

~~IMPORTANT~~ New                      Registration will ALL be online this year!!

All students (new and returning) are required to be registered for the upcoming year. Online registration opens Monday, August 6, so here's how....

- Logon to your PowerSchool parent account (if you don't have an account, see below)
- Click on "Additional Features"
- Click on the "eRegistration" icon
- You will be taken through various screens to update your child's information (phone numbers, email addresses, emergency contacts, etc). Even if you don't make any changes, you MUST click on the "Save" button on each screen to continue.
- At the end of the process, you can pay the various fees and add money to your child's lunch account online. There are no online fees associated with these online payments.
  - Education fee - **\$60** (If on reduced lunch, \$30)
  - Memory book - **\$22**
  - Athletic passes for high school events - **\$50**
  - Band/Orchestra rental fee - **\$45** (If on free/reduced lunch, \$22.50)
  - PE heart rate monitor straps (optional, but recommended by PE teachers) - **\$16**
  - PE shirts (optional) - teachers will hand out during PE class - **\$10**

*If you do not have a computer or need assistance we will have one available in the office.*

Lifetouch pictures for student ID cards and the memory book will be taken during school in September. Picture packages will be available at an extra cost. Your child must have the money envelope with them at the sitting.

As always, any student involved in extra-curricular activities must fill out and return the Good Conduct Policy. Additionally, 7<sup>th</sup> and 8<sup>th</sup> grade ATHLETES will need to fill out and return the Concussion Waiver and submit a current physical. All forms can be found online at the Excelsior Athletic Web Page, <https://www.linnmar.k12.ia.us/school/excelsior/about/excelsior-athletics/>

Forms will also be available at the main office. Once completed, forms may be uploaded electronically (look for an email with instructions this summer) OR turned into the Excelsior Main Office by August 15<sup>th</sup>. You can mail forms at any time or drop them off in the Main Office August 6<sup>th</sup> through August 15<sup>th</sup>. **New for the 2018/2019 School Year - Athletes who do not have forms turned in by the August 15<sup>th</sup> deadline will not be allowed to participate on the first day of practice.** Visit the Excelsior Athletic Web Page (see address above) for more information on Sports at Excelsior.

- Mark Your Calendar!
- Drop in day will be August 21 – 3 p.m. – 6 p.m.

You are welcome to stop by to drop off your school supplies, check out your schedule or locker. (Teachers will not be in)

**When paying school fees or putting money into your child's lunch account, you will need to enter your username and password for Touchbase. If you do not know your logon information, there will be a place to click on to have the system email you that information. If you don't see the email come through, make sure to check your junk email folder. If that fails, contact Angie Morrison (730-3673) or Katie Wedeking (447-3146) at the Business Office.**

If you do not have a PowerSchool Parent Account, please follow the directions below to create one:

- Go to <https://ps-linnmar.gwaea.org/public/>
- Click on "Create Account"
- Complete the form listing your name, email address, and choose your username & password.
- Enter your child's Access ID and Access Password to connect them with your account.
- Once you click Enter, you will then use the username and password that you created to logon to your parent account.

**Online Registration opens:** Monday, August 6 (update your information and pay fees online)

**Parent Nights/Days:**

**6<sup>th</sup> grade Student/Parent MYFI:**

6C      Tuesday, August 14  
6A      Wednesday, August 15  
6B      Thursday, August 16

**7<sup>th</sup> grade** - Tuesday, August 28 6:00 p.m.

**8<sup>th</sup> grade** - Thursday, August 30 6:00 p.m.

*Medication permission forms and health plans are available on the Linn-Mar homepage under HealthServices:*  
<https://www.linnmar.k12.ia.us/district/departments/student-support-services/health-services/>

**First Day of School:** August 23rd

Enjoy your summer! We look forward to a great year at Excelsior Middle School!