

EC Interpreting Services Request Form

- Please fax this form 10 days prior to the meeting.
- You will be notified by email to confirm the date and time you are requesting.
- Download to fill-in.



Fill in the form below and e-mail to Sarah Howard at howardS@pitt.k12.nc.us for interpreting needs in Spanish such as IEP meetings or evaluations.

School Information

School: _____

Date of meeting/event: ____/____/____ Meeting time: ____:

Location of meeting/event: _____

Approximate length of time interpreter is needed: _____

Person requesting interpreter: _____

Phone or E-mail: _____

Location of meeting/event: _____

Purpose: _____

Student Information:

Student Name: _____ Grade: _____

Notes: _____