



Parshall High School  
601 North Main Street Parshall, ND 58770  
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## PARSHALL SCHOOL DISTRICT ELECTRONICS PROGRAM ACCEPTABLE USE AGREEMENT FORM

I have read this document and agree with the stated conditions. Questions regarding the laptops may be directed to the Help Desk or the Principal.

	Student Initials	Parent Initials
I agree to follow conditions on this form (front and back side) and all of the applicable PSD School Board Policies. Abuse will result in disciplinary action. Use of the laptop is subject to access and monitoring by the PSD to ensure compliance with appropriate policies. Inappropriate use of media (pictures, videos, audio, etc.) will be subject to disciplinary action.		
I will not give anyone my password, and I will not allow anyone else to use the laptop.		
To protect my account and files, I will log off the laptop when I'm not using it or lock the screen.		
I will contact a teacher or principal if I witness inappropriate use of the PSD network or laptop, if I receive an inappropriate email, or if I am a victim of cyberbullying or harassment.		
I will not cyberbully or harass others using the school provided laptop.		
I will not leave the laptop in an unsupervised area. I will protect it as I would my own property.		
I will not give out personal information about myself or others over the internet.		
I will not do the following to the laptop: format or reload the hard drive, disassemble, add or remove hardware components, or install software (unless it is approved by district teachers).		
I agree to return the laptop to the cart before I leave the classroom. Failure to turn in will result in financial obligation.		

Student Name (print clearly)

Parent / Guardian Name (print clearly)

Date

Student Signature

Parent / Guardian Signature

Student ID

Grade

Parent Email

This completed and signed form must be filled out prior to the using of a laptop. Students will not use a laptop until the Principal or office at your school has received a signed form.

The Parshall School District (PSD) owns the laptops and all associated peripherals. A laptop is loaned to you solely for educational purposes throughout the course of an academic year (August to May). The laptop is subject to this Acceptable Use Agreement and all applicable PSD Board policies. Failure to follow policies may result in student discipline. Any use of the laptop is subject to access and monitoring by the PSD in order to ensure compliance with these Policies. All information stored on the laptop belongs to the PSD, and you should not assume that any information stored thereon is private or confidential.

## **PARENT / GUARDIAN RESPONSIBILITIES & TERMS**

Your student is participating in a Laptop Program for the current school year to improve and personalize your child's education. It is essential that this Acceptable Use Agreement be followed to ensure the safe, efficient, and proper use of the PSD's computer. **YOU MUST ACCEPT AND STRICTLY FOLLOW ALL THE FOLLOWING TERMS AND RESPONSIBILITIES:**

I will read this Acceptable Use Agreement and discuss it with my child.

I understand if my child damages a laptop, I will be held responsible for the repair or the replacement of the laptop of up to \$300.00.

## **STUDENT USE RESPONSIBILITIES AND TERMS**

The PSD is pleased to be able to offer you the opportunity to participate in the Laptop Program. All district technology resources must be used for educational purposes in a manner consistent with all state and federal laws and regulations. Additionally, in order to ensure success for you and this Program overall, you must follow these rules:

### **OBEY ALL SCHOOL RULES AND SCHOOL BOARD POLICIES:**

- \* Do not email or access hate speech, threatening, discriminatory, or pornographic content.
- \* Do not send spam or mass emails.
- \* Do not use the laptop for financial or commercial gain or for political, religious, or illegal activity.
- \* Do not use anonymous or false communications.
- \* Do not download proxy servers or try to bypass security settings on laptop of PSD network.
- \* Do not access other students' accounts, files, or data without the student's permission.
- \* Do not illegally acquire copyrighted material including illegally obtained games, software, music, video, etc.
- \* Do not visit websites that sell book reports or school work.
- \* Use only a soft or anti-static cloth to clean the screen.
- \* Do not harm or destroy hardware or software including or creating a computer virus or computer programs that can infiltrate computer systems or interfere with the performance of the network.
- \* Do not attempt to log on to the server, routers, or firewall as a PSD system administrator.
- \* The PSD shall not be responsible for any loss of any software or files on the laptop regardless of the cause.