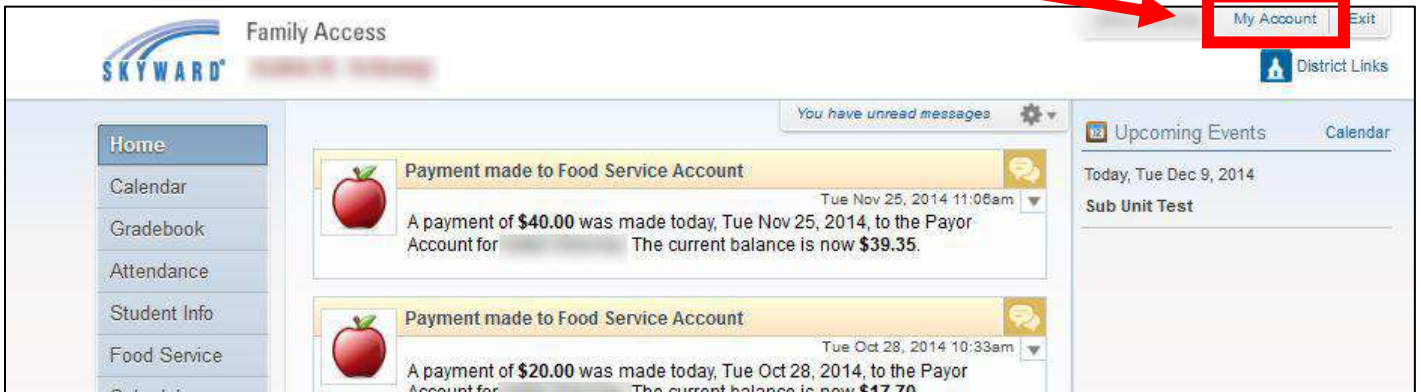


Family Access Food Service Low Balance Alert and Ala Carte Purchase Limits

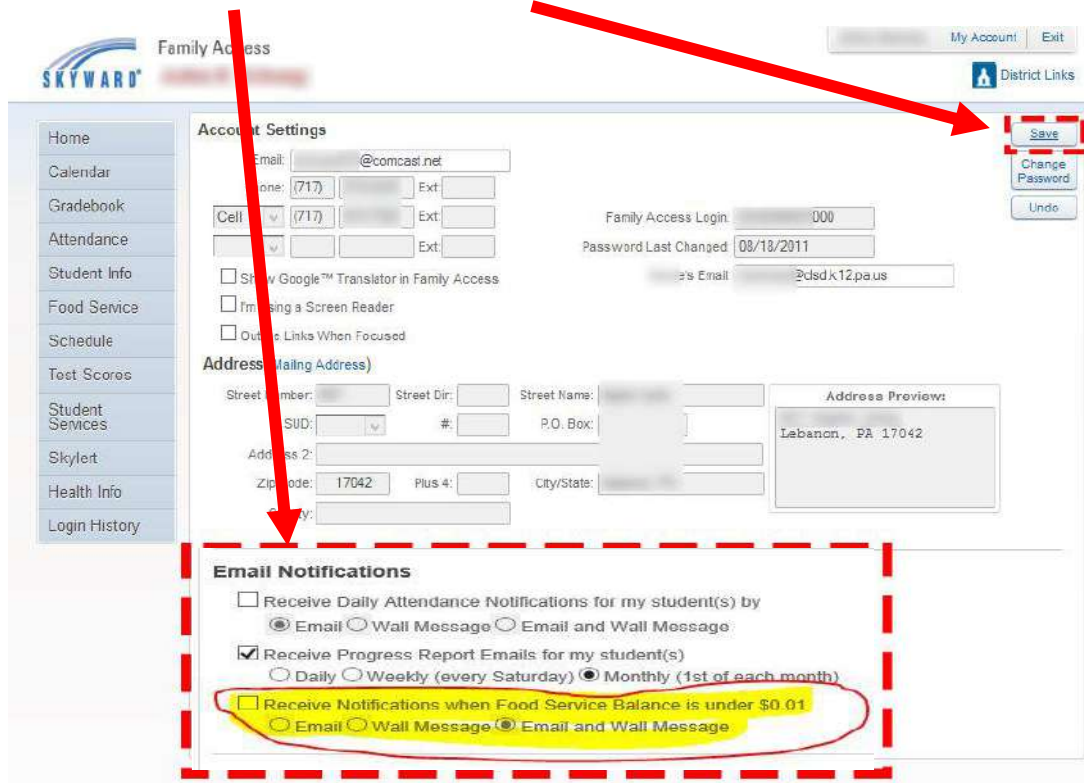
Low Balance Alert:

The Skyward Family Access system allows guardians to set an alert if your child's Food Service Balance is lower than \$.01. This setting can be found in the "My Account" area:

First, log in to Skyward with your parent/guardian account. Click on the "My Account" link in the top right:



Now look at "Email Notifications" near the bottom of the screen. You may pick what types of notifications you would like to receive in this area. (Be sure to click "SAVE" in the upper right when you are done.)



If you have multiple family access accounts (one account per guardian) each guardian will have to set their own Email Notifications in their individual account.

Limit or Deny Daily Ala Carte Purchases:

Skyward also allows you to either limit or deny daily Ala Carte purchases for your child. To do so, first click on the **Food Service** link on the left side of the main screen.

Next, click the **Set Ala Carte Limit** link:

Weekly Purchases For: Thu May 10, 2018

Previous Week Next Week

Set Ala Carte Limit

Student	Total	Key Pad Number
[REDACTED]	\$12.75	[REDACTED]
[REDACTED]	\$5.30	[REDACTED]
Total	\$18.05	

Sun May 6, 2018

No purchases for this date.

Now in the pop-up window, check your desired settings and enter any amount(s) that you would like to limit your child's **daily Ala Carte purchases**.

****A value of 0.00 means that no limit is set.****

If you wish, check the circle to **"Do Not Allow Purchase"** if you don't want your child to be able to make ANY Ala Carte purchases.

When you are satisfied with your settings, click the **SAVE** button at the bottom.

****Please Note: these settings affect Ala Carte purchases only.** These settings **do not** affect the breakfast meal or lunch meal purchases.**

Daily Ala Carte Limit

This limit does not include purchases of Breakfast or Lunch meals. A value of 0.00 means that a limit is not set.

[REDACTED] (Cedar Crest Middle School)

☒ Set a Limit ☐ Do Not Allow Purchase

Daily Ala Carte Limit: 0.00

[REDACTED] (Cornwall Elementary School)

☒ Set a Limit ☐ Do Not Allow Purchase

Daily Ala Carte Limit: 0.00

Save

Other Messages: The Skyward system also allows a single, short message to display when your child is at the cash register. These messages have to be added by our Food Service Coordinator, so please contact the Food Services Department if you need to add one of the messages below:

MAIN LUNCH ONLY
MAIN BREAKFAST ONLY
MAIN BREAKFAST/LUNCH ONLY

NO BREAKFAST / PER PARENT
NO LUNCH / PER PARENT
NO FOOD SALES OF ANY KIND

NO CHARGING OF ANYTHING
CASH ONLY FOR ALA CARTE
NO PURCHASES EXCEPT MILK/WATER

For questions/concerns please email or call the Food Services Department at:
Phone: (717) 389-1849 or email at: cdunsworth@clsd.k12.pa.us

Access Cornwall-Lebanon School District's Skyward at: <https://skyward.clsd.net>