

# **KANAWHA COUNTY BOARD OF EDUCATION POLICY**

## **Child Care Facilities**

**Series: E04**

**Reference: W.Va. Code §18-5-26, 49-2B-1 et seq.**

**Issued: 11.16.1989**

**Revised:**

**Revision Number:**

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**4.01 Availability of School Facilities.** On or before the first day of April of each year the Superintendent shall cause a list of school facility space, which is suitable and available for child care facilities, to be filed in the Office of the Superintendent for public inspection.

**4.02 Administration.** The Superintendent shall designate an employee to assume the responsibility to supervise the administration of all childcare facilities operated in Kanawha County Schools facilities. Such supervisory responsibility shall include, but not be limited to, compliance with all licensing and regulating standards pertinent to the operation of child care facilities; the observance and enforcement of the terms of any management contracts entered into between the Board and independent contractors; and, the fiscal management of child care facilities including the estimate and request of any budget appropriations. Provided, however, that school personnel employed in connection with childcare facilities shall be under the supervision of the Coordinator of Community Education who is in charge of such program .

**4.03 Fees.** The child care facility supervisor, as provided in Section 4.02 herein, shall establish and publish a fee schedule for each child care facility operated by Kanawha County Schools. Such fee schedules shall be calculated to meet the cost of personnel, equipment and supplies dedicated to the operation of the childcare facilities. Provided, however, that reduced fees may be established for indigent students of Kanawha County Schools who have children eligible to attend a child care facility.

**4.04 Management Contracts.** Management contracts with independent contractors shall include adequate measures to insure: compliance with pertinent licensing and regulatory standards; noninterference with instruction and school operation; and, where applicable, training of students in the area of child care.

**4.05 Board Approval.** Board approval must be obtained prior to the use of any school facility for child day care.

**4.06 Eligibility.** The child care facility supervisor, as provided in section 4.02 herein, shall establish and publish the age and number limits for each child care facility operated by Kanawha County Schools. Preference shall be given to children in the following order:

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- 4.06.1** Children of students who attend the school where the childcare facility is located.
- 4.06.2** Children of students who attend Kanawha County Schools.
- 4.06.3** Children of staff assigned to the school where the childcare facility is located.
- 4.06.4** Children of all other parents employed by Kanawha County Schools.
- 4.06.5** All other children who reside in the attendance area of the school where the child care facility is located.
- 4.07 Transportation.** On a space available basis, childcare facility children accompanied by an adult, may ride to and from child care facilities on existing bus routes.
- 4.08 Equal Opportunity.** Child day care programs shall be nondiscriminatory in regard to color, sex, religion, handicap, national origin, or marital status of parents.
- 4.09 Head Start Program.** Head Start Programs may be operated in connection with child day care facilities. In the event a Head Start Program is operated in connection with a childcare facility this policy shall be subordinate to any Head Start regulatory requirements.