

Mapleton School District #7

Facility Use Application



Please read and complete all pages of the application and return to Mapleton Public School, Attn: Gym Rental 300 1st St, Mapleton, ND 58059 or email a digital copy to gymrental@mapletonfalcons.org.
Please allow TEN (10) working days for your application to be processed.

Once permission is granted a copy of the Facility Use Permit will be issued as a confirmation. Do not send money with your application – invoices are sent after confirmation and must be paid prior to rental.

The rental agreement will allow you access to the described premises. All other areas are off limits. Please provide your own equipment and supplies.

Requested by: _____ Today's date: _____

Name of organization: _____

Address: _____

Two (2) phone contact numbers: _____

Email address: _____

Type of activity: _____ Does your group consist of 50% or more
Mapleton members? YES or NO

Requested Dates: _____

Day(s) of the week: M T W TH F S SU Group: YOUTH ADULT Time: _____ to _____
(allow for set-up and clean-up)

Room(s): _____ For Sports Groups- # of Teams: _____

Bleachers out: YES or NO Number of Attendees: _____

If granted permission, we agree to the following conditions:

- We shall assume and pay to the Mapleton Public School the cost of replacing or repairing any damage to school property or equipment occasioned by our use of the building.
- We agree to hold harmless or indemnify the Mapleton Public School, its members, officers and employees from and against any and all claims, loss, damage, expense and liability for injuries to persons and property, claimed or alleged to be caused for any reason while the above premises are used and occupied by us. The execution of this application by an office of our organization shall be effective to bind this organization to all the terms and conditions thereof.

- Any organization using school property shall comply with the sex offender on school property provisions contained in NDCC 12.1-32-15, NDCC 12.1-20, and AP 3435/7435.
- Adult supervision must be provided during the entire time of contracted use and upon request, our organization will provide the school district a certificate of insurance documenting liability coverage with limits of no less than \$500,000.
- Use of tobacco and liquor shall be strictly prohibited.
- Proper footwear must be worn on appropriate surface. No black sole shoes are allowed on the gym floor. Shoes must be clean and dry.
- Users are required to remove their excess materials, equipment, furnishings, and rubbish after the use of the facilities and leave the facilities in the same manner and condition in which they found them. Mapleton Public School is not responsible for lost or stolen items.
- Mapleton Public School reserves the right to cancel or revoke the contract at any time for good cause. Every effort will be made to give the user twenty-four (24) hour notification.
- Access to the facilities will be granted in accordance with the time specified on the permit. All use will stop with sufficient time to vacate the building at the termination time stated on the building permit, whether there is another rental group or not.
- We agree to make full payment prior to usage unless other arrangements are made.
- We shall comply with all terms and conditions of Board of Education Policy #3510 – Community Use of School Facilities.

Space	Hourly Rate	Daily Rate
Commons	\$50	\$250
Gymnasium	\$50	\$250

*If your group consists of 50% or more Mapleton members, you will receive a 50% discount on your rate.

By signing below, I acknowledge that I have read and understand all the information on this application and have agreed to abide by the rules and terms herein. I also acknowledge the information on this application is accurate and will inform Mapleton Public School if any information changes.

Signature of Applicant

Date