

## End of Grade Period Information for Parents

The unexpected and sudden closure of our schools has forced us to modify our End of Grade Period process. We have been working with our teaching staff to provide guidance regarding the closing and reporting of 3rd Quarter Grades. This week teachers were asked to review student grades to ensure that this quarter's grades accurately and fairly reflect student performance. Please know that grades can be modified after March 23, 2020, the official end of the grade period.

**Below are general guidelines. We recognize that special circumstances may exist.**

**What if my child was absent from school during the week of March 9th through March 13th and missed an assignment or missed the opportunity to turn in an assignment (homework, classwork, work packet, etc.)?**

If a student was absent and missed an assignment, he/she will have the opportunity to turn in the assignment upon return to school. Teachers will grade the assignment and modify the 3rd Quarter Grade to reflect the missing assignment.

**What if my child was absent from school during the week of March 9th through March 13th and missed the opportunity to take an assessment (quiz, test, etc.)?**

If a student was absent and missed an assessment, he/she will have the opportunity to make up the assessment upon return to school. Teachers will grade the assessment and modify the 3rd Quarter Grade to reflect the missing assessment.

**What if my child was working on a project or assignment that was due the week of March 16th through March 20th?**

Generally, any project or assignment that was initially due the week of March 16th through March 20th will now be part of the 4th Quarter Grading Period. Deadlines will be adjusted. Teachers will communicate their plan for these projects or assignments once instruction resumes.

**What if my child was studying for an assessment that was scheduled to occur during the week of March 16th through March 20th?**

Generally, any assessment initially scheduled to occur during the week of March 16th through March 20th may occur once instruction resumes. If it occurs once instruction resumes, assessments will not occur on the first day of instruction and teachers will be sure to conduct a thorough review prior to completing the assessment. Teachers may also choose to forgo the assessment. Teachers will communicate their plan once instruction resumes.

**What if I have questions regarding my child's grades for the 3rd Quarter Grading Period after they are posted?**

Questions relating to grades should be directed via email to the assigned teacher.

**When will final grades for the 3rd Quarter Grading Period be available?**

Parents will be notified via email when final grades are available for viewing.

Thank you again for your patience and understanding as we work through the many issues related to this unprecedented school closure.