

EGMS: Program Reviews

Organizations and LEAs

Part 1: Providing Initial Responses

Subrecipient access to Program Reviews

The top screenshot shows the EGMS dashboard. The 'Task Summary By Phase' section has a red box around 'Monitoring' with a count of 2. The 'Task Summary By Due Date' section shows counts for 'Late' (5), 'Due within 7 Days' (0), 'Due within 30 Days' (4), and 'Due in more than 30 Days' (3). The 'My Feed' section shows a chat message from Auburn Admin.

The bottom screenshot shows the 'Pending Tasks (Assigned To Me)' page. A red box highlights the 'MON-00030' task in the list. The task details are as follows:

EGMS ID	Type	Status	Subject	Created By	Due Date	Actions
AP-OSPI-1043	Application Revision R...	In Progress	Consolidated grant announcement (F...	PMInternal Ross	05/31/2022	
AP-OSPI-1091	Complete Application	Not Started	Title III Consortium for LEA Testing	Auburn Admin	08/31/2022	
MON-00030	Revise and Submit Pro...	Not Started	Federal Program Review & Support	Test1 OSPI TestAccount01	05/17/2023	
MON-00048	Complete and Submit ...	Not Started	Program Review & Support	Test27 OSPI TestAccount27	08/28/2023	
PR-OSPI-0999	Complete Pre-application	In Progress	FP 215 Perkins	Auburn Admin	08/31/2023	
PR-OSPI-1005	Complete Pre-application	Not Started	FP 215 Perkins (test #2)	Auburn Admin	08/31/2023	
AP-OSPI-2688	Complete Application	In Progress	Select REAP Eligible Consolidated Gr...	Auburn Admin	08/31/2023	
AP-OSPI-2801	Complete Application	In Progress	Consolidated Grant Application 2023J...	Auburn Admin	09/30/2023	

- ❑ The Subrecipient Organization can see an additional Monitoring task was assigned on the dashboard.
- ❑ In the Pending Tasks page, the Subrecipient can see the Monitoring Task on the “Assigned to Me” section.
- ❑ The Subrecipient can click on the green triangle (action button) to open the Review or access it through the Monitoring tab.

Overview Tab

The screenshot shows the 'Education Grants Management System' interface. The top navigation bar includes 'Opportunities', 'Applications', 'Grants', and 'Monitoring'. The left sidebar contains various navigation options, with 'Overview' highlighted in a red box. The main content area displays details for a 'Program Review & Support' with EGMS ID 'MON-00048'. A progress bar shows the review status: 'Created' (completed), 'Sent to Organization for Response' (completed), 'Submitted to Grantor' (pending), 'Report Sent to Organization' (pending), and 'Closed' (pending). Below the progress bar, the 'Overview' tab is selected, showing general information about the review, including the review type, start and end dates, and the team leads. A description of the review process is also provided.

Program Review & Support

EGMS ID: MON-00048 | Status: Sent to Organization for Response | Subrecipient Organization: Auburn School District

Progress Bar:

- Created (Completed)
- Sent to Organization for Response (Completed)
- Submitted to Grantor (Pending)
- Report Sent to Organization (Pending)
- Closed (Pending)

Overview Tab:

Field	Value
Review Type	Program & Fiscal
Start Date	08/28/2023
End Date	11/17/2023
OSPI Team Lead	Test27 OSPI Test Account27
Organization Team Lead	Auburn Admin

Description:

The main focus of this continuum is to support LEAs as partners with an emphasis on student outcomes. This process is used to monitor several programs under the Elementary and Secondary Education Act (ESEA). This oversight process fulfills requirements under state and federal regulations. The process includes a review of the following programs:

- Title I, Part A
- Title I, Part C
- Title I, Part D
- Title II, Part A
- Title III, TBIP
- Title IV, Part A
- Title V, Part B – Rural Education
- Homeless Education

- ❑ When the Program Review is opened the first time, the Overview tab is displayed.
- ❑ This tab has general information about your Review.
- ❑ No actions needed on this tab.

Program Review Tab

Washington Office of Superintendent of PUBLIC INSTRUCTION Education Grants Management System

Grants Portal

Monitoring

Program Review

Program Review & Support

EGMS ID: MON-00048 Status: Sent to Organization for Response Subrecipient Organization: Auburn School District

Created Sent to Organization for Response Submitted to Grantor Report Sent to Organization Closed

Overview **Program Review** History Collab

Programs and Review Items

Search...

* Records are sorted by Created Date ascending order

	Program	Focus Area	OSPI Program Reviewers	Organization Program Reviewers	Technical Assistance Entered?	Items Addressed?	Actions
+	Program Review Test--Fiscal		Test19 OSPITestAccount19		No	×	
+	Consolidated Grant Program Review Test	Title II, Part A	Test10 OSPITestAccount10		No	×	
+	Consolidated Grant Program Review Test	Title I, Part A	Test27 OSPITestAccount27		No	×	
+	Consolidated Grant Program Review Test	Title IV, Part A	Test1 OSPITestAccount01		No	×	

Total Records: 4

Edit Submit to Grantor Notify Program Reviewers

- ❑ This tab includes all the Program Checklists and is where you will respond to the checklist items.
- ❑ Each row of the table pertains to a single Program. **Program** and **Focus Area** columns contain the name of the Program.
- ❑ Use the to expand each row to see the checklist items.

Program Review Tab

Washington Office of Superintendent of PUBLIC INSTRUCTION Education Grants Management System

Grants Portal

Opportunities Applications Grants Monitoring

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Monitoring Activities

Schedule

Program Reviews

Payments

Reimbursements

Refunds

Reporting

Progress Reports

Recently Viewed

Program Review

Program Review & Support

EGMS ID: MON-00048

Status: Sent to Organization for Response

Subrecipient Organization: Auburn School District

Created Sent to Organization for Response Submitted to Grantor Report Sent to Organization Closed









Overview Program Review History Collab

Programs and Review Items

Search...

* Records are sorted by Created Date ascending order

Showing 1 to 4 of 4 records

	Program	Focus Area	OSPI Program Reviewers	Organization Program Reviewers	Technical Assistance Entered?	Items Addressed?	Actions
+	Program Review Test--Fiscal		Test19 OSPITestAccount19		No	×	 
+	Consolidated Grant Program Review Test	Title II, Part A	Test10 OSPITestAccount10		No	×	 
+	Consolidated Grant Program Review Test	Title I, Part A	Test27 OSPITestAccount27		No	×	 
+	Consolidated Grant Program Review Test	Title IV, Part A	Test1 OSPITestAccount01		No	×	 

Edit Submit to Grantor Notify Program Reviewers

- ❑ The **OSPI Program Reviewers** column contains the OSPI staff who will Review that Program.
- ❑ The **Organization Program Reviewers** are those the Organization Team Lead assigns to each Program. *Only the Team Lead can assign staff to the Programs.*

Assign Organization Program Reviewers

The screenshot displays the 'Education Grants Management System' interface. The top navigation bar includes 'Washington Office of Superintendent of PUBLIC INSTRUCTION' and 'Education Grants Management System'. The main navigation menu on the left lists 'Opportunities', 'Applications', 'Grants', and 'Monitoring'. The 'Monitoring' tab is active, showing a 'Program Review & Support' section with 'EGMS ID: MON-00048'. A pop-up window titled 'Assign Organization Program Reviewers' is open, showing a search bar and a table with columns 'Reviewer', 'Phone', 'Email', and 'Actions'. The table currently shows 'No Records Found'. The main content area displays 'Programs and Review Items' with a table showing 4 records. The table columns are 'Program', 'Focus Area', 'OSPI Program Reviewers', 'Organization Program Reviewers', 'Technical Assistance Entered?', 'Items Addressed?', and 'Actions'. The 'Actions' column for each row contains icons for assigning reviewers and editing. A red box highlights the 'Add' button in the pop-up window and the 'Actions' column in the main table.

Assign Organization Program Reviewers

Search...

Advanced filter will not be applicable for Reference, Date, Date-time and Multi-pickList fields

* Records are sorted by Created Date ascending order









Showing 0 to 0 of 0 records

Reviewer	Phone	Email	Actions
No Records Found			

Programs and Review Items


Search...

Showing 1 to 4 of 4 records

Program	Focus Area	OSPI Program Reviewers	Organization Program Reviewers	Technical Assistance Entered?	Items Addressed?	Actions
Program Review Test--Fiscal		Test19 OSPI TestAccount19		No	×	 
Consolidated Grant Program Review Test	Title II, Part A	Test10 OSPI TestAccount10		No	×	 
Consolidated Grant Program Review Test	Title I, Part A	Test27 OSPI TestAccount27		No	×	 
Consolidated Grant Program Review Test	Title IV, Part A	Test1 OSPI TestAccount01		No	×	 

Total Records: 4

Edit Submit to Grantor Notify Program Reviewers

- ❑ Click on  to assign a user to that program. Only the Team Lead and this user can edit this Program Checklist.
- ❑ In the pop-up window click **Add**

Assign Organization Program Reviewers

- ❑ Begin typing in the **Search** field

Assign Organization Program Reviewers

Assign Organization Program Reviewers [Add] [Save] [Menu]

Search... [Search Icon]

Advanced filter will not be applicable for Reference, Date, Date-time and Multi-pickList fields
* Records are sorted by Created Date ascending order

Reviewer	Phone	Email	Actions
Search... Field is required			✖

No Records Found

- ❑ Click on the name of the staff member to assign.
Then click **Save**.

Assign Organization Program Reviewers

Assign Organization Program Reviewers [Add] [Save] [Menu]

Search... [Search Icon]

Advanced filter will not be applicable for Reference, Date, Date-time and Multi-pickList fields
* Records are sorted by Created Date ascending order

Reviewer	Phone	Email	Actions
Admin --None-- Auburn Admin Search... Field is required			✖

No Records Found

- ❑ Add another staff member to that same Program by completing the steps above or click on the **x** to close the window.

Assign Organization Program Reviewers

Assign Organization Program Reviewers [Add] [Menu]

Search... [Search Icon]

Advanced filter will not be applicable for Reference, Date, Date-time and Multi-pickList fields
* Records are sorted by Created Date ascending order

Showing 1 to 1 of 1 records

Reviewer	Phone	Email	Actions
Auburn Admin	1234567890	auburn.admin@yopmail.com	[Edit] [Delete] [Notify]

Total Records: 1

Assign Organization Program Reviewers

Washington Office of Superintendent of PUBLIC INSTRUCTION Education Grants Management System Grants Portal

Opportunities Applications Grants Monitoring

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Monitoring Activities

Schedule

Program Reviews

Payments

Reimbursements

Refunds

Reporting

Progress Reports

Recently Viewed

Program Review

Program Review & Support

EGMS ID: MON-00048

Status: Sent to Organization for Response

Subrecipient Organization: Auburn School District

Edit Submit to Grantor Notify Program Reviewers

Created Sent to Organization for Response Submitted to Grantor Report Sent to Organization Closed

Overview Program Review History Collab

Programs and Review Items

Search...

Showing 1 to 4 of 4 records

* Records are sorted by Created Date ascending order


	Program	Focus Area	OSPI Program Reviewers	Organization Program Reviewers	Technical Assistance Entered?	Items Addressed?	Actions
+	Program Review Test--Fiscal		Test19 OSPITestAccount19	Auburn Admin	No	×	
+	Consolidated Grant Program Review Test	Title II, Part A	Test10 OSPITestAccount10		No	×	
+	Consolidated Grant Program Review Test	Title I, Part A	Test27 OSPITestAccount27		No	×	
+	Consolidated Grant Program Review Test	Title IV, Part A	Test1 OSPITestAccount01		No	×	

Total Records: 4



Edit Submit to Grantor Notify Program Reviewers



- ❑ After the assignment is made for the first row, use the same process until all rows of the table have assignments.
- ❑ Once all rows have assignments, click on **Notify Program Reviewers** to send an automatic email to each Organization Reviewer.

Responding to Checklist Items

 Washington Office of Superintendent of
PUBLIC INSTRUCTION

Education Grants Management System

 Grants Portal 

  Opportunities Applications Grants **Monitoring**

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

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Schedule

Program Reviews

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Progress Reports

Recently Viewed

Overview

Program Review













History

Collab

Programs and Review Items

Search...





Showing 1 to 4 of 4 records

	Program	Focus Area	OSPI Program Reviewers	Organization Program Reviewers	Technical Assistance Entered?	Items Addressed?	Actions
	Program Review Test--Fiscal		Test19 OSPITestAccount19	Auburn Admin	No	✖	 
	Consolidated Grant Program Review Test	Title II, Part A	Test10 OSPITestAccount10	Auburn Admin	No	✖	 
	Consolidated Grant Program Review Test	Title I, Part A	Test27 OSPITestAccount27	Auburn Admin	No	✖	 
	Consolidated Grant Program Review Test	Title IV, Part A	Test1 OSPITestAccount01	Auburn Admin	No	✖	 

Review Items

Search...

Showing 1 to 2 of 2 records

	<input type="checkbox"/>	Item # ↑	Title	Description	Risk Score	Determination	Actions Required	Actions
	<input type="checkbox"/>	18.1	Comprehensive Needs Assessment	LEAs receiving an allocation of more than \$30,000 <ul style="list-style-type: none">Access to, and opportunities for, a well-rounded educationSchool conditions for student learning in order to meet state and local educational goalsAccess to personalized learning experiences ESEA Section 4106				
	<input type="checkbox"/>	18.2	Distribution of Funds	LEAs are required to prioritize the distribution of funds to schools that: <ul style="list-style-type: none">Are among the schools with the greatest needHave the highest percentages or numbers of students who are economically disadvantagedAre identified for comprehensive support and improvementAre implementing targeted support and improvement				

 Use the  to expand each row to see the checklist (or Review) items. Click on the  to read the **Description** if needed.

Responding to Checklist Items (cont.)

The screenshot displays the 'Education Grants Management System' interface. The top navigation bar includes 'Washington Office of Superintendent of PUBLIC INSTRUCTION', 'Education Grants Management System', and a 'Grants Portal' dropdown. The left sidebar contains a search bar and a list of navigation items: Tasks, My Tasks, Activities, Monitoring Activities, Payments, Reporting, and Recently Viewed. The main content area is divided into three sections: a top table of checklist items, an 'Evidence' section, and a 'Notes and Attachments' section.

Checklist Items Table:

	Item # ↑	Title	Description	Risk Score	Determination	Actions Required	Actions
<input type="checkbox"/>	18.1	Comprehensive Needs Assessment	LEAs receiving an allocation of more than \$30,000 • Access to, and opportunities for, a well-rounded education • School conditions for student learning in order to meet state and local needs • Access to personalized learning experiences ESEA Section 4106				

A red box highlights the expand/collapse icon (a square with a plus/minus sign) next to the checkbox for item 18.1.

Evidence Section:

Search...

Showing 1 to 1 of 1 records

Item #	Evidence Description	Evidence Met?
A	Provide evidence of a comprehensive needs assessment conducted as part of the program planning process for the year un... Please note: If your LEA received more than \$30,000, Item 18.1 is required regardless of whether funds were transferred to... For assistance with the comprehensive needs assessment, please visit: https://www.k12.wa.us/sites/default/files/public/studentssupport/titleiva/TitleIVProgramPlanningGuide.pdf	

Total Records: 1

* Records are sorted by Created Date ascending order

Notes and Attachments Section:

Search...

Showing 0 to 0 of 0 records

Type	Related Evidences ⓘ	Description	File Name	Last Updated By	Last Updated On	Actions
------	---------------------	-------------	-----------	-----------------	-----------------	---------

No Records Found

- ☐ Use the to expand the Review Items and see the **Evidence** sub-items. Hover over the **Evidence Description** to read more.
- ☐ Use the **Notes and Attachments** section to upload documents, descriptions, and notes.

Responding to Checklist Items (cont.)

The screenshot displays the 'Education Grants Management System' interface. The top navigation bar includes the Washington Office of Superintendent of PUBLIC INSTRUCTION logo, the system name, and a 'Grants Portal' dropdown. The main navigation menu on the left lists sections like Opportunities, Applications, Grants, and Monitoring, with sub-items such as Search, Tasks, My Tasks, Activities, Monitoring Activities, Payments, Reporting, and Recently Viewed. The central area shows a list of 'Checklist Items' with columns for Item # and Related Evidences. A pop-up window titled 'Add Note/Attachment' is overlaid on the interface. This window contains two main sections: 'Overview' and 'Description'. The 'Overview' section includes fields for Program (Consolidated Grant Program Review Test), Focus Area (Title IV, Part A), and Review Item # (18.1). It also has a dropdown for *Type (currently set to --None--) and a text area for *Related Evidences. A red error message 'This field is required' is visible below the *Type dropdown. The 'Description' section features a rich text editor with various formatting tools (bold, italic, underline, link, etc.) and a character count at the bottom indicating 'Characters: 0 Characters Left: 4000'. A red box highlights the 'Add' button in the bottom right corner of the pop-up window.

- ❑ Click on **Add** to add a response to the Checklist Item with a Note or an Attachment.
- ❑ Window will pop-up with the fields to complete.

Uploading a Note

- ❑ Click on the **Type** field to select **Note**
- ❑ Enter the **letter** of the sub-item you are responding to in the **Related Evidence** field.
- ❑ Enter the note or description to address the sub-item in the **Description** field. You can edit the text, add links, etc. as needed to completely address the sub-item.
- ❑ Click **Save** when complete.

The screenshot shows the 'Add Note/Attachment' form. At the top right, there is a 'Save' button. Below the title bar, there are two status messages: '* Required to Save' and '⚠ Required to Submit'. The form is divided into two main sections: 'Overview' and 'Description'. In the 'Overview' section, there are three fields: 'Program' (Consolidated Grant Program Review Test), 'Focus Area' (Title IV, Part A), and 'Review Item #' (18.1). Below these, there are two red boxes: one around the '*Type' dropdown menu (set to 'Note') and another around the 'Related Evidences' text input field (containing 'A'). The 'Description' section is below, with a red box around the '*Description' text area. The text area contains a rich text editor with a toolbar and the following text: 'Auburn School District meets the requirements of 18.1.A of Title IV, Part A by the following actions. 1. step one 2. event 2'. At the bottom right of the form, there is another 'Save' button.

Uploading an Attachment

- ❑ Click on the **Type** field to select **Attachment**
- ❑ Enter the **letter** of the sub-item you are responding to in the **Related Evidence** field.
- ❑ Enter a description of the file to be attached in the **Description** field. You can edit the text, add links, etc. as needed to completely address the sub-item.
- ❑ Click **Save** when complete.

The screenshot shows a web form titled "Add Note/Attachment". At the top right, there is a "Save" button. Below the title, there are two status indicators: "Required to Save" (marked with a red star) and "Required to Submit" (marked with a yellow triangle). The form is divided into two main sections: "Overview" and "Description".

Overview Section:

- Program:** Consolidated Grant Program Review Test
- Focus Area:** Title IV, Part A
- Review Item #:** 18.1
- *Type:** A dropdown menu with "Attachment" selected.
- *Related Evidences:** A text input field containing the letter "A".

Description Section:

- *Description:** A rich text editor with a toolbar containing various icons for text formatting (bold, italic, underline, strikethrough, text color, background color), alignment, bulleted and numbered lists, indentation, link, unlink, table, and other functions. The text area contains the sentence: "The attached file is a districtwide document explaining the process for completing this sub-item." At the bottom right of the text area, it says "Characters: 0 Characters Left: 4000".

At the bottom right of the form, there is another "Save" button.

Uploading an Attachment (cont.)

Notes and Attachments

Add


Search...

* Records are sorted by Created Date ascending order

Showing 1 to 2 of 2 records

Type	Related Evidences	Description	File Name	Last Updated By	Last Updated On	Actions
Note	A	Auburn School District meets the requirements of 18 1. step one 2. event 2	N/A	Auburn Admin	08/25/2023 2:26 PM	<div><div></div><div></div><div></div></div>
Attachment	A	The attached file is a districtwide document explaini		Auburn Admin	08/25/2023 2:38 PM	<div><div></div><div></div><div></div></div>

Total Records: 2

❑ Next, click on the upload icon  to select the file to upload.

- ❑ Choose File to upload
- ❑ Then click **Save**.

Upload Document

Upload file from Computer

*File

Choose File

No file chosen

Save

- ❑ A green banner will indicate the file was uploaded successfully.
- ❑ Click the **X** to close the window.

Upload Document

Upload file from Computer

Attachment saved successfully. To replace the uploaded attachment, please use the 'Choose' field to select another attachment and click the 'Save' button.

*File

Choose File

No file chosen

Save

Notes and Attachments (Action Icons)









Notes and Attachments

Add

Search...

* Records are sorted by Created Date ascending order

Showing 1 to 2 of 2 records

Type	Related Evidences ⓘ	Description	File Name	Last Updated By	Last Updated On	Actions
Note	A	Auburn School District meets the requirement 1. step one 2. event 2	N/A	Auburn Admin	08/25/2023 2:26 PM	  
Attachment	A	The attached file is a districtwide document e	18.1--Comprehensive Needs Assessment.doc	Auburn Admin	08/25/2023 2:47 PM	    

Total Records:2



--The **View icon** opens a pop-up window with details of that row of the table.



--The **Edit icon** allows you to edit the details of that row.



--The **Upload icon** opens a pop-up window to select and upload a file for that row. It can also be used to replace the file in that row.



--The **Download icon** will download the file from that row of the table.



--The **Delete icon** will delete that row of the table.

Submit to Grantor (OSPI)

Washington Office of Superintendent of PUBLIC INSTRUCTION

Education Grants Management System

Grants Portal

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

Monitoring Activities

Schedule

Program Reviews

Payments

Reimbursements

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Recently Viewed

Program Review

Program Review & Support

EGMS ID: MON-00048

Status: Sent to Organization for Response

Subrecipient Organization: Auburn School District

Created

Sent to Organization for Response

Submitted to Grantor

Report Sent to Organization

Closed

Overview

Program Review

History

Collab

Programs and Review Items

Search...

Showing 1 to 4 of 4 records

* Records are sorted by Created Date ascending order

	Program	Focus Area	OSPI Program Reviewers	Organization Program Reviewers	Technical Assistance Entered?	Items Addressed?	Actions
+	Program Review Test--Fiscal		Test19 OSPITestAccount19	Auburn Admin	No	✗	
+	Consolidated Grant Program Review Test	Title II, Part A	Test10 OSPITestAccount10	Auburn Admin	No	✗	
+	Consolidated Grant Program Review Test	Title I, Part A	Test27 OSPITestAccount27	Auburn Admin	No	✗	
+	Consolidated Grant Program Review Test	Title IV, Part A	Test1 OSPITestAccount01	Auburn Admin	No	✗	

Total Records:4

Edit

Submit to Grantor

Notify Program Reviewers

- ❑ Once all items in each checklist are responded to, the Organization Team Lead will click on **Submit to Grantor**.
- ❑ This will send a notification to the OSPI Team Lead that it is ready for OSPI staff to review.

Submit to Grantor (OSPI) (cont.)

- Program Review Tab - Each review item that is applicable must have at least one note or attachment before this program review can be submitted.



Program Review

Edit

Submit to Grantor

Notify Program Reviewers



Program Review & Support

EGMS ID

MON-00048

Status

Sent to Organization for Response

Subrecipient Organization

Auburn School District



Created



Sent to Organization for Response



Submitted to Grantor



Report Sent to Organization



Closed

Overview

Program Review

History

Collab

Programs and Review Items



Search...



* Records are sorted by Created Date ascending order

Showing 1 to 4 of 4 records

	Program	Focus Area	OSPI Program Reviewers	Organization Program Reviewers	Technical Assistance Entered?	Items Addressed?	Actions
	Program Review Test--Fiscal		Test19 OSPITestAccount19	Auburn Admin	No	×	
	Consolidated Grant Program Review Test	Title II, Part A	Test10 OSPITestAccount10	Auburn Admin	No	×	
	Consolidated Grant Program Review Test	Title I, Part A	Test27 OSPITestAccount27	Auburn Admin	No	×	
	Consolidated Grant Program Review Test	Title IV, Part A	Test1 OSPITestAccount01	Auburn Admin	No	×	

Total Records:4

- ❑ All items must be responded to. If any responses are missing, you will see this Pink Banner indicating at least one item is missing a response.

Submit to Grantor (OSPI) (cont.)

Washington Office of Superintendent of PUBLIC INSTRUCTION Education Grants Management System Grants Portal

Opportunities Applications Grants Monitoring

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

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Program Reviews

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Recently Viewed

Program Review

Program Review & Support

EGMS ID: MON-0048

Status: Submitted to Grantor

Subrecipient Organization: Auburn School District

Created Sent to Organization for Response Submitted to Grantor Report Sent to Organization Closed

Overview Program Review History Collab

Programs and Review Items

Search...

Showing 1 to 4 of 4 records

* Records are sorted by Created Date ascending order

	Program	Focus Area	OSPI Program Reviewers	Organization Program Reviewers	Technical Assistance Entered?	Items Addressed?	Actions
+	Program Review Test--Fiscal		Test19 OSPITestAccount19	Auburn Admin	No	×	
+	Consolidated Grant Program Review Test	Title II, Part A	Test10 OSPITestAccount10	Auburn Admin	No	×	
+	Consolidated Grant Program Review Test	Title I, Part A	Test27 OSPITestAccount27	Auburn Admin	No	×	
+	Consolidated Grant Program Review Test	Title IV, Part A	Test1 OSPITestAccount01	Auburn Admin	No	×	

Total Records:4

- ❑ If all items are responded to, the page will refresh, and the **status bar** will indicate the new status: **Submitted to Grantor**.
- ❑ Now that it is submitted to OSPI, the organization cannot respond to, or edit any of the responses.
- ❑ After OSPI's review, the OSPI Team Lead will send it back to the Organization for additional responses as needed.

History Tab

Washington Office of Superintendent of
PUBLIC INSTRUCTION

Education Grants Management System

Grants Portal

Opportunities Applications Grants Monitoring

Search

Search...

All

Tasks

My Tasks

Pending Tasks

Completed Tasks

Activities

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Program Review

Program Review & Support

Edit Submit to Grantor Notify Program Reviewers

EGMS ID MON-00048

Status Sent to Organization for Response

Subrecipient Organization Auburn School District

Created Sent to Organization for Response Submitted to Grantor Report Sent to Organization Closed

Overview Program Review History Collab

Snapshot History

File Name	Date Taken	Taken By
Program Review - Notified.pdf	08/25/2023 1:28 PM	Auburn Admin
Program Review - Sent to Organization for Response.pdf	08/21/2023 12:38 PM	Test27 OSPITestAccount27
Program Review - Notified.pdf	08/21/2023 12:35 PM	Test27 OSPITestAccount27

Total Records : 3

Edit Submit to Grantor Notify Program Reviewers

- ❑ The History tab includes a “snapshot” of the entire Review every time there is a change in the status.
- ❑ These snapshots are saved here as pdf documents with dates and the name of the person (Team Lead) who made the status change.

Collab Tab

Overview Program Review History **Collab**

My Feed

Search...



What are you working on? @mention someone...

To this record

Share

Sort By: Recent Activity

No feeds available.

Messages

Search...



Subject	From Address	To Address	Attention To	Preview	Send Date ↑
---------	--------------	------------	--------------	---------	-------------

No records found

Send Email



System Emails

Search...



Showing 1 to 6 of 6 records

Created Date ↓	From Address	To Address	Subject	Actions
08/25/2023 1:32 PM	auburn.admin@yopmail.com	auburn.admin@yopmail.com	You have been assigned as a program reviewer for program review	

- ☐ **My Feed** allows you to Chat with any other user in your organization or OSPI.
- ☐ They must have an **EGMS license** to participate in the Chat or see the Chat.
- ☐ **Tag another user** by typing the “@” and their name—user names will appear as you type. Select the user you want.
- ☐ All Chats through this Program Review are saved here on this page.

- ☐ The **Messages** section allows you to send emails through the system to another user or non-user.
- ☐ These emails are saved here for this Program Review.

- ☐ The **System Emails** section contains a record of every automatic email notification generated by the Organization Team Lead or the OSPI Team Lead.

Additional Information

- The EGMS Administrator in your LEA or organization can assist with assigning EGMS licenses. If the org. or LEA reaches their maximum license amount, the Admin can reach out to Amy.Harris@k12.wa.us and Cc EGMS.Support@k12.wa.us to request additional licenses.
- Once you gain access to the Program Review, if you have questions or concerns with EGMS Program Review, reach out to the OSPI Team Lead assigned to your Review.
- Coming Soon
 - Part 2: Responding to the Preliminary Report in EGMS
 - Part 3: Closing the Program Review and Follow-up