

## SLC Grading Practices

School: Endhaven Elementary

Principal: Brian Slattery

Date: August 24, 2015

Please give a brief description of your school grading policies regarding the following:

Extra Credit	<p>Giving students extra credit or grades for bringing in canned goods, supplies, parent signatures or participating in non-curricular activities does not support effective grading practice and standards-based assessments and is prohibited.</p> <p>EES does not accept Extra Credit assignments for additional grading purposes.</p>
Zeros	<p>Teachers may award a grade of a zero in the following situations:</p> <ul style="list-style-type: none"><li>- Cheating</li><li>- Assignment in which student made no attempt</li></ul> <p>The teacher will notify the parent that day in which a zero has been given.</p>
Make-up Work/Late Work	<p>A student who misses assignments or due dates because of absences, whether excused or unexcused, must be allowed to make up the work without penalty. Arrangements for completing make up work should be made within five school days of the student's return to school. For elementary students, the teacher must initiate the contact with the student regarding such work.</p> <p>Make up work that is not to be graded may be completed at home within 5 school days.</p> <p>Make up work that is to be graded must be completed at school within 5 school days.</p> <p>In all circumstances, homework/projects and other assignments must be accepted, even</p>

	<p>when turned in after the designated due date. In keeping with CMS policy, credit for late work shall be awarded according to the following guidelines:</p> <ol style="list-style-type: none"> <li>If the student was present in class on the due date, 5 points will be taken off for the 1<sup>st</sup> day and 1 point taken off for each additional day the work is late. After 5 school days the assignment may be recorded as a zero.</li> <li>If the student was not present in class on the due date because of an excused or unexcused absence, full credit shall be given for the completed work.</li> </ol>
Formal Assessment Mastery (Re-teach, re-test, etc.)	<p>Correction of missed items by students on assignments and assessments will not result in a change of grade. Students are highly encouraged to correct their missed items to ensure understanding of the skill or concept.</p> <p>Students scoring below 80% on a formal assessment will be provided with the following:</p> <ul style="list-style-type: none"> <li>- Re-teaching from the classroom teacher through small group instruction during a workshop period.</li> <li>- Additional opportunities for learning and practice.</li> <li>- An opportunity to retake the assessment where they scored below 80%.</li> <li>- The higher score of the original formal assessment or the second assessment will be recorded in PowerSchool. This score cannot be higher than a 79%.</li> </ul>
Formal vs. Informal Assessment % Breakdown	<p>Formal Assessments: 60% (minimum of 4 grades per quarter in Reading and Math)</p> <p>Informal Assessments/Assignments: 40% (minimum of 6 grades per quarter in Reading and Math)</p>
Timeliness of recording grades in PowerSchool	Teachers shall record grades in PowerSchool within seven school days of the assignment's due date.
Other	With the exception of zeros as described above, no student shall receive a grade of lower than a 59% for an assignment that is completed.

	<p><i>Grading System for Numerical and Letter Grades</i></p>
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	<p>B 89-80</p>
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	<p>C 79-70</p>
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	<p>D 69-60</p>
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	<p>F 59 and below</p>
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