students entered the year with 61% at grade level, after winter assessments 83% of students are at grade level for nonsense words. 1<sup>st</sup> grade gives a series of tests for FAST, each weighted differently.

Kindergarten scores continue to be strong. We are testing for reading comprehension in the winter this year (normally only done in the spring). This will give our teachers a better sense of where students are for instructional purposes. I cannot report specific data at this time as we are still assessing.

Next steps are for Angie Bonefas (Instructional Coach) and I will sit down and meet with each teacher and review their data. We will then determine if they need a class-wide intervention or individual students need intervention. We also determine what materials and teaching needs to happen to move our students forward. We are excited to see the progress at East.

**Kindergarten Round-Up**

We are looking forward to another Kindergarten Round-Up on March 14-15. We will be sending communication home within the next week. Numbers are looking good for next year's class. We should have a class of over 100 students and Junior Kindergarten numbers remain strong.

4.B.

**Report to the Board of Education**  
**Activities**  
**February 2019**  
**Justin Putz, Activities Director**

February is a busy month from an activities perspective. By the time of the board meeting, we will be in full swing of post-season athletics. In addition, Jazz Band and Speech will be in the middle of their competitions as well.

**Bowling** - Our boys and girls bowling teams have been improving. Each of the teams has been slowly improving over the course of the year. The boys and girls teams each finished fourth in the conference. Hunter Shannon was all-conference for us. Coach Shannon said everyone has been working hard and have been a great group to work with. Post-season competition will start for the bowling teams this week.

**Girls' Basketball** - The girls' basketball team is currently struggling and will have played post season by the time of the board meeting. The girls have been hurt a little by injury. They continue to play hard and will host Decorah on February 13 for postseason action.

**Boys' Basketball** - The boys' team will have concluded their regular season by the board meeting. The boys' team has been very competitive all year and especially the second half of the year. The results have not always been what they wanted but they have started playing their best basketball at the end of the year. We will play Maquoketa Monday the 18 at Maquoketa. We have made tremendous strides in the last four years.

**Wrestling** - By the time of the board meeting, our season will have wrapped up. We wrestled our best at the end of the year and qualified for state duals. We defeated #3 New Hampton/Turkey Valley in the regional duals to qualify for state. It was a very exciting match and the team did a great job of avenging an earlier loss to them in the regular season. Additionally, we qualified seven wrestlers for districts. Isiah Weber, Cole Davis, Drew Evans, and Matthew Doyle qualified for the state tournament.

**Speech** - The speech team has finished large group speech and we are on to individual speech. Coach Reidy is excited for her second season and she said the kids are doing well.

**Band** - Jazz band has started competitions. The band was scheduled to be busy with pep band at basketball games and at our all-district assembly, but weather cancelled most of our pep band shows. In the one show I was able to see, the band put on a great show. They really help bring the energy into the gym, and we would like to get them to do a wrestling meet next year. The Independence Jazz band has been trying to get started. I am excited for another good season from them.

**Vocal Music** - As I write this, we have just postponed Choir Night. The vocal music department has been impacted by the weather but there is no doubt they will put on a great show. Additionally, they have been practicing hard for the musical when possible. The set and props are starting to be finalized and the show is coming together. They are performing "Mary Poppins" this year.

**Swimming** - Our swimmers have finished their season. The boys had a great time swimming and we will share again next year with Cedar Falls. Junior Dylan Moffatt capped the season off by placing second in the 500-meter freestyle and 200 IM.

Timestamp	Name	Building or Activities	Building Name	Name of group	Date of fundraiser	Purpose of fundraiser (What are you using revenue for)	What are you selling/doing	In what other fundraising projects is your group involved?	Estimated profit from fundraiser	Supervisor Approval	Activities Director Approval	Date Money Collected	Amount Raised
12/13/2018 18:58:49	Pat Shannon	Activities		Bowling	Dec 19, 2018	New jerseys	Candy	None	1500		Justin Putz Yes		
12/14/2018 13:38:48	NHS	Activities		NHS	01/30 - 12/01/2018	adopt a family	We are asking for donations	only adopt a family	200		Justin Putz Yes	12/13/2019	\$155.68
12/14/2018 13:44:07	Charles Bare	Activities		NHS	12/14/18	adopt a family	Watching kids after school	Just adopt a family	300		Justin Putz Yes	12/27/2019	\$200.00
12/28/2018 9:12:44	Helen Lukes	Building	West	Ms. Lukes' 3rd Grade	12/27/18	I submitted a DonorsChoose project for my classroom.	The project is for an instant camera and film for my classroom activities.	NA	0	Cheri Reed Yes	Justin Putz Yes		
1/8/2019 8:41:42	Val Maximovich	Activities		Independence Mustang Mentoring	Jan. 11	Events for the mentoring program	Concessions	None at this time	200		Justin Putz Yes		
1/21/2019 13:01:14	Steve	Activities		Practice	1/21/2019	Pencils	Candy	Soda	200				
1/21/2019 15:08:01	Robin Van Raden	Activities		Post Prom	February 2019	money for prize purchase for post prom	Pampered Chef	Winter: Pampered Chef, Egg my House, Prom Dress Sale	150		Justin Putz Yes		
1/21/2019 15:12:23	Robin Van Raden	Activities		Post Prom	April 2019	prizes for post prom	Egg my House -- hiding Easter eggs at family homes	Winter: Pampered Chef & formal dress sales	200		Justin Putz Yes		
1/21/2019 15:14:10	Robin Van Raden	Activities		Post Prom	Feb 15 & 16, 2019	prizes for post prom	offering prom dress sales (charge a fee to offer dress for sale)	Winter: Pampered Chef & Egg my House	300		Justin Putz Yes		
1/22/2019 5:53:41	David Lang	Activities		Band Boosters	Saturday, Jan 26, 2019	Marching Band Show Funds	Activity-A-Thon	Butterbraids, Chocolate Bars	2500		Justin Putz Yes		
1/22/2019 5:55:02	David Lang	Activities		Music Depart (7-12 Band/Choirs)	Feb 25-Mar 11	BOA 2019 Trip & Florida 2020 Trip	Butterbraids	Chocolate Bars	2500		Justin Putz Yes		
1/22/2019 6:01:04	David Lang	Activities		7-12 Music Department	May 2019	2019 BOA trip & 2020 Florida Trip (HS Band/Choir)	Chocolate Bars	Butterbraids	2500		Justin Putz Yes		
1/24/2019 11:05:20	Roger Barfoon	Activities		Musical	1/25 - 2/11	Community members are donating T-Shirts for the musical cast	There is no selling involved. All materials will be donated. No cash	We will do our regular T-Shirt order later	0				
1/25/2019 21:47:09	Mikka Foley	Activities		Independence cheerleading	2 weeks in march	Next year for gear and additional filler uniforms	Clothing	Concessions - April	100				
2/1/2019 17:44:14	Brook Carey	Building	Jr/Sr High	Boogie for Books	Friday, Feb. 15, 2019	Junior High Valentine's dance to raise money for 7 and 8 ELA classroom novels	\$5 admission to dance, \$1 hearts/valentines, parent donated concessions and Bill's pizza will be sold	None	800	John Howard-Yes	Justin Putz Yes		
2/3/2019 16:51:47	Tia Shaffer	Activities		FCCLA	February 8-13th	FCCLA District and State Competition fees	Crush for a Crush - Valentines Day Fundraiser	Spring and Fall Play flowers, face painting at football games	150		Justin Putz Yes		
2/5/2019 15:08:24	Amber Whitney	Activities		High School Student Council	February 7-15	Champ's Cupboard	Valentines treat bags	Spring service projects	100				



**Report to the Board of Education  
School Improvement  
February 18, 2019  
Erin Burmeister, Director of School Improvement**

**Changes to Universal Instruction, Infrastructure, and Leadership**



Last year at this time, I presented this school improvement graphic to you. Since that time we have been working on improving all areas but our focus recently has been on universal instruction, infrastructure, and leadership. I wanted to give you an update on some of the changes that have happened or are in the works for next year. With regards to universal instruction we are continuing are focus at both East and West Elementary with learning around workshop model for literacy instruction. In addition, we continue to strengthen

instruction in the area of science and plan to once again look at math instruction to ensure that we are continuing to what is best for students and provide the best instruction possible. Lastly, this June, teachers will begin to look at the new social studies standards and make adjustments to current practices to make sure we are following the new standards.

At the Junior/Senior High, there are a lot of exciting things happening with regards to universal instruction as well as infrastructure. The science, math, and social studies departments all met to discuss changes that would benefit all students. Each team looked at what other districts around us were offering for courses, paying attention to those districts that our students open enroll out to. After evaluating our current practices and looking at what others were doing the teams decided that changes should be made to what we are doing.

One of the major changes involves creating pathways for students and working to educate students/parents about those pathways. In order to do this, teams had to make sure there were good options for all students. Options for students who are wanting to enter the workforce or military, options for students who plan to attend a two year community college or trade school, and options for those who are planning to transfer from a two year community college to a four year university or enter directly into a four year university. As each content area dug into this work it became apparent that changes would be necessary.

The science department recognized a need to offer more for students on a college pathway, and not bog those students down with lower level science courses. Some of the changes that the team would like for you to consider are listed below.

### Science Recommendations

**Required Courses:**

Physical Science Physics (1) or Physics (2)  
Physical Science Chemistry (1) or Chemistry (2)  
Biology (2)  
Earth Science (1)

**Required Credits:** 6 (3 years)

1 elective may be needed

Pathway 1 (Workforce or Military)	Pathway 2 (Community College)	Pathway 3 (Community College Transfer/4 year)
Physical Science Chemistry Physical Science Physics Environmental Science Plant Science and/or Animal Science	Physical Science Chemistry or Chemistry Physical Science Physics Anatomy & Physiology* Advanced Biology* Environmental Science Plant Science and/or Animal Science	Chemistry Physical Science Physics or Physics* Chemistry II Anatomy & Physiology* Advanced Biology* Environmental Science Plant Science and/or Animal Science

\*Field of Study Dependent

The math department also recognized a similar need and spent a lot of time discussing the value of Pre-Algebra for students. The team questioned the value of this course and noted that these standards weren't part of the expectations for 9-12 grade. Most of the content is very similar to what is currently being taught in Algebra. Additionally, the team discussed the need for geometry for all students. That being said, different geometry courses may be necessary. If a student wants to enter the workforce or military do they really "need" to learn geometry in the same way as those students who plan to attend a four-year university? Below is a proposal that this team came up with. They are still discussing the credits for Algebra A & B, they are planning to meet Wednesday, February 13<sup>th</sup> to finalize this ahead of the board meeting.

### Math Recommendations

**Required Courses:**

Algebra I (2) or Concepts of Algebra A & B (4)  
Geometry or Concepts of Geometry (2)

**Required Credits:** 6

2 electives may be needed

Pathway 1 (Workforce or Military)	Pathway 2 (Community College)	Pathway 3 (Community College Transfer/4 year)
Concepts of Algebra A & B Concepts of Geometry	Concepts of Algebra A & B or Algebra I Concepts of Geometry or Geometry Algebra II Trigonometry*	Algebra I Geometry Algebra II Trigonometry Pre-Calculus Statistics or Calculus

The social studies department had the most changes to make considering the requirement for financial literacy as well as the new social studies standards. One major concern with social studies is that so many things are now required, how do we still allow for student choice? SIAC had some ideas that may help, the team will look at these suggestions the next time we meet. One thing the team recommended was that Government becomes a two-credit course instead of a one credit course. This conversation will continue and the team was willing to see how next year went with it only being one credit but would like to look at being able to offer it for two in the future. Below are their recommendations.

### Social Studies Recommendations

**Required Courses:**

U.S. History (2) (9<sup>th</sup> Grade)  
 World History (2) (10<sup>th</sup> Grade)  
     *Required for class of 2023*  
 Psychology or Sociology (1)  
     *Required for class of 2021*  
 Government (1)  
 Personal Finance/Economics (1)

**Required Credits: 6**

Pathway 1 (Workforce or Military)	Pathway 2 (Community College)	Pathway 3 (Community College Transfer/4 year)
<i>Psychology or Sociology</i>	<i>Psychology or Sociology</i> Modern U.S. History	<i>PS Psychology</i> <i>PS Sociology</i> World History Elective Modern U.S. History

At the time I was writing this report, the ELA department had not met, although not for lack of trying, thank you Mother Nature. I don't have an update for this area yet, but I am sure changes will need to happen and I will have information to share in the very near future.





Report to the Board of Education  
Technology  
February 2018  
Stephen Noyes, Director of Technology

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February 18, 2019

Several community members talked to me about how often I am calling their phone and they do not talk to their spouse as much as me. I was a little bit famous at the Waterloo Home Show as people saw me and wanted to meet the person behind the voice. I have had several people ask me to sing a message. On the advice of my family, do not expect me to sing any messages.

With all of the weather-related cancellations, I have missed several district technology meetings. I will be scheduling another one for March to bridge the gap.

We have added a few new security cameras at JSH and along the road by East Elementary. We had several accidents this year where the previous cameras were just out of range to see exactly what happened. We also needed to reconfigure the West Security camera system for better reliability. The police departments do have access to view the district cameras from their office.

We continue to work to have a successful Iowa testing season. Pearson is still developing the materials and instructions for the preparation required. We hope to test our network in the next couple of weeks. We have plenty of bandwidth, but need to test to meet the next deadline. We are not expecting any network issues.

The Specialty Underwriters seems to be going well. We continue to fix Chromebooks in-house and send Macs to AEA for repair. AEA is able to get parts easily from Apple and there is no risk on purchasing the wrong Apple part.

I have finished the eRate application for discounted network funds. The state office helped ensure I had everything filled-out properly. It will be 2-3 months before we hear back from eRate.

Hopefully, we will start to get back to a regular routine and I will be making less weather-related calls.

Sincerely,

Stephen B. Noyes

**Report to the Board of Education  
Food Service  
February 2019  
Annette Harbaugh, Director of Food Service**

Winter weather is always fun. In January, we had 13 lunches served and 12 breakfasts served. The kitchens do their best to keep the menus the same but we do have to use up any fresh product and any thawed meats we have. At the JSHS I had to cancel the Pizza Hut order for Fridays because of the thawed meat we had in our refrigerator. The kids have been very understanding.

It is flu season please remember to wash your hands often and catch your sneezes. Please avoid coming into the kitchens.

There are not any new food items for the menu. I am trying to use up the government product we have received. I will have two more government trucks before the school year ends.

I want to thank Rick Alber, Kim Matthias, Chad, and Tom for unloading the government truck when there was no school.

Respectfully,

Annette Harbaugh, Director of Food Service

**Report to the Board of Education  
Transportation  
February 2019  
Kim Chesmore, Director of Transportation**

It has been a busy month checking roads and deciding to have school or not.

It has also been a busy month in the garage as many vehicles have been in for repair.

We have had a few of the buses DEF (Diesel Exhaust Fluid) freeze up because it was so cold out.

We have the spring inspection coming up on March 26.

The two new LP buses should be coming in this week. We are just waiting for them to add the camera systems. The two buses do not have the DEF (Diesel Exhaust Fluid) so they should be much better to run in the winter.

I have had people show some interest in driving bus and van, so I am hoping to have some new drivers.

I have been working on emergency bus routes so that we may attend school if the county cannot get all roads cleared off. I have enclosed the routes. We tried to stay with hard surface routes but needed to add a couple gravel roads that are heavily traveled. The drivers will be handing out the route list to each student.

Vicki Vanlaningham #12	Emergency Route Time	Regular Time
1749 Golf Course Blvd	9:18	7:18
1771 Golf Course Blvd	9:19	7:19
1795 Golf Course Blvd	9:20	7:20
901 Center St	9:22	7:22
218th St	9:25	7:25
809 6th Ave NE	9:27	7:27
112 5th Ave SE	9:30	7:30
204 3rd St	9:45	7:45
915 10th St NE	9:50	7:50
1119 8th Ave NE	9:55	7:55
504 6th Ave SW	9:58	7:58
501 6th Ave SW	9:00	7:00

Dick Mason #6	Emergency Route Time	Regular Time	Drop Off
1922 Jamestown Ave	9:10	7:10	4:10
150th St & Hwy 150	9:15	7:15	4:22
1871 Jamestown Ave	9:22	7:22	4:29
2074 Jamestown Ave	9:28	7:28	4:07
2095 Jamestown Ave	9:30	7:30	4:05
Wildlife Tourniers	9:25	7:25	4:32
Rebecca Ct & 8th Ave NE	9:42	7:42	3:50
600 14th St	9:32	7:32	4:02
14th St & Lawrence	9:35	7:35	4:03
811 Northview Dr	9:38	7:38	3:54



Barb Kiler #7	Emergency Route Time	Regular Time
Cedar St-Apartments	9:15	7:15
Main St	9:16	7:16
604 North St	9:18	7:18
303 Wilson	9:20	7:20
1724 332nd St	9:23	7:23
Gentry Ave	9:24	7:24
283rd St & Harrison Ave	9:25	7:25
283rd St & Iowa Ave	9:28	7:28
283rd St & 330th St	9:32	7:32
3203 Jamestown Ave	9:34	7:34
305th St & Jamestown Ave	9:35	7:35
2873 Jamestown Ave	9:37	7:37
2833 Jamestown Ave	9:39	7:39
2409 Jamestown Ave	9:46	7:46
2913 Jamestown Ave	9:50	7:50
305th St & Jamestown Ave		

Dean Krempges #10	Emergency Route Time	Regular Time
Dean's House	9:02	7:02
170th St & Kentucky Ave	9:03	7:03
170th St & Hwy 150	9:10	7:10
Otterville-Sickels	9:24	7:24
Otterville Blvd & Henley Ave	9:25	7:25
1714 Otterville Blvd	9:27	7:27
2050 Wapsie Access	9:34	7:34
2032-2083 Wapsie Access	9:32	7:32
Trailer Court	9:39	7:39

Brenda Good #8	Emergency Route Time	Regular Time
120 Rowley St	8:50	6:50
Nolan Ave & 290th St	8:53	6:53
King Ave & 280th St	9:00	7:00
King Ave & 265th St	9:02	7:02
King Ave & 255th St	9:05	7:05
King Ave & 240th St	9:10	7:10
Ratchfords	9:11	7:11
604 Pine	9:14	7:14
Juniper	9:14	7:14
Ohl Addition	9:16	7:16
Three Elms	9:21	7:21
St Johns	9:30	7:30

Jill Bigler #11	Emergency Route Time	Regular Time
2235 Quaksy Diag	9:02	7:02
2239 Quasky Diag	9:03	7:03
Quasky Diag & Michel Ave	9:06	7:06
Quasky Diag & Nolan Ave	9:10	7:10
2480 Quasky Diag	9:15	7:15
Quasky Diag & Nelson Ave	9:16	7:16
Quasky Diag & 230th St	9:20	7:20
2122 220th St	9:25	7:25
2114 220th St	9:27	7:27
Double L Drive	9:30	7:30
Horseshoe Drive	9:33-9:39	7:33-7:39
2144 220th St	9:40	7:40
Terrace Drive	9:43-9:45	7:43-7:45

Leon Vick #4	Emergency Route Time	Regular Time	In Town Stops
In Town Rowley	9:15	7:15	Sunset, Grande,
2084 290th St	9:26	7:26	Oak & Grande
King Ave & 290th St	9:27	7:27	Park Ave
2nd St SE	9:39	7:39	2nd & Oak
Methodist Church	9:43	7:43	
St Johns	9:46	7:46	

Bob Bearbower #1	Emergency Route Time	Regular Time
Benton-Buchanan Rd	8:55	6:55
3358 Dugan Ave	9:00	7:00
901-910 Main St	9:20	7:20
202 Miller St	9:10-9:15	7:10-7:15
South St	9:15	7:15
3203 Brandon Diag	9:20	7:20
3159 Brandon Diag	9:25	7:25
2923 Brandon Diag	9:30	7:30
Brandon Diag & 310th St	9:35	7:35
Methodist Church	9:43	7:43

Don Butler #21	Emergency Route Time	Regular Time
2218 220th St	8:58	6:58
2245 220th St	9:00	7:00
2291 155th St	9:16	7:16
2417 155th St	9:20	7:20
Nathan Bethal Ave & 170th St	9:25	7:25
Nathan Bethal Ave & 170th St	9:30	7:30
205th St & Lee Ave	9:37	7:37
Quill Court	9:45	7:45
3rd St NE & 9th Ave NE	9:48	7:48

Kathy Eilers #9	Emergency Route Time	Regular Time
Dugan Ave & 270th St	9:20	7:20
Dugan Ave & 260th St	9:23	7:23
Dugan Ave & 240th St	9:26	7:26
Dugan Ave & 220th St	9:30	7:30
Gabriel Ave & 220th St	9:35	7:35
2256 Henley Ave	9:40	7:40
1645 220th St	9:45	7:45
Pizza Hut	9:50	7:50

(January ) Mileage Report																		
	Vehicle	Code	Month	Mileage	Rt. Mil	Act. Mi.	Ed. Mi.	Dr. Ed.	Sp Ed	Lease	Other	Fac/Adm	Total Miles	Fuel	MPG	Expense	Riders	Capacity
Bearbower	Bus 1-2010	B	Feb	114440	1155	355							1510	157	9.62			65
Activity	Bus 2-2012	B	Feb	49552	316	76							392	37.6	10.43			65
Activity	Bus 3-2014	B	Feb	94238				331					331	57.3	5.78			65
Sp ed bus	Bus 3S-2014	B-lift bus	Feb	47625		805							805	153	5.26			11
Randall	Bus 4-2007	B	Feb	83665	720	7							727	101	7.20			65
Activity	Bus 5-2015	B	Feb	44289		946							946	97.9	9.66			65
Mason	Bus 6-2017	B	Feb	29477	726								726	113.4	6.40			84
Kiler	Bus 7-2011	B	Feb	80444	554	24							578	55.1	10.49			65
GOOD	Bus 8-2007	B	Feb	140668	971								971	136.2	7.13			65
Lift	Bus 9-2008	B-lift bus	Feb	217092	447						86		533	47	11.34			44
Krempges	Bus 10-2007	B	Feb	95693	584	3							587	99.5	5.90			65
Activity	Bus 11-2011	B	Feb	61450	448								448	81.7	5.48			65
Eilers	Bus 12-2008	B	Feb	69859	344	10							354	418.5	0.85			65
Special Ed-lift	Bus-14-2019	B-lift bus	Feb	14553					2092				2092	997.4	#DIV/0!			
Activity	Bus 16-2016	B	Feb	156174	358	334				10			702	144.7	4.85			84
Activity/shuttle	Bus 17-2015	B	Feb	22356	169								169	0	#DIV/0!			84
Vanlaningham	Bus20-2005	B	Feb	87645	246								246		#DIV/0!			65
Butler	Bus 21-2005	B	Feb	14636	792								792	82	9.66			65
Totals					7830	2560	0	331	2092	10	86	0	12909	2779.3				
Extra car #5	Equinox-2015	Car	Feb	53065		65			836				901	53.1	16.97			5
Hammers-van 6	Ford ec-2007	Van	Feb	152664					907				907	83.4	10.88			8
Extra-van 7	Ford ec-2008	Van	Feb	120494		88			162				250	16	15.63			8
Extra-van 8	Ford ec2009	Van	Feb	106103		98			30				128	0	#DIV/0!			8
Extra car-#9	Equinox-2011	Car	Feb	155902		136			1403				1539	76.3	20.17			5
Extra- van 10	Ford Ec-2013	Van	Feb	63052		526						80	606	29.2	20.75			8
Extra van-11	Ford ec-2013	Van	Feb	61549		697						32	729	43.4	16.80			8
Extravan-12	Gmc 2017	Van	Feb	14956					165			88	253	15.9	15.91			
Extra Van -14	Chrysler-2017	Van	Feb	14617	64	788							852	47.9	17.79			
Totals					64	2398	0	0	3503	0	0	200	19074	365.2		\$0.00	0	1137

**Report to the Board of Education  
Buildings and Grounds  
February 2019  
Chad O'Brien, Director of Buildings and Grounds**

It has been a busy month moving snow, pushing snow piles back, and salting parking lots.

We fixed some toilets around the district.

We replaced the water fountains at the Jr/Sr High School.

We fixed lights around the district.

We have been working on plowing equipment, fixing things up.

We reserved the stage for graduation.



# Independence Community School District 2019-2020 School Calendar – Proposed

6.A.

Start – Finish  
August 26 – May 28

## Summary of Calendar:

Days in classroom:  
First & Second Term ..... 87  
Third & Fourth Term ..... 90  
TOTAL CALENDAR DAYS 177

## Summary of Calendar:

Hours in classroom:  
First & Second Term ..... 564:00  
Third & Fourth Term ..... 579:00  
TOTAL CALENDAR HRS 1143:00

Student Day: 6 hours, 30 minutes

## CALENDAR LEGEND

No School–Prof Development  
Early Dismissal & Late Starts  
Parent/Teacher Conferences  
End of Term  
Holidays  
Vacation Days



## HOLIDAYS:

Labor Day (9/2)  
Thanksgiving Day (11/28)  
Christmas Day (12/25)  
New Year's Day (1/1)  
Spring Break (4/10)  
Memorial Day (5/25)

Note: In-service Days may be classified as Career Development, Collaboration and/or Professional Development depending on the content of the activities being performed.

Note: Any full days of school missed will be made up at the discretion of the superintendent.

This calendar was adopted by the Board of Education on \_\_\_\_\_ and is part of each employee's contract for the 2019-2020 school year.

August					Student Hours
M	T	W	Th	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	29:30
September					29:30
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					123:30
October					153:00
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		133:00
November					286:00
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	114:00
December					400:00
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				89:30
January					489:30
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	128:30
February					618:00
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	127:00
March					745:00
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				131:30
April					876:30
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		127:00
May					1003:30
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	120:30
June					1124:00
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

Date	Events
Aug 19	New Teacher Day
Aug 20-23	Non-Student Days - Prof Dev
Aug 22	Gr 3-6 Orientation/Open House 5-6:30
Aug 26	First Day of School (Grades 3-12) 90 Minute Early Dismissal - Prof Dev K-2nd Grade - No School-Conferences
Aug 27	90 Minute Early Dismissal - Prof Dev
Aug 27	All Activity Parent Meeting 7:00 p.m.
Aug 28	Full Day of School
Sept 2	Labor Day (No School)
Sept 20	Homecoming
Sept 23	Non-Student Day - Prof Dev
Oct 10	2-Hour Early Dismissal K-12 Parent Teacher Conf 2:15-7:45
Oct 11	Non-Student Day - Conferences K-12 Parent Teacher Conf 8:00-12:00
Oct 14	Non-Student Day - Prof Dev
Oct 23	90 Minute Early Dismissal - Prof Dev
Oct 25	End of 1st Term K-12 (269:30)
Nov 6	90 Minute Early Dismissal - Prof Dev
Nov 20	90 Minute Early Dismissal - Prof Dev
Nov 27-29	Thanksgiving Break (No School)
Dec 6	No School
Dec 11	90 Minute Early Dismissal - Prof Dev
Dec 23-31	Winter Break (No School)
Jan 1-2	Winter Break (No School)
Jan 3	Non-Student Day - Prof Dev
Jan 6	Classes Resume
Jan 17	End of 2nd Term K-12 (294:30)
Jan 22	90 Minute Early Dismissal - Prof Dev
Feb 5	90 Minute Early Dismissal - Prof Dev
Feb 19	90 Minute Early Dismissal - Prof Dev
Mar 4	90 Minute Early Dismissal - Prof Dev
Mar 12	2-Hour Early Dismissal K-12 Parent Teacher Conf 2:15-7:45
Mar 13	Non-Student Day - Conferences K-12 Parent Teacher Conf 8:00-12:00
Mar 18	90 Minute Early Dismissal - Prof Dev
Mar 20	End of 3rd Term K-12 (286:00)
Apr 9	90 Minute Early Dismissal - Prof Dev
Apr 10	Spring Break (No School)
Apr 13	Spring Break (No School)
Apr 22	90 Minute Early Dismissal - Prof Dev
May 6	90 Minute Early Dismissal - Prof Dev
May 12	Last Day of School for Seniors - 1054 hours
May 17	Graduation Jr/Sr High School Gym
May 25	Memorial Day (No School)
May 28	End of 4th Term K-12 (293:00)
May 28	Last Day of School-90 Min Early Dismissal
May 29	Prof Dev

177 Student Days  
1124:00 Instructional Hours  
+ 19 Conference Hours  
1143:00 Total Hours  
- 1080 Required Hours  
63:00 Hours Built In

## Independence Community School District TRAVEL REQUEST FORM

Any staff member requesting permission to attend meetings, conventions, or field trips shall file this form with his/her building supervisor at least 10 working days prior to the meeting or trip. If you are requesting overnight travel, the Superintendent must also approve your request. If your travel request is outside a 200 mile radius and outside the state of Iowa, you also need the approval of the Board of Education.

If you are approved, this form will be returned to you with the appropriate signatures. At this time, you can make your requests for any registration fees, hotel/motel accommodations and request a vehicle if it is needed. **DO NOT** submit those requests until you are approved. Please submit requests timely.

Requested By: Justin Pitz Date: 2-13-19

Check One: ☐ Professional Leave ☒ Professional Leave ☐ Educational Field Trip

Purpose of Leave/Field Trip: Colazien National Football Clinic

Dates of Meeting/Trip: \_\_\_\_\_

Departure Date: 2-21 Date Returning: 2-24

Sponsoring Organization: Football

Meeting Held At: St. Louis Missouri  
(City) (State)

Will this workshop allow you to apply for and receive graduate credit? ☐ Yes ☒ No

If yes, please explain: \_\_\_\_\_

Are you being reimbursed by any other group or organization for any expenses or receiving a stipend for attending this meeting?

☒ Yes ☐ No If yes, please explain: Youth Sports Foundation Football

Rational for Attendance: Continued staff professional development

Others in the District who you know are going to this meeting or convention? Boye Pierre, Brian Loughran

Per Board Policy 608.7 (see reverse side), will an administrator need to accompany this field trip? ☐ Yes ☒ No

Who are you coordinating your travel expenses/plans with? Myself

Is this meeting/in-service applicable to any of our special school projects (i.e. Perkins, School-to-Work, Title I, etc. or are you requesting it to be paid by the General Fund? NO

Activity Fund ☐ General Fund ☐ Code(s): Pool clinic fee by football account

### Estimated Cost:

Transportation - (See Administration Office for current cost per mile.) \$ \_\_\_\_\_

Check One: ☐ School Vehicle ☒ Public Transportation ☐ Own Vehicle

Meals \$ 0

Lodging \$ 0

Registration Fee \$ 500 (year pass)

Cost of Sub. \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

John Howard 2/14/19  
Immediate Supervisor Date  
P. Leith 2/14/19  
Superintendent of Schools Date  
(Overnight or out of state trips ONLY)

Approved by Board of Education Date  
(Outside 200 mile radius & outside Iowa ONLY)

Date Returned to Employee by Central Office





# Independence Jr/Sr High School

700 20<sup>th</sup> Ave SW  
Independence, Iowa 50644

(319) 334-7405 Phone  
(319) 332-1296 Fax

b.c.

**Shalon Frye ♦ School Counselor**  
**Alisha Scholer ♦ School Counselor**

**Susan Johnson ♦ Secretary**

## 2019 March Early Graduation Applicants

The seniors listed below have applied for March 2019 early graduation. They will graduate on March 23, 2019, at the end of Term 3 if they have earned the required fifty four (54) credits and their request is approved by the Independence School Board.

Shalon Frye/ Alisha Scholer  
School Counselors

## March 2019 Early Graduate Candidates

Braxton Baker  
Ally Bockenstedt  
Aleesha Clarke-Wilkinson  
Caleb Hanna  
Andy Hunter  
Thomas Kula

\*Grace Struve (BCSC Diploma)

\*Extended from January to March 2019



## Independence Board Resolution for Budget Guarantee

Resolved, that the Board of Directors of the Independence Community School District, will levy property tax for fiscal year 2019-2020 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.

Roll Call Vote:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Dated: February 18, 2019

\_\_\_\_\_  
Eric B. Smith, Board President

\_\_\_\_\_  
Laura Morine, Board Secretary