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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, December 20, 2023

7:30 P.M.

Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the December 20, 2023 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Hearing on the FY2024-2025 Tax Budget
- E. Public Participation/Introduction of Guests
- F. Student and Staff Recognition
 - 1. Dalton Student Recognition
Bram McCourt, Construction Technologies, Student of the Month
Aaron Miller, Interactive Media, Student of the Month
Kendel Nussbaum, Dental Assisting, Perseverance Award
 - 2. Smithville Student Recognition
Emma McClintock, Business Entrepreneurship, Student of the Month
Elisa Vicent-Pacheco, Patient Care Technologies, Student of the Month
Kristin Hinchley, Business Entrepreneurship, Perseverance Award
Rylan Wickens, Early Childhood Education & Care, Achievement Award
- G. Motion to approve the FY2024-2025 Tax Budget **(Exhibit B)**
- H. Motion to approve the minutes from the November 15, 2023 Regular Meeting **(Exhibit C) (Voice)**
- I. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT'S REPORT (VOICE)

- A. Director's Report (**Exhibit D**)
- B. Principal's Report (**Exhibit E**)
- C. Updates on Superintendent's Advisory Committees
- D. Stakeholder Meeting Update – Secondary and Post-Secondary
- E. Update on OFCC/CTE Construction Project
- F. Important Upcoming Dates and Times

| EVENT | DATE | DAY | LOCATION | TIME |
|--|-----------------|------|-----------------|--|
| Winter Break | 12/21/23-1/2/24 | Th-T | | |
| Martin Luther King Day | 1/15/24 | M | | |
| Tentative WCSCC Board of Education Meeting | 1/17/24 | W | G101/Board Room | Time TBD - Organizational Meeting with the Regular Meeting to Follow |

Motion to approve Superintendent's Report (Voice)

III. TREASURER'S CONSENT AGENDA (ROLL CALL: Motion _____, Second _____)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

- A. Finance
 - 1. Approval of the list of purchase orders and budgetary check register for November 2023 (**Exhibit F**)
 - 2. Approval of the Financial Reports for November 2023 (**Exhibit G**)
 - 3. Approval of the FY24 Amended Appropriations (**Exhibit H**)
 - 4. Approval to increase the 2023-2024 Change Fund for Adult & Community Education Cosmetology from \$75 to \$100

Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA
(ROLL CALL: Motion _____, Second _____)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. All Employment

1. Approval of the State of Ohio Minimum Wage increase to \$10.45/hour effective January 1, 2024 **(Exhibit I)**

B. Certified Employment

1. Revision of the employment of the following certified individual(s) to substitute in area(s) indicated for the 2023-2024 school year:

| NAME | SUBSTITUTE TEACHING AREA(S) | EFFECTIVE DATE |
|-------------------|---------------------------------|-------------------------|
| Bethanie Schaefer | HS Academic/Career Tech Teacher | 11/13/23 (was 11/15/23) |
| Jettie Tope | HS Academic/Career Tech Teacher | 11/13/23 (was 11/15/23) |

2. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2023-2024 school year:

| NAME | SUBSTITUTE TEACHING AREA(S) | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|---------------|-----------------------------|-------|------|-------------|-----------|
| Wanda Pfahler | School Nurse | IV | 22 | \$41.81 | 12/20/23 |

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2023-2024 school year:

| NAME | SUBSTITUTE TEACHING AREA(S) | EFFECTIVE DATE |
|--------------|---------------------------------|----------------|
| Hannah Baker | HS Academic/Career Tech Teacher | 12/20/23 |
| Elijah Minso | HS Academic/Career Tech Teacher | 12/20/23 |

4. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

| NAME | AREA | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|---------------|---|-----------|------|-------------|-----------|
| Chris Kubilus | Adult Education Certified – minimum total of 840 hours per fiscal year, split between these two pay rates | Bachelors | 3 | \$17.94 | 1/1/24 |
| | | IV | 1 | \$23.85 | 1/1/24 |

C. Classified Employment

1. Approval of the following resignation(s):

| NAME | POSITION | REASON | EFFECTIVE |
|--------------------|---------------------------|-------------|-----------|
| Alan Ross | Transportation Specialist | Resignation | 5/3/24 |
| Deborah Stephenson | PT Custodian/Cleaner | Resignation | 10/13/23 |

2. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2023-2024 year:

| NAME | SUB AREA | STEP | HOURLY RATE | EFFECTIVE DATE |
|-----------------|--------------|------|-------------|----------------|
| Jennifer Bauman | Admin. Asst. | 5 | \$16.60 | 12/20/23 |

D. Consultant Contracts (none)

E. Volunteers (none)

F. Approval to remove the following from inventory:

1. Approval to scrap a 1997 International Dump Truck with Bar Code #00012428/Serial #1HTGGADR9VH429318. Usable parts have been removed for use in Diesel Technologies. (copies available)

G. Approval of the following donations:

1. Donation of a Garrett MT 5500 Magnascanner from Blaine Budd for use by the Criminal Justice program, with an approximate value of \$1,000
2. Use of a FANUC and Lincoln cobot from Last Arrow Manufacturing, for use by Welding and Robotics students for a year or possibly longer, with no value assigned per the donor
3. Donation of materials and consumables for welding booth sponsorship from BWXT Technologies for use by the Welding program, with an approximate value of \$850

Motion to approve Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements **(Roll Call)**

1. Approval of an Award Agreement, from the Talent Ready Grant program, between the Ohio Department of Higher Education and the Wayne County Schools Career Center (copies available)
2. Approval of the Educational/Special Services Contract Addendum with the Tri-County Educational Service Center (copies available)

3. Approval of the use of the Commons, and other areas as needed, for the Wayne County Farm Bureau Breakfast, catered by Culinary Arts, on Saturday, February 3, 2024 or an alternate date if it would need to be rescheduled
4. Approval of an institutional membership with North Central Workforce Alliance of Ohio (NCWA) for 2023-2024 for a cost of \$500 (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call)

1. Approval of the Ohio School Plan Member Model Resolution: Employee Dishonesty and Faithful Performance of Duty Policy in Liew of Bond **(Exhibit J)**

Motion to approve Resolution 1. (Roll Call)

2. Approval of a Resolution to Advertise to Bid for the WCSCC Welding Addition Project (CTE Construction Project, Phase One) **(Exhibit K)**

Motion to approve Resolution 2. (Roll Call)

C. Documents and Materials (Voice)

1. Approval of the revised 2022-2024 High School Practical Nursing Student Handbook Program Addendum (copies available)
2. Approval of the revised 2023-2025 High School Practical Nursing Student Handbook Program Addendum (copies available)
3. Approval of the revised 2024 Adult & Community Education Nurse Aide (NATCEP) Student Handbook Program Addendum (copies available)
4. Approval of the revised 2023-2025 Adult & Community Education Practical Nursing Program Student Handbook Addendum (copies available)
5. Approval of the 2024-2025 School Year Calendar **(Exhibit L)**
6. Approval of the following overnight field trip request (copies available):

| FIELD TRIP | REASON | LOCATION | DATE | # STUDENTS | # ADVISORS | # PARENTS |
|-------------------|--|---|--------------|-----------------------|--|----------------------|
| SkillsUSA | Regional Officer Training Institute (ROTI) | Deer Creek Lodge & Conference Ctr. – Mount Sterling, OH | 1/15-1/18/24 | 1 | 0 (SkillsUSA State Director Jackie Walker will be chaperone in charge) | 0 |

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Appointment of the current Board President to serve as President Pro-Tempore for the 2024 Organizational Meeting
- B. Approval for the Organizational Meeting to take place on 1/17/24 at a time TBD in G101/Board Room with the Regular Meeting to follow
- C. Approval of CTE Construction Project and timeline
- D. Approval to give Dr. Kip Crain, Superintendent and/or Lynn Moomaw, Director of Operations the authority to sign change orders up to \$25,000 during the WCSCC CTE Construction Project
- E. Approval to reimburse Andrew Cerniglia, IT Supervisor, up to \$1,300 for an online Data Science Certificate Program

VII. ITEMS OF DISCUSSION

- A. 2024 Regular Board Meeting Schedule and need to move February Regular Board Meeting or add a Special Board Meeting in February for Welding Lab Bid Approval (copies available)
- B. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (if needed) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

NOTE: The January Organizational Meeting will be held on January 17, 2024 beginning at a time TBD with the Regular Meeting immediately following in G101/Board Room.