

EXHIBIT B

QUALIFICATION AFFIRMATIONS

CONSULTANT INFORMATION	
Bidder:	

MINIMUM QUALIFICATIONS
Consultants who do not meet the minimum qualifications noted above will be rejected as non-responsive and will not receive further consideration. Any proposal that is rejected as non-responsive will not be evaluated or scored. <i>Please check all boxes that apply.</i> ☐ Licensed to do business in the State of Washington. If not licensed, provide a written intent to become licensed in Washington within thirty (30) calendar days of being selected as the Apparently Successful Contractor. ☐ Ability to act in a neutral capacity, including not a current employee of a school district or active advocate on behalf of school districts or on behalf of students and families against school districts. ☐ Understanding of administrative monitoring and enforcement roles of government agencies, state and federal nondiscrimination laws, and other applicable laws as documented by resume or curriculum vitae. ☐ Ability to analyze state and federal law, rules, policy, and guidance, and apply to facts and circumstances of a particular situation as documented by resume and history of relevant professional development. ☐ Ability to complete reviews of LEA reports and documentation within reasonably prompt timelines as documented by resume or vitae and history of relevant professional development. ☐ Ability to use computers, Microsoft Word, and email effectively and independently, as documented by resume or curriculum vitae. ☐ Strong interpersonal written and oral communication skills that demonstrate accuracy, clarity, civility, and professionalism as demonstrated by the submission of an original sample letter of ten (10) pages or less detailing a fictitious or redacted (school and personally identifiable information removed) investigation or compliance report. ☐ History of professional behavior, including addressing issues or problems appropriately, arriving to scheduled meetings on time, and submitting quality written work in a timely manner.

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ADDITIONAL DESIRED QUALIFICATIONS

Please check all boxes that apply.

- ☐ Bar Association member in good standing.
- ☐ Highly advanced understanding of state and federal nondiscrimination laws as they apply to public schools, OSPI's chapter 392-190 WAC, and OSPI's civil rights guidelines.
- ☐ Experience in K-12 or higher education or workplace monitoring, investigations, or legal analysis, as demonstrated by resume or curriculum vitae.

I certify under penalty of perjury of the laws of the State of Washington that the foregoing is true and correct.

Signature of Bidder Date Place Signed (City, State)

Printed Name Title Organization Name