



Elmira Elementary School

88960 Territorial Road
Elmira, Oregon 97437

Phone: (541) 935-8214
Fax: (541) 935-8243



Michelle Marshall, Principal

9-7-2017

Dear Families,

Elmira Elementary School is facing a very large class size in the 2nd grade for the 2017-2018 school year. To help alleviate this and support the classroom teacher, the District is hiring a 7 hour Instructional Assistant whose primary duties will be to support this classroom and its students. However, in addition to this, the Fern Ridge School District is opening enrollment at Veneta Elementary in the 2nd grade to any current EES students that would like to transfer to Veneta Elementary. In addition, any new 2nd graders coming that arrive this school year at EES will be enrolled at VES. Current class size at Veneta in the 2nd grade is 25.

Academically, Veneta is very similar to Elmira with the same reading and math curriculums. Veneta also provides the same supplemental help in math and reading that students at Elmira receive.

The teachers at Veneta are as dedicated as Elmira teachers to student learning and providing a positive learning environment. Your child will love their teacher and their classroom at Veneta Elementary if you think transferring would work best for you, and your student/family.

To request a transfer, your child must be a current 2nd grade student this year. The number of transfers accepted is limited and transfers will be accepted on a first come, first served basis until that grade level is full.

If your child's transfer is accepted your child will be allowed to attend Veneta for the remainder of their elementary school education, or return to Elmira next school year. The district expects to be able to provide transportation both ways, but if you have the ability to transport that would be best.

If you are interested in applying for a transfer, please return the attached form to Elmira Elementary School by Friday, September 15th. Don't forget, there are a limited number of transfer opportunities and they will be given out on a first come, first served basis.

If you have any questions about this process, please contact Michelle Marshall at 541-935-8214. If you have any questions about Veneta Elementary, please contact Lisa Leatham at 541-935-8214.

Sincerely,

Michelle Marshall