

END OF SEASON VARSITY/JV

Sport:

School Year:

Coach:

At the completion of your season, please see to it that all items on this checklist have been completed no later than ONE WEEK after the last game or tournament.

1. Arrange for a mandatory meeting with your team either the day of the last game or within a day or two of the last game to be sure all equipment is collected or all responsibilities of all team members have been met. It is strongly suggested you collect the equipment immediately upon returning to the locker room after the last game.
2. Inventory all equipment and follow-up on any equipment which has not been returned. Contact student, call home, etc.
3. After you have made personal contact with those who are missing equipment, list the missing items on the End of Season Indebted Sheet –see attached. Return all the Coach's Authorization Cards in Alphabetical order. If you teach in the school, late equipment should be returned to you, NOT to the Athletic Office. If you are out of the district, they may return equipment to the Athletic Office, but it is still your responsibility to follow-up.
4. You are responsible for turning in the following items NO LATER THAN ONE WEEK after the completion of the season:
 - A. Final Roster
 - B. Team Record Sheets (with all the information completed, including (All Division, All Conference, etc.)
 - C. List of needs for next year
 - D. Keys
 - E. Coach's Authorization Cards
 - F. Indebted Form
 - G. Equipment (Balls, Ball Bags, First Aid Kit, Ice Chest, Scrimmage Vests, Air Horns, etc.)

Please arrange to meet with Mr. Bongino for a general post season discussion.

It is very important that you meet these responsibilities as soon as possible after the completion of season.

END OF SEASON VARSITY/JV

Cold Spring Harbor Athletic Department

“A Commitment to Excellence”

FINAL ROSTER

Team:

Level:

Head Coach:

Asst. Coach:

Asst. Coach:

[illegible]

Athletic Director: Michael Bongino

Athletic Trainer: Diego Garcia

END OF SEASON VARSITY/JV

INDEBTED LIST

SEASON:	YEAR:	
SPORT:	LEVEL:	COACH:

THE FOLLOWING ATHLETES DID NOT RETURN SCHOOL EQUIPMENT AND OR CLOTHING AT THE END OF THE SEASON

#	NAME	GRADE	DESCRIPTION/INVENTORY	PARENTAL CONTACT: Y/N & DATE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

END OF SEASON VARSITY/JV

"A COMMITMENT TO EXCELLENCE" **VARSITY ROSTER OF AWARDS FORM**

Sport:

School

Year:

Coach:

Name (Last, First) <i>(Alphabetical, not by Grade)</i>	Grade	1 st	2 nd	3 rd	4 th	5 th	6 th	Capt.	Coaches Award	Sportsmanship Award
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										
22										
23										
24										
25										

*Each coach may submit 3 Coaches Awards

*Additional Coaches Awards must be approved by Mr. Bongino

END OF SEASON VARSITY/JV

"A COMMITMENT TO EXCELLENCE"

Varsity End of Season Awards

Coach: _____

Sport: _____

School Year: _____

Season: ☐ FALL

☐ WINTER

☐ SPRING

ALL-Conference/All Class

Honorable Mention All-County

ALL-COUNTY

ALL-STATE

COACHES AWARD(S)

SPORTSMANSHIP AWARD

ATHLETES PLAYING IN COLLEGE

ALL -AMERICAN

Special Awards: I.E. Player of the year

END OF SEASON VARSITY/JV

SUMMARY OF SEASON:

Team Highlights:

- **Place of Finish**
- **League/Conference Record:**
- **Non-League Record**
- **Overall Record**
- **Individual Accomplishments
/Team Championships(records
etc...)**

END OF SEASON VARSITY/JV

Synopsis of Season:

Highlights:

Potential High School Athletes:

Lack of Commitment:

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