

Ennis Independent School District



2020-2021 **TRADITIONAL Learning Pathway** **Family Guidance Document**

Table of Contents

EISD Learning Pathways Information

Traditional Learning/On Campus Instruction

- Key Ideas for Traditional Learning
- Technology Information for Traditional Learning
- Students with Disabilities
- Section 504
- English Learners (ELs)
- Gifted and Talented
- Attendance Guidelines
- Feedback
- Grading Guidelines
- Office Hours
- Student Dress Code
- Social Emotional Student Support
- Technology Assistance Contacts for Families

Remote Learning

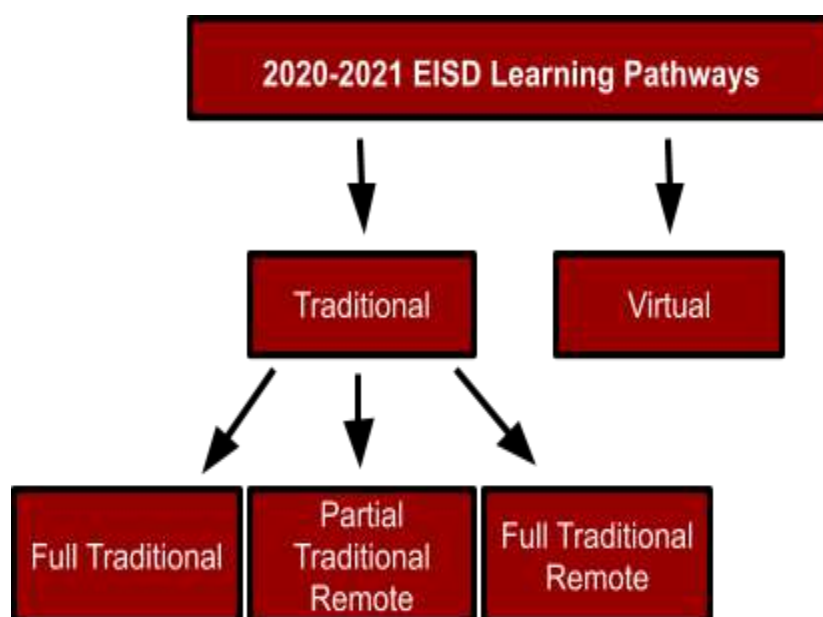
- Full Remote Learning Daily Schedules
- Student Full Remote Learning Expectations
- Stakeholder Roles With Remote Learning
- Assessments

Appendix

- Parent Canvas Information
- EISD Required On-Campus Secondary Courses
- 2020-2021 EISD Calendar
- EISD Informational Links

EISD Learning Pathways Information

For the 2020-2021 school year, families will be able to choose between two options of pathways: **traditional** or **virtual**. Each family must complete an enrollment (new students to the district) or a registration (returning students to the district) in Skyward Family Access. Every student that is enrolled or registered will automatically be eligible for the traditional learning pathway. If families choose the virtual learning pathway, they will need to fill out an application and complete an intake process prior to approval. The virtual pathway is a commitment of a grading period (9 weeks). When traditional begins, for the first grading period only, all families will have the opportunity to move to either pathway one time (September 17th deadline). This will allow parents to make sure it is a good fit for their child. All teachers will be teaching both traditional and virtual students in their class setting.



Instructional Pathway changes can be made at the following natural transition points at the end of each grading period. During these periods the Virtual Pathways Application will be shared with families. If your student is in the Virtual Learning Pathway and wants to continue, then no action will need to be taken by the parent. If they would like to move to the traditional pathway, a letter from the parent/guardian stating the change will need to be turned into the home campus of the student during the selection window.

Instructional Pathway Change Selection Window	New Choice Effective Date
October 5 - October 16, 2020	October 19, 2020
December 6 - December 18, 2020	January 5, 2021
March 1 - March 12, 2021	March 23, 2021

EISD's Learning Management System is Canvas Learning. Students will be able to access their class information, assignments, and communication from the teacher. This system streamlines all the digital tools and content that teachers and students use for a simpler, more connected, learning experience. Google Meet is the videoconferencing tool that teachers will use during synchronous learning and to conduct virtual office hours. Teachers will use Canvas Communication tools (ie. announcements and inbox) and have the option of Google Voice for two-way communication with families. See APPENDIX for more Canvas parent information.



Teachers in both models will be responsible for adhering to the EISD curriculum, TEKS Resource System, and pacing of learning. TEKS Resource System Assessments will be administered quarterly and other district screeners, progress monitoring, and state assessments will be administered according to the district assessment calendar.

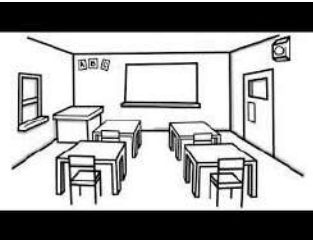
All students and staff must adhere to the technology guidelines and information. For more information about EISD technology guidelines and information, see the link below.

[Link to 2020-2021 EISD Technology Guidelines/Information](#)

What is Synchronous and Asynchronous Learning?

Distance Blended Learning	
Asynchronous Learning <ul style="list-style-type: none"> • Students learn on their own schedule • Teachers provide materials (videos, learning activities, links, group assignments) that can be accessed at anytime • Feedback is provided to the student through collaborative tools and Canvas communication • Communication is not live • Flexible • Allows student to work at their own pace 	Synchronous Learning <ul style="list-style-type: none"> • Students learn at the same time and at a scheduled class time • Requires students and teachers to be online at the same time • Direct interaction between teachers and students • Allows for instant feedback and clarification • Check-ins, Q&A, discussions, and presentations (direct instruction) occur at specific times

Traditional Learning On Campus Instruction



Traditional learning is when all students receive face-to-face instruction at their home campus. With this option, teachers will be required to incorporate synchronous (in time learning with teacher) and asynchronous (flexible learning based on learners' schedule) learning strategies such as flipped classroom. This experience will support our teachers and students should at any time we move to remote learning. See page 9 for more information on remote learning.

Key Ideas for Traditional Learning

- All courses and classes will be attended at the assigned school campus.
- Staff will provide in-person instruction.
- Canvas Learning Management System (LMS) will be used in coordination with on campus instruction.
- There may be possible transitions, as needed, between traditional and remote learning based on guidance from local and state officials.
- Each student PreK-12th grade will receive a Chromebook to help support learning on campus and at home.

Technology Information for Traditional Learning

In order for consistency and in the event of transitioning to remote learning, it will be critical that the following guidelines are followed.

- Students will take home and return Chromebooks charged each day.
- Students must interact with the teacher's Canvas course on a daily basis in class. For secondary, students must interact with the teacher's Canvas course during each class period.
- Homework and/or class assignments will be assigned through Canvas.
- At least once a week, teachers conduct a "flipped classroom". Teachers will post an instructional video for students to watch at home prior to instruction the following day. This will allow teachers to go more in depth with their instruction and/or support pacing of curriculum. The mandatory evenings are as follows: ECC and High School - Mondays, Elementary - Tuesdays, Junior High - Wednesdays, and Intermediates - Thursdays.

Students with Disabilities

For students with disabilities, EISD special education teachers will work with general education teachers, students, and families to minimize barriers the student may experience in a remote or virtual setting. Our goal is to create multiple means of engagement through IEPs and 504 plans to generate student interest and motivation for learning, represent the information and content differently by providing leveled and personalized learning, and provide more affirmative and corrective feedback.

Student Individualized Education Plans are followed regardless of learning environment such that the students with disabilities receive a Free and Appropriate Public Education (FAPE). Delivery of services in remote or virtual learning may differ from traditional learning but will meet the student's individual education plan. If needed, parents will be notified by the special education department regarding their contingency plan.

Section 504

All students, regardless of participation in traditional or virtual instruction, are entitled to the accommodations and related services outlined in their 504 Plan under Section 504. Students identified with a disability under Section 504 will follow the same guidelines and protocols of Ennis ISD with special consideration given to meet their individual needs. Instructional accommodations and related services will be provided in accordance with the 504 Plan developed by the Section 504 Committee.

English Learners (ELs)

Regardless of the selection to participate in traditional or virtual instruction, Ennis ISD offers a variety of programs to serve ELs. In accordance with state guidelines, teachers who have ELs in their classrooms will provide Sheltered Instruction strategies to ensure they acquire the academic content and develop the academic language in all disciplines.

- Compliance with the LPAC process is required.
- ELs will receive instructional accommodations according to each individual student's LPAC.

Gifted and Talented

Regardless of the selection to participate in traditional or virtual learning, students identified as Gifted and Talented will receive GT services by GT trained teachers. GT services vary depending on grade levels.

Attendance Guidelines

- During *traditional learning*, teachers will take attendance based on the physical presence of a student in the classroom.

- With *partial remote*, students will be able to log on to Canvas and complete at least one asynchronous assignment/task to be counted present for Average Daily Attendance (ADA) purposes. In order for students to receive the attendance credit, they will need to complete the assignment(s) by 11:59 pm on the day of the absence. With high school level courses, students will need to complete one asynchronous assignment/activity per class period in order to receive class credit.
- With *full remote*, students will need to log into Canvas and show progress through completion of an assignment/task by 11:59 pm and/or participate in synchronous instruction for the day. With high school level courses, students will need to complete one asynchronous assignment/activity per class period in order to receive class credit.

Feedback

Daily feedback will be provided through Canvas with student work and assignment completion. Every three weeks progress reports will be provided through Skyward and shared with the parents/guardians. At the end of every grading period, feedback and grade reports will be provided. Intermittent feedback is provided to students as needs arise.

Grading Guidelines

The same grading guidelines will be used for both traditional and virtual learning pathways. At the high school level, dual credit courses will follow the grading protocol for grades reported to the high school. Grading and GPA policies will be in effect, including policies for late work.

For more information about grading, see Board Policy [EIA \(LEGAL\)](#) and [EIA \(LOCAL\)](#).

For more information about class ranking, see Board Policy [EIC \(LEGAL\)](#) and [EIC \(LOCAL\)](#).

Office Hours

Teachers will hold office hours at least 30 minutes daily to support students who are either full remote or virtual. The Google Meet link and office hour times will be shared with students on the teacher's Canvas home page.

Student Dress Code

Students will adhere to the 2020-2021 EISD Student Dress Code during traditional learning. During remote learning days, students can dress casually. No pajamas will be allowed.

Social Emotional Student Support

EISD Counselors are available to support students academically, socially and emotionally. Our counselors are prepared and ready to provide mental health support or resources for families who may be struggling emotionally. These services may be provided virtually or traditionally.

Technology Assistance Contacts for Families

In the event that families need technology assistance, the Digital Learning Department and Technology Department will be available to help. There will be two types of help desks available based on the type of assistance needed. For assistance with Canvas LMS, families will need to send an email to canvashelp@ennis.k12.tx.us and include a brief description of the issue they are experiencing. Families requiring other types of technology assistance will need to send an email to devicehelp@ennis.k12.tx.us and include a brief description of the issue they are experiencing.

Remote Learning

Under certain circumstances, there may be times when a student, class, or campus in a traditional setting will require **remote learning**. **Remote learning** is when a student, class, or campus in a traditional pathway will need to move into distance learning based on certain circumstances for a short period of time. In remote learning, the student will have the same teacher(s) providing instruction during that time period.



In the event of a student absence, class or campus closure, remote learning will be implemented in a timely manner so as to not lose instructional days. The following outlines the guidelines for each of these cases. In the event of students moving into remote learning, campuses and teachers will notify families. It is critical that families have all of their information updated in Skyward so they receive this information.

Partial Remote Learning/Student absence from traditional classroom or class closure from traditional classroom

In the event of an individual student absence or a traditional classroom closure, students will be able to be counted present for Average Daily Attendance (ADA) purposes. Asynchronous instructional content and assignments/tasks will be available in Canvas for students. Students will be able to log on to Canvas and complete at least one asynchronous assignment/task to be counted present for Average Daily Attendance (ADA) purposes. In order for students to receive the attendance credit, they will need to complete the assignment(s) by 11:59 pm on the day of the absence. With high school level courses, students will need to complete one asynchronous assignment/activity per class period in order to receive class credit.

Full Remote Learning/Campus or district closure from traditional classroom

In the event of a campus or district closure, all students will move to **full remote learning**. In full remote learning, students will have synchronous and asynchronous instruction. The schedules for full remote begin on page 10. Teachers will send Google Meet links through their Canvas courses for the synchronous instruction with the teacher. It will be important that students follow the schedule and log in on time for their synchronous instruction.

Full Remote Learning Daily Schedules

ECC/Elementary/Intermediates

Block	A Day	B Day
8:00-8:30 am	<p><i>Technology Check Time:</i></p> <p>Make sure you can get logged in and are ready to go with your learning for the day</p>	
8:30-11:45 am	<p><i>Synchronous Instruction:</i></p> <p>ELAR/Math/Science</p>	<p><i>Synchronous Instruction:</i></p> <p>ELAR/Math/Social Studies</p>
1:00-3:30 pm	<p><i>Asynchronous Instruction:</i></p> <p>Independent Work</p> <p>Office Hours/Tutorials</p> <p>Tech Apps</p> <p>Special Programs</p> <p>Support/Synchronous Learning</p>	<p><i>Asynchronous Instruction:</i></p> <p>Independent Work</p> <p>Office Hours/Tutorials</p> <p>Tech Apps</p> <p>Special Programs</p> <p>Support/Synchronous Learning</p>
Specials	<p>Specials teachers will create their own courses in Canvas and add asynchronous activities for students to complete on a daily basis.</p>	

Junior High

Time	Period	Monday	*Tuesday, Wednesday, Thursday, Friday
8:00-8:15am		<i>Asynchronous instruction</i> Tech Apps Teacher planning/PLCs/Training Office Hours	<i>Technology Check Time:</i> Make sure you can get logged in and are ready to go with your learning for the day
8:15-9:12am	1st		<i>Synchronous instruction</i> Direct instruction Guided practice Independent work support Tutorials
9:16-10:13am	2nd		
10:17-11:14am	3rd		
11:18am-12:57pm	4th		
1:01-1:58pm	5th		
2:02-2:59pm	6th		
3:03-4:00pm	7th		
Each day students will receive asynchronous assignments/tasks to complete. Teachers will communicate the Google Meet link information through Canvas for Tuesday-Friday synchronous instruction.			

**Some courses will need to be attended on site due to the certifications and/or curriculum content. See the APPENDIX for a list of approved courses.*

High School

Time	Period	Monday	*Tuesday, Wednesday, Thursday, Friday
8:00-8:15am		<i>Student complete asynchronous instruction</i> Tech Apps Teacher planning/PLCs/Training Office Hours	<i>Technology Check Time:</i> Make sure you can get logged in and are ready to go with your learning for the day
8:15-9:03am	1st		<i>Synchronous instruction</i> Direct instruction Guided practice Independent work support Tutorials
9:09-9:57am	2nd		
10:03-10:54am	3rd		
11:00am-11:48pm	4th		
11:53-1:18pm	5th		
1:24-2:12pm	6th		
2:18-3:06pm	7th		
3:12-4:00pm	8th		
Each day students will receive asynchronous assignments/tasks to complete. Daily instruction whether synchronous or asynchronous follows the district pacing calendar. Teachers will communicate the Google Meet link information through Canvas for Tuesday-Friday synchronous instruction.			

**Some courses will need to be attended onsite due to the certifications and/or curriculum content. See the APPENDIX for a list of approved courses.*

Student Remote Learning Expectations

When **synchronous learning** is being conducted online via Google Meet, students are expected to adhere to the following guidelines:

- Students attend class on time and are ready to learn.
- Give your best effort and best online class behavior.
- Be dressed appropriately - consider it a casual dress day at school. (No pajamas)
- Have your camera on at all times during class unless the teacher asks or gives you permission to turn it off.
- Use your own school-issued Chromebook for remote learning.
- Make sure your face is visible and immediately recognizable.
- Have your cell phones and any other electronic device put away during class time, preferably in another room.
- Be aware of the environment in the background. Work space is designated for the student.
- Students should take turns, contribute, and ask questions in class discussions.
- Students should use chat appropriately and be mindful that their classes are being recorded.
- Students should refrain from experimenting with the Google Meet options during class time, from muting other students' microphones, removing anyone from the Google Meet, or from jumping ahead.
- Students who exhibit inappropriate or disruptive behavior will be removed from synchronous Google Meet instruction. Due to the nature of the behavior, it may warrant a report to campus administration for discipline action.

When students have **asynchronous learning**, students are expected to follow the guidelines below:

- Complete asynchronous activities assigned each day in Canvas.
- Students show proof of daily participation by satisfactorily completing assigned activities/assignments to demonstrate evidence of student learning ie. video, picture, or activities submitted as lessons and/or completing assignments.
- Students and parents will communicate with the teacher when needing additional assistance, tutoring, etc.

Stakeholder Roles With Virtual Learning

Student	Parent/Guardian
<p>Follow the designated schedule communicated by their campus to attend class during synchronous times and complete asynchronous activities assigned.</p> <p>Participate in learning through live class time (expectations on pg. 17).</p> <p>Students should take responsibility for advocating for themselves.</p> <p>Turn in assignments at the direction of the assigned teacher.</p> <p>Responsible for participation in the lesson.</p> <p>Daily participating in classes at designated times.</p>	<p>Monitor and ask for evidence that your child is on track with assignments and coursework.</p> <p>Check district and campus websites for updates and become familiar with accessing Canvas courses and information through either the student Chromebook or the Canvas parent app.</p> <p>Provide your child with assistance on their day-to-day activities with the exception of designated independent work or assessments.</p> <p>Assist in supporting your child's needs by establishing and managing the daily schedule communicated by the teacher and the campus.</p> <p>Consider creating a designated learning space for your child at home to learn comfortably.</p> <p>Maintain communication with your child's teacher by phone, email messages, and/or online meetings to create a learning partnership.</p> <p>Don't help too much. Becoming independent takes lots of practice.</p>

Assessments

In order for our assessments to be as secure as possible during full remote learning, the following guidelines will be adhered to:

- Teachers will use monitoring software (Lightspeed, Google Meets, lockdown browser in Eduphoria) and testing protocols to ensure the integrity of the assessment process. Students will need to understand these pieces prior to the test day. Prior to the first test day, students will need to log into Eduphoria and accept permissions prior to using the lockdown browser.
- Only the student testing will be in the testing environment.
- Testing accommodations will be allowed based on student's needs and/or accommodations (IEP, 504, and LPAC).
- Cell phones and any other electronic device will be turned off and placed in an area outside of the testing environment.

APPENDIX

Parent Canvas Information



The links below will provide families with informational videos about Canvas. Feel free to subscribe to the EISD Digital Learning YouTube channel to get the latest videos and updates.



Canvas LMS for Parents



[What will I see when I log into the Canvas Parent app?](#)



[How do I download the Canvas Parent app?](#)



[What steps do I take to get my child logged into Canvas?](#)



[How do I access the Canvas Parent Training Course or the Student Canvas Training Course?](#)



[How do we log into the Chromebook with a QuickCard?](#)



[How do I get the student generated pairing code?](#)



[How do you log into a Chromebook?](#)



[How do you log into the Parent Dashboard in Canvas?-Web Version](#)



Canvas Overview



[How do you take a photo & submit an assignment in Canvas?](#)



[How do you join a Google Meet?](#)

EISD Required On-Campus Secondary Courses

**Agriculture Mechanics
Advanced Plants
Turf Management
Greenhouse
Practicum Health Science
Horticulture
Floral
Culinary Arts: Introduction 1 & 2
Introduction to Welding
Welding 1
Welding 2
Basic Auto
Auto Tech 1
Auto Tech 2
Principles of Construction
Construction 1
Construction 2
Introduction to Cosmetology
Cosmetology 1
Cosmetology 2
Introduction to Color
Forensics
CAD/Engineering
Junior High Welding
Junior High Wood
Band
Athletics
Choir
Theater Arts**

***Any activity that competes in UIL performed-based competitions.**



2020-2021 CALENDAR

Ennis Independent School District

2020 July

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July 3 - Independence Day (observed)

2020 August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug. 20 - First Day of School

2020 September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept. 7 - Labor Day

2020 October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct. 9 - Professional Development/
Workday/Student Holiday
Oct. 12 - District Holiday

2020 November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Nov. 23-27 - Thanksgiving Break

2020 December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dec. 18 - Early Release
Dec. 21-31 - Winter Break

2021 January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan. 1 - Winter Break
Jan. 4 - Professional Development/
Workday/Student Holiday
Jan. 18 - MLK Day

2021 February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Feb. 15 - Presidents' Day

2021 March

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March 15-19 - Spring Break
March 22 - Professional Development/
Workday/Student Holiday

2021 April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April 2 - District Holiday
April 6-9 - State Testing

2021 May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 4-7 & 11-14 - State Testing
May 21 - Early Release
May 24-25 - Bad Weather/PD/Workday
May 31 - Memorial Day

2021 June

S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- District Holiday
- Professional Development/
Workday/Student Holiday
- Virtual Learning Only
- 50% Traditional Attendance

- 100% Traditional Attendance Begins
- Early Release
- State Testing
- Bad Weather/PD/Workday
- [] Grading Period Ends or Begins



Approved 7/28/2020

EISD Informational Links

[2020-2021 EISD Student Handbook](#)

[2020-2021 EISD Student Code of Conduct](#)

[2020-2021 Traditional School Supply Lists](#)

2020-2021 Virtual School Supply Lists