

Emma B. Ward Elementary

2015-2016



- Ms. Pamela Felts
- Mr. Aaron Graves
- Ms. Ashley Holloman
- Mr. Matt Ogden
- Ms. Kim Penn

- Ms. Crystal Darnell
- Ms. Ashley Sims
- Mr. TJ Spivey
- Ms. Jane Thompson

- Mr. Tony Calvert
- Ms. Lisa Hudson
- Ms. Melody Stephens

- Ms. Tanya Blackhurst-Library Media Specialist
- Ms. Stacy Briscoe-Physical Education
- Ms. Emily Davis-Music
- Ms. Trista Peavler-Daytime ESS/Technology)
- Ms. Stachia Serafini-Art

- Teachers of Exceptional Children
 - Special Education, Speech, Gifted/Talented, ESL, Title I, RTA & Math IV
- Paraeducators/Instructional Aides
- Interpreters
- Daycare Staff
- FR/YSC Director
- Custodians
- Lunchroom/Café Staff
- Main Office Staff
 - Secretary, Bookkeeper, Nurse, Counselor, School Psychologist, Instructional Coach, Principal

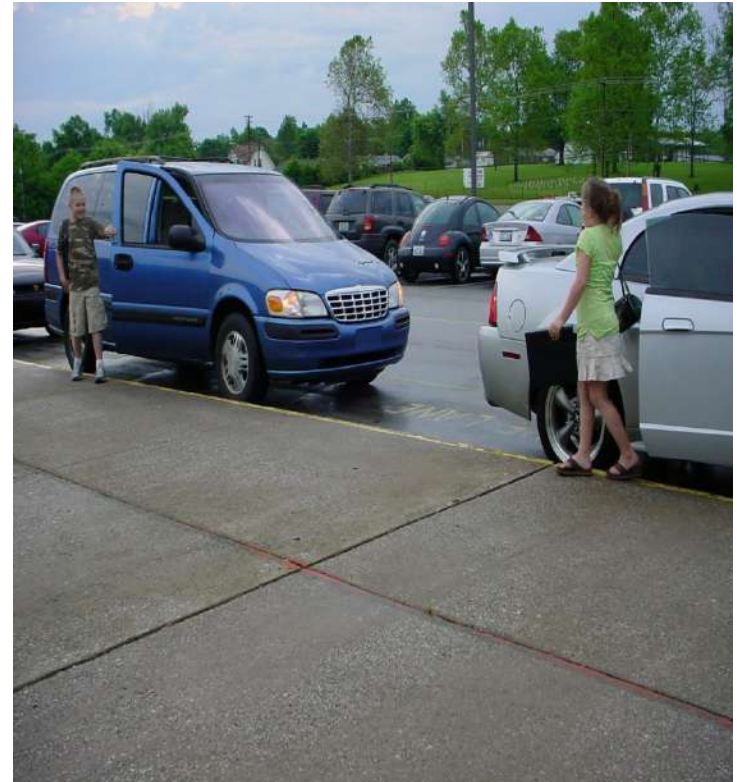
- Students will enter school through the first set of double doors.
- Those who choose to eat breakfast, will report to the cafeteria. Café dismisses @ 7:55AM
- All others will enter the gym.

Students will sit quietly in a designated area. They will be released to classrooms @ 7:40AM. The tardy bell rings at 8:00AM.

Please pull up to the curb
Have children get out on
the curb side of the car.
Please pull forward to
allow other cars to drop off
at the same time.

**Do Not Pass Other
Vehicles**

If you plan to come inside,
please park your car in
the front parking lot.



- Students riding the bus will be dismissed from class when their bus wave arrives. Students will wait in a designated area and be ready to load together as a group.
- Any bus changes need to be reported to our school secretary by 2PM via email and 2:30PM via phone.

- Drive safely to the back of the building, pull up in a single line, and remain in your car. Make sure to have your CarRiderPro tag visibly hanging in your car.
- Students who are car riders will report to the gym, wait quietly for their CarRiderPro # to post on screen, line up near our gym exit, and be escorted to their vehicle by a staff member.
- Please remain parked until your line is dismissed (Again: **DO NOT PASS OTHER VEHICLES**).
- If you choose to come in to pick up your child, please fill the upper lot first as it will be the first to be dismissed once car-rider lines begin moving. Overflow will be directed to the lower lot.

- Approximately twelve cars will be loaded at a time.
- Please pull up to the end of the sidewalk to allow cars into the pick up circle.
- Remain in your vehicle to keep the flow of traffic moving.
- Students will not be dismissed outside.
- **Be prepared for delays**
- Follow the directions of the EBW staff to ensure safety for all.
- NEW CAR TAGS CAN BE PICKED UP AT THE TABLE OUTSIDE OF THE OFFICE.



happy and safe

- Family members are welcome to eat breakfast and lunch with their children.
- For safety reasons, **all visitors MUST sign in/out at the office.** Please use the main office entrance/exit only. This includes joining your child for a meal.
- Please do not bring fast food into the cafeteria.
- You may send lunch money daily or add to student accounts.

- Any sign-in/out is classified as a TARDY
- Traffic, trains, or missed buses are unexcused tardies.
- Please call and/or send a note if your child will be absent for the day. Students have three days following the absence to turn in a medical or parent note.
- All students must be in their classrooms at 8:00AM.
- Anyone picking up a child must have a picture ID and be on the approved list.

- Agenda Books
- Notes
- Phone/Voice Mail
- Email
- Monthly Newsletters
- EBW Facebook and Twitter
- Pre-arranged Meeting/Conferences

- Citizen of the Month
- Lunch of Leaders (LoL) & Principal Rewards
- Perfect Attendance
- Good Faith Day (Testing)
- Accelerated Reader Rewards
- Relay for Life Talent Show
- Jump Rope for Heart
- Spirit/Game Days

- Parent Faculty Advisory Council “PFAC”
- Kroger Community Rewards—*PLEASE* see signup table this evening
- Fall Festival, Special Person’s Day, Empty Bowls, Holiday Lane, etc.
- Site-Based Committees:
 - Student Achievement, Literacy, Safety & Grounds, Communication/Culture, & Budget
- School & Extracurricular Volunteers
- Mentoring

Anyone interested in volunteering in the classroom is required to attend volunteer training and to submit a background check that is sponsored by ACE.

**See FR/YSC Director for training
dates/info.**

- Participating in Fundraisers (Pie Orders, etc.).
- Submitting Box Tops, Tyson Chicken Labels, Campbell Soup Labels.
- Giving credit to EBW when shopping at various retailers.
 - Kroger Community Rewards—*PLEASE* see signup table this evening

- Daycare forms will be available in the office.
- A staff member will be available to assist you with transportation questions immediately following this presentation.

- Discuss with your child how he/she will get home.
- All medication must be turned into the office and a form must be complete to administer.
- Please complete information packets and return to school as soon as possible.
- Feel free to contact us with any questions (502) 839-4236.

- A word from Ms.Fogle (EBW School Nurse)
- On their first day, feel free to walk your student(s) to class, however please say goodbye at the classroom door and promptly leave your child in good hands with us 😊. Prolonged departures often cause more tears than necessary.
- **We, at EBW, pledge to do our best to care for and teach your child in ways we would for our very own.**
- Thank you for trusting and supporting us as we strive to help your students set and achieve their educational goals.

1st Day of School August 12th

Welcome back!!!