

BOARD REPORT

December 17, 2018

Educating people to be life-long learners
and respectful, responsible citizens



Independence Community School District

1207 1st Street West
Independence, Iowa 50644

(319) 334-7400 Phone
(319) 334-7404 Fax

Russell Reiter ♦ Superintendent
Stephen Noyes ♦ Director of Technology

Laura J. Morine ♦ Director of Finance/Board Secretary
Erin Burmeister ♦ Director of School Improvement

December 14, 2018

To: All School Board Members

From: Russell Reiter, Superintendent

Kim Hansen – DD #3 '19
Eric B. Smith – DD #2 '19
Jennifer Sornson – DD #3 '21
Gina Trimble – At Large '21
Brian C. Eddy – DD #1 '19

Re: Working agenda for the regular meeting on **Monday, December 17, 2018** beginning at **6:00 p.m.**
at the **School Administration Office**, 1207 1st Street West, Independence, IA

1. PLEDGE OF ALLEGIANCE
 - A. Call to Order
2. FRIENDS OF EDUCATION
 - A. Merry Christensen
We would like to thank Merry Christensen for generously donating hand knitted hats and mittens for the students at East Elementary.
 - B. Post 2440 VFW and Post 2440 Women's Auxiliary
We would like to thank the Post 2440 VFW and Post 2440 Women's Auxiliary for presenting Veteran's Day assemblies for our students at East and West Elementary and the Junior-Senior High School.
3. CONSIDERATION OF ACTION ON CONSENT ITEMS
 - A. Approval of the minutes of the regular meeting on November 19, 2018 and the work session on December 4, 2018.
 - B. Approval of Agenda

C. Approval of Board Policies (*changes noted)

Second Readings:

	POLICY #	POLICY NAME
1.	501.6	Student Transfers In
2.	501.7	Student Transfers Out or Withdrawals
3.	501.8	Student Attendance Records
4.	501.9	Student Absences – Excused
5.	501.10, 501.10E1*, and 501.10R*	Truancy, Sample Letter to Parent/Guardian(s) Regarding Attendance, and Truancy Regulation
6.	501.11	Student Release During School Hours
7.	501.12	Pregnant Students
8.	501.13	Married Students
9.	501.14	Students of Legal Age
10.	501.15	Open Enrollment Transfers – Procedures as a Sending District
11.	501.16	Open Enrollment Transfers – Procedures as a Receiving District
12.	501.17	Homeless Children and Youth
13.	501.18	Student Work Permits
14.	219.5*	Activity Passes for Board Members

First Readings:

	POLICY #	POLICY NAME
1.	710.2*	Free or Reduced Price Meals Eligibility (Due to changes in Iowa Code §283A.11, I am requesting the Board waive the second reading of this policy.)
2.	710.4*	Meal Charges (Due to changes in Iowa Code §283A.11, I am requesting the Board waive the second reading of this policy.)
3.	502.1	Student Appearance
4.	502.2	Care of School Property/Vandalism
5.	502.3	Use of Bicycles
6.	502.4	Use of Motor Vehicles
7.	502.6	Student Complaints and Grievances
8.	502.7	Student Lockers

D. Approval of Transfers/Reassignments

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	SALAR Y	DATE
Michelle Bartz	Bus Garage 6.5 hr Sp Ed Para	East Elem 6.5 hr Sp Ed Para	\$10.35/hr	11/28/2018

E. Approval of Financial Reports

1. Bills – Director Trimble will have reviewed the bills
2. Vendor Report
3. Board Report
4. Budget Report

4. ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS
 - A. Comments from the Public. Residents of the District, students attending the District, parents/guardians of students attending the District, and District staff members may address the Board about any topic relevant to the District whether on the current agenda or not. Those who wish to speak must sign up at the beginning of the meeting. Speaker's participation is limited to three minutes once per board meeting. The Board President may need to reduce the three-minute time limit to accommodate more speakers in the 20 minutes allotted for the public forum. The Board must approve an extension of the 20-minute time allocation to allow all speakers up to three-minutes. The views and opinions of citizens addressing the Board do not necessarily reflect those of the Board, District administration, or staff. We ask speakers to remember that Iowa law prohibits the Board from discussing specific employees or students or their performance. Student speakers will state their name and school. Others will state their name and address.
 - B. Comments from the Board/Superintendent
 - C. Presentations
 1. Piper Jaffray Update – Matt Gillaspie
 2. Equipment Breakdown – Melissa Kaufman, EMC Insurance
 3. Procedures Manual – Laura Morine and Justin Putz
5. REPORTS
 - A. Building Administrator Reports
 1. Junior-Senior High School Principal
 2. Junior-Senior High School Assistant Principal
 3. West Elementary Principal
 4. East Elementary/Early Childhood Center Principal
 - B. District Director Reports
 1. Activities Director Report
 2. Director of School Improvement Report
 3. Director of Technology Report
 4. Director of Food Service Report
 5. Director of Buildings & Grounds Report
 6. Director of Transportation Report
6. OLD BUSINESS
 - A. Junior-Senior High School Scheduling Update
 - B. Consider Approval of Trotter Trail Easement
7. NEW BUSINESS
 - A. Consider Approval of Travel Request Form – February 2019 Platteville Jazz Festival in Platteville, WI
 - B. Consider Approval of At-Risk/Drop Out Prevention District Budget Application 2019-2020
 - C. Consider Approval of Equipment Breakdown Insurance
 - D. Consider Approval of Audit Firm

E. Consider Approval of Resolution to Close Donation Account

8. ADJOURNMENT

EXEMPT SESSION

Negotiations Strategy Session

UPCOMING MEETINGS –

Monday, January 21st Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, February 18th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, March 18th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, April 15th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, May 20th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, June 17th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, July 15th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, August 19th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, September 16th Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, October 21st Regular Meeting 6:00 p.m. - Central Office Board Room, Independence

Monday, November 18th Regular/Annual and Organizational Meeting 6:00 p.m. - Central Office Board Room, Independence

**Independence Community School Board Meeting
Regular Meeting
November 19, 2018**

A regular meeting of the Independence Community School Board was called to order at 6:00 p.m. by Chairman Eric Smith at the Administration Building, Independence, Iowa on November 19, 2018.

Members Present: Chairman Eric Smith, Brian C. Eddy, Kim Hansen, Jennifer Sornson and Gina Trimble
Superintendent Present: Russell Reiter
Board Secretary: Laura Morine

The Board recited the Pledge of Allegiance.

FRIENDS OF EDUCATION

A. Colts Drum and Bugle Corps - The Independence Mustang Marching Band would like to thank the Colts Drum and Bugle Corps and their director Vicki McFarlane, for their support of our band program. The Colts have allowed us to borrow equipment each year to help the band reach its musical goals. We hope to keep this reciprocal relationship going in the future by continuing to allow them to use our facilities in the summer. Our students have benefited greatly by watching the Colts rehearse in our stadium and by the use of their equipment.

CONSIDERATION OF ACTION ON CONSENT ITEMS

Motion by Eddy, second by Sornson to approve consent items 3A-E. Trimble requested information on the resignations and Supt. Reiter will send via email to all board members. Hansen indicated there are some corrections in two board policies. Motion carried with the changes, 5-0.

A. Approval of the minutes of the regular meeting on October 15, 2018, the work session on October 25, 2018, the joint government meeting on October 29, 2018, and the special meeting on November 12, 2018.

B. Approval of Agenda

C. Approval of Board Policies (*changes noted)

Second Readings:

	POLICY #	POLICY NAME
1.	502.5 (Rescinded) and 502.5 (New)	Freedom of Expression (rescinded) and Student Expression (new)
2.	505.2*	Student Progress Reports and Conferences
3.	505.3*	Student Promotion – Retention – Acceleration
4.	500*	Objectives for Equal Educational Opportunities for Students
5.	501.1	Resident Students
6.	501.2	Nonresident Students
7.	501.3	Compulsory Attendance
8.	501.4	Entrance – Admissions
9.	501.5	Attendance Center Assignment
10.	201*	Board of Directors' Elections
11.	202.3*	Term of Office

First Readings:

	POLICY #	POLICY NAME
1.	501.6	Student Transfers In
2.	501.7	Student Transfers Out or Withdrawals
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13.	501.18	Student Work Permits
14.	219.5*	Activity Passes for Board Members

D. Resignations

NAME	ASSIGNMENT	DATE
Jessica Delcid	Assistant Large Group Speech Director	10/15/2018
Jamie Even	Assistant Volleyball Coach	11/13/2018
Marsha Lehs	.75 hr Crossing Guard Para - Mornings	11/02/2018
Marsha Lehs	ECC 3.75 hr Sp Ed Para	11/02/2018
Dawn Morris	JSH 6.5 hr Cook and Food Service Worker	10/26/2018
Ted Reicher	Marching Band	11/17/2018

E. New Hires (*pending acceptable background checks*)

NAME	ASSIGNMENT	SALARY	DATE
Lisa Colton	JSH 6.5 hr Cook and Food Service Worker	\$9.50/hr	11/26/2018
Peg Erger	West Elem 6.0 hr Sp Ed Para	\$9.50/hr	11/13/2018
Jimmy Lizarraga	Head Baseball Coach	\$4,331	04/30/2019
Laura Messerschmidt	ECC 4.0 hr Sp Ed Para	\$9.50/hr	11/19/2018
Kay Reidy	Assistant Large Group Speech Director	\$1,829	11/26/2018

F. Approval of Financial Reports – Motion by Sornson, second by Hansen to approve financial reports. Smith, Trimble, Sornson and Hansen voted “aye”, Eddy abstained. Motion carried 4-0.

1. Approval of Bills – Director Sornson reviewed the bills
2. Vendor Report
3. Board Report
4. Budget Report

ANNOUNCEMENTS, COMMUNICATIONS and PRESENTATIONS

A. Comments from the Public – No comments.

B. Comments from the Board/Superintendent - Trimble thanked all the board members that were able to attend the IASB Convention as she felt it was very informative and it was a great learning opportunity. Sornson wanted to recognize the accomplishments of the Independence FFA Chapter as the Veterinary Science team placed 39th and the chapter received a 2 Star rating in the National Chapter competition. In order to compete in the National Chapter competition, the chapter had to

be in the top 10% in the state. Congratulations to the Independence FFA Chapter. Hansen enjoyed and learned a lot at the IASB Convention. She was also a chaperone for the Bands of America Competition and stated it was such a cool experience to be in the Colt's stadium to perform and the band placed 8th in the competition. The Mustang Foundation is working on finding a date for the 10th annual banquet and it will not be on March 22nd as originally planned. Eddy indicated the Tree & Landscaping committee had meet. He has been in contact with a professional landscaping company for information. Six trees have been donated by Tim O'Loughlin/Modern Woodman and the locations have been determined and hope to be planted yet this fall. Smith was the delegate at the IASB Convention. Hansen and Smith attended the President's session on Friday and thought it was good training. They will work on a board self-assessment and will ask the administration, staff and public to weigh in on the assessment as well. Supt. Reiter thanked the board members that attended the convention. There were handouts on ESSA as there are new requirements coming from the state and federal levels on school accountability. The State will be in to audit our nutrition program in January. The Board will try to get a work session in the first part of December.

C. Presentations

1. Iowa Quality Center – Cheryl Niemeyer and Rod Taylor.
2. Greenhouse Solar Array and Future Opportunities – Wendy Van De Walle of Sustainable Independence. Ms. Van De Walle will look in to costs for some educational signs for the three solar arrays. Supt. Reiter will investigate a car charging station.

REPORTS

A. Building Administrator Reports

1. Junior-Senior High School Principal
2. Junior-Senior High School Assistant Principal
3. West Elementary Principal
4. East Elementary/Early Childhood Center Principal

B. District Director Reports

1. Activities Director Report
2. Director of School Improvement Report – Smith requested that the Special Meeting April 2018 Earth Science graduation requirement for Class of 2022 be brought to the December 2018 regular board meeting.
3. Director of Technology Report
4. Director of Food Service Report
5. Director of Buildings & Grounds Report
6. Director of Transportation Report

OLD BUSINESS

A. Junior-Senior High School Scheduling Update – Principal Howard gave an update as they had met with Supt. Reiter and are planning another meeting in December.

NEW BUSINESS

A. Contract with Musical Theatre International – Trimble moved to approve the contract for the Mary Poppins production but to replace Independence High School to Independence Community School District. Eddy second, motion carried 5-0.

B. Travel Request Form – December, 2018 Midwest Band and Orchestra Clinics in Chicago, IL. Sornson moved to approve the travel request. Eddy second, motion carried 5-0.

C. Independence Community School District Early Graduation Applicants for January 2019. Eddy moved to approve the early graduation applicants. Hansen second, motion carried 5-0.

D. Appointments to the Mustang Foundation Board: Jeremy Hahn for a Term Ending October 2020 and Dr. Dan Kegler, Meredith Miller, and Kate Grover for a Term Ending October 2021. Trimble moved to approve the appointments. Eddy second, motion carried 5-0.

E. School Budget Review Committee Application Fall 2018 – On-Time Funding Modified Allowable Growth for Increasing Enrollment, Open Enrollment Out not in Fall 2017, and ELL Beyond 5 Years. Hansen moved to approve the SBRC Application in the maximum amount for Increased Enrollment of \$47,152 and Open Enrollment Out not in Fall 2017 Certified Enrollment of \$168,599. Sornson second, motion carried 5-0.

F. Application to the School Budget Review Committee for Special Education Administrative Costs Associated with Lied Center (Bremwood) Consortium Program for the 2019-2020 School Year. Eddy moved to approve the SBRC Special Education Administrative cost -Lied Center Consortium for \$4,009.33. Hansen second, motion carried 5-0.

G. Application to the School Budget Review Committee for Special Education Administrative Costs Associated with River Hills Consortium Program for the 2019-2020 School Year. Eddy moved to approve the SBRC Special Education Administrative cost –River Hills Consortium for \$9,173.98. Hansen second, motion carried 5-0.

H. Wrestling Mat Donation from the Indee Mat Club, approx. value of \$13,000. Trimble moved to approve the donation. Eddy second, motion carried 5-0.

I. Trotter Trail Easement. Al Roder, City Manager presented information on an easement for the Trotter Trail along First Street. The board will hold a public hearing and put it on the agenda in December.

J. Closed Session - Eddy moved, Hansen second to go into closed session as provided in Section 21.5(1)(i) of the Iowa Code; *To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.* Roll call vote: Eddy – aye; Hansen – aye; Smith - aye; Sornson – aye and Trimble – aye. Moved into closed session at 8:19 pm. A ten minute recess was held before the closed session convened.

Exited closed session at 9:09 pm and no official actions were taken in closed session.

K. Possible Motion of Separation Agreement. Trimble moved to accept the Separation Agreement. Hansen second, motion carried 5-0.

ADJOURNMENT – Sornson moved, second by Eddy to adjourn at 9:10 pm. Motion carried 5-0.

Eric Smith, Board President

Laura Morine, Board Secretary

**Independence Community School Board
Work Session
December 4, 2018**

A work session of the Independence Community School Board was called to order at 6:00 p.m. by Chairman Eric Smith at the Administration Office, Independence, IA on December 4, 2018.

Members Present in Person: Eric Smith, Kim Hansen, Brian Eddy and Gina Trimble

Members Absent: Jennifer Sornson

Superintendent Present: Russell Reiter

Board Secretary: Laura Morine

The board reviewed the Master Facility Plan and had discussions on what projects should take priority as funds are available. The top priorities of the board is to maintain our existing facilities and make sure the needs of the district take priority over the wants of the district.

Continued discussions on school finances and the budget. Supt. Reiter showed his process for the line item budget. Discussed staffing and scheduling and how that all ties into the budget. Utilizing an Insurance Breakdown program could free up some general fund dollars and that will be considered at the December 17th meeting.

ADJOURNMENT – Hansen moved to adjourn. Eddy second and the meeting adjourned at 9:05 pm. Motion carried 4-0.

Eric Smith, Board President

Laura Morine, Board Secretary

STUDENT TRANSFERS IN

Students who transfer into the school district must meet the immunization and age requirements set out for students who initially enroll in the school district.

The school district shall request the student's cumulative records from the previous school district. If the student cannot offer proof of grade level, the superintendent will make the grade level determination. The superintendent may require testing or other information to determine the grade level. Students expelled or suspended from their previous school district will only be enrolled after approval of the board.

The superintendent shall determine the amount of credits to be transferred. If the student has not previously attended an accredited school, it is within the superintendent's discretion to accept or reject credits or grades.

The board may deny admission if the student is not willing to provide the board with the necessary information.

Legal Reference: 20 U.S.C. § 1232g (1994).
Iowa Code §§ 139.9; 282.1, .3, .4; 299A (2003).

Cross Reference: 501 Student Attendance
505.4 Student Honors and Awards
507 Student Health and Well-Being
604.1 Competent Private Instruction

Approved 11/1/2004

Reviewed 07/21/2008
09/16/2013

Revised _____

STUDENT TRANSFERS OUT OR WITHDRAWALS

If the student's parents wish to withdraw or transfer the student from school prior to completing and graduating from the education program, they shall notify the building principal in writing as soon as possible of the decision to withdraw or transfer the student from the education program. The student or parent should present this written notice at the office and receive instructions regarding the return of textbooks, library books, locker equipment, hot lunch information, etc.

The notice shall state the student's final day of attendance. If the student is not enrolling in another school district, the school district shall maintain the student's records in the same manner as the records of students who have graduated from the school district.

If the parents wish to have the student's cumulative record sent to the new school district, the parents shall notify the building principal in writing. This notice shall include the name of the school district and the person at the new school district to whom the student's cumulative records should be sent. If the new school district requests the student's cumulative records, the school district will forward the cumulative records and notify the parents the records have been sent. The notice shall inform the parents of their right to review the records sent.

If the student is of compulsory education age and not transferring to another public school district or an accredited nonpublic school, the parents shall notify the superintendent that the student is receiving competent private instruction and file the necessary competent private instruction reports.

Legal Reference: 20 U.S.C. § 1232g (1994).
Iowa Code §§ 274.1; 299.1-1A (2003).

Cross Reference: 501 Student Attendance
506 Student Records
604.1 Competent Private Instruction

Approved 11/1/2004

Reviewed 07/21/2008

Revised 09/16/2013

STUDENT ATTENDANCE RECORDS

As part of the school district's records, the daily attendance of each student shall be recorded and maintained on file with the permanent records of the board secretary.

It shall be the responsibility of the principals to ensure that such reports are filed with the board secretary, the custodian of school records.

Legal Reference: Iowa Code §§ 294.4; 299 (2003).
281 I.A.C. 12.2(4).

Cross Reference: 501 Student Attendance
506 Student Records

Approved 11/1/2004

Reviewed 07/21/2008
09/16/2013

Revised _____

STUDENT ABSENCES-EXCUSED

Regular attendance by students is essential for students to obtain the maximum opportunities from the education program. Parents should understand that any absence not excused by a physician, school nurse, or building principal shall be considered an absence from school.

Any absences excused by either a physician, school nurse, or building principal (including any school sponsored or approved activities) shall be considered as days in attendance for the purpose of the truancy law.

Students shall make up the work missed to receive full credit for the missed school work. It shall be the responsibility of the student to initiate a procedure with the student's teacher to complete the work missed.

Students who wish to participate in school-sponsored activities are only allowed to miss until noon of the day of the activity unless permission has been given by the principal for the student to be absent.

It shall be the responsibility of the parent to notify the student's attendance center no later than 10:00 a.m. of the day the student is absent, or as soon as the parent knows the student will not be attending school on that day. The principal/designee will request evidence or written verification of the student's reason for absence.

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 294.4; 299 (2003).
281 I.A.C. 12.2(4).

Cross Reference: 501 Student Attendance
503 Student Discipline
504 Student Activities
506 Student Records

Approved 07/17/2006

Reviewed 08/18/2008

Revised 06/19/2006
12/16/2013

TRUANCY

Regular attendance by the students at school is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence.

Children between the ages of six and sixteen, as of September 15, residing in the Independence Community School District are required to be enrolled in and attending an Iowa accredited public or private school, or receiving competent private instruction pursuant to state law (Iowa Code 299.1A). Students are expected to attend a minimum of 162 days per year. Truancy will not be tolerated by the board.

Students are subject to disciplinary action for truancy including, but not limited to, detention, retention, alternative placement, release to human services, release to a guidance counselor, truancy officer, intervention team or other appropriate third party. It shall be within the discretion of the principal to determine, in light of the circumstances, whether a student may make up work missed because of truancy.

The principal/designee shall notify the truancy officer when a student is truant. The truancy officer shall investigate the cause of a student's truancy and attempt to ensure the student's attendance. The truancy officer may take the student into custody. A student taken into custody shall be placed in the custody of the principal. The truancy officer shall attempt to contact the student's parents when the student is taken into custody. If after school administration action, the student is still truant, the truancy officer shall refer the matter over to the county attorney.

The school will participate in mediation if requested by the county attorney. The superintendent or designee shall represent the school district in mediation. The school district will monitor the student's compliance with the mediation agreement and will report violations of the mediation agreement to the county attorney for possible prosecution.

Regulations for this policy are outlined in the student handbook for each attendance center.

Legal Reference: Iowa Code §§ 294.4; 299 (2003).
281 I.A.C. 12.2(4).

Cross Reference: 206.3 Secretary-Treasurer
501 Student Attendance
503 Student Discipline
504 Student Activities
506 Student Records

Approved 8/21/2006

Reviewed 08/18/2008
11/18/2013

Revised 07/17/2006
05/19/2009

SAMPLE LETTER TO PARENT/GUARDIAN(S) REGARDING ATTENDANCE

Date

Dear Parent/Guardian(s):

The *Independence Community School District* Board of Education's ~~adopted a new attendance policy effective with the 2009-2010 school year has an attendance policy.~~ This *attendance* policy states the following actions will occur regarding cumulative student absences:

- **Letter from the building principal sent after 10th absence from school**
(Any absence due to participation in school sponsored or approved activities will be excused by the building principal)
- **A mediation meeting between the parent, truancy officer and building principal/designee after the 15th absence.**
A detailed student attendance contract will be developed.
- **Any breeches of the terms of the contract by the student or parent(s) after the 18th absence will result in a referral to the County Attorney.**

Regular attendance is essential for students to obtain the maximum opportunities and benefits from the educational program. The purpose of this letter is only to inform you of the number of absences and truanancies your child has accumulated so far this year.

As of _____, your child, _____ has missed 10 days of school.

We understand there are times and circumstances requiring your child to miss school, and we also understand you are likely aware of the number of days missed by your child. However, the Board of Education believes it is imperative students are in attendance and are ready to learn. Therefore, this letter is sent to you as a reminder and to encourage you to make necessary adjustments in order to avoid further consequences as outlined in the school district attendance policy.

If you have any questions, concerns, or if you need clarification on the Board of Education policy please contact us. Thank you for your continued efforts and support of the Independence Community School District.

Sincerely,

Principal
Building
Address

Cc: School Administrative Manager

TRUANCY REGULATION

Attendance in school is considered extremely important for the success of a student in their academic work. Students will be required to be in school a minimum number of days. This number will be no less than 162 days. The following action will take place with absences that are considered as truant from school.

The building principal/designee will send a letter to the parent of a student who has missed ten (10) cumulative days at their respective attendance center. (Code No. 501.10E1)

A mediation meeting will take place between the parent, Truancy Officer and Building Principal/designee, and student as appropriate, when the student has missed fifteen (15) cumulative days of school. At this meeting a detailed student specific attendance contract will be developed. This contract will include such items as consequences for breeches of the contract up to and including referral to the County Attorney for prosecution which may happen upon the student missing the eighteenth (18) cumulative day of school.

The Truancy Officer will be responsible for the attendance of students in grade one through 16 years of age. (Students who turn 16 years of age during the school year must complete that year under compulsory attendance law.) The Truancy Officer will do the following:

- Monitor daily attendance ~~w/~~*with* assistance from building secretaries.
- Will mediate at required parent conferences.
- Will refer parents to the County Attorney.
- Will investigate and monitor persons referred to the County Attorney.
- Represent the Independence Community School District in any court proceedings.

The Truancy Officer will inform the Superintendent of any scheduled mediation meetings.

STUDENT RELEASE DURING SCHOOL HOURS

Students will be allowed to leave the school district facilities during school hours only with prior authorization from their parents, unless the parent appears personally at the student's attendance center to arrange for the release of the student during school hours, or with the permission of the principal.

Approved reasons for release of a student during the school day shall include, but not be limited to, illness, family emergencies, medical appointments, religious instruction, classes outside the student's attendance center, and other reasons determined appropriate by the principal.

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code § 294.4 (2003).
281 I.A.C. 12.2(4).

Cross Reference: 501 Student Attendance
503 Student Discipline
504 Student Activities
506 Student Records

Approved 11/1/2004

Reviewed 08/18/2008
11/18/2013

Revised _____

PREGNANT STUDENTS

The board encourages pregnant students to continue to attend the education program as long as they are physically able to do so. The pregnant student may notify the principal or the guidance counselor as soon as she is aware of the pregnancy. The school may require that a pregnant student provide the principal with a written note from her doctor relative to special conditions that might exist and specific suggestions as to how long the student may continue to attend classes. If the student is unable to attend school because of her pregnancy, the student may be excused and arrangements made to continue her studies during her absence. The student shall resume classes upon the recommendation of her physician.

Legal Reference: Iowa Code §§ 216; 279.8; 280.3 (2003).

Cross Reference: 501 Student Attendance
604.2 Individualized Instruction

Approved 11/1/2004

Reviewed 08/18/2008
11/18/2013

Revised _____

MARRIED STUDENTS

The board encourages married students to continue attending the education program in order to graduate.

Married students may attend without paying tuition as long as they are eligible to attend an Iowa public school and are a resident of the school district.

If requested, a married student with family responsibilities may have classes scheduled in blocks so as much time as possible can be spent fulfilling family responsibilities. Husbands and wives will not necessarily be scheduled in the same class sections.

Legal Reference: Iowa Code §§ 257.6; 280.3; 282.2, .6, .7 (2003).

Cross Reference: 501 Student Attendance

Approved 11/1/2004

Reviewed 08/18/2008
11/18/2013

Revised _____

STUDENTS OF LEGAL AGE

Students who have attained legal age may continue the education program without payment of tuition as long as they are eligible to attend an Iowa public school and are residents of the school district.

Parents will be allowed to access and view the student's records without written permission from the student if the student is still a dependent for tax purposes. In most cases, with the discretion of the principal or the superintendent, the student will be able to make decisions and sign documents rather than requiring parental permission or signature.

Legal Reference: 20 U.S.C. § 1232g (1994).
Iowa Code §§ 22; 282.2, .6, .7; 285.4; 599.1; 622.10 (2003).
281 I.A.C. 12.3(6).

Cross Reference: 501 Student Attendance
506 Student Records

Approved 11/1/2004

Reviewed 08/18/2008
11/18/2013

Revised _____

OPEN ENROLLMENT TRANSFERS - PROCEDURES AS A SENDING DISTRICT

The school district will participate in open enrollment as a sending district. As a sending district, the board will allow resident students who meet the requirements to open enroll to another public school district.

Parents requesting open enrollment out of the school district for their student will notify the sending and receiving school district no later than March 1 in the school year proceeding the first year desired for open enrollment. The notice is made on forms provided by the Department of Education. The forms are available at the central administration office. Parents who have good cause as defined by law for failing to meet the March 1 deadline may make an open enrollment request by the third Thursday in September unless another deadline applies.

Parents of children who will begin kindergarten in the school district are exempt from the open enrollment March 1 deadline. Parents of children who will begin kindergarten will file in the same manner set forth above by September 1.

The receiving district will approve open enrollment requests according to the timelines established by law. The parents may withdraw the open enrollment request prior to the start of the school year. The receiving district's superintendent will notify the parents and sending school district by mail within five days of the school district's action to approve or deny the open enrollment request.

The board will not approve a student's request to allow the receiving district to enter the school district for the purposes of transportation.

An open enrollment request out of the school district from parents of a special education student is reviewed on a case-by-case basis. The determining factor for approval of such an open enrollment request will be whether the special education program available in the receiving school district is appropriate for the student's needs. The area education agency director of special education serving the receiving district will determine whether the program is appropriate. The special education student will remain in the school district until the final determination is made.

It is the responsibility of the superintendent to maintain open enrollment request applications and notice forms. It will also be the responsibility of the superintendent to develop appropriate office procedures and administrative regulations necessary for open enrollment requests.

Legal Reference: Iowa Code §§ 139.9; 274.1; 279.11; 282.1, .3, .8, .18; 299.1 (2005).
House File 882, 2005 General Assembly
281 I.A.C. 17.
1990 Op. Att'y Gen. 75.

Cross Reference: 501 Student Attendance
506 Student Records

Approved 8/22/2005

Reviewed 08/18/2008
11/18/2013

Revised _____

OPEN ENROLLMENT TRANSFERS - PROCEDURES AS A RECEIVING DISTRICT

The school district will participate in open enrollment as a receiving district. As a receiving district, the board will allow nonresident students, who meet the legal requirements, to open enroll into the school district. The board will have complete discretion to determine the attendance center of the students attending the school district under open enrollment.

The superintendent will take action on the open enrollment request no later than June 1 in the year preceding the first year desired for open enrollment.

The superintendent will notify the sending school district and parents within five days of the school district's action to approve or deny the open enrollment request. The superintendent will also forward a copy of the school district's action with a copy of the open enrollment request to the Iowa Department of Education.

Open enrollment requests into the school district will not be approved if insufficient classroom space exists. Open enrollment requests into the school district will also not be approved for students who have been suspended or expelled by the administration or the board of the school district the student is or was attending until the student has been reinstated into the school district from which the student was suspended or expelled. Once the student is reinstated, the student's open enrollment request will be considered in the same manner as other open enrollment requests provided the required timelines are met.

Open enrollment requests into the school district that, if denied, would result in students from the same nuclear family being enrolled in different school districts, will be given highest priority. The board, in its discretion, may waive the insufficient classroom space reason for denial for students of the same nuclear family to prevent the division of a nuclear family between two school districts. Other open enrollment requests into the school district are considered in the order received by the school district with the first open enrollment request given a higher priority than the second open enrollment request and so forth.

Generally, students in grades nine through twelve open enrolling into the school district will not be eligible for participation in interscholastic athletics, at the varsity level, during the first ninety days of open enrollment into the school district.

Parents of students whose open enrollment requests are approved by the superintendent are responsible for providing transportation to and from the receiving school district without reimbursement. The board will not approve transportation into the sending district.

Approved 8/22/2005

Reviewed 08/18/2008
11/18/2013

Revised _____

OPEN ENROLLMENT TRANSFERS - PROCEDURES AS A RECEIVING DISTRICT

An open enrollment request into the school district from parents of a special education student is reviewed on a case-by-case basis. The determining factors for approval of such an open enrollment request will be whether the special education program available in the school district is appropriate for the student's needs and whether the enrollment of the special education student will cause the class size to exceed the maximum allowed. The area education agency director of special education serving the school district will determine whether the program is appropriate. The special education student will remain in the sending district until the final determination is made.

The policies of the school district will apply to students attending the school district under open enrollment.

It is the responsibility of the superintendent to develop appropriate office procedures and administrative regulations necessary for open enrollment requests.

Legal Reference: Iowa Code §§ 139.9; 274.1; 279.11; 282.1, .3, .8, .18; 299.1 (2005).
281 I.A.C. 17.
1990 Op. Att'y Gen. 75.

Cross Reference: 501.6 Student Transfers In
501.7 Student Transfers Out or Withdrawals
501.14 Open Enrollment Transfers - Procedures as a Sending District
506 Student Records
507 Student Health and Well-Being
606.9 Insufficient Classroom Space

HOMELESS CHILDREN AND YOUTH

The Independence Community School District believes all students should have access to a free, appropriate public education. The district will ensure that homeless children and youth have equal access to the same free, appropriate public education as other children and youth.

The term “homeless children and youth” means individuals who lack a fixed, regular, and adequate nighttime residence. The term includes:

- Children and youth who are:
 - Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as “doubled up”);
 - Living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations;
 - Living in emergency or transitional shelters; or
 - Abandoned in hospitals.
- Children and youth who have a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings;
- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- Migratory children who qualify as homeless because they are living in circumstances described above.

To help ensure that homeless children and youth have a full opportunity to enroll, attend, and succeed at school, the board shall:

- Designate the Director of School Improvement as the local homeless children and youth liaison;
- Provide training opportunities for staff so staff may help identify and meet the needs of homeless children and youth;
- Remove barriers, including those associated with fees, fines, and absences, to the identification, enrollment, retention, attendance and/or success in school for homeless children and youth;
- Ensure collaboration and coordination with other service providers;
- Ensure transportation is provided in accordance with legal requirements;
- Provide school stability in school assignment according to the child’s best interests;
- Ensure the privacy of student records, as provided by applicable law, including information about a homeless child or youth’s living situation;
- Engage in the dispute resolution process for decisions relating to the educational placement of homeless children and youth as provided by applicable law; and
- Prohibit the segregation of a homeless child or youth from other students enrolled in the district.

HOMELESS CHILDREN AND YOUTH

Legal Reference: 20 U.S.C. § 6301.
42 U.S.C. § 11302.
42 U.S.C. §§ 11431 *et seq.*
281 I.A.C. 33.

Cross Reference: 501 Student Attendance
503.3 Fines - Fees - Charges
506 Student Records
507.1 Student Health and Immunization Certificates
603.2 Special Education
711.1 Student School Transportation Eligibility

Approved 11/21/2016

Reviewed _____

Revised _____

STUDENT WORK PERMITS

The superintendent may, when requested, issue age and work permits to students in accordance with provisions of the state and federal child labor laws.

Legal Reference: Iowa Code §§ 92; 279.8 (2003).

Cross Reference: 501 Student Attendance

Approved 11/1/2004

Reviewed 08/18/2008
11/18/2013

Revised _____

ACTIVITY PASSES FOR BOARD MEMBERS

In recognition of the great amount of time, energy, and talent as well as the interest of board members in the school district, past (if requested) board members shall receive lifetime single activity passes *(to include their spouse)* to school-sponsored activities. During their tenure on the board, members will receive a family activity pass.

It shall be the responsibility of the superintendent to ensure board members receive activity passes.

Legal Reference: Iowa Code § 279.8 (2003).

Cross Reference: 219 Board of Directors' Member Services
401.13 Employee Activity Passes

Approved 11/1/2004

Reviewed 06/26/2006
01/17/2011
01/18/2016

Revised 10/26/2009

FREE OR REDUCED PRICE MEALS ELIGIBILITY

Students enrolled and attending school in the school district who meet the United States Department of Agriculture (USDA) eligibility guidelines will be provided the school nutrition program services at no cost or at a reduced price. The school district ~~will make every effort to eliminate any social stigma attached to,~~ and ***shall make reasonable efforts to*** prevent the overt identification of, students who are eligible for free and reduced price meals.

The district shall ***at least twice*** annually notify all families of the availability, eligibility criteria, and application procedures for free or reduced price meals in accordance with state and federal law.

It shall be the responsibility of Director of Food Service to determine the eligibility of students for free or reduced price school nutrition programs, in accordance with criteria established by state and federal law. If school personnel have knowledge of a student who is in need of free or reduced price meals, school personnel shall contact the Director of Food Service.

If a student owes money for five or more meals, the Director of Food Service may contact the student's parent or guardian to provide information regarding the application for free or reduced price meals. The school is encouraged to provide reimbursable meals to students who request reimbursable meals unless the students' parent or guardian has specifically provided written direction to the school to withhold a meal from the student.

~~Employees, students not qualified for free meals, and others~~ will be required to pay for meals consumed.

It shall be the responsibility of the superintendent to develop administrative regulations for implementing this policy.

Legal Reference: 42 U.S.C. §§ 1751 *et seq.*
7 C.F.R. §§ 210 *et seq.*
Iowa Code § 283A
281 I.A.C. 58.

Cross Reference: 710.1 School Nutrition Program
710.3 Vending Machines
710.4 Meal Charge Policy

Approved 11/1/2004

Reviewed 01/19/2015

Revised 12/21/2009
06/19/2017

MEAL CHARGES

In accordance with state and federal law, the Independence Community School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

Payment of Meals

Students have use of a meal account. ~~At East and West Elementary when the balance reaches \$0.00 a student may charge no more than \$10.00 to this account. When an account reaches this limit, a student shall not be allowed to charge further meals until the negative account balance is paid. Students will then receive an alternative meal of the daily hot item, a fruit or vegetable and milk at a cost of \$1.50. At the JSH when the balance reaches \$0.00 the student shall not be allowed to charge further meals or ala carte until the negative account balance is paid. Students will then receive an alternative meal of the daily hot item, a fruit or vegetable and milk at a cost of \$1.50. Students can still receive a full meal by purchasing with cash.~~ *Families may add money to student accounts using electronic payment options, cash, or check.*

Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. *Schools are encouraged to provide a reimbursable meal to students with outstanding meal charge debt. If an alternate meal is provided, the meal must be the same meal presented in the same manner to any student requesting an alternate meal.* ~~Students with outstanding meal charge debt shall be allowed to purchase a meal if the student pays for the meal when it is received.~~

Employees have use of a meal account, but will not be allowed to charge any amount.

Negative Account Balances

The school district will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with ~~families~~ *the student's parent or guardian* to resolve the matter of unpaid charges. ~~Families~~ *Parents or guardians* will be notified of an outstanding negative balance once the ~~negative balance reaches \$0.00 student owes five meals or more.~~ *Families Parents or guardians* will be notified by personal phone calls to the number on file with the school, *emails, and letters.* Negative balances of more than ~~\$25.00, the value of five meals,~~ not paid prior to end of the semester will be turned over to the superintendent or superintendent's designee for collection. Options for collection may include: collection agencies, small claims court, or any other legal method permitted by law.

Approved 06/19/2017

Reviewed _____

Revised _____

MEAL CHARGES

Unpaid Student Meals Account

The district will establish an unpaid student meals account in a school nutrition fund. Funds from private sources and funds from the district flexibility account may be deposited into the unpaid school meals account in accordance with law. Funds deposited into this account shall be used only to pay individual student meal debt at the discretion of the superintendent.

Communication of the Policy

The policy and supporting information regarding meal charges shall be provided in writing to:

- All households at or before the start of each school year;
- Students and families who transfer into the district, at time of transfer; and
- All staff responsible for enforcing any aspect of the policy.

Records of how and when the policy and supporting information were communicated to households and staff will be retained.

The superintendent may develop an administrative process to implement this policy. It is the responsibility of the superintendent to develop administrative regulations for implementing this policy.

Legal Reference: 42 U.S.C. §§ 1751 *et seq.*
7 C.F.R. §§ 210 *et seq.*
U.S. DEP'T OF AGRIC., SP 46-2016, UNPAID MEAL CHARGES: LOCAL MEAL CHARGE POLICIES (2016).
U.S. DEP'T OF AGRIC., SP 47-2016, UNPAID MEAL CHARGES: CLARIFICATION ON COLLECTION OF DELINQUENT MEAL PAYMENTS (2016).
U.S. DEP'T OF AGRIC., SP 57-2016, UNPAID MEAL CHARGES: GUIDANCE AND Q&A (2016).
Iowa Code 283A.
281 I.A.C. 58.

Cross Reference: 710.1 School Nutrition Program
710.2 Free or Reduced Price Meals Eligibility
710.3 Vending Machine

STUDENT APPEARANCE

The board believes inappropriate student appearance causes material and substantial disruption to the school environment or presents a threat to the health and safety of students, employees and visitors.

Students are expected to adhere to standards of cleanliness and dress that are compatible with the requirements of a good learning environment. The standards will be those generally acceptable to the community as appropriate in a school setting.

The board expects students to be clean and well-groomed and wear clothes in good repair and appropriate for the time, place and occasion. Clothing or other apparel promoting products illegal for use by minors and clothing displaying obscene material, profanity, or reference to prohibited conduct are disallowed. While the primary responsibility for appearance lies with the students and their parents, appearance disruptive to the education program will not be tolerated. When, in the judgment of a principal, a student's appearance or mode of dress disrupts the educational process or constitutes a threat to health or safety, the student may be required to make modifications.

It shall be the responsibility of the superintendent, in conjunction with the principals, to develop administrative regulations regarding this policy.

Legal Reference: Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988).
Bethal School District v. Fraser, 478 U.S. 675 (1986).
Tinker v. Des Moines Ind. Comm. Sch. Dist., 393 U.S. 503 (1969).
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987).
Torvik v. Decorah Community School, 453 F.2d 779 (8th Cir. 1972).
Turley v. Adel Community School District, 322 F.Supp. 402 (S.D. Iowa 1971).
Sims v. Colfax Comm. School Dist., 307 F.Supp. 485 (Iowa 1970).
 Iowa Code § 279.8 (2003).

Cross Reference: 500 Objectives for Equal Educational Opportunities for Students
 502 Student Rights and Responsibilities

Approved 11/1/2004

Reviewed 09/15/2008
12/16/2013

Revised _____

CARE OF SCHOOL PROPERTY/VANDALISM

Students shall treat school district property with the care and the respect they would treat their own property. Students found to have destroyed or otherwise harmed school district property may be required to reimburse the school district. They may be subject to discipline under board policy and the school district rules and regulations. They may also be referred to local law enforcement authorities.

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative rules regarding this policy.

Legal Reference: Iowa Code §§ 279.8; 282.4, .5; 613.16 (2003).

Cross Reference: 502 Student Rights and Responsibilities
802.1 Maintenance Schedule

Approved 11/1/2004

Reviewed 09/15/2008
12/16/2013

Revised _____

USE OF BICYCLES

Riding a bicycle to and parking it at the student's attendance center is a privilege. Students who fail to follow the regulations set by the building principal will be subject to withdrawal of the privilege to ride a bicycle to the attendance center and may also be subject to other disciplinary action.

It shall be the responsibility of the principal to develop and enforce administrative rules for students riding bicycles to and parking them at the attendance center.

Legal Reference: Iowa Code § 279.8 (2003).

Cross Reference: 502 Student Rights and Responsibilities

Approved 11/1/2004

Reviewed 09/15/2008
12/16/2013

Revised _____

USE OF MOTOR VEHICLES

The board recognizes the convenience to families and students of having students drive to and park at their school attendance center. Driving a motor vehicle to and parking it at the student's attendance center is a privilege.

Students who drive to and park at their school attendance center shall only drive to and park at their designated attendance center or at either their attendance center or a shared district's attendance center for the purpose of attending extracurricular activities. Students may not loiter around or be in their vehicle during the school day without permission from the principal. Students shall leave their attendance center when there is no longer a legitimate reason for them to be at their attendance center. Students who drive shall enter and leave the parking lot by the routes designated by the principal.

Students who live within one mile of school, and would not otherwise be eligible for a student driving permit, may be eligible for a student driving permit, for driving to and from school and school activities and practices, if the student has a disability that prevents them from walking the mile or riding a bike.

Students who wish to drive to and park at their school attendance center shall comply with the rules and regulations established by the building principal. Failure to comply with this policy or the school district rules shall be reason for revocation of school driving and parking privileges as well as other disciplinary action including suspension and expulsion.

Legal Reference: Iowa Code §§ 279.8; 321 (2003).

Cross Reference: 502 Student Rights and Responsibilities

Approved 11/1/2004

Reviewed 09/15/2008
12/16/2013

Revised 07/21/2014

STUDENT COMPLAINTS AND GRIEVANCES

Student complaints and grievances regarding board policy or administrative regulations and other matters should be addressed to the student's teacher or another licensed employee, other than the administration, for resolution of the complaint. It is the goal of the board to resolve student complaints at the lowest organizational level.

If the complaint cannot be resolved by a licensed employee, the student may discuss the matter with the principal within five days of the employee's decision. If the matter cannot be resolved by the principal, the student may discuss it with the superintendent within five days after speaking with the principal.

If the matter is not satisfactorily resolved by the superintendent, the student may ask to have the matter placed on the board agenda of a regularly scheduled board meeting in compliance with board policy.

Legal Reference: Iowa Code § 279.8 (2003).

Cross Reference: 214.1 Board Meeting Agenda
215 Public Participation in Board Meetings
309 Communication Channels
502 Student Rights and Responsibilities
504.3 Student Publications

Approved 11/1/2004

Reviewed 09/15/2008
12/16/2013

Revised _____

STUDENT LOCKERS

Student lockers are the property of the school district. Students will use the lockers assigned to them by the school district for storing their school materials and personal belongings necessary for attendance at school. It is the responsibility of students to keep their assigned lockers clean and undamaged.

To ensure students are properly maintaining their assigned lockers, the principal of the building may periodically inspect all or a random selection of lockers. Either students or another individual will be present during the inspection of lockers. Student lockers may also be searched, at any time and without advance notice, in compliance with board policy regulating search and seizure.

Legal Reference: Iowa Code §§ 279.8; 280.14; 808A (2003).

Cross Reference: 502 Student Rights and Responsibilities

Approved 11/1/2004

Reviewed 09/15/2008
12/16/2013

Revised _____

Fund: 10 OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
AABLE PEST CONTROL	SRV	715.00
ADVANCE AUTO PARTS	SUPPLIES	130.61
AHLERS AND COONEY, P.C.	SERVICES	373.00
ALTORFER	SRV	533.28
AMAZON CAPITAL SERVICES	SUPPLIES	2,373.36
BUCHANAN COUNTY HEALTH CENTER	SERVICES	3,000.00
CASEY & KIRSCH PUBLISHERS	SUPPLIES	45.00
CEDAR FALLS COMM. SCHOOLS	OE TUITION	67,051.00
CEDAR FALLS CSD	OE TUIT	220.00
CENTRAL RIVERS AEA	SUP/SRV	1,254.24
CITY LAUNDERING CO	SRV/SUP	1,651.16
CONSOLIDATED ENERGY COMPANY	DIESEL/GASOLINE	11,902.97
CULLIGAN TOTAL WATER MONTICELLO IA	SUPPLIES	184.64
DAVIS, TIM	SRV	6,921.00
DEPARTMENT OF EDUCATION	INSPECTION FEES	1,160.00
DES MOINES AIRPORT HOLIDAY INN	TRAVEL	108.64
DHS CASHIER 1ST FLOOR	MEDICAID	3,816.03
DINGER, MICHELLE	REIMBURSEMENT	85.56
DISCOUNT SCHOOL SUPPLY	SUPPLIES	483.34
DON'S TRUCK SALES INC	SRV/EQUIPMENT	823.27
ELECTRICAL ENGINEERING & EQUIP	SUP/IMPROV	651.63
ELLSWORTH PUBLISHING CO	SUPPLIES	1,392.00
ESCHEN TARPY NAPA	SUP/EQUIP	855.55
EVEN QUALITY WORKS LLC	SRV	6,462.00
FAREWAY STORES INC	SUPPLIES	239.49
FBO HS BOOK FAIR - VIRGINIA LAKE	BOOK FAIR	84.00
FLINN SCIENTIFIC INC	SUPPLIES	45.98
FRIENDS OF FONTANA PARK	SUPPLIES	479.40
FRYE, SHALON	REIMBURSEMENT	53.25
FUSION FORWARD	SERVICES	19.48
HADEN, MICHAEL	REIMBURSEMENT	257.49
HAUSERS WATER SYSTEM	SUPPLIES	22.00
HAWKEYE ALARM SIGNAL COMPANY	SERVICES	380.00
HAWKEYE BOOKSTORE	SUPPLIES	195.35
HAWKEYE COMMUNITY COLLEGE	REG FEES	210.00
HAWKEYE STAGES INC	SERVICES	7,527.00
HEARTLAND PAPER COMPANY	SUP/EQUIPMENT	1,635.36
HEINEMANN	SUPPLIES	1,742.40
HOPKINS, JANETTE	REIMBURSEMENT	42.27
I.C.S. ACTIVITY FUND	REIMBURSEMENT	400.52
I.C.S. NUTRITION FUND	SUPPLIES	354.10
IASB	DUES/FEES	505.00
IHSMA	FEES/SUPPLIES	271.50
IMMANUEL LUTHERAN PRESCHOOL	REIMBURSEMENT	5,023.25
INDEPENDENCE CHIROPRACTIC CENTER	SRV	95.00
INDEPENDENCE LIGHT & POWER	UTILITIES	29,947.69
INFRASTRUCTURE TECH SOLUTIONS	SRV/EQUIP	500.00
IOWA CITY CSD	TUITION	241.80

Fund: 10 OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
IOWA DEPARTMENT OF EDUCATION	SRV/TUIT	2,340.00
ISFIS INC	SERVICES	1,100.00
JOHN DEERE FINANCIAL	SUP/SRV/EQUIP	36.23
JW PEPPER & SON, INC.	SUPPLIES	179.99
KIDSVILLE	REIMBURSEMENT	9,272.12
KNOWBUDDY RESOURCES	SUPPLIES	276.42
LAKESHORE LEARNING MATERIALS	SUPPLIES	1,800.25
LEARNING A-Z	SUPPLIES	219.90
LITTERER, CHRISTIE	REIMBURSEMENT	115.25
MACKIN LIBRARY MEDIA	SUPPLIES	128.64
MAKERBOT INDUSTRIES LLC	SUPPLIES	1,663.10
MARCO INC	SUP/SRV/EQUIP	227.43
MARCO INC	SUP/LEASE	2,850.27
MARTIN BROS DIST CO	SUPPLIES	1,037.01
MARY MOSIMAN, AUDITOR OF STATE	SRV	4,980.49
MAURER, ERIN	REIMBURSEMENT	22.61
MB ENVIRONMENTAL	SERVICE	800.00
MIDAMERICAN ENERGY CO.	NATURAL GAS	499.47
MILLER QUARRY	IMPROVEMENT	183.08
MOBYMAX	SUPPLIES	99.00
MOSYLE CORP	SOFTWARE	206.00
MUSTANG ATHLETIC BOOSTER CLUB	SUPPLIES	1,211.19
MYERS-COX CO	SUPPLIES	214.81
NEIBA	SRV/SUP	150.00
NUTRIEN AG SOLUTIONS	SUPPLIES	56.00
OELWEIN PUBLISHING COMPANY	ADS/LEGALS	636.37
OFFICE DEPOT, INC	SUP/EQUIP	167.15
OFFICE TOWNE, INC.	SUP/EQUIP	60.23
PAPER CORPORATION	PAPER	8,871.32
PITNEY BOWES	LEASE	372.21
PRAIRIE MEADOWS HOTEL	LODGING	990.08
PRINT EXPRESS-MILLER PRINTERIE	SRV/SUP	24.00
PROFESSIONAL BINDING PRODUCTS INC	SUP/EQUIP	178.50
RAWSON, JOE	SRV	25.00
REALLY GOOD STUFF	SUPPLIES	36.80
REITER, RUSSELL	REIMBURSEMENT	10.00
RITE PRICE OFFICE SUPPLY INC	SUPPLIES	12.39
RJS MOTORSPORTS & WELDING	IMPROVEMENT	160.00
ROTO-ROOTER	SERVICE	315.00
RYDELL OF INDEPENDENCE	SUP/SRV	10.94
S & K COLLECTIBLES	POSTAGE	100.76
SAM'S CLUB DIRECT	SUPPLIES	456.25
SCHOLASTIC BOOK FAIRS	SUPPLIES	2,609.52
SCHOLASTIC INC.	SUPPLIES	30.00
SCHOLASTIC INC	SUPPLIES	164.45
SCHOOL BUS SALES	VEHICLE/SUPPLIES	1,232.74
SCHOOL HEALTH CORP	SUPPLIES	116.32
SCHULER BRESSON, LOU ANN	REIMBURSEMENT	85.00

Fund: 10 OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
SERVPRO	SRV	750.00
SIGNS AND MORE	SUP/IMPROV	348.75
SIOUX CITY COMMUNITY SCHOOL DISTRICT	TUITION	1,646.48
SPAHN & ROSE LUMBER CO INC	SUP/IMPROV/EQUIP	19.76
ST. JOHN ELEMENTARY SCHOOL	REIMBURSEMENT	8,046.07
STATE CHEMICAL SOLUTIONS	SUPPLIES	123.47
STENE, TOM	SERVICE	840.00
SUPERIOR CLEANING SERVICES LTD	SERVICE	19,278.55
TIMBERLINE BILLING SERVICES LLC	SERVICES	342.45
TROTT TROPHIES	SUPPLIES	28.00
TROY WEBER ELECTRIC, INC	IMPROVEMENT	2,945.00
U.S. CELLULAR	TELEPHONE	515.69
ULINE	SUP/EQUIP	197.07
UNI-UEC	REG FEES	500.00
UW-PLATTEVILLE	ENTRY FEES	500.00
VERN'S TRUE VALUE	SUPPLIES	1,018.64
VISA CARD SERVICES	SUPPLIES	10,504.65
WALMART COMMUNITY	SUPPLIES	894.64
WASTE MANAGEMENT OF WI-MN	SERVICE	4,212.25
WEBB, ANGELA	REIMBURSEMENT	16.08
WEBER PAPER COMPANY	SUPPLIES	442.80
WEST MUSIC CO INC	SUP/SRV/EQUIP	1,870.49
Vendors Listed: 118		Total: 263,840.74

Fund: 21 STUDENT ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
AMAZON CAPITAL SERVICES	SUPPLIES	40.58
AMBROSY, TODD	OFFICIAL	90.40
ANDERSON, SCOTT	OFFICIAL	175.00
BANTZ, TRACEY	REFUND	100.00
BILL'S PIZZA & SMOKEHOUSE	SUPPLIES	207.00
BLAND'S FLOWER SHOP INC	FLOWERS	218.25
BSN SPORTS	SUP/EQUIPMENT	360.00
BUTSCHI, BRAD	OFFICIAL	75.00
CENTRAL RIVERS AEA	SUP/SRV	112.00
CHAMBERLIN, RANDY	OFFICIAL	75.00
CHERRYDALE	SUP/SRV	900.00
COMFORT INN AND SUITES	LODGING	1,209.48
CONAWAY, SHAWN	OFFICIAL	130.00
COURTYARD BY MARRIOTT INDIANAPOLIS DOWNTOWN	LODGING	1,038.96
D & S PORTABLES, INC.	SUPPLIES	332.50
DECKER SPORTING GOODS	SUPPLIES	795.00
DENNY'S PUMPKIN PATCH	SUPPLIES	94.50
DERLEIN SCALE, INC.	SRV	105.00
DESIGNS UNLIMITED	SUPPLIES	2,500.00
DRYML, TIMOTHY	OFFICIAL/SRV	130.00
DUBUQUE COMMUNITY SCHOOLS	TUITION	60.00
ELSINGER, MICHAEL	OFFICIAL	175.00
ENTOURAGE YEARBOOKS	SRV/SUP	1,058.64
FAREWAY STORES INC	SUPPLIES	214.46
FBO-ACTIVITY CASH BOX-ANDREA LYNN	CHANGE	2,000.00
FCCLA	DUES/FEES	256.00
FEDERER, MIKE	OFFICIAL	120.00
FINK, KEVIN	OFFICIAL	75.00
GBPAC-UNI	SRV	110.00
GRASSLEY, JAY	OFFICIAL	120.00
GRIFFITHS, FRED	OFFICIAL	175.00
GROSH SCENIC RENTALS INC	SUPPLIES	583.18
HADEN, MICHAEL	REIMBURSEMENT	88.18
HALBUR, RYAN	REFUND	50.00
HAMPTON-DUMONT HIGH SCHOOL	ENTRY FEES	90.00
HENDERSON EVENT CENTER	SRV	800.00
HOMAN, REGINA	REFUND	55.00
HUNTER, BUTCH	OFFICIAL	175.00
IOWA BASKETBALL COACHES ASSOC	DUES/FEES	130.00
IOWA FCCLA	REG FEES	280.00
IOWA FFA ASSOCIATION	DUES/FEES	1,293.50
IOWA GIRLS COACHES ASSOCIATION	REGISTRATION	115.00
IOWA GIRLS' HS ATHLETIC UNION	SUP/REG FEES	5,382.00
JILL MARIE PHOTOGRAPHY	SRV	297.00
JOHN DEERE FINANCIAL	SUP/SRV/EQUIP	43.52
JOSTENS INC	SUPPLIES	223.49
JW PEPPER & SON, INC.	SUPPLIES	222.17

Fund: 21 STUDENT ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
KAPNISIS, VICKY	OFFICIAL	100.00
KNICKREHM, DOUG	OFFICIAL	175.00
LANGGUTH, MIKE	OFFICIAL	175.00
LAU, BRIAN	SECURITY	542.50
LOESCH, STEVEN	OFFICIAL	120.00
MCELROY'S FOOD MARKET	SUP/SRV	401.18
MEINECKE, CHRIS	OFFICIAL	213.72
MEYER, DARWIN	SECURITY	105.00
MONTGOMERY, DOREN	OFFICIAL	175.00
MOSES, TIM	OFFICIAL	65.00
MYERS-COX CO	SUPPLIES	35.18
NATIONAL FFA ORGANIZATION	DUES/FEES/SUP	1,506.00
NOLTING, HEATHER	OFFICIAL	60.00
NORTH LINN COMMUNITY SCHOOL	TUIT/REG FEES	80.00
NOST, MATT	OFFICIAL	199.64
OELWEIN COMMUNITY SCHOOLS	TUIT/FEES/REIMB	75.53
OLSON, ERIC	OFFICIAL	75.00
OSBORNE, ZACH	OFFICIAL	130.00
PRINT EXPRESS-MILLER PRINTERIE	SRV/SUP	274.00
RABEY, TODD	OFFICIAL	75.00
REIDY, KATHRYN	REIMBURSEMENT	503.39
RIDDELL/ALL AMERICAN SPORTS COMPANY	SUPPLIES	314.90
RISTVEDT, AMANDA	REFUND	150.00
RODRIGUEZ, JUAN	SERVICE	500.00
ROGUEFITNESS	SUP/EQUIP	10,075.95
ROURKE, ALY	OFFICIAL	100.00
S & K COLLECTIBLES	POSTAGE	11.43
SAM'S CLUB DIRECT	SUPPLIES	392.37
SCHOMMER, BRETT	SECURITY	402.50
SESKER, KENT	OFFICIAL	175.00
SIGNS AND MORE	SUP/IMPROV	1,384.00
SPRINGHILL SUITES BY MARRIOTT INDIANAPOLIS DOWNTOWN	LODGING	15,724.80
STUMPS	SUPPLIES	213.38
TIMMINS, MEGAN	OFFICIAL	120.00
VAN HOECK, RON	OFFICIAL	175.00
VERN'S TRUE VALUE	SUPPLIES	81.10
VICIS	SUPPLIES	3,283.00
VINTON-SHELLSBURG CSD	TUIT/FEES/REIMB	110.00
VISA CARD SERVICES	SUPPLIES	7,542.72
WALDSTEIN, TAYLOR	OFFICIAL	100.00
WALMART COMMUNITY	SUPPLIES	443.00
WAPSIE VALLEY HIGH SCHOOL	DUES/FEES	50.00
WAVERLY-SHELL ROCK H.S.	SUPPLIES	50.87
WEST DELAWARE HIGH SCHOOL ATHLETICS	REG FEE	600.00
WEST MUSIC CO INC	SUP/SRV/EQUIP	205.00
WILSON PHOTOGRAPHY	SUPPLIES	129.00
WOOD, LOREN	OFFICIAL	175.00

Fund: 21 STUDENT ACTIVITY FUND

Vendor Name

Description

Total

Vendors Listed: 94

Total: 70,475.97

Fund: 22 MANAGEMENT FUND

Vendor Name

Description

Total

AUL Health Benefits Trust

EMPLOYEE INVESTMENTS

2,352.94

Vendors Listed: 1

Total: 2,352.94

Fund: 33 LOCAL OPTION SALES AND SERVICES TAX

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
CEDAR FALLS COMM. SCHOOLS	OE TUITION	10,567.80
INFRASTRUCTURE TECH SOLUTIONS	SRV/EQUIP	7,800.00
KAY PARK REC CORP	IMPROVEMENT	2,558.40
MOOSE MECHANICAL	SRV	1,129.31
SPAHN & ROSE LUMBER CO INC	SUP/IMPROV/EQUIP	139.50
Vendors Listed: 5	Total:	22,195.01

Fund: 36 PHYSICAL PLANT & EQUIPMENT

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
HARRISON TRUCK CENTERS	PARTS/REPAIR	3,500.44
MIDWEST COMPUTER PRODUCTS,INC	SUP/EQUIP	508.00
MOOSE MECHANICAL	SRV	7,135.44
R & E REAL ESTATE LLC	LEASE	1,200.00
TUDOR, KEVIN	IMPROVEMENT	1,100.00
WELLS FARGO VENDOR	SUP/LEASE	2,727.54
Vendors Listed: 6	Total:	16,171.42

Fund: 61 SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
ACE REFRIGERATION INC	SRV	2,229.63
ANDERSON ERICKSON DAIRY CO.	DAIRY	5,887.14
BIMBO BAKERIES USA	BREAD	1,071.68
COUNTRY VIEW DAIRY	DAIRY	235.80
DEANER ORCHARD	SUPPLIES	350.00
EMS DETERGENT SERVICES	SUPPLIES	550.70
GOODWIN TUCKER GROUP	REPAIRS/MAINT	4,467.72
MARTIN BROS DIST CO	SUPPLIES	31,341.71
PIZZA HUT, NPC INTERNATIONAL-	SUPPLIES	1,545.60
RITE PRICE OFFICE SUPPLY INC	SUPPLIES	35.79
SIGNS AND MORE	SUP/IMPROV	77.25
Vendors Listed: 11		Total: 47,793.02

Fund: 71 PARTIAL SELF-FUNDING PLAN FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
BUCHANAN COUNTY HEALTH CENTER	SERVICES	10,990.00
Vendors Listed: 1	Total:	10,990.00

Fund: 91 AGENCY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Total</u>
HAUSERS WATER SYSTEM	SUPPLIES	55.00
MARTIN, KRIS	REIMBURSEMENT	20.75
PIZZA RANCH	SUPPLIES	195.83
WALMART COMMUNITY	SUPPLIES	194.41
Total:		465.99

Vendors Listed: 4

<u>Vendor Name</u>	<u>Vendor Description</u>	
Checking	1	
Checking	1 Fund: 10 OPERATING FUND	
AABLE PEST CONTROL	SRV	Vendor Total: 200.00
ADVANCE AUTO PARTS	SUPPLIES	Vendor Total: 12.86
AHLERS AND COONEY, P.C.	SERVICES	Vendor Total: 2,372.00
AMAZON CAPITAL SERVICES	SUPPLIES	Vendor Total: 2,693.58
AUTOMATIC DOOR GROUP INC	IMPROVEMENT	Vendor Total: 255.64
CEDAR RAPIDS CSD	REIM/TUIT/FEES	Vendor Total: 63.67
CITY LAUNDERING CO	SRV/SUP	Vendor Total: 1,672.40
CJ COOPER	SRV	Vendor Total: 105.00
COE COLLEGE	REG FEES	Vendor Total: 350.00
CONSOLIDATED ENERGY COMPANY	DIESEL/GASOLINE	Vendor Total: 5,813.86
CONSTRUCTIVE PLAYTHINGS	SUPPLIES	Vendor Total: 44.99
CULLIGAN TOTAL WATER MONTICELLO IA	SUPPLIES	Vendor Total: 195.90
DECORAH MOBILE GLASS	REPAIRS	Vendor Total: 398.86
DHS CASHIER 1ST FLOOR	MEDICAID	Vendor Total: 14,768.46
DON'S TRUCK SALES INC	SRV/EQUIPMENT	Vendor Total: 174.69
ELECTRICAL ENGINEERING & EQUIP	SUP/IMPROV	Vendor Total: 922.27
ESCHEN TARPY NAPA	SUP/EQUIP	Vendor Total: 31.99
FAREWAY STORES INC	SUPPLIES	Vendor Total: 196.33
FASTENAL COMPANY	SUPPLIES	Vendor Total: 40.17
FOLLETT SCHOOL SOLUTIONS INC	SUP/SRV	Vendor Total: 218.10
FRYE, SHALON	REIMBURSEMENT	Vendor Total: 137.54
GOPHER SPORT	SUPPLIES	Vendor Total: 2,349.08
HANSEN, KIM	REIMBURSEMENT	Vendor Total: 12.72
HARE, BETTY	SERVICES	Vendor Total: 25.00
HAUSERS WATER SYSTEM	SUPPLIES	Vendor Total: 22.00

<u>Vendor Name</u>	<u>Vendor Description</u>		
HAWKEYE COMMUNITY COLLEGE	REG FEES	Vendor Total:	780.00
HEARTLAND PAPER COMPANY	SUP/EQUIPMENT	Vendor Total:	579.60
I.C.S. NUTRITION FUND	SUPPLIES	Vendor Total:	500.98
IMMANUEL LUTHERAN PRESCHOOL	REIMBURSEMENT	Vendor Total:	5,023.25
INDEPENDENCE BAND BOOSTERS	REIMBURSEMENT	Vendor Total:	69.65
INDEPENDENCE CHAMBER OF COMMERCE	DUES/FEES	Vendor Total:	125.00
INDEPENDENCE CHIROPRACTIC CENTER	SRV	Vendor Total:	190.00
INDEPENDENCE LIGHT & POWER	UTILITIES	Vendor Total:	23,731.79
INDEPENDENCE PLUMBING/HTG INC	SUP/SRV	Vendor Total:	636.49
INFRASTRUCTURE TECH SOLUTIONS	SRV/EQUIP	Vendor Total:	650.00
IOWA CITY CSD	TUITION	Vendor Total:	327.60
IOWA HIGH SCHOOL SPEECH ASSOC.	DUES/FEES/SUP	Vendor Total:	155.00
JW PEPPER & SON, INC.	SUPPLIES	Vendor Total:	362.98
KIDSVILLE	REIMBURSEMENT	Vendor Total:	8,022.72
LOOKOUT BOOKS	SUPPLIES	Vendor Total:	112.96
MARCO INC	SUP/LEASE	Vendor Total:	1,852.78
MARION JANITORIAL	SUPPLIES	Vendor Total:	1,184.40
MAXIMOVICH, VALERIE	REIMBURSEMENT	Vendor Total:	15.89
MCCARDLE, CHARLES	SERVICE	Vendor Total:	3,500.00
MID-IOWA SCHOOL IMPROVEMENT CONSORTIUM	SERVICES	Vendor Total:	2,809.60
MILLER QUARRY	IMPROVEMENT	Vendor Total:	352.40
MYERS-COX CO	SUPPLIES	Vendor Total:	965.36
NEIBA	SRV/SUP	Vendor Total:	200.00
NORTHERN FESTIVAL OF BANDS	REG FEES	Vendor Total:	205.00
OELWEIN COMMUNITY SCHOOLS	TUIT/FEES/REIMB	Vendor Total:	1,618.20
OELWEIN PUBLISHING COMPANY	ADS/LEGALS		

<u>Vendor Name</u>	<u>Vendor Description</u>		
		Vendor Total:	691.92
OFFICE DEPOT, INC	SUP/EQUIP		
		Vendor Total:	55.43
OFFICE TOWNE, INC.	SUP/EQUIP		
		Vendor Total:	594.58
PRINT EXPRESS-MILLER PRINTERIE	SRV/SUP		
		Vendor Total:	347.40
REGIONAL CHEM LABS INC	SUPPLIES		
		Vendor Total:	329.12
REITER, RUSSELL	REIMBURSEMENT		
		Vendor Total:	20.00
RJS MOTORSPORTS & WELDING	IMPROVEMENT		
		Vendor Total:	362.17
SCHOLASTIC INC	SUPPLIES		
		Vendor Total:	654.00
SCHUMACHER ELEVATOR SERVICE CO	SRV		
		Vendor Total:	360.00
SIGNS AND MORE	SUP/IMPROV		
		Vendor Total:	70.74
SPAHN & ROSE LUMBER CO INC	SUP/IMPROV/EQUIP		
		Vendor Total:	22.77
ST. JOHN ELEMENTARY SCHOOL	REIMBURSEMENT		
		Vendor Total:	6,981.07
STENE, TOM	SERVICE		
		Vendor Total:	120.00
SUPERIOR CLEANING SERVICES LTD	SERVICE		
		Vendor Total:	17,943.64
TIMBERLINE BILLING SERVICES LLC	SERVICES		
		Vendor Total:	1,325.30
VISA CARD SERVICES	SUPPLIES		
		Vendor Total:	3,122.89
WATERLOO COMMUNITY PLAYHOUSE	SUPPLIES		
		Vendor Total:	100.00
WAVERLY-SHELL ROCK SCHOOL	REG/FEES/TUIT		
		Vendor Total:	26,159.28
WEST MUSIC CO INC	SUP/SRV/EQUIP		
		Vendor Total:	298.50
WHITAKER, AMANDA	REIMBURSEMENT		
		Vendor Total:	55.75
		Fund Total:	146,663.32
Checking 1 Fund: 22 MANAGEMENT FUND			
AUL Health Benefits Trust	EMPLOYEE INVESTMENTS		
		Vendor Total:	2,367.04
SMITH - D & L INSURANCE	SERVICES		
		Vendor Total:	514.00
		Fund Total:	2,881.04
		Checking Account Total:	149,544.36
Checking 2			
Checking 2 Fund: 61 SCHOOL NUTRITION FUND			
ANDERSON ERICKSON DAIRY CO.	DAIRY		
		Vendor Total:	4,129.70
BIMBO BAKERIES USA	BREAD		

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Vendor Total:</u>	
COUNTRY VIEW DAIRY	DAIRY	804.08	
DEANER ORCHARD	SUPPLIES	229.80	
EMS DETERGENT SERVICES	SUPPLIES	175.00	
HEARTLAND PAYMENT SYSTEMS INC	SFTWARE/EQUIP	1,225.30	
HUFFMAN, RICH	REFUND	3,550.75	
KECK FOODS	SUPPLIES	244.00	
MARTIN BROS DIST CO	SUPPLIES	8,005.84	
PIZZA HUT, NPC INTERNATIONAL-	SUPPLIES	17,711.48	
SUBWAY SANDWICHES & SALADS	SUPPLIES	1,083.30	
		552.00	
		37,711.25	
		37,711.25	

Checking 3
Checking 3 **Fund: 21 STUDENT ACTIVITY FUND**
 AMAZON CAPITAL SERVICES SUPPLIES

AMAZON CAPITAL SERVICES	SUPPLIES	358.29
ANGELL, SHAWN	OFFICIAL	592.33
BLAND'S FLOWER SHOP INC	FLOWERS	50.00
BRADY, CAIN	OFFICIAL	70.00
BSN SPORTS	SUP/EQUIPMENT	2,264.23
CLARK, KYLE	OFFICIAL	100.00
COLTS YOUTH ORGANIZATION	SUP/EQUIP	660.00
CONAWAY, SHAWN	OFFICIAL	180.00
D & S PORTABLES, INC.	SUPPLIES	260.00
DERR, JAMES	OFFICIAL	70.00
DRYML, TIMOTHY	OFFICIAL/SRV	195.00
ECKERMAN, ERIC	OFFICIAL	546.13
ELITE SPORTS	SUPPLIES	243.53
FANK, RONALD E.	OFFICIAL	525.45
FRANCOIS, JEFF	OFFICIAL	

<u>Vendor Name</u>	<u>Vendor Description</u>		
		Vendor Total:	70.00
GLAZIER FOOTBALL CLINICS	DUES/FEES		
		Vendor Total:	499.00
HAWKEYE STAGES INC	SERVICES		
		Vendor Total:	8,900.00
HAYES, DANIEL	OFFICIAL		
		Vendor Total:	70.00
HELMRICH, RICK	OFFICIAL		
		Vendor Total:	472.93
HOMAN, REGINA	REFUND		
		Vendor Total:	179.45
HONNOLD, BRAD	OFFICIAL		
		Vendor Total:	273.52
HYLAND, NICK	OFFICIAL		
		Vendor Total:	70.00
IHDE, NADINE	OFFICIAL		
		Vendor Total:	100.00
IOWA CENTRAL COMMUNITY COLLEGE	REG FEES		
		Vendor Total:	921.00
IOWA CITY WEST HIGH SCHOOL	DUES/FEES		
		Vendor Total:	80.00
JOHNSON, BRIAN	OFFICIAL		
		Vendor Total:	140.00
KORTEMAYER, TIMOTHY	OFFICIAL		
		Vendor Total:	70.00
LAKE, VIRGINIA	REIMBURSEMENT		
		Vendor Total:	40.94
MAIS, LENNY	OFFICIAL		
		Vendor Total:	482.61
MARSHALL, BEN	OFFICIAL		
		Vendor Total:	543.93
MARY'S ORIGINALS	SERVICES		
		Vendor Total:	280.00
MCCORMICKS GROUP LLC	EQUIPMENT		
		Vendor Total:	831.83
MCELROY'S FOOD MARKET	SUP/SRV		
		Vendor Total:	3,517.50
MILLER, JOHN	OFFICIAL		
		Vendor Total:	100.00
MINNTEX CITRUS INC	SUPPLIES		
		Vendor Total:	7,308.22
MOHLING, ANDREW	OFFICIAL		
		Vendor Total:	250.00
MOSES, TIM	OFFICIAL		
		Vendor Total:	195.00
MURPHY, BOB	OFFICIAL		
		Vendor Total:	100.00
NANCE, JEFF	OFFICIAL		
		Vendor Total:	240.00
NEIGHBOR, BRENT	OFFICIAL		
		Vendor Total:	479.09

<u>Vendor Name</u>	<u>Vendor Description</u>		
NOST, MATT	OFFICIAL	Vendor Total:	490.09
OFFICE TOWNE, INC.	SUP/EQUIP	Vendor Total:	132.48
OSBORNE, ZACH	OFFICIAL	Vendor Total:	50.00
PAGE, CHAD	OFFICIAL	Vendor Total:	503.29
PAYNE, KALEB	OFFICIAL	Vendor Total:	70.00
PEARSON, ALEX	OFFICIAL	Vendor Total:	505.05
PRINT EXPRESS~MILLER PRINTERIE	SRV/SUP	Vendor Total:	195.00
RIDDELL/ALL AMERICAN SPORTS COMPANY	SUPPLIES	Vendor Total:	409.95
RYDER TRANSPORTATION SERVICES	SUP/SRV	Vendor Total:	2,143.71
SCHULTZ, BRADLEY	OFFICIAL	Vendor Total:	65.00
SCHULTZ, CAM	OFFICIAL	Vendor Total:	70.00
SESKER, KENT	OFFICIAL	Vendor Total:	482.61
SHANNON WRESTLING TOURNAMENTS	SUPPLIES	Vendor Total:	429.70
SIGNS AND MORE	SUP/IMPROV	Vendor Total:	1,561.85
SOUTH TAMA HIGH SCHOOL	REGISTRATION	Vendor Total:	90.00
VISA CARD SERVICES	SUPPLIES	Vendor Total:	7,848.27
WANGSNESS, DAVE	OFFICIAL	Vendor Total:	100.00
WATERLOO COMMUNITY PLAYHOUSE	SUPPLIES	Vendor Total:	255.00
		Fund Total:	47,731.98
Checking 3	Fund: 91 AGENCY FUND		
BLAND'S FLOWER SHOP INC	FLOWERS	Vendor Total:	50.00
HAUSERS WATER SYSTEM	SUPPLIES	Vendor Total:	33.00
		Fund Total:	83.00
		Checking Account Total:	47,814.98
Checking 4	Fund: 33 LOCAL OPTION SALES AND SERVICES TAX		
PLUMBS SUPPLY COMPANY	IMPROVEMENT	Vendor Total:	5,115.89
		Fund Total:	5,115.89
Checking 4	Fund: 36 PHYSICAL PLANT & EQUIPMENT		
MOOSE MECHANICAL	SRV		

<u>Vendor Name</u>	<u>Vendor Description</u>		
		Vendor Total:	1,028.59
R & E REAL ESTATE LLC	LEASE		
		Vendor Total:	1,200.00
		Fund Total:	2,228.59
		Checking Account Total:	7,344.48

BANKIOWA
PO BOX 419734
KANSAS CITY MO 64141-6734

Account Number Ending In: XXXX XXXX XXXX 2575



Please Detach And Enclose Top Portion With Payment

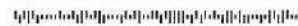
New Balance	Payment Due Date	Past Due Amount	Minimum Payment	Amount Enclosed
10,971.16	12/28/18	0.00	10,971.16	\$

Make Check Payable To:
Card Services

☐ Please check box if making address change as indicated on the back

Card Services
PO Box 875852
Kansas City MO 64187-5852

CONTROL ACCOUNT
INDEPENDENCE COMM SC
1207 1ST ST W
INDEPENDENCE IA 50644-2375



Account Number Ending In: XXXX XXXX XXXX 2575

Summary of Account Activity		
Previous Balance	\$	18,047.37
Payments	-	18,047.37
Other Credits	-	31.04
Purchases/Debits	+	11,002.20
Cash Advances	+	0.00
Finance Charges	+	0.00
New Balance		10,971.16
Credit Limit		50,000.00
Available Credit		34,120.00

Payment Information	
Statement Closing Date	12/03/18
New Balance	10,971.16
Minimum Payment Due	10,971.16
Payment Due Date	12/28/18
Past Due Amount	0.00

An amount followed by a minus (-) is a credit or a credit balance, unless otherwise indicated.

PAYMENT ADDRESS
CARD SERVICES
PO BOX 875852
KANSAS CITY, MO 64187-5852

ACCOUNT INQUIRIES AND
LOST STOLEN CARDS
800-821-8184
816-843-2000 IN KANSAS CITY

BANKIOWA
PO BOX 419734
KANSAS CITY MO 64141-6734

Telephoning about billing errors will not preserve your rights under federal law. See the Billing Rights Summary on the reverse side.

Your rewards balance is: 441,245 Points

The above rewards balance may not reflect all transaction activity included on this statement.

Visit www.rewards.umb.com to get your current

rewards balance and redeem your rewards.

You may also call 855-861-2162.

Transaction Information

Transaction Date	Posting Date	Reference Number	Purchases, Cash Advances, Payments, Credits and Adjustments since last statement	Amount
			TOTAL XXXX XXXX XXXX 2575	\$18,047.37-
11/06	11/06	F558000N600CHGDDA	PAYMENT-THANK YOU	9,034.36-
11/07	11/07	F558000N700CHGDDA	PAYMENT-THANK YOU	1,679.78-
11/21	11/21	7471562NPEHM92SQ4	CK PAYMENT THANK YOU KANSAS CITY MO	7,333.23-
			WEST ELEMENTARY	
			TOTAL XXXX XXXX XXXX 3481	\$54.59
11/17	11/18	2445501NH43A49FT9	WAL-MART #0750 INDEPENDENCE IA	54.59
			MCC: 5411 MERCHANT ZIP: 50644	
			LAURA J MORINE	
			TOTAL XXXX XXXX XXXX 3705	\$1,769.59
11/08	11/09	2401339N801J36VH2	GENERAL SPRING OF KANSAS GENERALS SPRING KS	728.40
			MCC: 5533 MERCHANT ZIP: 66031	
11/08	11/11	2476062N9BFD13T88	FUTURE LINE 319-7303800 IA	474.50
			MCC: 5072 MERCHANT ZIP: 52404	
11/09	11/11	7476062NABH2MV2YD	FUTURE LINE 319-7303 CREDIT	31.04-
			MCC: 5072 MERCHANT ZIP: 52404	
11/16	11/18	2469216NG2X6JJ9QL	FAIRFIELD INN & SUITES AMES IA	127.03
			MCC: 3715 MERCHANT ZIP: 50010	
			LODGING CHECK-IN DATE: 11/16/18	
11/16	11/18	2469216NG2X6JJ9QW	FAIRFIELD INN & SUITES AMES IA	127.03
			MCC: 3715 MERCHANT ZIP: 50010	
			LODGING CHECK-IN DATE: 11/16/18	
11/16	11/18	2471705NG8H23LQ54	VAN WALL EQUIPMENT 641-2366514 IA	61.72
			MCC: 5599 MERCHANT ZIP: 50112	
11/19	11/20	2469216NK2XWV885F	AMZ*DEW Drafting Sup sales@dratfin AZ	162.95
			MCC: 7399 MERCHANT ZIP: 85233	
11/27	11/28	2469216NV2XNQF8TA	Amazon Prime Amzn.com/bill WA	119.00
			MCC: 5968 MERCHANT ZIP: 98109	
			RUSSELL REITER	
			TOTAL XXXX XXXX XXXX 4711	\$102.75
11/14	11/16	2420785NF56NKTNN4	FLYING MANGO DES MOINES IA	102.75
			MCC: 5812 MERCHANT ZIP:	

Continued on next page

Transaction Information Continued

Transaction Date	Posting Date	Reference Number	Purchases, Cash Advances, Payments, Credits and Adjustments since last statement	Amount
			INDEPENDENCE JSH	
			TOTAL XXXX XXXX XXXX 0436 \$9,044.23	
11/02	11/04	2476062N3DT8BFP4	THE WHYTRY ORGANIZATION 801-7249879 UT MCC: 5942 MERCHANT ZIP: 84604	160.00
11/06	11/07	2423168N72LR4QH8G	PANERA BREAD #203204 CEDAR RAPIDS IA MCC: 5812 MERCHANT ZIP: 52402	89.67
11/06	11/07	2423168N72LR4QH8R	PANERA BREAD #203204 CEDAR RAPIDS IA MCC: 5812 MERCHANT ZIP: 52402	183.92
11/07	11/08	2449215N7JHYEHR8	MUSIC FOR ALL, INC WWW.MUSICFORA IN MCC: 8299 MERCHANT ZIP: 46225	50.00
11/08	11/11	2416407N937DKPAVG	LOVES COUNTRY 00003194 PITTSBORO IN MCC: 5541 MERCHANT ZIP: 46167	60.21
11/08	11/11	2416407N937DKPAX9	LOVES COUNTRY 00003194 PITTSBORO IN MCC: 5541 MERCHANT ZIP: 46167	168.67
11/08	11/11	2416407N937DKPAYB	LOVES COUNTRY 00003194 PITTSBORO IN MCC: 5541 MERCHANT ZIP: 46167	154.66
11/08	11/11	2416407N937DKPB04	LOVES COUNTRY 00003194 PITTSBORO IN MCC: 5542 MERCHANT ZIP: 46167	65.05
11/08	11/11	2431605N8FYVMNAXB	SHELL OIL 57426643408 EDWARDS IL MCC: 5541 MERCHANT ZIP: 61528	65.52
11/08	11/11	2469216N82X4DL030	LUCAS OIL STADIUM INDIANAPOLIS IN MCC: 7922 MERCHANT ZIP: 46225	169.00
11/09	11/11	2449398NA5ZY7DQF8	OLD SPAGHETTI FCTRY 16 INDIANAPOLIS IN MCC: 5812 MERCHANT ZIP:	2,279.97
11/10	11/12	2423168NBLARE07HE	HARD ROCK INDIANAPOLIS R INDIANAPOLIS IN MCC: 5812 MERCHANT ZIP:	1,612.00
11/10	11/12	2444500NBEJ2MB23Z	PAPA JOHNS #1000 317-632-7272 IN MCC: 5814 MERCHANT ZIP: 46202	437.15
11/10	11/12	2461043NB03PGR0Q5	LUCAS OIL STADIUM TKT OFC INDIANAPOLIS IN MCC: 7941 MERCHANT ZIP: 46225	1,515.00
11/11	11/12	2416407NB7G93QDVA	PILOT 00006379 EVANS DALE IA MCC: 5541 MERCHANT ZIP: 50707	62.37
11/11	11/12	2429910NB029KMZQJ	MARATHON PETRO157479 URBANA IL MCC: 5542 MERCHANT ZIP: 61802	33.35
11/11	11/12	2462801NQ00093LRX	PILOT 00637 EVANS DALE IA MCC: 5542 MERCHANT ZIP:	159.99
11/11	11/12	2462801NQ00094089	PILOT 00637 EVANS DALE IA MCC: 5542 MERCHANT ZIP:	152.31
11/12	11/13	2469216NQ2XWMHJ6B	SPRINGHILL SUITES INDIANAPOLIS IN MCC: 3715 MERCHANT ZIP: 46204 LODGING CHECK-IN DATE: 11/12/18	102.00
11/16	11/16	F558000NG000SAMIL	SQ *COMPREHENSIVE S	40.00
11/18	11/19	2469216NJ2XQ2B8BG	TOWNEPLACE SUITES AMES AMES IA MCC: 3740 MERCHANT ZIP: 50010 LODGING CHECK-IN DATE: 11/18/18	268.80
11/18	11/19	2469216NJ2XQ2B8BR	TOWNEPLACE SUITES AMES AMES IA MCC: 3740 MERCHANT ZIP: 50010 LODGING CHECK-IN DATE: 11/18/18	244.16
11/18	11/19	2469216NJ2XQ2B8B8	TOWNEPLACE SUITES AMES AMES IA MCC: 3740 MERCHANT ZIP: 50010 LODGING CHECK-IN DATE: 11/18/18	268.80
11/18	11/19	2469216NJ2XQ2B8Q0	TOWNEPLACE SUITES AMES AMES IA MCC: 3740 MERCHANT ZIP: 50010 LODGING CHECK-IN DATE: 11/18/18	244.16
11/19	11/20	2427076NK600N64E6	UNC JAZZ PRESS 303-351-2718 CO MCC: 8220 MERCHANT ZIP: 80639	74.90
11/23	11/25	2427076NP600NQ7PE	UNC JAZZ PRESS 303-351-2718 CO MCC: 8220 MERCHANT ZIP: 80639	65.00
11/27	11/28	2449215NVJHXZLMZK	NHSSCA NHSSCA US MA MCC: 8699 MERCHANT ZIP: 01824	50.00
11/29	11/30	2444500NY00T6DDVY	DOLLARTREE INDEPENDENCE IA MCC: 5331 MERCHANT ZIP: 50644	20.00
11/30	12/02	2444500NZ00V5F5M1	USPS PO 1843560944 INDEPENDENCE IA MCC: 9402 MERCHANT ZIP: 50644	19.58
11/30	12/02	2449215NYLR9VYDHP	FLAGS USA LLC 186-687-9177 IL MCC: 5999 MERCHANT ZIP: 60103	228.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Current Billing Period	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Type of Balance			
Purchases	13.25(v)	0.00	0.00
Cash Advances	17.25(v)	0.00	0.00
Previous Billing Period	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Type of Balance			
Purchases	13.25(v)	0.00	0.00

(v) = Variable Rate

Periodic rates and APRs may vary. See your Cardmember Agreement for an explanation. There is a 25-day grace period for Purchases but not for Cash Advances. You can avoid additional finance charges on Purchases if you pay the New Balance within 25 days of the Statement Closing Date (which may not be the same as the Payment Due Date). See reverse side for important information and disclosures and, if an Annual Fee was posted above, regarding renewals.

BILLING RIGHTS SUMMARY

In case of Errors or Questions About Your Bill

If you think your bill is wrong or if you need more information about a transaction on your bill, write to us on a separate sheet at the address shown below as soon as possible. We must hear from you no later than 60 days after we post your first bill on which the error or problem appears. We can telephone at, but doing so will not preserve your rights.

- In your letter, give us the following information:
- Your name and account number.
 - The dollar amount of the suspected error.
 - Describe the error and explain, if you can, why you believe there is an error.

If you need more information, describe the item you are asking about. You do not have to pay any amount in question while we are

investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Special Rule for Credit Card Purchases

If you have a problem with the quality of goods or services that you purchased with a credit card, and you have not filed a claim to correct the problem with the merchant, you may not have to pay the remaining amount due on the goods or services. You have this protection only when the purchase price was more than \$50 and the purchase was made in your home state or within 100 miles of your mailing address. If we can or replace the merchant, or if we credit you the advertisement for the property or services, all purchases are covered regardless of amount or location of purchase.

SEND INQUIRIES AND BILLING ERROR NOTICES TO: Card Center, P.O. Box 416734, Kansas City, MO 64164 (202) 621-5184. In the Kansas City area, call 816-441-2000. Telephoning us will not preserve your Billing Error Rights.

In order to be credited to your account on the date received, your payment must be accompanied by the top portion of your statement and must be received at P.O. Box 217978, Kansas City, Missouri 64121-6798 by 12:00 a.m. Payments received in such location after 10:00 a.m. will be credited on the following business day, and payments received at any other address will be credited promptly but may be delayed up to five (5) days.

Notice regarding electronic collection of your check. When you send us a check drawn on a consumer account at payment on your account, you consent to our converting the check to an electronic (ACH) debit to collect it. Use your Cardholder Agreement for further information. If we are unable to collect the debit electronically, you consent to our creation of a paper draft in the amount of your original check, which we will send to your financial institution for collection.

EXPLANATION OF FINANCE CHARGES

1. **Finance Charges.** During the Billing Period that ends on the "Statement Closing Date" printed on the front of each Monthly Statement, your Account may, subject to stated exceptions and conditions, be assessed a Finance Charge for the applicable Billing Period. The Finance Charge may consist of one or more of the following: a cash advance fee finance charge (which is a fixed amount) and/or a periodic rate finance charge. Any periodic rate finance charge charged to your Account during the Current Billing Period is calculated by multiplying a monthly periodic rate (the "Cash Advance Average Daily Balance" in the "Purchase Advances Average Daily Balance" and each "Same-as-Cash Purchase (or Promotional Item) Average Daily Balance" of your Account for the Current Billing Period and, if applicable, times the "Purchase Advance Average Daily Balance" of your Account for the immediately preceding Billing Period (the "Previous Billing Period").

2. **Balance Computation.** The Cash Advance Average Daily Balance of your Account for the Current Billing Period is computed by adding together the "Cash Advance Average Daily Balance" for each day in the Current Billing Period and dividing that sum by the number of days in the Current Billing Period. The "Purchase Advances Average Daily Balance" of your Account for the Current Billing Period is computed by adding together the "Purchase Advances Average Daily Balance" for each day in the Current Billing Period (inclusive of Same-as-Cash Purchases and other Promotional Items) and dividing that sum by the number of days in the Current Billing Period. The "Same-as-Cash Purchase (or Promotional Item) Average Daily Balance" for the Current Billing Period of each Same-as-Cash Purchase or Promotional Item on your Account is computed by adding together the Same-as-Cash Purchase (or Promotional Item) Daily Balance for each day in the Current Billing Period.

The "Cash Advance Average Daily Balance", "Purchase Advances Average Daily Balance" and "Same-as-Cash Purchase (or Promotional Item) Daily Balance" for each day in the Current Billing Period are calculated as explained below. For purposes of each calculation, each qualifying Purchase made under a "Same-as-Cash Purchase" is treated as a "Default" for the period of time (the "Default Period") during which no periodic rate finance charge is assessed to your Account for the Same-as-Cash Purchase pursuant to the terms and conditions of the promotional program. The transaction information section on the front of each Monthly Statement will reflect the amount of each Same-as-Cash Purchase and Promotional Item posted to your Account, together with the date on which the Default Period for a Same-as-Cash Purchase will expire.

A. If the New Balance (after subtracting all Defaults) shown on your Previous Monthly Statement was zero or was paid in full within 25 days of the Statement Closing Date shown thereon, then: (i) the Cash Advance Average Daily Balance for each day in the Current Billing Period is calculated by taking the amount of all of your posted unpaid Cash Advances as of the beginning of that day, adding any new Cash Advances posted to your Account as of that day and subtracting any portion of any payments or credits posted to your Account as of that day that were applied against your posted unpaid Cash Advances; and (ii) the Purchase Advances Average Daily Balance for each day in the Current Billing Period will be zero, and the Purchase Advances Average Daily Balance will not be computed during the Current Billing Period.

B. If, however, the New Balance (after subtracting all Defaults) shown on your Previous Monthly Statement was not paid in full on or before the Payment Due Date shown thereon, then: (i) the Cash Advance Average Daily Balance for each day in the Current Billing Period is calculated in the same way as set forth in subsection (A) above; and (ii) the Purchase Advances Average Daily Balance for each day in the Current Billing Period is calculated by taking the amount of all posted unpaid Purchase Advances (exclusive of Same-as-Cash Purchases and Promotional Items) and return check charges and documentation charges on your Account as of the beginning of that day, adding any new Purchase Advances (other than Same-as-Cash Purchases and Promotional Items) and return check charges and documentation charges posted to your Account as of that day, and subtracting any portion of any payments or credits posted to your Account as of that day that were applied against your posted unpaid Purchase Advances (other than Same-as-Cash Purchases and Promotional Items) and return check charges and documentation charges.

C. Each Same-as-Cash Purchase (or Promotional Item) Daily Balance for each day in the Current Billing Period is equal to the difference between the original amount of the Same-as-Cash Purchase or Promotional Item and the sum of all payments or credits posted to your Account prior to and as of that day that were applied against the Same-as-Cash Purchase or Promotional Item. The Purchase Advances Average Daily Balance for the Previous Billing Period (exclusive of Same-as-Cash Purchases and Promotional Items) is calculated by adding together the Purchase Advances Average Daily Balance for each day in the Previous Billing Period and dividing that sum by the number of days in the Previous Billing Period. The Purchase Advances Average Daily Balance for each day in the Previous Billing Period is calculated by taking the amount of all Purchase Advances (other than the Same-as-Cash Purchase and Promotional Items) and return check charges and documentation charges first posted to your Account during the Previous Billing Period that were not paid as of the beginning of that day, adding any new Purchase Advances (other than the Same-as-Cash Purchase and Promotional Items) and return check charges and documentation charges posted to your Account as of that day, and subtracting any portion of any payments or credits posted to your Account as of that day that were applied against your posted Purchase Advances (other than the Same-as-Cash Purchase and Promotional Items) and return check charges and documentation charges. The balance for Same-as-Cash purchases will be included in the Purchase Advances Average Daily Balance when the applicable Default Period expires and will no longer appear on your Monthly Statement as a separate Same-as-Cash (or Promotional Item) Daily Balance.

3. Free-Risk Period.

A. **Cash Advances.** A periodic rate finance charge applies to all Cash Advances from the date they are posted to your Account until paid in full.

B. **Same-as-Cash Purchases.** Although a periodic rate finance charge will accrue monthly on a Same-as-Cash Purchase from the date it is first posted to your Account, the accrued periodic rate finance charges will not be charged to your Account if the full amount of the Same-as-Cash Purchase is paid by the end of its Default Period. At the end of the Default Period, however, if the full amount of the Same-as-Cash Purchase has not been paid, the periodic rate finance charges that accrued on the Same-as-Cash Purchase during the prior Billing Period, as well as a periodic rate finance charge on the unpaid balance of the Same-as-Cash Purchase for the Current Billing Period, will be posted to your Account. A periodic rate finance charge on a Same-as-Cash Purchase whose Default Period has expired will continue to be charged to your Account during each following Billing Period in which any portion of the Same-as-Cash Purchase remains unpaid. On the first day of each Monthly Statement, the amount of the periodic rate finance charge for each Same-as-Cash Purchase whose Default Period has expired (i) appears in the transaction information section, and (ii) on the last page, is included in the "Account Summary" or the "Finance Charge" box, but will be part of the "Finance Charge Computation" discussed in the "Finance Charge" box. After expiration of the Default Period, Same-as-Cash Purchases will no longer be reported on your Monthly Statement.

C. **Other Purchase Advances.** Purchase Advances (including Promotional Items, but excluding Same-as-Cash Purchases) and return check charges and documentation charges first posted to your Account during the Current Billing Period incur a periodic rate finance charge from the date they are posted to your Account until paid in full. Unless (i) the New Balance (after subtracting all Defaults) shown on your Previous Monthly Statement was zero or was paid in full on or before the Payment Due Date shown thereon, and (ii) the New Balance (after subtracting all Defaults) shown on your Current Monthly Statement is paid in full on or before the Payment Due Date shown thereon, if the conditions described in (i) and (ii) above are both satisfied, you will avoid a periodic rate finance charge on all Purchase Advances (including on Promotional Items but not on Cash Advances, and other than amounts on Defaults), return check charges and documentation charges first posted during the Current Billing Period. If the conditions described in (i) above (relating to the payment of your prior balance) is satisfied, but the condition described in (ii) above (relating to the payment of your current balance) is not satisfied, then, at the beginning of the immediately following Billing Period, a periodic rate finance charge will be assessed on all Purchase Advances (including Promotional Items but not on Cash Advances, but excluding Defaults) first posted to your Account during the Current Billing Period. The amount of each Finance Charge (exclusive of Finance Charges on Promotional Items) will appear on your immediately following Monthly Statement, and all other the dollar amount of the Current Billing Period Purchase Advances Average Daily Balance on which it was calculated (each Purchase Advances Average Daily Balance will be listed on the front of the last page of each following Monthly Statement as your "Average Daily Balance" for the "Previous Billing Period").

**Independence Community School District
Monthly Financial Report - November 2018**

	General (10)	Activity (21)	Management (22)	JSHS Donations (27)	SAVE (33)	PPEL (36)	Debt Service (40)	Nutrition (61)	Total YTD	Published Budget	Percent YTD
Beginning Balance	3,576,807.45	248,577.51	233,649.51	1,139.02	333,322.33	168,411.17	1,495,259.99	164,114.13			
Revenues											
Taxes Levied on Property	435,625.17		48,722.89			28,796.61	90,489.97		3,434,911.77	6,985,149	0.49
Utility Replacement Tax	13,789.26		1,574.01			869.84	2,733.31		175,575.57	132,286	1.33
Income Surtax									-	600,970	-
Tuition/Transportation Rcvd									-	700,000	-
Earnings on Investments	4,186.23	117.31		0.33		632.83	-	29.37	11,983.79	42,625	0.28
Nutrition Program Sales								35,776.75	85,258.85	450,000	0.19
Student Activity Sales		40,493.18							177,371.09	400,000	0.44
Other Rev Local Sources	13,832.51	1,327.94	14.04			7.76	24.39	0.45	180,100.81	842,500	0.21
State Foundation	1,573,670.00								3,504,041.73	9,757,064	0.36
Instructional Support Aid									-	45,168	-
Oher State Sources	2,257.22		257.64		201,426.01	142.40	447.42	810.97	318,444.89	1,831,550	0.17
Comm & Ind Replacement	47,257.75		5,394.41			2,981.03	9,367.47		65,000.66	142,126	0.46
Title 1 Grants									-	175,000	
Federal Sources	22,088.41							40,371.28	176,577.18	645,000	0.27
Bond transfer (5233)	2,000.00						75,228.97		228,451.01	896,000	0.25
Total Revenues	2,114,706.55	41,938.43	55,962.99	0.33	201,426.01	33,430.47	178,291.53	76,988.82	8,357,717.35	23,645,438	0.35
Disbursements											
Instruction	923,720.78	68,490.45	7,065.64		7,800.00	508.00			3,398,786.06	13,475,000	0.25
Student Support	51,383.25								190,146.27	600,000	0.32
Instructional Support	67,526.03								221,971.79	792,000	0.28
Gen Admin	31,859.13								154,575.37	420,000	0.37
Building Admin	69,221.46								329,337.29	860,000	0.38
Bus/Central Admin	44,806.46								274,883.10	765,000	0.36
Plant Operations	119,221.51		297.30		10,567.80	4,700.44			586,263.34	1,567,000	0.37
Student Transportation	75,840.68								371,616.72	880,000	0.42
Noninstructional Programs								72,821.30	173,524.43	851,000	0.20
Facilities Acq/Const					3,827.21	10,962.98			160,111.47	680,000	0.24
Bond Transfer(6240)					75,228.97		102,600.00		677,015.88	1,945,000	0.35
AEA Support	665,028.00				-		-		665,028.00	714,048	0.93
Total Disbursements	2,048,607.30	68,490.45	7,362.94	-	97,423.98	16,171.42	102,600.00	72,821.30	7,203,259.72	23,549,048	0.31
Ending Balance	3,642,906.70	222,025.49	282,249.56	1,139.35	437,324.36	185,670.22	1,570,951.52	168,281.65			
Previous Year Balance	3,799,959.08	182,252.54	31,162.67	1,136.70	281,972.64	55,759.59	1,535,347.70	212,453.03			
Difference	-157,052.38	39,772.95	251,086.89	2.65	155,351.72	129,910.63	35,603.82	-44,171.38			

**Report to the Board of Education
Jr/Sr High School
December 2018
John Howard, 7-12 Principal**

Jr/Sr High School Vision

Be the BEST Educational Environment in the state of Iowa.

Jr/Sr High School Mission

The mission of Independence Jr/Sr High School is to provide a safe environment where students are provided the skills and opportunities to be productive and responsible citizens.

Jr/Sr High School Motto

Think. Believe. Do.

Jr/Sr High School Goals

- 80% of all students, in all grade levels, will demonstrate proficiency on the Iowa Assessments in reading, math and science.
- Improve our MTSS at all grade levels.
- Increase the positive interactions and displayed respect shown by both students and staff in all settings. -- Baseline- Respect and Protect Survey (2018)
- Utilize more technology in the classroom to improve student achievement.

Actions to Meet Goals

- Due to scheduling and organizational issues from Iowa Workforce Development, the NCRC exam has been postponed until February 2019. Seniors and their parents know this is a graduation requirement and early graduates will be communicated with accordingly.
- We received the P-SAT scores last week. Our 10th graders (15 students) averaged 1122 with the top score being 1230. Their average score was in the 85th percentile. Our 11th graders (23 students) had an average of 1160 with the top score being 1320. Their average score was in the 86th percentile. I am very proud of how the students did on this assessment. We may have one or two students who will be considered for National Merit status.
- I have completed three observations since the last board meeting. During these observations and additional walk-throughs, I saw 8th graders sew pillow cases; students work on essays; math classes discussing hourly rates; and science and English collaborating on a project.
- At-Risk personnel continue to communicate the D/F list to staff on a periodic basis. The list has helped better identify students in need of academic assistance.
- Our mental health counselors continue to see quite a few students. We are appreciative of all their work.
- Content days are still going strong. We have one more until we start over with the order for the 2nd semester.

Other Information

- Thanks to all who helped with the Cliff Keen Invitational.
- Thanks to all the students and staff who helped organize and implement our Mental Health Awareness Week.
- Congratulations to all the band and choir members and instructors for outstanding winter concerts.
- Continued good luck to our winter extra-curricular activities.

**Report to the Board of Education
Junior/Senior High School
December 2018
Dewey Hupke, Assistant Principal**

Office Referrals:

One of the main parts to my position as Assistant Principal is to handle student discipline. Staff have been encouraged to handle minor referrals on their own. Staff have been encouraged to write the referral as a major if the minor behavior is being repeated. In the table below, the black number is the number of major referrals students have been given and the number in red is the number the same co-hort received last year at the same time of the year. 7th grade does not have a number from last year because I do not have access to those numbers.

Here is the data as of 12/8/18 for the Jr/Sr High School.

Grade	Male	Female	1 referral	2 referrals	3 referrals	4 referrals	5+referrals
7	5	2	5	0	0	1	1
8	12	3	6/8	5/7	3/3	0/1	1/3
9	8	6	6/8	5/3	1/3	1/1	1/1
10	8	7	6/9	1/6	2/2	0/0	1/0
11	5	3	4/9	1/1	1/1	1/1	1/0
12	8	3	6/10	2/0	3/1	0/2	0/0

Attendance Concerns:

This year, the Jr/Sr High School Administration has been trying to communicate earlier with parents and guardians regarding their student's attendance. We also send home letters when students have missed ten days, fifteen days, and twenty days. Here is the data regarding this communication.

5 day letter	10 day letter	15 day letter	20 day letter
58	16	4	3

Thank you for all that you do to make the Independence School District a great place to work and learn!

Respectfully,
Dewey Hupke

**Report to the Board of Education
West Elementary
December 2018
Cherilyn Reed, Principal**

Band & Choir Concert 5th & 6th :

On Thursday, December 6th, our family had the opportunity to participate in the 5th and 6th Band and Choir performance. The evening was an incredible showcase of early talent as our 5th grade band students, led by Mr. Paul Upmeyer, performed for the first time to an audience. Our 5th and 6th grade choir, led by Amanda Fisher, also helped to get everyone into the Holiday spirit. Our students and staff work hard to develop our eager musicians.

Living the Mustang Way Rally: Responsibility



On Friday, December 7, 2018, West Elementary celebrated responsibility at a Living the Mustang Way Rally. In Positive Action, we teach and discuss that positive, responsible students do what is expected of them, are proactive, set goals, practice self control, and work to overcome obstacles. West Elementary teachers nominated 14 third graders, 14 fourth graders, 12 fifth graders, and 11 sixth graders. During the rally, our sixth grade class presented a video showcasing students making responsible choices. Mr. Drew, West's School Counselor, organizes our rallies and supports students in putting on a show that is both entertaining and informative for students, families, and staff.

Grandparents and/or Grandfriends' Day: December 14th

West Elementary Grandparents' & Grandfriends' Day 2018

Grandparents and/or Grandfriends are invited to join their West Elementary (3rd-6th grade) student(s) for crafting and fun.

- * **When:** Friday, December 14, 2018
beginning at 1:50 p.m. and concluding at 2:50 p.m.
- * **Where:** Your student's classroom.
- * **Why:** *Grandparents and Grandfriends prepare us for the future by teaching us about the past. Unknown*

(see back for additional information)

West Elementary Grandparents' & Grandfriends' Day 2018

- * Grandparents/Grandfriends may park in the West Elementary front lot and enter the main entrance.
- * Please help your child's Grandparent/Grandfriend by telling them your child's grade level and teacher's name.
- * If your child plans on leaving for the day with his/her Grandparent and/or Grandfriend, please contact Julie Weber jweber@independence.k12.ia.us in the West Elementary Main Office (319) 334.7430 or notify your child's teacher prior to the event.

**Report to the Board of Education
Early Child Center, East Elementary
December 2018
Danielle Donnelly, Principal**

Cliff Keen Invitational

I worked the wrestling tournament we hosted in the coach's hospitality room. Full disclaimer, I did this as a wife NOT an administrator. However, I do feel it is important to inform the board about the feedback and questions I fielded from coaches and parents over the two-day event. First of all, numerous comments were made about how they were impressed that a district our size had the facilities to host such an event. Many were quite impressed with our state-of-the-art facilities. For those who have participated in Indee events before, they appreciated the fact that we really had a campus feel for all three buildings. Also noted were numerous visits to the weight room from parents. I witnessed fans taking pictures of our walls for ideas for their buildings (I thought I was the only one who did that☺). It is always nice to hear positives.

Special Education Monthly Meetings

I just want to brag on my special education a little bit this month. They are doing some amazing work and I want to share with you. Our CRAEA Team Representative, Nikki Kitner and Instructional Coach, Lori Kurt lead and coordinate a monthly work day with our special education team PK3-2. We have a meeting as a team in my office with teachers and Erin Burmeister, which we discuss upcoming events and trends. The rest of the day we rotate through students and meet with their special education teacher and general education teacher. We look at data and make instructional decisions. It is a jam-packed day but so valuable. At East we are laying the foundation that these are general education students first and we are all responsible for their success. One of my most veteran special education teacher shared with me that she has seen the paradigm shift the last 4 years and is so excited about it.

Iowa Quality Preschool Program Standards (IQPPS)

Much like the old version of district site visits, the state required our PK4 sites to have a visit from the state. The state has now moved towards the model of our K-12 desk audit. I am now required to do a yearly desk audit for all 4 of our preschool sites.

The Iowa Quality Preschool Program Standards (IQPPS) represent an essential component of providing young children with early learning experiences that support the foundation for positive child outcomes and success. The implementation of IQPPS and criteria is part of continuous improvement efforts for districts and their community partners and is an ongoing process. Districts must routinely review the preschool program policies, procedures, and data to assure the programs are meeting the IQPPS and criteria.

While this has been a very time-consuming task this year, I am confident it will take less administrative time moving forward.

**Report to the Board of Education
Activities
December 2018
Justin Putz, Activities Director**

Boys' Basketball- Our boys' basketball team has around 40 players out for basketball this season. Our freshmen and sophomore teams are off to a good start. Both have been playing very competitively. These young players are getting better every time out. The varsity team is currently 1-3 and have played good competitive basketball most of the season. We have started out with a difficult schedule with both West Delaware and Maquoketa ranked in 3A. We are in a tough conference for basketball so we will have a challenge every night but I am excited to see us start Wamac West action this week. I am very happy with what the coaches are doing with this program. The level of excitement around the program continues to build.

Girls' Basketball- The girls' basketball team is made up of just over 20 players. Due to the numbers that we have, we are only playing two levels of basketball this season. We had planned to play three levels but we have been plagued with the injury bug a bit this year already. The team relies on mostly juniors at the varsity level and I expect them to get better as the year goes on. I believe we are significantly better than we were last year but it has yet to show up in the record. Currently the girls are 0-5 but we have played tough with West Delaware and Solon.

Wrestling- Our wrestling program has strong numbers again this year and has close to 40 athletes out for the team. We are able to attend 2-3 different tournaments on the weekends because of our numbers. Our varsity currently has Matthew Doyle and Cole Davis ranked in the top 10. We are off to a good start on the season and had another tough task this past weekend at the Battle of Waterloo.

On November 30th and December 1st we held our annual Cliff Keen Independence Invitational. This year we had 32 teams participate over the two days and it turned into a great event again this year. I believe it is a top wrestling invitational in the state of Iowa. We continue to have a wait list of teams who would like to be in our tournament. I am always impressed with the work our wrestling staff does to put the event on and the support from all of our volunteers. It is a lot of fun to witness the pride that everyone has put into this event.

Speech- The speech season has started. Coach Homan is excited about the large group speech season. We will have good numbers again this year and should fill at least one entry in about every event. We expect to have some very good performances with a lot of returning talent.

Musical- The high school students will be performing "Mary Poppins" this year. Mr. Barloon has said that the students are excited about the selection. Additions will be happening soon and much of the set is already in and looks great.

All-State Fall Athletes- Madison Larson 1st, Holly Cooksley 2nd, and Sydney Hearn HM were All-State in volleyball this season.

Bowling- Coach Shannon will have good numbers this year. Our team has quite a few new varsity members especially on the girl's side. However, Coach Shannon expects us to be very competitive by the end of the season.

Winter Concerts- By the time of the board meeting we will have been busy with winter concerts. The auditorium looks great and thanks to all who helped with the set.

Swimming- As you know we are swimming again this year with Cedar Falls. Will Sill and Dylan Moffat are the two students that are swimming. Reports that I have heard from the swimmers is that they are enjoying the season. Recently Dylan Moffat swam in USA Nationals.

College Signings- During the November signing period we had the following athletes sign scholarships with colleges.

Madison Larson- Winona State VB

Mackenzie Hupke- Drake SB

Connor Joblinske- Clarke Bowling.

**Report to the Board of Education
School Improvement
December 17, 2018
Erin Burmeister, Director of School Improvement**

State Reporting

This month I have been working on our Universal Desk Audit. The state requires every district to annually submit a desk audit that is due December 15th. This desk audit is done in place of the old system for site visits from the Department of Education. Some of the things included in the desk audit are board policies, annual and continuous nondiscrimination notices, school calendar, master schedules, and course descriptions. This is part of the Differentiated Accountability system being rolled out by the State, which has been rolled out because of the new federal Every Student Succeeds Act (ESSA) requirements. ESSA, a reauthorization of the Elementary and Secondary Education Act of 1965, was signed in 2015. ESSA maintains the former No Child Left Behind Act's focus on school accountability and equity for all students while shifting the decision-making back to states and school districts.

In addition, I have been working on our At-Risk/Dropout Prevention Plan. The budget for this will need to be approved in January. These two reports are extremely important to our school improvement efforts.

School Improvement Advisory Committee (SIAC)

Last week SIAC met for the second time this year. Many of the conversations that are happening with this committee are extremely important to our school improvement efforts. One of the items discussed was the need to offer high school credit for 8th Grade Algebra. In the past, students taking 8th Grade Algebra were not awarded high school credit. However, with the passing of Senate File 2318, beginning with the 2018-2019 school year *any student, at any grade level, who satisfactorily completes a high school-level unit of instruction at a school accredited under section 256.11 has satisfactorily completed a unit of the high school graduation requirements for that area of instruction and the school district or accredited nonpublic school of enrollment shall issue high school credit for the unit to the student unless the student is unable to demonstrate proficiency or the school district or accredited nonpublic school determines that the course unit completed by the student does not meet the school district's or accredited nonpublic school's standards, as appropriate. If a student is denied credit under this subparagraph, the school district or accredited nonpublic school denying credit shall provide to the student's parent or guardian in writing the reason for the denial.*

The high school is working to communicate with parents this change and students currently taking 8th Grade Algebra will receive high school credit. John and I met with the math department to discuss this further and will meet again in January to start planning for next year. In addition, the committee discussed a variety of courses being offered that don't count toward GPA. It was the general feeling of the committee that this practice isn't a good one and they would like to see it explored further and changed for next year.

Two additional areas of discussion included grading at all levels as well as, schedules. In my opinion these are huge topics that need to be looked into further if we are going to continue to improve.

Junior/Senior High Leadership Team

The leadership team at the Junior/Senior High met again last month to continue working and planning for school improvement. They began by looking at the input that has been collected so far with regards to the affinity diagram; I included a picture for your reference.



It's hard to see it on the picture, but the biggest areas of need included, student-centered classrooms, beliefs/values, 21st century skills, Iowa Core Standards understanding/alignment, and schedules/structures. Based on this information, the team has decided to get additional feedback from students. Before winter break the students will be asked to think about the ideal educational system that meets the needs of 21st Century learners at Independence JSH. They will then be given three sticky notes and asked what needs to change, or continue happening, in our current educational system to meet the needs of 21st Century learners at Independence JSH? The leadership team will then look at all of this input, consider it, as well as the scores from the SAMI tool, and make a plan for improvement.

Every Student Succeeds Act (ESSA) Accountability and Support

ESSA requires states to identify schools that need support, for the purposes of ensuring students have the same opportunities for success that exist for students in other school. Recently, the state designated schools for support and improvement based on their performance on the following measures: Student participation on state assessments, academic achievement (proficiency and average scale score), student growth, graduation rate, progress in achieving English language proficiency, and a student survey of safety and engagement (Conditions for Learning). All three of our schools received an overall score based on the performance measures. They also received a score for each subgroup of students that had 20 or more students. Both West and the Junior/Senior High were identified for Targeted Support and Improvement for the students with disabilities (IEP) subgroup. The overall score for West was 55.79 with the IEP subgroup score being 42.66. The cut score was 43.95. The Junior/Senior High overall score was 57.83 with an IEP subgroup score of 40.77.

Iowa's new accountability system places the greatest emphasis on growth, which is a change from the federally prescribed targets of the past, which over-emphasized student proficiency. Since we have been identified we will receive additional support from the state and will be required to develop school improvement plans, good news for us is that we have already started this process at both buildings. As I begin to look at our scores, two things stick out. First, we haven't been concerned enough with growth and this has to be a focus moving forward. Second, the Conditions for Learning data must be looked at closely. We know that students who feel safe, actively engaged in their learning, and build positive relationships with others are more likely to succeed. This has to continue to be an area of improvement for the District. Although portions of the performance profile are very concerning I do believe that we have started to do the right work and must continue this work. It will not serve us well to "throw out the baby with the bath water" or "tear down the house to rebuild the foundation." I encourage you to keep this in mind as we move forward. Below is a list of things that I believe need to continue and a list of things that need to be looked closely at.

Keep Doing	Look Closely At
Workshop Model for Literacy Instruction K-8	Instructional Time
Unpacking/Aligning with Iowa Core Standards	Instructional Practices (do these align with what research tells us)
Exposure to Iowa Core grade level standards for ALL students	Intervention Systems (Mustang Time)
Positive Action Curriculum (Elementary)	Doing things we have always done because we have always done them
Aligning with Science Standards (NGSS)	Using Positive Action Curriculum (JSH)
Quality universal instruction for ALL students	Grading practices
Building the belief that ALL students can learn at high levels	Depth of Knowledge Levels (DOK) within Iowa Core
Strengthening assessment practices, especially formative assessments	Scheduling
Meaningful collaboration opportunities to support student learning (PLC's and AIW)	How we challenge ALL students
Providing quality professional learning opportunities for staff	Current TLC structures



Report to the Board of Education
Technology
December 2018
Stephen Noyes, Director of Technology

December 17, 2018

I have two major network upgrades planned for the Christmas Holidays: 1. the network closet at the Admin building on December 26, and 2. the network closet located in 506 at the JSH, on December 27 and 28. The network will be down for the entire admin building and the entire north side of the JSH. These are the final two closet racks to update.

We continue to watch for any news about the Iowa Assessments. We had a webinar last week. The next deadline is January 18, 2019 and we will easily make this deadline. We expect more training scheduled in January.

Our winter state reports are due in January and we are in good shape to make this deadline. This is the easiest of the state reporting requirements. I will start to send files before Christmas and finish the process in early January.

The State 1:1 Conference is scheduled for April 3-4. We will send several teachers and staff to the conference again this year. There are opportunities to learn from other districts and improve our own 1:1 Learning Initiative.

The eRate process for federal funding is going well. We will be replacing several network switches and about a third of the district wireless access points. This work will be scheduled for the summer and will have very little interruption for the district network services. We do not plan for any major rewiring of West. We will look at this in the future.

Hawkeye Alarm should finish work on the new security doors at the JSH next week. It will be helpful to have the entire district on one system and program FOBS in place. We expect a smooth transition since East and West are already using the new software. It will take a lot of programming to get all of the JSH FOBS sorted out. We should be completely finished by Christmas.

Have a great Holiday.

Sincerely,

Stephen B. Noyes

**Report to the Board of Education
Food Service
December 2018
Annette Harbaugh, Director of Food Service**

I sent out an all call and emails to all families about the Free & Reduced Program on December 11, 2018. The state requires we notify all families twice a year about the program. I sent out the first announcement at the beginning of the school year. Thank you to Mr. Noyes for the help.

Christmas meals will be Dec. 19 at East, Dec. 20 at West, and Dec. 20 at the JSHS. East and West will have Pizza Hut Pizza and JSHS will have 3" subs from Subway. December 20 is also the special meal at the JSHS for 7th and 8th grade. Staff, board members, and parents help serve lunch to the students. Everyone is welcome to eat any day to help celebrate the holidays.

On Nov. 6, I had an all team meeting with the Food Service staff. The team has to have so many CEUs each year. At our meeting, we discussed sanitation, getting ready for the state review, lunch menus, civil rights, and any other concerns the team might have. We have another all team meeting set for March 5, 2019.

The school lunch program state review is getting closer. We will be ready for January 8 & 9 of 2019.

Wishing you all a safe and happy holiday season.

Respectfully,

Annette Harbaugh, Director of Food Service

**Report to the Board of Education
Buildings and Grounds
December 2018
Chad O'Brien, Director of Buildings and Grounds**

We have plowed parking lots and sidewalks.

We salted parking lots and sidewalks.

We fixed lights around the District.

We fixed stools around the District.

We worked on doors around the District.

We cleaned out garbage cans on the trail.

We fixed the alternator on bus #21 and worked on bus #20.

(November) Mileage Report																		
	Vehicle	Code	Month	Mileage	Rt. Mil	Act. Mi.	Ed. Mi.	Dr. Ed.	Sp Ed	Lease	Other	Fac/Adm	Total Miles	Fuel	MPG	Expense	Riders	Capacity
Bearbower	Bus 1-2010	B	Nov	111152	1436	455							1891	215	8.80			65
Activity	Bus 2-2012	B	Nov	48498	49	364							413	80.4	5.14			65
Activity	Bus 3-2014	B	Nov	46312	22	626							648	70.8	9.15			65
Sp ed bus	Bus 3S-2014	B-lift bus	Nov	93570					208				208	28.6	7.27			11
Randall	Bus 4-2007	B	Nov	81934	1139								1139	137	8.31			65
Activity	Bus 5-2015	B	Nov	42318		672							672	82.3	8.17	\$53.76		65
Mason	Bus 6-2017	B	Nov	27856	912	134							1046	200	5.23	\$35.01		84
Kiler	Bus 7-2011	B	Nov	79005	811								811	117	6.93			65
GOOD	Bus 8-2007	B	Nov	138586	1275								1275	149	8.56			65
Lift	Bus 9-2008	B-lift bus	Nov	216155	757								757	151	5.01			44
Krempges	Bus 10-2007	B	Nov	94383	758								758	72.3	10.48			65
Activity	Bus 11-2011	B	Nov	60537	433	20							453	47.5	9.54			65
Eilers	Bus 12-2008	B	Nov	69090	399	32							431	116.9	3.69			65
Special Ed-lift	Bus-14-2019	B-lift bus	Nov	10307					2567				2567	578.3	4.44			
Vick	Bus 15-2001	B	Nov	oos											#DIV/0!			65
Activity	Bus 16-2016	B	Nov	14753	340	311				15		41	707	70.5	10.03			84
Activity/shuttle	Bus 17-2015	B	Nov	21993	199							48	247	20	12.35			84
Vanlaningham	Bus20-2005	B	Nov	87399								91	91	0	#DIV/0!			65
Butler	Bus 21-2005	B	Nov	112973	953								953	117	8.15			65
Totals					9483	2614	0	0	2775	15	0	180	15067	2253.4				
Extra van 4	Ford ec-2003	Van	Nov	150780					178				178	15.5	11.48			8
Extra car #5	Equinox-2015	Car	Nov	50829		886			168			331	1385	44.9	30.85			5
Hammers-van 6	Ford ec-2007	Van	Nov	150742					628				628	60.7	10.35			8
Extra-van 7	Ford ec-2008	Van	Nov	120082					576				576	61.5	9.37			8
Extra-van 8	Ford ec2009	Van	Nov	105679		325			30				355	43.7	8.12			8
Extra car-#9	Equinox-2011	Car	Nov	151648		253			2602				2855	116.5	24.51			5
Extra- van 10	Ford Ec-2013	Van	Nov	61848		1251			28				1279	66	19.38			8
Extra van-11	Ford ec-2013	Van	Nov	60361		420							420	24.3	17.28			8
Extravan-12	Gmc 2017	Van	Nov	14468		276			266				542	37.1	14.61			
Extra Van -14	Chrysler-2017	Van	Nov	12284		136						545	697	22.2	31.40			
Totals					0	3547	0	0	4476	0	0	876	23982	492.4		\$88.77	0	1210

Preparer: Steven C. Leidinger, Lynch Dallas, P.C.
526 Second Avenue SE, P.O. Box 2457, Cedar Rapids, IA 52406; Phone: (319) 365-9101
Return to: Al Roder, City of Independence
331 1st St E. Independence, Iowa 50644; Phone (319) 334-2780

PERMANENT TRAIL EASEMENT

This agreement establishing a permanent easement for a municipal pedestrian and bicycle trail ("Agreement") is made and entered by and between **INDEPENDENCE COMMUNITY SCHOOL DISTRICT**, an Iowa school corporation, hereinafter referred to as "GRANTOR," and the **CITY OF INDEPENDENCE, IOWA**, an Iowa municipal corporation, hereinafter referred to as "CITY."

FOR THE PARTIES' JOINT AND MUTUAL CONSIDERATION, IT IS HEREBY AGREED AS FOLLOWS:

1. The Easement Area, as hereinafter defined, is being acquired by CITY for a public purpose in consideration of the total sum of One and 00/100 Dollars (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which GRANTOR acknowledges.
2. GRANTOR hereby covenants GRANTOR is lawfully seized and possessed and is the owner of the real estate ("Easement Area") legally described and delineated on the acquisition plat attached hereto as "Exhibit A," and incorporated by this reference; that said possession and ownership is not subject to any third-party possessory or proprietary interests; and that GRANTOR has a good and lawful right to enter into this Agreement and to convey this easement.
3. GRANTOR hereby grants and conveys to CITY, its successors and assigns, a permanent easement over the Easement Area for the purposes of constructing, operating, maintaining, repairing, replacing, upgrading, and inspecting a pedestrian and bicycle trail for public use ("Trail").
4. GRANTOR further grants and conveys to CITY on its behalf and on behalf of the public an easement of access over and upon the Easement Area for use of the Trail by pedestrians and bicyclists.

5. CITY shall have the right to clear trees and other vegetation and to make such excavations within and to grade the Easement Area as it may deem reasonably necessary or desirable for purposes of exercising its rights pursuant to this Agreement.
6. GRANTOR agrees not to place or construct any building or structure, place any piles or debris, change the level of the ground by excavation or mounding, place or construct any other obstructions within the Easement Area, or otherwise interfere with CITY'S exercise of the easement rights granted hereunder.
7. GRANTOR acknowledges that possession of the Easement Area is the essence of this Agreement and that, accordingly, GRANTOR hereby grants CITY immediate possession of the Property.
8. The provisions of this Agreement inure to the benefit of and bind the successors and assigns of the respective parties hereto, and all covenants shall apply to and run with the land. CITY shall be responsible for fees involved in preparing and recording this Agreement.
9. The provisions of this Agreement inure to the benefit of and bind the successors and assigns of the respective parties hereto, and all covenants shall apply to and run with the land.
10. This Agreement constitutes the entire agreement between GRANTOR and CITY and there is no agreement to do or not to do any act or deed except as specifically provided herein.
11. This Agreement is contingent upon and subject to approval by the City Council of Independence, Iowa, for CITY and by the Board of Education of Independence Community School District for GRANTOR.
12. This Agreement may be executed in several counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute the same instrument, even though all parties are not signatories to the original or the same counterpart. Furthermore, the parties may execute and deliver this Agreement by electronic means such as .pdf or a similar format. GRANTOR and CITY agree the delivery of the Agreement by electronic means shall have the same force and effect as delivery of original signatures and that each of the parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by all parties to the same extent as an original signature.

GRANTOR:

INDEPENDENCE COMMUNITY SCHOOL DISTRICT,
an Iowa school corporation

By: Eric B. Smith, Board President

STATE OF IOWA,
COUNTY OF BUCHANAN, ss:

On this ____ day of _____, 2018, personally appeared Eric B. Smith, who being by me duly sworn, stated he is the President of the Board of Education for the Independence Community School District and said instrument was signed on behalf of said school corporation by authority of its Board of Education.

Notary Public in and for the State of Iowa

CITY:

CITY OF INDEPENDENCE, IOWA,
an Iowa municipal corporation

By: _____
Bonita Davis, Mayor

Attest: _____
Jeena Lynch, City Clerk

STATE OF IOWA,
COUNTY OF BUCHANAN, ss:

On this ____ day of _____, 2018, personally appeared Bonita Davis and Jeena Lynch, who being by me duly sworn, stated they are the Mayor and City Clerk, respectively, of the City of Independence, Iowa, and said instrument was signed on behalf of said municipal corporation by authority of its City Council.

Notary Public in and for the State of Iowa

INDEX LEGEND	
COUNTY:	Buchanan
ADJUT PART:	NW 1/4 Section 4, T88N, R09W
CITY:	Independence
SUBDIVISION:	
BLOCK:	
LOT:	
PROPRIETOR:	Independence Community School District
REQUESTED BY:	City of Independence, Iowa

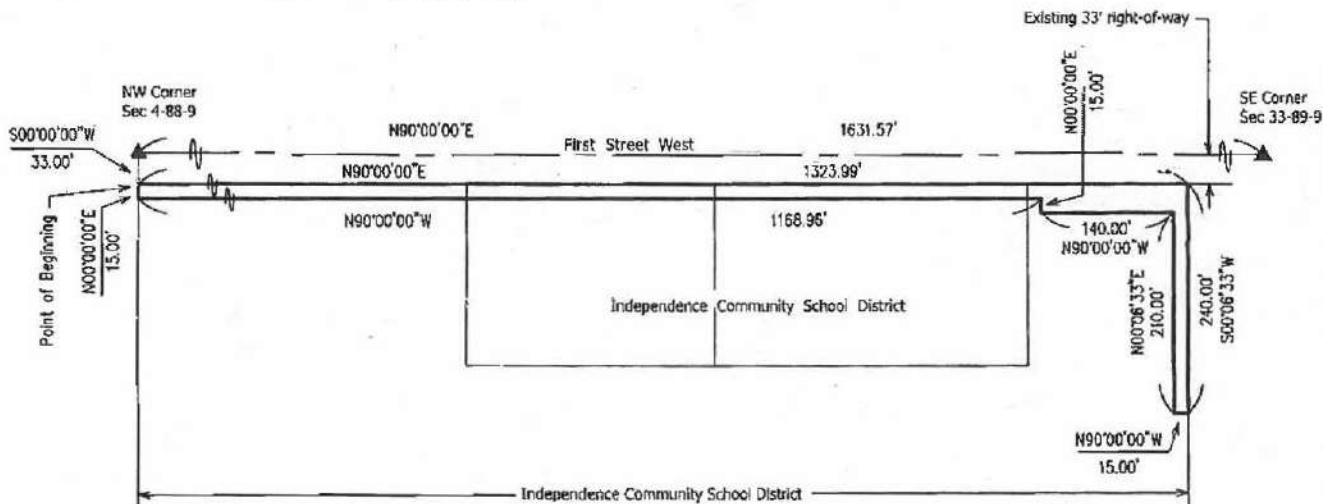
Brian M. Crawford P.L.S.

CRAWFORD ENGINEERING & SURVEYING, INC., INDEPENDENCE, IOWA (319) 334-7077

ACQUISITION PLAT of Parcel #1 in Section 4, Township 88 North, Range 9 West of the 5th Principal Meridian, Buchanan County, Iowa.

Legal Description:

Commencing at the Northwest Corner of Section 4; thence S00°00'00"W, 33.00 feet along the west line of the Northwest Fractional 1/4 of Section 4 to the Point of Beginning; thence N90°00'00"E, 1323.99 feet; thence S00°06'33"W, 240.00 feet; thence N90°00'00"W, 15.00 feet; thence N00°06'33"E, 210.00 feet; thence N90°00'00"W, 140.00 feet; thence N00°00'00"E, 15.00 feet; thence N90°00'00"W, 1168.96 feet to the west line of the Northwest Fractional 1/4 of Section 4; thence N00°00'00"E, 15.00 feet along said west line to the Point of Beginning.

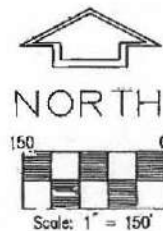


Net Area Acquired = 0.58 Acres

PROPRIETOR: Independence Community School District
ACQUISITION BY: City of Independence, Iowa
PROJECT: First Street West Trail Project

LEGEND

- Section Line
- existing parcel
- Easement Boundary



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.
LICENSE REVIEWAL DATE: 12-31-2018

LOGSHEET NO. 17344

Brian M. Crawford P.L.S.

DATE

PROJECT NO.

17508

FLD/RKM

PAGE

CRAWFORD ENGINEERING & SURVEYING, INC.
205 2nd Ave NE Independence, Iowa 50644
(319) 334-7077



UNIVERSITY OF WISCONSIN
PLATTEVILLE
DEPARTMENT OF PERFORMING
AND VISUAL ARTS

49th Annual Jazz Festival

Friday February 1, 2019

Competitive Events, Educational Clinics, and a **Wayne Bergeron** master class!

Evening concert featuring the winning High School Jazz Ensemble,

and ensembles featuring **Wayne Bergeron**.

(Tickets for evening concert sold separately)

REGISTRATION FORM

Director's Name: David Lang

Name of School: Independence High School

Street Address: 700 20th Ave SW

City: Independence State: Iowa Zip: 50644

School Phone: (319) 332-0718

Email: dlang@independence.k12.ia.us

☒ Jazz Ensemble (Big Band). Fee: \$250 per ensemble

Directors, parents and chaperones are admitted free. The registration fee includes access to any and all of the educational clinics and high school performances.

Evening concerts and meals are not included.

TOTAL NUMBER OF ENSEMBLES: 2 TOTAL FEES: \$ 500

Registration is established on a **FIRST-COME, FIRST-SERVED BASIS ACCORDING TO THE ORDER IN WHICH REGISTRATION FORMS ARE POSTMARKED.**

Print and mail forms with CHECK payable to UW-Platteville to:

David Cooper - 155 Doudna Hall
University of Wisconsin - Platteville
1 University Plaza
Platteville, Wisconsin 53818-3099

FRIDAY EVENING CONCERT TICKETS MUST BE PURCHASED SEPERATELY.

Order tickets at: tickets.uwplatt.edu

Or call 608.342.1298 toll free at 877.727.1CFA

Modified Supplemental Amount

At Risk / Dropout

MODIFIED SUPPLEMENTAL AMOUNT

#	Description	Amount
1	District cost per pupil	\$6,736
2	Certified enrollment (October 1, current school year) Certified enrollment was found and certified on 10/23/2018 12:51:00 PM.	1,437.50
3	Maximum modified supplemental amount possible (0.05 x line 1 x line 2)	\$484,150
4	Previous FY Carry-forward from CAR Project 1116 Carry-forward: \$0 Project 1119 Carry-forward: \$62,023	\$62,023
5	Requested modified supplemental amount Enter an amount equal to, or less than (Ln3 - Ln4): \$422,127	\$422,127
"Requested MSA and required match (and the associated spending authority) is solely for the purpose of implementing the district's board-adopted At-Risk/Dropout program."		



K-12 SUIC Equipment Maintenance Program

Free up general fund dollars with SU Insurance Company!



Key Benefits

*Working in conjunction with your local insurance agent & Jester Insurance, the SU Insurance Company's Equipment Maintenance Program can help your district **free up general fund dollars!!***

Risk management

The program includes comprehensive equipment risk management services that enable flexibility to repair and/or replace equipment, track warranties, and plan for end-of-life options.

Reimbursement

The program will reimburse the district for your employees' time, parts, and mailing costs when repairing covered equipment.

Cost transfer

Using the Equipment Maintenance Insurance Policy, schools can move approved equipment repair cost from the general fund to the management fund.

The equipment maintenance management innovators!



What's being said...

"Although this is only our 2nd year working with SU, we have found that they provide our District with great customer service and are very responsive to any questions or issues that we may have. SU supports their customers with training and availability and they strive to look for more opportunities for equipment coverage. We feel that this program will help our District Finances."

Current Iowa school district client



www.jesterinsurance.com



Equipment covered*

Classroom/Shop Equipment

- Audio Visual Equipment
(e.g. VCRs, disc players, projection devices)
- Band Equipment
- Auto Shop Equipment
- Driving Simulators
- Electronic Whiteboards
- Fitness Equipment
- ICN Including Satellite Dishes
- Laboratory Equipment
- Photo Shop Equipment
- Sewing Equipment
- Shop Equipment
- Student Response Systems
- Wood Shop Equipment

Communications Equipment

- Audio/Visual Systems
- Clock Systems
- Overhead Paging/Intercom Systems
- Radios
- Telephone Systems PBX
- Telephones, VMS PBX
- Telephone Systems VOIP

Computer Equipment

- Controllers
- Computer Communications
(e.g. modems, switches, routers, wireless access points)
- Desktop Computers
- File Servers
- Laptops
- Laptops 1:1 Mobile
- Printers
- Tablets
- Tablets 1:1 Mobile
- Scanners

Facilities Equipment

- Auditorium
(e.g. stage motors, lighting/audio boards, microphones, speakers)
- Auto Light Sensors
- Buildings/Grounds
(e.g. lawn mowers, leaf blowers, weed wackers, pole saws, power tools)
- Clothes Washers and Dryers
- Concession Stand Equipment
- Food Preparation Equipment
- Housekeeping Equipment
- Pool/Whirlpool Equipment
- Indoor Electronic Signs/Scoreboards
- Kilns
- Manlifts
- Motors for Bleachers, Basketball Hoops
- Outdoor Electronic Signs/Scoreboards
- Pitching Machines
- Sports Time/Measure/Record System
- Vending Machines
- Water Drinking Fountains
(refrigerant & connected plumbing excluded)

Security Equipment

- Card Access Systems
- CCTV Systems
- Electronic Library Security System
- Exterior/Interior Doors & Gates
- Fire Alarms
- Metal Detectors
- Police Alarms
- Safes, Chests, Vault Doors

Office Equipment

- Binders
- Bursters
- CAD/CAM Systems
- Card Readers
- Cash Registers
- Check Signers
- Coin Sorters/Packagers
- Copiers
- Currency Counters
- Dictation Equipment
- Electric Rotary Files
- Electronic Calculators, Typewriters, Staplers, Hole Punchers
- Embossers
- Print/Press Equipment *(non-production)*
- Facsimile Machines
- Folders
- ID Card Systems
- Inserters, Labelers, Openers, Stackers
- Laminators
- Mail Machines/Scales *(not system)*
- Microfilming equipment
- Retail Scanners
- Shredders
- Time & Attendance Systems
- Transient Voltage Protection
- Uninterrupted Power Supply

**This list is only a sample, your coverage plan may include additional equipment!*



Jester Insurance Services
303 Watson Powell Jr Way # 300
Des Moines, IA 50309

Phone: (515) 243-2707
Email: info@jesterinsurance.com
www.jesterinsurance.com



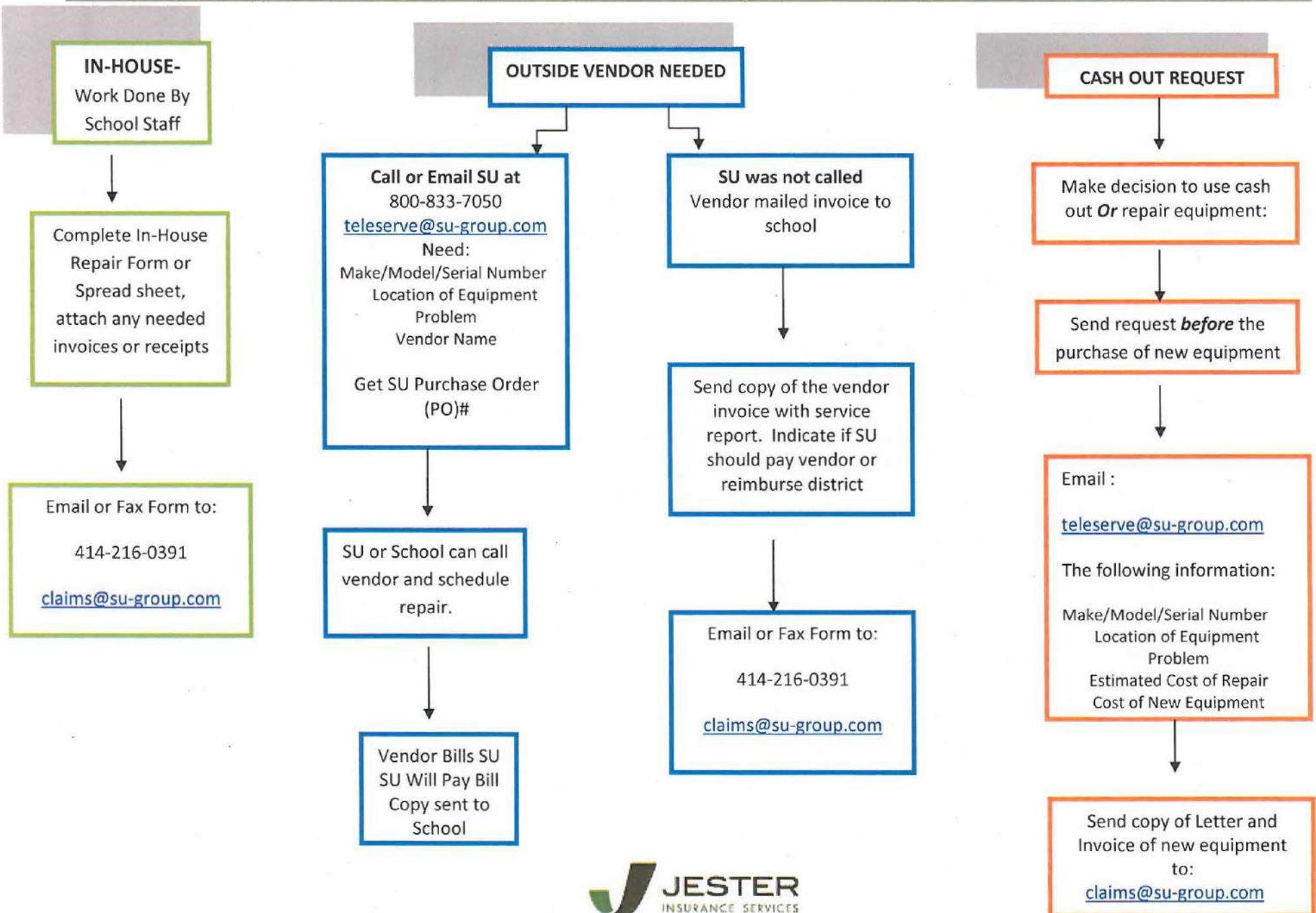
**For an application, call OR email
Jester Insurance Services!**

EQUIPMENT BREAKDOWN PROGRAM ADVANTAGES

- The policy allows the school to shift funds from PPEL/SILO/or General Fund to Management Funds to pay for repair of electric/electronic equipment
- Reimburses the school district for any covered repairs performed by school staff (parts & labor). The money that is sent to the school is considered miscellaneous income.
- The school chooses its own outside vendors. The insurance company does not leverage the vendors to charge less. They assign the PO numbers and pay the vendors directly, which frees up Business Office personnel time.
- The Policy has no deductible. As such, it can be a cost effective substitute for an equipment lease (i.e. copiers) or existing maintenance contracts (i.e. fire alarm, CCTV system).
- Cash out provisions may apply to older equipment.



How To Report An Equipment Maintenance Claim to Specialty Underwriters (SU)



**SU Insurance Company's Policy Exclusions include,
but are not limited to, the following:**

- Building Wiring and Cabling
- Calibrations Including Tuning
- Certifications
- Color Supplies and Color Drums (*unless otherwise noted*)
- Consumables (i.e.: Supplies, PM Kits, Bulbs, Ink Cartridges, Batteries, Ballasts) - unless noted otherwise
- Cosmetic Restoration (including, but not limited to scratches, dents and broken or cracked parts that do not otherwise affect the functionality or materially impair the intended use of the equipment)
- Damage caused by animals
- Equipment Which is not Electrical or Electronic in Nature (except buildings & grounds equipment)
- Furniture and Fixtures
- Obsolescence
- Physical Plant Equipment (i.e.: Generators, Elevators, HVAC etc.)
- Production Print/Press Equipment
- Recommended User Maintenance (i.e., clearing paper jams, toner installation, periodic cleaning/lubricants etc.)
- Refurbishments
- Replacement of Missing Parts/Components
- Software
- Upgrades
- Vehicles / Tractors / Heavy Equipment

Note:

- *All coverage is subject to the actual SUIC policy provisions*
- *Repairs which exceed \$5,000 must be reported to SUIC at 800-833-7050 for authorization prior to commencing any repair.*



SU Insurance Company

Equipment Maintenance Insurance

INDEPENDENCE CSD

TW29606

Classroom Equipment		QTY
A10	<input checked="" type="checkbox"/> Driving Simulators	
A20	<input checked="" type="checkbox"/> Electrical & Electronic Auto Shop Equipment	
A30	<input checked="" type="checkbox"/> Electrical & Electronic Fitness Equipment	
A40	<input checked="" type="checkbox"/> Electrical & Electronic Laboratory Equipment	
A50	<input checked="" type="checkbox"/> Electrical & Electronic Sewing Equipment	
A60	<input checked="" type="checkbox"/> Electrical & Electronic Shop Equipment	
A70	<input checked="" type="checkbox"/> Electrical & Electronic Wood Shop Equipment	
A80	<input checked="" type="checkbox"/> Electronic Audio Visual Equipment (i.e., VCRs, disc players, projection devices)	
A802	<input checked="" type="checkbox"/> Electronic Whiteboards	
A90	<input checked="" type="checkbox"/> Electronic Band Equipment	
A100	<input checked="" type="checkbox"/> Electronic Photo Shop Equipment	
A120	<input checked="" type="checkbox"/> ICN including Satellite Dishes	
A790	<input checked="" type="checkbox"/> Student Response Systems	

Communications Equipment	
A180	<input checked="" type="checkbox"/> Audio / Visual Systems
A390	<input checked="" type="checkbox"/> Overhead Paging / Intercom Systems / Clock Systems
A400	<input checked="" type="checkbox"/> Radios
A650	<input checked="" type="checkbox"/> Telephone System PBX
A660	<input checked="" type="checkbox"/> Telephones, VMS PBX
A661	<input checked="" type="checkbox"/> Telephone System VOIP

Computer Equipment	
A130	<input checked="" type="checkbox"/> Controllers
A168	<input checked="" type="checkbox"/> Computer Communications (i.e., modems, switches, routers, wireless access points)
A160	<input checked="" type="checkbox"/> Desktop Computers
A140	<input checked="" type="checkbox"/> File Servers
A165	<input checked="" type="checkbox"/> Laptops # of
A166	<input checked="" type="checkbox"/> Laptops 1:1 mobile # of
A167	<input checked="" type="checkbox"/> Tablets # of
A169	<input checked="" type="checkbox"/> Tablets 1:1 mobile # of
A170	<input checked="" type="checkbox"/> Printers
A150	<input checked="" type="checkbox"/> Scanners

Security Equipment	
A230	<input checked="" type="checkbox"/> Card Access Systems
A240	<input checked="" type="checkbox"/> CCTV Systems
A200	<input checked="" type="checkbox"/> Electronics on Interior Gates / Interior/Exterior Doors
A210	<input checked="" type="checkbox"/> Electronic Library Security System
A220	<input checked="" type="checkbox"/> Fire Alarms
A280	<input checked="" type="checkbox"/> Metal Detectors
A260	<input checked="" type="checkbox"/> Police Alarms
A840	<input checked="" type="checkbox"/> Safes, Chests, Vault Doors

Mail Equipment	
A780	<input checked="" type="checkbox"/> Inserters, Labelers, Openers, Stackers
A770	<input checked="" type="checkbox"/> Mail Machines / Scales (not system)

Facilities Equipment		QTY
A850	<input checked="" type="checkbox"/> Auditorium (i.e., stage motors, lighting/audio boards, microphones, speakers)	
A730	<input checked="" type="checkbox"/> Auto Light Sensors	
A880	<input checked="" type="checkbox"/> Buildings/Grounds (i.e. lawn mowers, leaf blowers, weed wackers, pole saw, power tools)	
A310	<input checked="" type="checkbox"/> Clothes Washers and Dryers	
A810	<input checked="" type="checkbox"/> Concession Stand Equipment & Vending Machines	
A320	<input checked="" type="checkbox"/> Electrical & Electronic Food Preparation Equipment	
A330	<input checked="" type="checkbox"/> Electrical & Electronic Housekeeping Equipment	
A340	<input checked="" type="checkbox"/> Electrical & Electronic Pool Equipment / Whirlpool	
A360	<input checked="" type="checkbox"/> Indoor Electronic Sign / Scoreboard	
A680	<input checked="" type="checkbox"/> Kilns	
A860	<input checked="" type="checkbox"/> Manlifts # of (not itemized)	0
A380	<input checked="" type="checkbox"/> Motors for Bleachers, Basketball Hoops	
A350	<input checked="" type="checkbox"/> Outdoor Electronic Sign / Scoreboard	
A760	<input checked="" type="checkbox"/> Pitching Machines	
A750	<input checked="" type="checkbox"/> Sports Time / Measure / Record System	
A890	<input checked="" type="checkbox"/> Walk-In Coolers/Freezers (See Itemized)	
A740	<input checked="" type="checkbox"/> Water Drinking Fountains** **(refrigerant & connected plumbing excluded)	

Office Equipment	
A410	<input checked="" type="checkbox"/> Binders
A420	<input checked="" type="checkbox"/> Bursters
A430	<input checked="" type="checkbox"/> CAD / CAM Systems
A450	<input checked="" type="checkbox"/> Card Readers
A460	<input checked="" type="checkbox"/> Cash Registers
A470	<input checked="" type="checkbox"/> Check Signers
A490	<input checked="" type="checkbox"/> Coin Sorters / Packagers
A500	<input checked="" type="checkbox"/> Copiers (See Itemized)
A510	<input checked="" type="checkbox"/> Currency Counters
A620	<input checked="" type="checkbox"/> Dictation Equipment
A830	<input checked="" type="checkbox"/> Electrical & Electronic Office Equipment (i.e. calculators, typewriters, staplers, hole punchers)
A530	<input checked="" type="checkbox"/> Electrical & Electronic Print / Press Equipment (non-production)
A540	<input checked="" type="checkbox"/> Electric Rotary Files
A560	<input checked="" type="checkbox"/> Embossers
A570	<input checked="" type="checkbox"/> Facsimile Machines
A580	<input checked="" type="checkbox"/> Folders
A590	<input checked="" type="checkbox"/> ID Card Systems
A600	<input checked="" type="checkbox"/> Laminators
A610	<input checked="" type="checkbox"/> Microfilmers, Microfilm Reader / Printers
A630	<input checked="" type="checkbox"/> Retail Scanners
A640	<input checked="" type="checkbox"/> Shredders
A820	<input checked="" type="checkbox"/> Time & Attendance Systems
A670	<input checked="" type="checkbox"/> Uninterrupted Power Supply / Transient Voltage Protection Systems (up to 40 KVA)



Specialty Underwriters LLC
A Subsidiary of SU Group LLC



TELESERVE™

QUOTE/INITIATIVE NO: TW29606

Property Damage Insurance

27-Nov-2018

INDEPENDENCE COMMUNITY SCHOOL DISTRICT
1207 1ST STREET WEST
INDEPENDENCE, IA 50644

Item	Mfg	Description	SU Annual Total Cost
010	VARIOUS	PER ATTACHED EQUIPMENT CHECKLIST	\$96,955
GRAND TOTAL			\$96,955

Monthly \$ 8079.58
Feb-June \$ 40,397.90

TELESERVET™ SERVICES & COVERAGE**SERVICES:**

WORK ORDER PROCESS	INCLUDED
VENDOR PAY PROCESS FOR COVERED ITEMS ONLY	INCLUDED
MANAGEMENT REPORTING	INCLUDED

COVERAGE:**CORRECTIVE MAINTENANCE**

ELECTRICAL BREAKDOWN	INCLUDED
MECHANICAL BREAKDOWN	INCLUDED
PARTS	INCLUDED
LABOR	INCLUDED
TRAVEL	INCLUDED
PREVENTIVE MAINTENANCE	INCLUDED

COVERAGE IN EXCESS OR SECONDARY TO ANY OTHER INSURANCE FOR REPAIRS**CAUSED BY:**

POWER SURGE	INCLUDED
HUMAN ERROR	INCLUDED
AIR CONDITIONING FAILURE	INCLUDED
RENTAL OF SUBSTITUTE EQUIPMENT	INCLUDED
OVERTIME, WEEKEND TIME, HOLIDAY TIME	INCLUDED
IN-HOUSE REIMBURSEMENTS FOR LOW VOLTAGE EQUIPMENT ONLY @ \$50/HOUR	INCLUDED

PHYSICAL PLANT EQUIPMENT, CONSUMABLES, SUPPLIES, PROJECTOR
TUBES/LAMPS, COSMETIC RESTORATION, UPGRADES, REFURBISHMENTS,
OBsolescence, WIRING/CABLING, VEHICLES / TRACTORS / HEAVY EQUIPMENT,
FURNITURE AND FIXTURES, SOFTWARE

EXCLUDED

NON-ELECTRICAL / NON-ELECTRONIC EQUIPMENT

EXCLUDED

FIRE, ALL RISK, EC, FLOOD & EARTHQUAKE

EXCLUDED

DEDUCTIBLE \$ 0.00

STUDENT ENROLLMENT 1,481

NOTE:

TERRORISM RISK INSURANCE (as mandated by the Terrorism Risk Insurance Act, as amended in 2015) can be purchased as an optional coverage.

Any and all information shared between the organization listed herein and Specialty Underwriters LLC shall be treated as CONFIDENTIAL and shall not be directly or indirectly disclosed to any third party.

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Quoted costs are exclusive of applicable taxes

		EFFECTIVE DATE	_____
SIGNED	<u>Michael H. Polaski</u>	ACCEPTED BY	_____
		PO #	_____
DATE	<u>November 27, 2018</u>	DATE	_____

OFFER VALID FOR 60 DAYS
NOT BINDING UNTIL SIGNED ABOVE
AND MAILED TO AND ACCEPTED BY THE COMPANY



LETTER OF INTENT

Quote #: TW 29606

Blanket Equipment Breakdown Insurance

Upon review and approval of the quotation, it is the intent of Whiting Community School District to implement the Equipment Breakdown Insurance Policy through SU Insurance Company, A Subsidiary of SU Group LLC, effective _____.

We understand that the quote needs to be signed and finalized along with a copy of the Tax Exempt Certificate with Federal ID#.

SU INSURANCE COMPANY

Independence Community School District

Name (please print)

Name (please print)

Signature

Signature

Date

Date

AUDIT PROPOSAL

Between

INDEPENDENCE COMMUNITY SCHOOL DISTRICT

AND

NOLTE, CORNMAN & JOHNSON, P.C.

PERIOD COVERED

FOR THREE YEARS ENDING JUNE 30, 2021

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NOLTE, CORNMAN & JOHNSON P.C.

Certified Public Accountants
(a professional corporation)
117 West 3rd Street North, Newton, Iowa 50208-3040
Telephone (641) 792-1910
Fax (641) 791-9284
Email ncjcpa@mediacombb.net

LAURA MORINE, DIRECTOR OF FINANCE
INDEPENDENCE COMMUNITY SCHOOL DISTRICT
1207 1ST ST WEST
INDEPENDENCE, IOWA 50644

We would like to make a proposal to perform an audit of your district's financial statements for the year ended June 30, 2019.

Our audit will be made in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements.

An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation.

An audit directed to the expression of an opinion on the financial statements is not primarily or specifically designed and cannot be relied upon to disclose defalcations or other similar irregularities, should any exist, although their discovery may result.

Our services will include auditing of the Governmental Funds and Business Type Funds for the period of July 1, 2018 through June 30, 2019.

Nolte, Cornman & Johnson, P.C. is a member of the American Institute & Iowa Society of Certified Public Accountants, registered to practice in the State of Iowa. The firm and its audit staff are independent with regard to your audit.

We thank you for considering us as your independent auditor and look forward to working with you. We appreciate the opportunity to serve you.

We have enclosed two agreements one for a one year period and the other for a three year period. This provides you the option of retaining our services for more than one year.

Please indicate your agreement with the arrangements contained in this RFP by signing and returning the enclosed contract. We will contact you with regard to scheduling when the contract is signed.

Sincerely,

A handwritten signature in dark ink, appearing to read "Nolte, Cornman & Johnson P.C.", with a stylized flourish at the end.

NOLTE, CORNMAN & JOHNSON, P.C.

SCHOOL AUDIT PROFILE

1. Firm Name: NOLTE, CORNMAN & JOHNSON, P.C.

2. Address: 117 West 3rd Street North, Newton, IA 50208

3. Telephone: (641) 792-1910

4. Professional staff:

	<u>Number</u>	<u>Number CPA's</u>	<u>Average Years Experience</u>
A. Principals	1	1	33
B. Professional Staff	10	1	4

5. Schools audited by our staff in the last two years:

Adair-Casey, Adel-DeSoto-Minburn, AGWSR, Albia, Alburnett, Algona, Ames, Andrew, Aplington-Parkersburg, Ar-We-Va, Atlantic, Audubon, Battle Creek-Ida Grove, Baxter, BCLUW, Bedford, Belle Plaine, Belmont-Klemme, Bettendorf, BGM, Boyer Valley, Burlington, CAL, CAM, Cardinal of Eldon, Carroll, Center Point-Urbana, Centerville, Central City, Central Decatur, Central Lee, Charles City, Chariton, Charter Oak-Ute, Cherokee, Clarksville, Colfax-Mingo, Collins-Maxwell, Columbus, Coon Rapids-Bayard, Creston, Delwood, Denison, Diagonal, Dike-New Hartford, Dunkerton, Earlham, East Marshall, East Union, Easton Valley, Eddyville-Blakesburg-Fremont, Edgewood-Colesburg, Eldora-New Providence, Exira-Elk Horn-Kimballton, Fairfield, Fort Madison, Fremont-Mills, Gilbert, Glenwood, Greene County, Griswold, Grundy Center, Guthrie Center, Hamburg, Harmony, Hartley-Melvin-Sanborn, Hubbard-Radcliffe, Hudson, Humboldt, IKM-Manning, Independence, Iowa Falls, Keokuk, Keota, Kingsley-Pierson, Knoxville, Lamoni, Lawton-Bronson, Lenox, Lewis Central, Linn-Mar, Logan-Magnolia, Madrid, Maquoketa, Maquoketa Valley, Marshalltown, Martensdale-St. Marys, Mid-Prairie, Missouri Valley, Monticello, Moulton-Udell, Mt. Pleasant, New Hampton, North Butler, North Tama County, Northeast Hamilton, Northwood-Kensett, Norwalk, Odebolt Arthur, Oelwein, Orient-Macksburg, Osage, Panorama, Pekin, Red Oak, Riceville, Roland-Story, Saydel, Schaller-Crestland, Schleswig, Sergeant Bluff-Luton, Shenandoah, Sibley-Ocheyedan, Sidney, Solon, South Central Calhoun, South O'Brien, South Page, South Tama County, Southeast Warren, St. Ansgar, Stanton, Stratford, Treynor, Tri-Center, Tri-County, Turkey Valley, Twin Rivers, Underwood, Union, United, Valley, Van Buren, Van Meter, Villisca, WACO, Wapello, Washington, West Delaware County, West Harrison, West Monona, Westwood, Winfield-Mt. Union, Woodbine, Woodbury Central, and Woodward-Granger.

6. The principal who is responsible for all school district audits and her position with our firm:

Person: Nancy Janssen, CPA; B.S. Iowa State University: CPA: 1985

Position: President

7. Quality controls are an essential part of our auditing services. Internal review procedures utilized by our firm include: Our 2019 school audit team as in the past will be composed of an experienced staff, all being supervised by our school audit manager. Our firm successfully completed a quality review December 2017.
8. Our firm will:
- a) Compile, type and duplicate reports.
 - b) Send discussion audit draft to the school district after field work is completed, for review by management.
 - c) Review audit recommendations and district responses thereto with the Business Manager and/or Superintendent prior to issuing the audit report.
 - d) Provide additional help or recommendations to the District when requested during the year.
 - e) Strive to conduct the audit when possible at the district's convenience and in such a manner as to cause the least amount of disruption possible under the circumstances.
 - f) Will provide copies of the audit report to the State Auditor's Office and the Department of Education as required.
 - g) Present the audit report and a verbal explanation of the report to the Board if so requested, at an additional fee.
9. Our firm will **NOT** (in response to #18 of Specific Requirements from RFP):
- a) "Review all travel expenditures and reimbursed to members of the Board of Education. Also, travel expenditures of administrators who receive in excess of \$100 reimbursement at any one time or in excess of \$250 reimbursement for the year and will provide written response regarding any observations or concerns of a material nature in the management letter to the Superintendent."
- We will review a sample of travel expenditures which will include but not be limited to the Board of Education, Superintendent and Director of Finance and will provide written response regarding observations or concerns of a material nature in the management letter to the Board of Education.

President:

Nancy L. Janssen, CPA

Education:

B.S. from Iowa State University

Continuing Education:

Attended the Governmental Roundtable or Iowa Governmental Audits course, attended and prepared various in-house presentations on Governmental issues, and attended various other continuing education programs.

Experience:

She has experience working in various capacities from accountant to partner. She has significant experience with the following types of audits: School, Non-Profit and Commercial. She has been tax manager and has worked with several small business clients.

School Audit Experience:

She has completed thirty-three school audit seasons. She is responsible for the final review of all workpapers and reports.

Independence:

Ms. Janssen does not have and has not had during any period covered by this audit any interest, direct or indirect, in your center or any of its board members or officials.

AGREEMENT BETWEEN
INDEPENDENCE COMMUNITY SCHOOL DISTRICT
AND

NOLTE, CORNMAN & JOHNSON, P.C.

THIS AGREEMENT made and entered into this 6TH day of DECEMBER, 2018, by and between INDEPENDENCE COMMUNITY SCHOOL DISTRICT, hereinafter called School District and NOLTE, CORNMAN, & JOHNSON, P.C., hereinafter called "CPA".

WHEREAS, the INDEPENDENCE COMMUNITY SCHOOL DISTRICT wishes to obtain the services of the CPA to perform the annual audit required by Section 11.6, Code of Iowa, for the one year ended June 30, 2019; and

WHEREAS, the CPA is equipped and staffed to assist in the above audit; and

WHEREAS, this agreement is in the public interest in fulfilling the requirements of Chapter 11 of the Code of Iowa.

NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED:

1. That the CPA will:

- A. Provide auditors of various classifications and for the estimated hours as detailed in 2.A of this agreement.
- B. Begin work on the audit engagement as specifically agreed upon with the School District.
- C. Perform all work in accordance with generally accepted auditing standard, Chapter 11 of the Code of Iowa and applicable federal requirements.
- D. Immediately inform the School District, the Auditor of State and County Attorney if the audit discloses any irregularity in the collection or disbursement of public funds.
- E. Provide access to the working papers to any appropriate federal agencies for the period of time specified in relevant agreements entered into by the School District.
- F. Provide access to the working papers to the Auditor of State in accordance with Chapter 11 of the Code of Iowa.

2. Conditions of Payment:

- A. It is understood that the fees for the services set forth above shall be reimbursed at the following hourly rates.

<u>Classification</u>	<u>Estimated Hours</u>	<u>Hourly Rate</u>
<u>Junior</u>	<u>64</u>	<u>70</u>
<u>Incharge</u>	<u>40</u>	<u>85</u>
<u>Audit Manager</u>	<u>30</u>	<u>100</u>
<u>Partner</u>	<u>15</u>	<u>125</u>
<u>Travel</u>	<u>Est. Cost</u>	<u>500</u>
<u>Secretarial</u>	<u>Est. Cost</u>	<u>500</u>

- B. The CPA shall present an invoice for services in the following manner: An invoice for 40% at the end of field work. An invoice for remainder at delivery of Audit Reports.
- C. Payment shall be made within 30 days of receipt of invoice.
- D. The total reimbursement for the audit shall not be for more than \$13,250 for the year ended June 30, 2019, except as specially agreed by the School District and the CPA.
- E. An additional fee will be charged at \$150 per hour for assistance with the Certified Annual Report.

3. Termination of Agreement:

- A. The School District may terminate this contract without notice if the CPA fails to perform the covenants or agreements contained herein.
- B. The CPA shall be paid for all work satisfactorily performed to the date of termination.

IN WITNESS THEREOF, INDEPENDENCE COMMUNITY SCHOOL DISTRICT AND CPA have executed this AGREEMENT as of the date indicated below.

CPA

(ENTITY)

Nolte, Cornman & Johnson
NOLTE, CORNMAN & JOHNSON, P.C.

By _____
BOARD PRESIDENT

Date 12/6/2018

Date _____

AGREEMENT BETWEEN
INDEPENDENCE COMMUNITY SCHOOL DISTRICT
AND

NOLTE, CORNMAN & JOHNSON, P.C.

THIS AGREEMENT made and entered into this 6TH day of DECEMBER, 2018, by and between INDEPENDENCE COMMUNITY SCHOOL DISTRICT, hereinafter called School District and NOLTE, CORNMAN, & JOHNSON, P.C., hereinafter called "CPA".

WHEREAS, the INDEPENDENCE COMMUNITY SCHOOL DISTRICT wishes to obtain the services of the CPA to perform the annual audit required by Section 11.6, Code of Iowa, for the three years ended June 30, 2021; and

WHEREAS, the CPA is equipped and staffed to assist in the above audit; and

WHEREAS, this agreement is in the public interest in fulfilling the requirements of Chapter 11 of the Code of Iowa.

NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED:

1. That the CPA will:

- A. Provide auditors of various classifications and for the estimated hours as detailed in 2.A of this agreement.
- B. Begin work on the audit engagement as specifically agreed upon with the School District.
- C. Perform all work in accordance with generally accepted auditing standard, Chapter 11 of the Code of Iowa and applicable federal requirements.
- D. Immediately inform the School District, the Auditor of State and County Attorney if the audit discloses any irregularity in the collection or disbursement of public funds.
- E. Provide access to the working papers to any appropriate federal agencies for the period of time specified in relevant agreements entered into by the School District.
- F. Provide access to the working papers to the Auditor of State in accordance with Chapter 11 of the Code of Iowa.

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<u>Classification</u>	<u>Estimated Hours</u>	<u>Hourly Rate</u>
<u>Junior</u>	<u>64</u>	<u>70</u>
<u>Incharge</u>	<u>40</u>	<u>85</u>
<u>Audit Manager</u>	<u>30</u>	<u>100</u>
<u>Partner</u>	<u>15</u>	<u>125</u>
<u>Travel</u>	<u>Est. Cost</u>	<u>500</u>
<u>Secretarial</u>	<u>Est. Cost</u>	<u>500</u>

- B. The CPA shall present an invoice for services in the following manner: An invoice for 40% at the end of field work. An invoice for remainder at delivery of Audit Reports.
- C. Payment shall be made within 30 days of receipt of invoice.
- D. The total reimbursement shall not be for more than \$13,250 for the year ended June 30, 2019, and \$13,750 for the year ended June 30, 2020, and \$14,000 for the year ended June 30, 2021, except as specially agreed by the School District and the CPA.
- E. An additional fee will be charged at \$150 per hour for assistance with the Certified Annual Report.

3. Termination of Agreement:

- A. The School District may terminate this contract without notice if the CPA fails to perform the covenants or agreements contained herein.
- B. The CPA shall be paid for all work satisfactorily performed to the date of termination.

IN WITNESS THEREOF, INDEPENDENCE COMMUNITY SCHOOL DISTRICT AND CPA have executed this AGREEMENT as of the date indicated below.

CPA

(ENTITY)

Nolte, Cornman & Johnson PC
NOLTE, CORNMAN & JOHNSON, P.C.

By _____
BOARD PRESIDENT

Date 12/6/18

Date _____



NORTHEAST SECURITY BANK
PO BOX 269 SUMNER, IA 50674

RETURN SERVICE REQUESTED

INDEPENDENCE COMM SCHOOL DIST
DONATION ACCOUNT *(87)*
1207 1ST ST W
INDEPENDENCE IA 50644-2375

*Chking Acct #5
Funds 27,31,34*

Statement Ending 11/30/2018

INDEPENDENCE COMM SCHOOL

Page 1 of 4

Account Number: XXXXXX0101

Managing Your Accounts

	Branch	Northeast Security Bank - Independence
	Address	P O Box 511 Independence, IA 50644
	Phone	319-334-7035
	Website	www.banknsb.com

*7.E.
Balanced
12-5-18*

NORTHEAST SECURITY BANK
PLANTING DREAMS. GROWING SUCCESS.

**OUR WEBSITE HAS
A BRAND NEW LOOK**

CHECK IT OUT AT
WWW.BANKNSB.COM

Summary of Accounts

Account Type	Account Number	Ending Balance
MONEY MARKET - BUS	XXXXXX0101	<u>\$1,139.35</u>

MONEY MARKET - BUS-XXXXXX0101

Account Summary

Date	Description	Amount
11/01/2018	Beginning Balance	\$1,139.02
	1 Credit(s) This Period	\$0.33
	0 Debit(s) This Period	\$0.00
11/30/2018	Ending Balance	\$1,139.35

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.35%
Interest Days	30
Interest Earned	\$0.33
Interest Paid This Period	\$0.33
Interest Paid Year-to-Date	\$2.60
Average Ledger Balance	\$1,139.02
Average Available Balance	\$1,139.02

Other Credits

Date	Description	Amount
11/30/2018	INTEREST	\$0.33

