

MINUTES

REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER DECEMBER 14, 2021 - 7:00 P.M.

- CALL TO ORDER** Judy Ferraro, President, called the Regular Meeting to order at 7:05 p.m.
- MEMBERS PRESENT** Brooke Clayton, Kenneth Cook, Christopher Hoff (arrived 7:40), Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski and Judy Ferraro
- MEMBERS ABSENT** Patricia Frizell and Gregory Siciliano
- OTHERS PRESENT** Kathleen O'Hare, Michael LoBrace, John O Bennett, Esquire, and District Administration.
- PLEDGE OF ALLEGIANCE** Judy Ferraro, President, led the Pledge of Allegiance
- PUBLIC COMMENT(S)** Tammi Alt asked for an explanation of the Master Teacher Agreement. Ms. O'Hare explained how Union Beach pays us for the use of our Master Teacher, once a week, throughout the year..

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Personnel
- (2) _____
- (3) _____

It is anticipated that the length of time of this executive session will be 45 minutes and that action will/will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

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MOTION BY: Matthew Kitchen

SECONDED BY: KennethCook

IN: 7:09pm OUT: 7:40pm

| APPROVAL OF EXECUTIVE SESSION | |
|--------------------------------------|--|
| MOVED BY | Kenneth Cook |
| SECONDED BY | Michael Mankowski |
| AYE | Brooke Clayton, Kenneth Cook, Matthew Kitchen, Michael Mankowski, Kim Kelaher-Moran and Judy Ferraro |
| NAY | |
| ABSTAIN | |

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

| MEETING | DATE |
|-------------------|-------------------|
| REGULAR MEETING | November 16, 2021 |
| EXECUTIVE SESSION | November 16, 2021 |

| APPROVAL OF MINUTES | |
|----------------------------|---|
| MOVED BY | Matthew Kitchen |
| SECONDED BY | Kenneth Cook |
| AYE | Brooke Clayton, Kenneth Cook, Christopher Hoff (arrived 7:40) Matthew Kitchen, Michael Mankowski, and Kim Kelaher-Moran |
| NAY | |
| ABSTAIN | Judy Ferraro |

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The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RESIGNATION-DISTRICT

Approve the following resignation, as submitted:

| | | |
|--------------------------------|------------------|-----------------------------|
| Michling, Susan Eff. 1/3/22 | Paraprofessional | Account # 15-209-100-106-40 |
|--------------------------------|------------------|-----------------------------|

| | | |
|---------------------------------|------|-----------------------------|
| Walters, Ashley Eff. 1/21/22 | PreK | Account # 20-218-100-101-10 |
|---------------------------------|------|-----------------------------|

2. REFUSAL OF POSITION

Accept the following refusal of position, as submitted:

| | | |
|------------------|--------------------------|-----------------------------|
| Schetlick, Laura | SIS / Testing Specialist | Account # 11-000-221-104-60 |
|------------------|--------------------------|-----------------------------|

3. PROFESSIONAL PERSONNEL-2021-2022-DISTRICT

Approve the following individuals for the position and salary indicated for the 2021-2022 school year:

| | | | | |
|--|----------------------|------|--------------------------|----|
| Barrington, Samantha Eff. 2/14/22 or sooner Account # 15-120-100-101-20 | Elem. Ed. Grade 5 | BA-5 | \$57,955.00* prorated | JC |
|--|----------------------|------|--------------------------|----|

*Salary Pending Negotiations

| | | | | |
|---|------|----------|--------------------------|----|
| Duran, Angeline Eff. 1/14/22 or sooner Account # 20-218-100-101-10 | PreK | MA+30-11 | \$77,525.00* prorated | PK |
|---|------|----------|--------------------------|----|

*Salary Pending Negotiations

4. NON-PROFESSIONAL EMPLOYMENT-2021-2022-DISTRICT

Approve the following individuals for the position and salary indicated for the 2021-2022 school year:

Mack, Kathleen SIS / Testing Specialist \$85,000.00 DIST
Eff. 1/17/22
or sooner
Account # 11-000-221-104-60
prorated

Matich, Clayton Paraprofessional AA-4 \$24,886.00* DIST
Eff. 1/3/22
Account # 15-216-100-106-10
prorated

*Salary Pending Negotiations

5. TRANSFER PROFESSIONAL STAFF-2021-2022

| Name | From | To |
|-------------------|--------------------------|--------------------------------|
| Janik, Brian | Elem. Ed. 5th Grade - JC | Social Studies - JB |
| O'Keefe, Jennifer | Guidance Counselor - HS | Guidance Dept. Coord. -12 mth. |

6. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

| Name | Beginning | Returning |
|---------------------|------------|------------|
| Ahrens, Cheryl | 11/18/2021 | 11/29/2021 |
| Cooney, Maryann | 11/16/2021 | 11/29/2021 |
| Garripoli, Patricia | 11/9/2021 | 11/18/2021 |

7. LEAVE OF ABSENCE-MATERNITY/CHILDCARE

Approve the following individual be granted a Maternity/Child Care Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

| Name | Beginning | Returning |
|--------------|-----------|-----------|
| Young, Karen | 1/10/2022 | 4/25/2022 |

8. PERMANENT POOL SUBSTITUTE-2021-2022

Approve the following individual for the position and salary indicated for the 2021-2022 school year:

| Name | Account # | Rate | Building |
|------------------|-------------------|------------------|----------|
| Rajaveen, Ajitha | 11-120-100-101-55 | \$125.00 per day | PreK |

9. STUDENT TEACHER-DIST

Approve the following students be permitted to complete their student teaching:

Georgian Court University

| <u>Student</u> | <u>Teacher</u> | <u>School</u> | <u>Semester</u> |
|-------------------|---------------------|---------------|-----------------|
| Diaz, Guadalupe | B. Annuzzi/L. Nigro | JCCS | Spring 2022 |
| Forlizzi, Anthony | M. Joyce | JCCS | Spring 2022 |

10. KEANSBURG AFTERSCHOOL PROGRAM (KAP)-DISTRICT-2021-2022

Approve the following individual to work as a teacher assistant in the Keansburg Afterschool Program at \$12.00 per hour from January 3, 2022 to June 2, 2022.

DeRoche, Cameryn

Account # 20-095-100-100-60

11. 2021-2022 HOME INSTRUCTION

Approve the following students to receive Home Instruction for the 2021-2022 school year:

| Student I.D. | H.I.# | Grade | Reason | Tutor | Start Date | End Date |
|--------------|-------|-------|----------------|---------------|------------|----------|
| 4560377054 | 9 | 7 | Medical | LearnWell | 11-18-21 | TBD |
| 3662912149 | 10 | 11 | Administrative | MOESC | 11-22-21 | 12-9-21 |
| 9275644982 | 11 | 8 | Administrative | MOESC | 11-22-21 | TBD |
| 1201165220 | 12 | 4 | Administrative | Wells, Junell | 12-6-21 | 12-13-21 |

Account # 11-150-100-101-80

Account # 11-150-100-320-80

12. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

| | | | |
|---------|--------------|---|----------|
| 2/16-17 | Fowkes, Troy | Search & Seizure for Effective Policing(Two day course) | \$199.96 |
| 6/1-2 | Dolan, Any | NJTESOL INC. | \$314.00 |

ADDENDUM:**A1. RETIREMENT-DISTRICT**

Approve the following retirement, as submitted:

Ackerman, Barbara Paraprofessional Account # 15-190-100-106-20
Eff. 1/1/22

A2. NON-PROFESSIONAL EMPLOYMENT-2021-2022

Approve the following individual for the position and salary indicated for the 2021-2022 school year:

| | | | | |
|-----------------------------|------------------|------|--------------|------|
| Lovett, Athena | Paraprofessional | AA-1 | \$24,331.00* | DIST |
| Eff. 1/3/22 | | | prorated | |
| Account # 15-190-100-106-20 | | | | |

*Salary pending negotiations

DISCUSSION

| APPROVAL OF PERSONNEL AND ADDENDUM | |
|---|--|
| Moved By: | Matthew Kitchen |
| Seconded By: | Kenneth Cook |
| Aye: | Brooke Clayton, Kenneth Cook, Christopher Hoff (arrived 7:40) Matthew Kitchen, Michael Mankowski, Kim Kelaher-Moran and Judy Ferraro |
| Nay: | Matthew Kitchen #5 only |
| Abstain: | Christopher Hoff on #10 only |

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SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

1. RECEIPT AND ACCEPTANCE OF OCTOBER BOARD SECRETARY'S REPORT

Recommend the receipt of the Board Secretary Financial Reports as of October, 2021 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of October 31, 2021 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the following Transfers.

| Amount | From Account | To Account | Reason |
|----------|-------------------|-------------------|----------------------|
| \$20,000 | 11-000-261-420-70 | 11-000-261-610-70 | Boiler Emergency-KHS |
| \$50,000 | 12-000-400-450-55 | 12-000-260-732-50 | Boiler Emergency-KHS |

3. APPROVE BILLS

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,585,809.33.

4. APPROVE PAYROLLS

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$896,122.00

November 24, 2021- \$896,122.00

5. 2021-2022 DECEMBER DISTRICT HIB REPORT

Recommend the Board of Education approve the District HIB Report for the month of December 2021. Ex. A

6. 2021-2022 OUT OF DISTRICT TUITION - NONE AT THIS TIME

Approve the following students to attend the placement indicated for the 2021-2022 school year.

7. COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three year Comprehensive Maintenance Plan and M-1 form documenting "required" maintenance activities for each of its public school facilities, and

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WHEREAS, the required maintenance activities listed for the various school facilities of the Keansburg School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Keansburg School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form for the Keansburg School District in compliance with the Department of Education requirements. Ex. B

8. 2021-2022 MIDDLETOWN TRANSPORTATION JOINTURE- AMENDMENT

Recommend the Board of Education approve an amendment to the transportation jointure agreement with the Middletown Township School District to transport students to Children's Center of Monmouth County, Collier School, Hawkswood School, Lakeview School, Ocean Academy, Shroth School and CPC Adolescent Program at a total cost of \$245,880.00. Ex. C

9. 2021-2022 APPROVAL OF SHARED SERVICE AGREEMENT FOR THE SERVICES OF MASTER TEACHER

WHEREAS, the Union Beach Board of Education and the Keansburg Board of Education (collectively referred to as the "parties") wish to encourage inter-municipal cooperation in the provision of certain services; and

WHEREAS, both parties are desirous of obtaining services through a shared service agreement; and

WHEREAS, both parties recognize that shared service agreement may yield certain economies and efficiencies to the residents of Keansburg and Union Beach in the provision of such services; and

WHEREAS, N.J.S.A. 40:8-1, et seq., the Interlocal Services Act, provides a mechanism for making contracts between public agencies; and

WHEREAS, the parties have each duly authorized their proper officials to enter and execute this Agreement;

NOW, THEREFORE, BE AND IT IS HEREBY AGREED, by and between the Keansburg Board of Education and the Union Beach Board of Education the Boards of Education agree as follows:

1. The Keansburg Board of Education shall provide the Union Beach Board of Education with a Master Teacher for no less than four (4) days per month. The days will be mutually agreed upon by both parties and set in advance.
2. The Union Beach Board of Education shall pay the Keansburg Board of Education a per diem rate of \$511.45 for the Master Teacher's services.

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3. The Master Teacher shall be an employee of the Keansburg Board of Education.
4. The Keansburg Board of Education shall make all decisions with regard to the designation and employment of the Master Teacher, including but not limited to matters of discipline. In the event the Union Beach Board of Education deems that discipline is warranted for the Master Teacher, it shall inform the Keansburg Board of Education which shall take whatever action(s) it deems necessary and appropriate.
5. In the event of a dispute between the Boards of Education with regard to this Agreement, the parties and their designees shall meet to attempt to resolve the dispute on an amicable basis. In the event that the parties are unable to resolve the dispute, the matter shall be submitted to the Executive County Superintendent for resolution.
6. This agreement shall be in force and effect for the 2021-2022 school year.
7. Both parties agree that either party may terminate this Agreement giving the other party sixty (60) days written notice of its intention to terminate the Agreement.

Ex. D

10. **2021-2022 SUPPRESSION SYSTEM INC. AGREEMENT**

Recommend the Board of Education approve the semi-annual inspection agreement with Suppression Systems Inc. for the remainder of the school year at Keansburg High School for a fee of \$775.00. Ex. E

11. **2021-2022 KEANSBURG SCHOOL BASED YOUTH SERVICES PROGRAM/ FAMILY FRIENDLY CENTER**

Recommend the Board approve the additional one-time school linked funding from the Department of Children and Families in the amount of \$47,525.00 for School Based Youth Service Program and \$8,185.00 for Family Friendly Center. The funding is effective July, 1, 2021 to June 30, 2022. Ex. F

12. **EASEMENT**

Recommend the Board grant permission to JCPL to access the utility pole at the new Port Monmouth Road School. Ex. G

DISCUSSION

Mr. Cook asked if everyone had a copy of the CMP.

Mr. Mankowski asked when the new ELC will be added to the CMP.

Mr. LoBrace said he would find out.

Mr. Mankowski questioned the attachment for exhibit "G".

The wrong exhibit was attached. The correct exhibit will be sent to the Board.

Mr. LoBrace said he would contact the SDA and send the contract to John Bennett

| APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT | |
|--|--|
| Moved By: | Matthew Kitchen |
| Seconded By: | Kenneth Cook |
| Aye: | Brooke Clayton, Kenneth Cook, Christopher Hoff (arrived 7:40) Matthew Kitchen, Michael Mankowski, Kim Kelaher-Moran and Judy Ferraro |
| Nay: | |
| Abstain: | |

OLD/NEW BUSINESS -NONE

COMMUNICATIONS - NONE

PUBLIC -

Ms. Alt asked if the Board was aware of events that took place at the High School, the Board responded that they are aware.

She said more security is required at the school.

President Ferraro said they are increasing security but believes a female guard is necessary.

Ms. Moran said they have been in contact with administration and things will be changing after the winter break.

Ms. O'Hare said certain Covid restrictions will soon be lifted which will help in monitoring the halls and bathrooms. Local Police have also offered to help and do whatever the District needs. We need parents to help, to be a part of the solution. Ms. Tritto is the SAC, although that is not her title.

Ms. Fernandez agreed with Ms. Alt and spoke about students vaping in school and on buses on the way to games. Stricter policies need to be in place. Students need to be held accountable in the cafeteria and the dress code needs to be enforced. Mr. Herits and Mr. Kmack are helpful and responsive but cannot do it alone. She asked if parents can come in and assist. She was told parents are not allowed to just come into the school uninvited..

Ms. Alt added, when called, parents cannot refuse to come in and pick-up their children, Police should be called when that happens.

Mr. John Edwards, parent, asked if concerts can be moved to evenings so he can attend.

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He also asked about having make-ups for picture day since his family was sick for both picture day and make-up day. He said he tries to be hands-on with his children's school work but finds it difficult without text books. He said it is hard to follow and check on work that is on-line.

All members of the Board thanked teachers, administration, parents and students, and everyone for attending the meeting and the parents who spoke. They wished those who are leaving the best and congratulated the Teachers of the Year and all those that were nominated. They wished everyone a Merry Christmas, happy holidays, and a happy new year and a better 2022.

Ms. O'Hare welcomed back Sam Barrington and encouraged everyone to check the website for schedules and come out and support our winter sports.

President Ferraro wished everyone a Merry Christmas and a happy new year.

| MOTION TO ADJOURN | |
|-------------------|--|
| Moved By: | Kenneth Cook |
| Seconded By: | Matthew Kitchen |
| Aye: | Brooke Clayton, Kenneth Cook, Christopher Hoff (arrived 7:40) Matthew Kitchen, Michael Mankowski, Kim Kelaher-Moran and Judy Ferraro |
| Nay: | |
| Abstain: | |

ADJOURNMENT OF MEETING

Moved by Kenneth Cook, seconded by Matthew Kitchen and unanimously carried, the meeting adjourned at 8:07pm.

Respectfully submitted,

Michael LoBrace
School Business Administrator/Board Secretary