

District Comprehensive School Counseling Program Template

Use of Standards

Supportive Resource: Self-Assessment Section 1

SSB5030: Districts must develop a comprehensive school counseling program (CSCP) that uses state and nationally recognized counselor frameworks and is systemically aligned to state learning standards

Considerations for Districts:

- Alignment with district's Strategic Goals
- Collaboration with school counselors regarding the incorporation of standards
- Professional development around school counseling standards

The [District Name] Comprehensive School Counseling Program (CSCP) will align to these standards in the three school counseling domains of Academic, Career, and Social-Emotional Development:

- ex: WA SEL Standards
- ex: ASCA Mindsets & Behavior Standards
- etc.

Use of Data

Supportive Resource: Self-Assessment Section 2

SSB5030: The district CSCP must provide a process for identifying student needs through a multilevel school data review and analysis that includes, at a minimum:

- Use of time data
- Program results data
- Data regarding communications with administrators, parents, students, and stakeholders

Considerations for Districts:

- Alignment with district's Strategic Goals
- Collaboration with school counselors regarding how data will be used to

The [District Name] Comprehensive School Counseling Program will identify student needs through the following processes:

- ex: District MTSS Process
- ex: WA MTSS Framework
- detail other district process for student strength and need identification

Which includes these data:

- Use of time data
 - [District Name] school counselors or other ESAs implementing the CSCP will perform a use-of-time study at least [] times per year.
 - (At least twice per year is recommended)
- Program results data

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<p>inform the identification of student needs</p> <ul style="list-style-type: none"> • Professional development around use-of-data • Collaboration with district data support teams to procure necessary data 	<ul style="list-style-type: none"> • Data regarding communications with administrators, parents, students, and stakeholders • (Could also include other district data sources, such as Attendance, Discipline, Academics, School Climate, and... etc.)
<p>SSB5030: The district CSCP must establish an annual review and assessment process for the comprehensive school counseling program that includes building administrators and stakeholders</p>	<p>The [District Name] School District, alongside school counselors (and other ESAs assigned to implement the CSCP, if applicable), building administrators, and other stakeholders will review the comprehensive school counseling program annually.</p> <ul style="list-style-type: none"> • The process will include the following data and processes: <ul style="list-style-type: none"> ○ ○ ○
<h2>Use of Time</h2>	
<h3>Supportive Resource: Self-Assessment Section 3</h3>	
<p>SSB5030: The district CSCP must explain how direct and indirect services will be delivered through the comprehensive school counseling program</p> <ul style="list-style-type: none"> • 80% of school counselors' or other ESAs' work time is spent on direct and indirect services for students, aligned with the standards developed by a national organization representing school counselors. <p>Considerations for Districts:</p> <ul style="list-style-type: none"> • Collective bargaining agreements/contracts and the allowable activities detailed within them • Staffing considerations related to who will be providing which services 	<p>The school counselors (and other ESAs implementing the CSCP, if applicable) will deliver direct and indirect services during 80% of their contracted Comprehensive School Counseling Program work time. [District Name] district will create the environment for school counselors (and other ESAs implementing the CSCP, if applicable) to spend 80% of their time delivering direct and indirect services by:</p> <ul style="list-style-type: none"> • Ex: Understanding current non-counseling tasks assigned to school counselors and working to re-assign them to non-counseling staff. • Ex: Providing professional development for school counselors, other ESAs, administrators, and others to create better alignment to the ASCA national model. • Etc.

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<p>considering the suggestions for use of school counselor time</p> <ul style="list-style-type: none"> • Professional development around use-of-time and effective teaming between school counselors and building administrative staff • Stipends for staff to provide services that do not fall into the recommended use-of-time duties of school counselors 	
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Use of Personnel

Supportive Resource: Self-Assessment Section 4

<p>SSB5030: The district CSCP must be implemented by school counselors or other educational staff associates for the purpose of guiding students in academic pursuits, career planning, and social-emotional learning.</p> <p>Considerations for Districts:</p> <ul style="list-style-type: none"> • Collective bargaining agreements/contracts and the allowable activities detailed within them • Staffing considerations related to who will be providing which services considering the suggestions for use of school counselor time • Professional development around use-of-time and effective teaming between school counselors and building administrative staff • Stipends for staff to provide services that do not fall into the recommended use-of-time duties of school counselors 	<p>[District Name] District CSCP will be implemented by [] [staff titles] and [] [additional staff titles, if multiple ESA staff will be implementing the CSCP].</p>
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Timeline

<ul style="list-style-type: none"> • By the beginning of the 2022-23 school year each school district shall develop and implement a written plan for a comprehensive school counseling program that is based on regularly updated standards developed by a national organization representing school counselors. • Prior to the 2022-23 school year, each school district board of directors must, within existing funds, adopt a transition plan for developing and implementing a comprehensive school counseling program plan.

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Resources

- OSPI Staff
 - [Megan LaPalm](#), Program Supervisor for Elementary School Counseling
 - [Brittini Thompson](#), Program Supervisor for Secondary School Counseling
- OSPI Resources:
 - [OSPI Comprehensive School Counseling Programs Website](#)
 - [District Self-Assessment Template](#)
 - [CSCP Model Policy](#)
 - [CSPC Model Procedure](#)
 - [CSCP Plan Model Resolution](#)