

# APPLICATION FOR EMPLOYMENT

Anamosa Community School District  
Anamosa, Iowa 52205

## PERSONAL DATA

Legal Full Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Present Address \_\_\_\_\_

Email Address \_\_\_\_\_

For What Job Are You Applying? \_\_\_\_\_

Circle:      Full time      Part time      Substitute

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## EDUCATION & TRAINING

High School \_\_\_\_\_ Year Graduated \_\_\_\_\_ GED \_\_Yes \_\_No Year Awarded \_\_\_\_\_

List College, Junior College, Vocational or Technical Schools You Have Attended.

<u>School</u>	<u>Program</u>	<u>Degree (If Applicable)</u>	<u>Dates</u>
_____	_____	_____	_____
_____	_____	_____	_____

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## EMPLOYMENT RECORD

List your employers, their addresses, the type of work you did, and the dates of employment for the last five years.

1. Employer \_\_\_\_\_  
Address \_\_\_\_\_  
Name of Your Supervisor \_\_\_\_\_  
Type of Work You Did \_\_\_\_\_  
Dates \_\_\_\_\_
2. Employer \_\_\_\_\_  
Address \_\_\_\_\_  
Name of Your Supervisor \_\_\_\_\_  
Type of Work You Did \_\_\_\_\_  
Dates \_\_\_\_\_
3. Employer \_\_\_\_\_  
Address \_\_\_\_\_  
Name of Your Supervisor \_\_\_\_\_  
Type of Work You Did \_\_\_\_\_  
Dates \_\_\_\_\_

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**REFERENCES.**

List three people who are acquainted with you and who would serve as character references in support of your application. Do not include relatives. It is important that this section be filled out completely.

1. Name \_\_\_\_\_ Occupation \_\_\_\_\_  
Complete Address \_\_\_\_\_  
Phone No. \_\_\_\_\_
2. Name \_\_\_\_\_ Occupation \_\_\_\_\_  
Complete Address \_\_\_\_\_  
Phone No. \_\_\_\_\_
3. Name \_\_\_\_\_ Occupation \_\_\_\_\_  
Complete Address \_\_\_\_\_  
Phone No. \_\_\_\_\_

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**APPLICANT'S ASSURANCE.** The information that I have provided in this application is accurate and truthful to the best of my knowledge.

Date \_\_\_\_\_

\_\_\_\_\_  
\*Applicant's Signature

Return completed form and other supporting documents you may wish to submit to Superintendent of Schools, 200 South Garnaville Street, Anamosa, Iowa 52205.

**\*Applicant understands that a background check will be conducted by the Anamosa Community School District.**

## Disclosures

Name: \_\_\_\_\_

In order to be considered for employment by the recipient(s) of this application, you must answer the following questions.

**\*1. Are you able to perform the essential functions of this job with or without reasonable accommodations?**

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**\*2. Federal immigration laws require employers to verify and attest to the employment eligibility of ALL new employees. If employed, can you furnish current verification of your legal right to work in the United States?**

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**\*3. Have you been convicted of any offense for physical or sexual abuse of a child or dependent adult?**

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**\*4. Have you ever had a charge of physical or sexual abuse of a child or dependent adult abuse against you substantiated?**

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**\*5. Are you or have you ever been on a child and/or dependent adult abuse registry in any state?**

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**\*6. Have you ever had any civil judgment or other court order, including but not limited to a restraining order, entered against you resulting from allegations of abuse, assault, battery, harassment, intimidation, neglect, stalking, or other threatening behavior toward other persons? If yes, provide a detailed explanation.**

**(Answering "yes" is not an automatic bar to employment).**

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**\*7. Have you ever been denied any professional license for which you applied? If yes, provide a detailed explanation.**

**(Answering "yes" is not an automatic bar to employment).**

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**\*8. Have you ever had any professional license, certificate, registration, or credential revoked, suspended, or surrendered before its expiration? If yes, provide a detailed explanation.**

**(Answering "yes" is not an automatic bar to employment).**

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**\*9. Have you ever received any type of discipline by any public agency responsible for licensure of any kind, including but not limited to educational licensure? If yes, provide a detailed explanation.**

**(Answering "yes" is not an automatic bar to employment).**

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**\*10. Have you ever been involuntarily terminated or asked to resign or resigned in lieu of termination for just cause from the employment of another educational entity? If yes, provide a detailed explanation.**

**(Answering "yes" is not an automatic bar to employment).**

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**\*11. Have you ever been convicted of, or plead guilty to a deferred judgement for, a violation of law other than a minor traffic violation? (A conviction/deferred judgement is not an automatic bar to employment).**

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## Iowa Criminal History Record Check WAIVER

I, \_\_\_\_\_, hereby give my permission for the Iowa Division of Criminal Investigation (DCI) to conduct both an Iowa criminal history record check and a national criminal history check. Any information now or hereafter received or maintained by either the DCI or the FBI may be released and disclosed to *Anamosa Community Schools*. I further release the DCI, the FBI, and the authorized agency named above and hold those entities harmless from any and all liability for the disclosure and release of such information.

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and I certify that I have read and understand this document.

I further certify under penalty of perjury that the following information is true and correct:

My full legal name is \_\_\_\_\_.

Other names or aliases previously used (maiden name): \_\_\_\_\_.

Date of Birth \_\_\_\_\_ SSN: \_\_\_\_\_.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of applicant