District Professional Development Committee

Minutes for Wednesday, January 13, 2021
3:00 to 5:30 pm
Secondary: 3:00 to 4:30p
Elementary: 4:00 to 5:30p

BRAVE NORMS
Be open to change & listen without judgment.
Respect others' opinions.
Actively participate.
Value members and include the team in decision-making.
Eliminate distractions.

https://tinyurl.com/wsdPDresources
WSD PD Hub for Staff
2020-21 DPDC Committee Members

Members Present: Adam Estes, Kim Adkins, Catrina Kaiser, Kelly Mantz, Jim Weber, Stan Schumacher, Mike Cosby, Kelly Manning, Karen Hill, Jennifer Nichols, Laurie Berry, Holly Harris, Tiffany Kuhn, Amy Walton, Amanda Gilbert, Courtney Streicher, Sally Schulte, Krista Francisco, Amanda Canty, Jill Sutton, Katie Schlichter, Adreina Smith, Ronda Meyer, Kelly Wunderlich, Crescent Dunlap, Megan Sutton, Holly Turner

We Are Wentzville!

Time		Agenda Item

3:00 pm	All	**2021 Inspiration and Celebrations** ● What inspiration have you found or can you offer? ● What can we celebrate with you? ● Put a few words in the chat.

3:10 pm	Adam, Holly & Tiffany	**The Four O'clock Faculty**
		● Chapter 8: Jam Session
		  ○ What are some problems or challenges you face related to PD in 2020-2021?
		  ○ Staff Self-Care/SEL
		    ■ Headspace & Calm apps - free teacher subscriptions
		    ■ Calm Self-Care Guide for Teachers
		    ■ ESCs contribute tips to monthly PD newsletter (HHS)
		    ■ Intentionally add SEL strategies to a PD day (possibly with an SEL buddy to provide accountability)
		  ○ Engagement in Virtual PD
		    ■ Exit Slip - 1 thing I learned that I want to try on Monday - but have them leave it on their desk/computer so they see it first thing when they return (LHS)
		    ■ Flipgrid reflections - 1 grid for highlight of the day, 1 grid for implementation stories (WMS)
		    ■ Link this with SEL strategies
		    ■ Virtual teambuilders (possibly via Goosechase)
		    ■ PD Prize Wheel (10 spirit bucks, QT drink, desk cleaned for a day, framed school pic in office, etc.) - if your exit slip is read during a recap at the end of the day, you get to spin (LHS)
		● Resources

3:55 pm	Adam	**Reviewing your Progress** ● Refer to the data you collected for the two goals on your Building Focused PD Plan. ● What kind of progress are you making? ● How can we help? ○ Canvas (HHS, LHS, WMS)

		■ Create course templates for newbies? ■ Summer sessions ■ Stipend to create videos (for PD and/or students)? ■ Bring in a Canvas trainer (virtually or in-person) ■ Summer work time with experienced users to help as newbies set up courses? ■ Canvas Certified Educator Program
4:05 pm	Adam	**YELLOW HIGHLIGHTED IS THE OVERLAP OF ELEMENTARY AND SECONDARY** **Approval of 11/5 Meeting Minutes** ● Motion by Amy Wallton ● Second by Kim Adkins ● Approved? passes
4:10 pm	Karen	**Update:** ● January 19 - Whole Child Mini Conference and District Content time Max on some links. Make sure everyone received an email with a link. Greg is on HIGH ALERT. Reach out to Katie or Jamie Marks with issues. ○ Emails with links went out on Monday. If someone did not receive their email, please contact Karen Hill & Jamie Marks. ○ Please go to the session chosen/assigned. ○ Thank you to those who will be moderating a WCMC session! ● PD Planning - in July PD Planning this summer. Plan on having a planning session in July. **Building Funds** ● **Your building fund balances -** The majority of the funds should support your Focused PD Plans. Has been a challenge to spend PD money. Good news- money to spend. Need to spend money before April 15, POs due (allocate money now and use later in the year or in the fall) ● Curriculum stipends - $24 a hour (could include writing, unpacking, creating resources for, etc.), admin needs to be present in building

		● Training Facilitator stipends - $45 (half day), $90 (full) ● Please submit your plan for using your remaining Building Funds to Karen by Feb 16. ○ EX: $300 - Virtual MAEA (March); $650 - The Joyful Teacher book study (June); $1000 - Add it Up (July); etc. Total = $1950
4:25 pm	Adam & Kelly	**Best Practices Mini Conference Update** ● Plan-½ day of building time, ½ day of collaboration (follow MAIN schedule, do not switch) ● 2 hours- late start model/guidelines (expected to be with team)- watching dyslexia training, discussions, serve learners and what that looks like ● 1.5 hours- agenda, collaboration with teams (request for VLA teachers to be with in-person team) ● 3.5- Building time *Make an agenda (each team adds to the agenda)
4:30 pm	All	**2021 Inspiration and Celebrations** ● What inspiration have you found or can you offer? ● What can we celebrate with you? ● Put a few words in the chat. ● Share positives

4:40 pm	Adam, Holly & Tiffany	**The Four O'clock Faculty**
		● Chapter 8: Jam Session
		   ○ What are some problems or challenges you face related to PD in 2020-2021?
		   ○ Problems: Interest in PD, social & emotional well being, timing, virtual academy- support
		   ○ Solutions: have staff go through SEL activities they can then implement with students (Barb Gruener - talk to PRE for more info), team building slideshow for each staff member (fun facts, picture, etc.) - go through Slide show and complete scavenger hunt (goose chase), self-care time- use with staff and then use on students, spreadsheet with teacher favorites (snack, drink, etc.) so teachers can support/surprise

		colleagues, flexible this year, choice, talk to other stakeholders to see who your local experts are (principals, counselors, traveling teachers, students, parents, etc.), creative with collaborations, list of speakers that the district uses/used, supporting VLA teachers and what they need-may be a little different for grade levels/teachers, try to build in intentional time for whole-building community building before splitting into specific groups (like VLA, specials, etc.) ● Resource
5:25 pm	Adam	**Reviewing your Progress** ● Refer to the data you collected for the two goals on your Building Focused PD Plan. ● What kind of progress are you making? ● How can we help?
5:30 pm		See you on April 1 for our next DPDC meeting!

- **Due Dates & Action Items**
  - **February 2, 2021 - Have 2/16 Building PD Day plans in THIS FOLDER.**
  - **March 15 - Last day to request POs for PD Fund expenditures.**
  - **March 31 - Summarize your PD Plan progress on your Focused PD Plans.**

Supported Technology 20-21

Supported Online/Virtual Learning Resources
As we prepare for the start of the upcoming school year, the following online learning resources will be supported at each grade level to provide a unified virtual learning experience for district students and families.

Elementary (K-5th Grade)...
Online Learning Environment: Google Classroom
Video Conferencing: Google Meet
Video Recording/Editing: Loom Pro for Educators and/or WeVideo

Elementary (6th Grade)...
Online Learning Environment: Google Classroom or Canvas*
Video Conferencing: Google Meet
Video Recording/Editing: Loom Pro for Educators and/or WeVideo

Middle School and High School...
Online Learning Environment: Google Classroom or Canvas*
Video Conferencing: Google Meet
Video Recording/Editing: Loom Pro for Educators and/or WeVideo

*At the start of the school year 2021-2022, Canvas will be the only supported online learning environment for grades 6th-12th.