

December 8, 2015

SIT Meeting

Members present: James Eversole, Patricia Yetter, Kathleen Giordano, Jordan Faulk, Laura Lee Izer, Lauren Caddell, Heather Burch, Lori Gowdy, Donna Ko, Mary Jo More, Michelle Berberian.

Absent: Pam Carlton, Nancy Chorney

Minutes:

Religious/ Cultural Presentations

Discussed how to be more sensitive to religious beliefs and cultural differences. Currently it is okay to have speakers talk about different cultural/religious practices but in the future these should fall under globalization and there should be procedures put into place for parents to opt out. Signed consent forms that possibly include Common Core standards and/or link to curriculum along with description of presentation.

Grade levels need to choose a representative for globalization committee.

*Let Mr. Eversole know the rep from each grade level.

Teacher Assistant Changes

New TA guidelines:

Kindergarten should have 2 for every 3 classes.

1st and 2nd should have 1 for every 2 classes

3rd should have 1 for every 3 classes

Mrs. Randall's schedule will be worked out (1/4 per grade level)

4th and 5th will go to Mrs. Ko and use their own laptops.

New Laptop Cart

Discussed the possibility of getting a laptop cart for K-1. See what county would approve (laptop or tablet) and find out if new devices will be coming from the county next year.

Bookroom

There is no support currently for taking care of bookroom. Please return books and use the card system. Discussed the possibility of getting parents to volunteer.

Science Supplement- Should we purchase?

5th grade (mainly) – a paperback lesson guide similar to Ready Math. Would it be used? The math ones are being used. They are useful but sometimes the wording is difficult. We will look at getting these science supplements for 5th grade.

Grading Policy

Everyone should be consistent. Discussed teacher grading being consistent when it comes to missing and late work. For example, how do we let students know what is missing. Do we depend on PowerSchool. Should we start sending Progress Reports? Should there be a form to use for parent contact? How often should they be reminded? Is using a hard copy to keep up with assignments easier than using a computer? (The county's elementary schools vary as to who sends home progress reports.)

Teachers should keep PowerSchool updated. Looking for solutions to how all teachers can stay consistent and how to monitor this. We will look at adding weekly notifications through agendas or email.

Discipline Referrals

We need to have data about discipline issues (who, what, where) for tracking.

Need info about communication with parents, principal, how often issue takes place, etc. to look for patterns. Teachers should write referrals to principal after all their discipline procedures have been exhausted, except in the case of situations that need to be immediately dealt with. We need a paper trail. Referrals can be written before or after the incident. There is a county form to use.

Professional Advisory Committee (PAC meeting)

The issue of changing the grading period to 9 weeks has come up.

Nine week sessions with a progress report instead of 6 week sessions.

Conclusion:

Reps should go to their grade levels/groups and let Mr. Eversole know your thoughts on these matters.

Globalization committee needs reps from each grade level. Let Mr. Eversole know who the reps are.

Collect feedback on how to deal with missing assignments in a consistent way.

