

Dassa McKinney Elementary School

School Wide Discipline Form

Student(s) _____ Referring Staff _____ Homeroom _____ Date/Time _____

Location

____ Bathroom/Restroom	____ Gym	____ Playground/Ball Field/Parking Lot
____ Loading/Unloading Zone	____ Hallway	____ Library
____ Cafeteria	____ Classroom	____ Office
____ Bus	____ Other _____	

Report of Incident:

Possible Motivation

____ Avoid Adult	____ Avoid Tasks/Activities	____ Obtain Adult Attention
____ Avoid Peer(s)	____ Obtain Items/Activities	____ Obtain Peer Attention

Others Involved

____ Bus Driver	____ Peers	____ Teacher/Staff/Substitute
____ Staff	____ None	____ Other _____

Problem Behaviors (to be completed by the Administrator)

MINOR

____ Disrespect
____ Disruption
____ Inappropriate Language
____ Property Misuse
____ Technology Violation
____ Dress Code Violation
____ Physical Contact (Touching)
____ Technology Violation
____ Incomplete Homework Assignments

MAJOR

____ Abusive/Inapp/Profane Lang.
____ Out of Assigned Area
____ Technology Violation
____ Defiance/Insubordination
____ Disruption/Disrespect
____ Dress Code Violation
____ Lying/Cheating
____ Incomplete Homework/Work
____ Forgery/Stealing/Plagiarism
____ Inapp. Display of Affection
____ Property Damage
____ Physical Contact/Aggression

STATE REPORTABLE

____ Threat Towards Peer/Staff
____ Fighting
____ Drugs/Alcohol/Tobacco
____ Weapons
____ Bullying
____ Bomb Threat/False Alarm
____ Assault
____ Harassment
____ Theft

Administrative Decision

____ Conference With Student	____ Lunch Detention	____ Referred to Guidance
____ Parent Contact	____ Loss of Privilege/Recess	____ Referred to _____
____ Conflict Resolution	____ Bus Suspension	____ Law Enforcement Contacted
____ Behavior Log	____ Detention Date(s) _____	____ Other _____
____ Out of School Suspension - # of Days _____		____ In School Suspension - # of Days _____

Due Process Questions for Student:

1. Do you understand why you are referred to the office?	Yes	No
2. Can you tell me what you were supposed to be doing?	Yes	No

Questions for Principal to consider:

3. Is there a pattern to this type of inappropriate behavior?	Yes	No
4. Does this student have a current IEP or 504 plan?	Yes	No
5. If so, will this cause the student to exceed 10 consecutive or 15 cumulative days of suspension?	Yes	No
6. If the answer to number 4 and 5 are yes, refer to the Special Education Director.		

Student Signature

Administrator Signature

Date

Revised August 2024