

March 2008 Educational Support Report Submitted by Judy Swigart

Facilities and Operations

The Buildings and Grounds Committee meeting was held on Tuesday, March 11, 2008. Please see the minutes and handouts that are attached and that are also posted on the District web page.

There are self-certifications for board approval on Monday evening for the Bushkill carpet hallway replacement; the playground under drain system; and the work at the middle school (carpet replacement, locker addition and concrete bases, locker adjustments, stage floor refinishing, window canopies to prevent water infiltration). In addition, on the board agenda on Monday evening is approval of the bid to Georgia Golf Construction (information concerning company attached) for \$78,000 to re-grade and re-seed the existing middle school soccer field and replace with sod.

Human Resources

Attached is a power point presentation that Judy Zavalydriga reviewed with the Personnel Committee. The presentation is an overview of the activities of the Human Resources Department.

Transportation/Central Registration

There were no registrations this month. However, central registration is gearing up for the summer registrations preparing information packets and schedules for registrations.

Transportation – The department is checking on questionable bus stops for the upcoming school year. In addition, work is beginning on the 2008-2009 bus schedule. Kindergarten students needing transportation are being entered into the system and charting of the schedules is beginning.

A meeting with the spring athletic coaches was held on March 13. Jennings attended the meeting. Discussion of bus rules and regulations were reviewed.

Crisis Plan –Meeting with the Bushkill faculty and review of the Crisis Plan and flip chart was completed. There will be a mock emergency drill at Bushkill Elementary School on June 14. Planning and preparation for the drill is beginning.

Food Service

The Nazareth Area School District Food Service Department has responded to the beef recall. The entire product has been removed from the district and appropriate paperwork has been completed for the USDA.

The Department is beginning the season for many catering jobs with end of season banquets. In addition, the Department is involved with the elementary programs by raffling off books for Read Across America month.

As always, professional development is important. The head cooks are attending the US Food Service Spring Food Show and more information as to information will be provided in April.

Technology

The following is a partial list of projects that are in progress or completed during the months of February and March outside of our normal online work order system.

Bushkill Elementary Play

We used our distance learning equipment to broadcast inside Bushkill Elementary school for their Cinderella play on March 6 and 7. We used the cameras to broadcast the play live from the cafeteria to the large group room. The staff used the LGI room as a “green room” to hold the actors before they came out to the stage. They synchronized the actors, props and crew to prepare one scene as the previous one ended.

PATI Survey

We are working on the PDE PATI survey. This is a district-wide technology survey each school district must submit to the state once a year at this time.

PIMS: (Pennsylvania Information Management System)

We are working on the March submission for the four basic templates including Student, Student Snapshot, Enrollment Codes and Program Facts. More information can be found on the district homepage under Administration/Information Technology/PIMS

SASI:

Our student information system databases are being modified to accommodate needed fields for PIMS during the February/March submissions.

Football Field Video Cameras:

We met with Simplex to get a suggested method of placing day/night video cameras in and around our new multi-purpose stadium field. They will be submitting proposed solutions shortly.