

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

December 18, 2019

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Tschantz at 7:30 p.m. on Wednesday, December 18, 2019 in the Career Center.

Call to Order – Pledge of Allegiance – Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Frank Besacon, Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mrs. Sue Herman, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz and Mrs. Sue Williams were in attendance.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS

A motion by Mrs. Herman was seconded by Mr. Besancon to approve the December 18, 2019 agenda, corrections, additions and deletions.

Roll call vote on the motion was as follows: Mrs. Herman, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

PUBLIC PARTICIPATION / INTRODUCTION OF GUEST

Linda Hall, Theresa Morgan

SPECIAL RECOGNITION

1. Linda Hall, Education Reporter for The Daily Record
2. Susie Lawson, ACTE Region I Recognition

BOARD MINUTES

A motion by Mrs. Herman was seconded by Mr. Stavnezer to approve the minutes from the November 20, 2019 Regular Meeting.

Voice call vote on the motion was as follows: Mrs. Herman, Mr. Stavnezer, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

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EXECUTIVE SESSION

A motion by Mr. Besancon was seconded by Mrs. Lawson to go into Executive Session at 7:43 p.m. for the purpose of:

1. Discussion of disputes involving the Board that are the subject of pending or imminent court action.
2. Reviewing negotiations with public employees.

Roll call vote on the motion was as follows: Mr. Besancon, Mrs. Lawson, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mrs. Tschantz – all say yes.

The motion was carried.

Mrs. Tschantz called the Board back to Regular Session at 7:50 p.m.

SUPERINTENDENT’S REPORT

A motion by Mrs. Lawson was seconded by Mr. Stavnezer to approve the Superintendent’s Report as follows:

- A. Director’s Report
- B. Principal’s Report
- C. Updates on Superintendent’s Advisory Committees
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Winter Break	12/23/19-1/3/20			
WCSCC Board of Education Meeting	1/15/20	W	G101/Board Room	7:30 p.m. Organizational Meeting with Regular Meeting to Follow
Martin Luther King Day	1/20/20	M		

Voice call vote on the motion was as follows: Mrs. Lawson, Mr. Stavnezer, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

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TREASURER'S CONSENT AGENDA

A motion by Mr. Stuart was seconded by Mr. Besancon to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for November 2019
2. Approval of the Financial Reports for November 2019

Roll call vote on the motion was as follows: Mr. Stuart, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Stavnezer was seconded by Mr. Keener to approve the Superintendent's Consent Agenda as follows:

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

A. Certified Employment

1. Resignation of Katherine Smith, AE Marketing Coordinator, effective at the end of the day on December 9, 2019
2. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUB AREA	EFFECTIVE DATE
Wolfe	Lora	HS Career Tech Teacher – Cosmetology Only	12/18/19

3. Revision to the employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets for the 2019-2020 school year:

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Spreng	Amy	Adult Education Certified minimum of 840 hours/maximum of 1400 hours per fiscal year	IV (<i>was II</i>)	10	\$29.47 (<i>was \$22.92</i>)	01/06/20

4. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Smith	Katherine	Adult Education Certified up to 100 hours in FY20 for training and/or consulting	IV	9	\$28.62	12/10/19
Tyler	Thomas	Adult Education Certified - Supplemental	III	14	\$29.49	01/06/20
Wolfe	Lora	Adult Education Certified	II	10	\$22.26	01/06/20

B. Classified Employment

1. Employment of the following person(s) part-time/hourly/per time sheets/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2019-2020 school year:

LAST	FIRST	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Stephenson	Deborah	Casual Labor	C	Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk	I	3	12/18/19

2. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks, per time sheets, effective 2019-2020 year:

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Auble	Tammy	Adult Education Classified up to 200 hours in FY20 to assist with accreditation	I	14	\$14.74	01/06/20

3. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Hughes	Melissa	Aide/Monitor	0	\$9.74	11/20/19

4. Consultant Contracts:

- a. Ramsier Financial Services, Retirement Planning Today, on or about January 30, 2020 and February 6, 2020, \$25 per student
- b. Ramsier Financial Services, Retirement Planning Today, on or about February 4 & 11, 2020, \$25 per student

5. Volunteers

6. Approval to remove the following from inventory:

- a. Amatrol Pneumatic/Hydraulic Trainer WCSCC Barcode Tag #00004633 to be used for parts in robot cell

7. Approval to accept the following donations:

- a. Donation of two Prevent Blindness Eye Exam Kits from Prevent Blindness of Ohio for use in the Medical Assisting Program, with an approximate value of \$100
- b. Approval to accept a check in the amount of \$300 from American Electric Power (AEP) for use in the Powerline Technologies Program

Roll call vote on the motion was as follows: Mr. Stavnezer, Mr. Keener, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mrs. Tschantz – all say yes.

The motion was carried.

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REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve the Grants and Agreements as follows:

1. Approval of a school/institutional membership with the Orrville Area Chamber of Commerce for a 2020 cost of \$225
2. Approval of a school/institutional membership with the Wooster Area Chamber of Commerce for a 2020 cost of \$370

Roll call vote on the motion was as follows: Mrs. Lawson, Mrs. Herman, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

RESOLUTIONS

A motion by Mrs. Williams was seconded by Mr. Stavnezer to approve the Resolutions as follows:

1. Approval of a Resolution to support the Plain Local Board of Education's efforts to challenge R.C. 3311.242 and the serious consequences it presents to public school districts

Roll call vote on the motion was as follows: Mrs. Williams, Mr. Stavnezer, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, and Mrs. Tschantz – all say yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mrs. Herman was seconded by Mr. Stavnezer to approve the Documents and Materials as follows:

1. Approval of the 2019-2020 School Year Calendar
2. Approval of the following job description:
 - a. AE Marketing & Public Relations Coordinator
 - b. AE AA Grant Funded Programming
3. Approval of the following overnight field trip request:

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GRANTS AND AGREEMENTS – (Con't)

- a. *Approximately 1 students, 0 advisors, and 0 parents to attend (SkillsUSA Director Jackie Walker will be in charge of all Ohio students) SkillsUSA Regional Officer Training Institute (ROTI) SkillsUSA National Headquarters - Washington, DC 1/20-1/25/20*
- b. *Approximately 19 students, 2 advisors, and 0 parents to attend Early Childhood Education and Care Educators Rising State Conference and Competition Ohio Dominican University – Columbus, OH 2/26-2/28/20*

4. Approval of the following revised/new/deleted board policies

NUMBER	STATUS	TITLE
6423	Revised	Use of Credit Cards

Voice call vote on the motion was as follows: Mrs. Herman, Mr. Stavnezer, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

NEW BUSINESS

A. APPOINTMENT OF THE CURRENT BOARD PRESIDENT TO SERVE AS PRESIDENT PRO-TEMPORE FOR THE 2020 ORGANIZATIONAL MEETING

A motion by Mr. Besancon was seconded Mr. Stavnezer to approve the Appointment of the current Board President to serve as President Pro-Tempore

1. Appointment of the current Board President to serve as President Pro-Tempore for the 2020 Organizational Meeting and to set the first item of business for the January Regular Meeting as the Public Budget Hearing

Roll call vote on the motion was as follows: Mr. Besancon, Mr. Stavnezer, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mrs. Tschantz – all say yes.

The motion was carried.

B. APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION AND THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL EDUCATION ASSOCIATION

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve a Memorandum of Understanding between the Wayne County Joint Vocational School District Board of Education and the Wayne County Joint Vocational School Education Association

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NEW BUSINESS – (Con't)

1. Approval of a Memorandum of Understanding between the Wayne County Joint Vocational School District Board of Education and the Wayne County Joint Vocational School Education Association

Roll call vote on the motion was as follows: Mrs. Lawson, Mrs. Herman, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mrs. Tschantz – all say yes.

The motion was carried.

C. APPROVAL OF THE WAYNE COUNTY SCHOOLS CAREER CENTER NO CHARGE RULES

A motion by Mr. Besancon was seconded by Mr. Keener to approve the Wayne County Schools Career Center No Charge Rules as follows:

1. Approval of the Wayne County Schools Career Center No Charge Rules as follows:

In the event that a student forgets his/her lunch money, or does not have sufficient funds on his/her account, it is then the student's responsibility to get permission from an Administrator to use the Career Center's account BEFORE coming into the Cafeteria. Otherwise, the lunch will be saved until the student has the Administrator's approval.

If a student must use the WCSCC account, repayment is expected the following school day.

Roll call vote on the motion was as follows: Mr. Besancon, Mr. Keener, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mrs. Tschantz – all say yes.

The motion was carried.

ITEMS OF DISCUSSION

- A. Discussion of Wayne County JVSD 2020 Regular Board Meetings – Date and Time
- B. Discussion of date and time for the January, 2020 Organizational and Regular Board Meeting
- C. Board discussion

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ADJOURNMENT

A motion by Mr. Steiner was seconded by Mr. Noble to adjourn the December Regular Board Meeting at 8:18 p.m.

Voice call vote on the motion was as follows: Mr. Steiner, Mr. Noble, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Stavnezer, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

President

Treasurer

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