

Ennis Independent School District  
District-wide Educational Improvement Council (DWC)  
Meeting Minutes  
September 13, 2016

Members present included:

Molly Barlow, Ruby Casillas, Chad Corbett, Beth Davis, Susie Evans, Kelsey Falls, Barbara Horner, Billy Keilers, Kim Salazar, Kristy Stephens, Lorien Stong, Judi Tabb, Tony Taylor, Talisha Wolfe, Lisa Zhanel, Suzanne Carl, Deanna Davis, Ashlie Graff, Ida Oglesby, Morgan McCarty, Sheri Payne.

- I. The regular meeting of the District-wide Educational Improvement Council (DWC) was called to order at 4:32 p.m. on September 13, 2016 by Dr. John Chapman.
  - o The agenda for the meeting include:  
Elect a recorder, review the DWC membership terms, discuss the DWC operating procedures, discuss meeting dates, document development for; District Improvement Plan & School Calendar, discuss new business, adjourn.
- II. The first action of the DWC was to elect a recorder.
  - o Suzie Evans, of Central Office, was elected to be a backup recorder if in the event of Samantha Slovak being absent. Molly Barlow, Houston Elementary, motioned to approve, Kristy Stephens, Travis Elementary, seconded the motion. Motion passed 21 to 0 unanimously.
- III. DWC Membership Terms Discussion-
  - o Per attachment provided by Superintendent, DWC Membership Terms are as follows:
  - o Three parents of students currently enrolled within the District, selected in accordance with the following procedures: parent representatives, not limited to any organizational membership – parent representatives are selected by the Superintendent. Parent selection shall be by campuses:

Grades Prekindergarten-5	one parent
Grades 6-8	one parent
Grades 9-12	one parent
  - o Two community members selected by a process that provides for adequate representation of Community's diversity, in accordance with administrative procedures. The Superintendent shall use several methods of communication to ensure that community residents are informed of the council. All community member representatives must reside in the District.
  - o Two business people, selected by a process that provides for adequate representation of the Community's diversity, in accordance with administrative procedures. The

Superintendent shall solicit volunteers from the business community; these volunteers may or may not be residents.

- Teachers representing elementary, secondary, and alternative programs nominated and elected at each site as follows:

Early Childhood-K	two teachers (1 from each campus)
Elementary	four teachers (1 from each campus)
Grades 4-6	two teachers (1 from each campus)
Grades 7-8	two teachers
Grades 9-12	two teachers

- Two nonteaching District-level professional employee nominated and elected District-wide.

IV. DWC Operating Procedures Discussion-

- Per attachment provided by Superintendent, Procedures Include:
  - Agenda
  - District Personnel
  - Meetings
  - Policy Development
  - Information Dissemination:
  - Training

V. Meeting Dates Discussion-

- Superintendent, Dr. Chapman discussed various dates with the DWC members. A motion was made by Lorien Stong, Ennis Junior High School, seconded by Morgan McCarty, Business Rep, to have the DWC meetings on Tuesdays at 4:30 p.m. Motion passed 21 to 0 unanimously.

VI. Document Development Discussion-

- Documents discussed; District Improvement Plan (DIP) and the School District Calendar
- Superintendent, Dr. Chapman provided information regarding the District Improvement Plans.

Plan A: The administration will develop templates of the various documents for the DWC members. The DWC will use the template to make edits as needed.

Plan B: The DWC will develop the documents for approval. Dr. Chapman explained this will take numerous meetings to complete.

Motion was made by Barbara Horner, Bowie Elementary, seconded by Beth Davis, Houston Elementary to adopt plan A. Motion passed 21 to 0 unanimously.

VII. New Business Discussion-

- Dr. Chapman opened the meeting for questions and answers.
- Breakfast in the classrooms was addressed. Dr. Chapman will have the principals send out a reminder to the parents regarding breakfast times.
- Dr. Chapman will provide the DWC members a more detailed District Improvement plan at the next DWC meeting as well as provide members with an emailed copy.

VIII. Adjourn-

- Motion was made by Sheri Payne, Business Representative to adjourn, seconded by Deanna Davis, Parent Representative. Motion passed 21 to 0 unanimously.