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# OHHS English Department

## Rewrite Policy

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*Students will improve their writing skills principally by learning from the positive and negative examples of their own work and that of others. Learning to write well results from practice and diligence. For the high school student, perfection is not an expectation; proficiency and improvement are. Although a 60% will earn credit, a 75% proves proficiency in a subject.*

### **Rewrite Eligibility:**

Students are eligible to rewrite any writing assignment receiving below a 75%. The maximum score that a rewritten assignment will receive is a **75%**. Students are allowed to rewrite an assignment **one** time.

### **Rewrite Topic: (teacher discretion)**

If a choice was given on the original assignment, students must choose a new topic for the rewrite. If no choice was given, the teacher will provide a new topic for the rewrite assignment.

### **Rewrite Guidelines:**

In order to earn the **privilege** to rewrite a writing assignment, the student must adhere to the following guidelines and work ethic on the FIRST TRY.

1. Assignment must demonstrate Reasonable Best Effort:
  - a. Assignment is accompanied by prewriting, brainstorming, or other research (per teacher discretion)
  - b. Assignment demonstrates efforts to excel at all points within grading rubric and/or instructions
  - c. Assignment adheres to formatting instructions as identified by the class
  - d. Assignment meets proofreading standards as identified by the class
  - e. Assignment must be completed in full
2. Assignment must be turned in by the original due date
3. Student or parent/guardian must initiate the request for a rewrite by notifying the teacher within 1 week of receiving a graded assignment

### **Rewrite assignment must include:**

1. The rewritten paper (new topic)
2. The original paper, including teacher comments
3. Rubric
4. Pre-writing materials (per teacher discretion)

### **Timeframe for completing a rewrite:**

- Students will be issued a due date for rewrites. Rewrite papers must be turned in by the due date, **no exceptions**. There is a two week maximum for rewritten assignments.

### **In-Class Writings:**

- In-Class writing assignments and assessments are not eligible for at-home rewrite.

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# OHHS English Department

## Grading and Late/Missing Work Policy

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### **Grading Procedures:**

Grades will be awarded in two categories:

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| Formative (in class work, quizzes, practice assignments) | 20% |
| Summative (unit tests, writing assignments, projects)    | 80% |

There will also be a semester exam that is worth 10% of the overall grade.

The semester grade will be a cumulative grade – there will not be three separate marking period grades averaged together. What you see on the report card at 6 and 12 weeks will be a record of the progress your student has made thus far.

### **Late/Missing Work:**

Formative work is not accepted after the deadline.

Deadlines and due dates for summative assignments will be strictly enforced because it will disrupt your student's learning process to not be prepared for class.

However, if your student misses a summative assignment deadline, the student may make arrangements with his/her teacher outside of class time to attend the Tutoring Center in Lab 103 or Study Sanctuary in the Library (2:30-3:15 pm) and EARN a second due date. The amount of time required and location will vary depending on the length of the assignment. The second due date will be no more than two weeks from the date the agreement is made.