

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
December 11, 2018

**CALL TO ORDER**

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on December 11, 2018, in the Bolger Middle School Faculty Lounge. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 31, 2018.

**ROLL CALL**

Dan Castles, Board Secretary, called roll at 7:00pm:

**Present:** Dolores Bartram, Brooke Clayton, Michael Donaldson, Patricia Frizell, Christopher Hoff, Kimberly Kelaher- Moran, Robert Ketch, Matthew Kitchen, and Michael Mankowski (7:08)

**Absent: NONE**

**Also Present:** John Niesz, Superintendent of School and John Bennett, Attorney (7:09)

**PLEDGE OF ALLEGIANCE**

Number of public present: 11

**PUBLIC AGENDA ITEMS – NONE**

**RECOGNITIONS:**

- **Mr. Niesz** – Presented letter from Chief of Police praising maintenance staff and Mr. David Cooney

**AUDIT PRESENTATION –**

- **Mr. Matt Holman** – Gave Audit Presentation to Board of Education

**RESOLUTION AUTHORIZING EXECUTIVE SESSION - NONE**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1)
- (2)
- (3)

It is anticipated that the length of time of this executive session will be \_\_ minutes and that action may be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY:

SECONDED BY:

IN: OUT:

EXECUTIVE SESSION RESOLUTION TO CLOSE	
MOVED BY	
SECONDED BY	
AYE	
NAY	
ABSTAIN	

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**BS-01 APPROVAL OF MINUTES**

Motion by Frizell and seconded by Bartram to approve the following minutes:

Regular Meeting October 16, 2018

Roll Call Vote: 9 in favor, 0 opposed, 0 absent

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**A. Resignation-Dist.**

Approve the following resignation as submitted:

Baltazar, Tanya	Nurse	Eff: 2/4/19
Neckles, Athena	Paraprofessional	Eff: 1/2/19

**B. Professional-Employment 2018-2019**

Approve the following individuals for the positions and salaries as indicated for the 2018-2019 school year:

Ferraro, James^	Long Term Sub./	\$329.78 per day	HS
Eff: 12/12/18-TBD	Law Enforcement Teacher		
	School to Career Teacher		
Account # 15-140-100-101-40			
^Pending Certification			

Pizzulli, Nicholas	Interim Athletic Director	\$225.00 per day	Dist.
Eff: 12/27/18 or sooner		Per Diem	
To: 2/15/19 on or about			
Account # 15-402-100-101-40			

Sypniewski, Melissa	Elementary/RTI	MA-1 \$57,255.00	JC
Eff: 12/1/18		Pro-Rated	
Account # 15-213-100-101-20			

Walch, Jeanine^	School Nurse	BA-4 \$56,655.00	JC HELD
Eff: 2/5/19 or sooner		Pro-Rated	
Account # 15-000-213-100-20			
^Pending completion of paperwork			

**C. Non-Professional Employment – 2018-2019**

Approve the following individual for the position and salary indicated for the 2018-2019 school year:

Rossi, Gail	Paraprofessional	\$23,121.00	BS-1	DIST./JC
Eff: 12/12/18				
Account # 11-000-217-106-80				

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**D. Leave of Absence-Dist.**

Approve the following individual be granted a Medical Leave of Absence beginning November 26, 2018 returning December 3, 2018 using allowable sick days followed by unpaid leave. This leave will be deducted from his entitlement under FMLA/NJMLA:

O'Keefe, Dennis

Approve the following individual be granted a revision to her Maternity / Childcare Leave of Absence beginning June 26, 2018 returning September 1, 2019 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Spishock, Deena

**E. Transfer-Non Professional Staff-2018-2019**

Approve the following individuals for the positions indicated for the 2018-2019 school year.

	<u>From</u>	<u>To</u>
Kane, Sara Eff. 12/3/18	Paraprofessional - KHS	Paraprofessional - PK
Lee, Kimberly A. Eff. 12/3/18	Paraprofessional - PK	Paraprofessional - HS

**F. Transfer - Professional Staff - 2018-2019**

Approve the following individual for the position and salary indicated for the 2018-2019 school year:

	<u>From</u>	<u>To</u>
Collier, Shannon	Data Coordinator-Dist.	LDTC-HS 3/5 &
	100%	Data Coordinator-DIST 2/5
MA+30-9	\$72,325.00	
Account # 15-120-100-101-30		

**G. Transfer - Professional Staff - 2019-2020**

Approve the following individual for the position and salary indicated for the 2019-2020 school year:

	<u>From</u>	<u>To</u>
Pezza, Danielle	School Social Worker	School Social Worker/
	School Based-HS	Mental Health Clinician
	12-Month Position	HS-10 Month Position

MA-8 \$67,045.00

Account #: 20-433-100-101-40

**H. Substitute Teachers/Paraprofessionals - Dist.**

Approve the following individuals be added to our substitute teacher/paraprofessional list for the 2018-2019 school year at the rates listed below:

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Akins, Lorilee^  
Eibeler, Charles^  
Lloyd, Pierrette^  
^pending completion of paperwork  
\$100.00 = Substitute Teacher  
\$85.00 = Paraprofessional  
Account#: 11-190-100-101-52

**I. Internship - Dist.**

Approve the following individual be permitted to complete her internship in the area of Guidance Counseling with Dianne Clagett, for the 2018-2019 school year:  
Lasquinha, Sydney

**J. Spring Coaching Positions-JB**

Approve the following individuals for the position and salary as indicated for the 2018-2019 school year.

Book, Jonathan	7 & 8 Gr.	Baseball Co-Coach ½	\$2,580.00
LoRusso, Nicholas	7 & 8 Gr.	Baseball Co-Coach ½	\$2,580.00
Mira, Danielle	7 & 8 Gr.	Softball Co-Coach ½	\$2,580.00
Varanelli, Nicholas	7 & 8 Gr.	Softball Co-Coach ½	\$2,580.00

Account # 15-402-100-100-30

**K. Spring Coaching Positions-HS**

Approve the following individuals for the position and salary as indicated for the 2018-2019 school year.

Bird, John	Assistant Softball Coach	\$6,342.00
Bird, John	Weight Room Co-Monitor (summer)	\$1,492.00
Burgess, Ryan	Weight Room Monitor (spring)	\$1,492.00
Burgess, Ryan	Weight Room Co-Monitor (summer)	\$1,492.00
Dondero, Joseph	Baseball Coach Co-Assistant	\$3,171.00
Morfin, Uriel	Baseball Coach Co-Assistant	\$3,171.00

Account # 15-402-100-100-40

**L. Weight Room Volunteer 2018-2019-HS**

Approve the following individual as a volunteer monitor in the weight room no cost to the district:  
Beddoe, Gary

**M. Family Friendly Center Program Teachers-(FFC)-2018-2019**

Approve the following individuals for the position and salary listed in the Family Friendly Center Program from January 7, 2019 through March 26, 2019 at \$37.00 per hour.

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<u>Teacher</u>	<u>\$37.00 per hour</u>
Annuzzi, Barbara	54 hours, not to exceed \$1,998.00
Daley, Meghan	36 hours, not to exceed \$1,332.00
Davis, Courtney	36 hours, not to exceed \$1,332.00
Donnelly, Nicole	18 hours, not to exceed \$666.00
Josselyn, Karen	18 hours, not to exceed \$666.00
Kessarlis, Stefania	36 hours, not to exceed \$1,332.00
McKenna, Erin	18 hours, not to exceed \$666.00
Muniz, Shondell	36 hours, not to exceed \$1,332.00
Pearce, Karen	54 hours, not to exceed \$1,998.00
Schork, Lyndsey	18 hours, not to exceed \$666.00
Walters, Ashley	18 hours, not to exceed \$666.00
White, Jessica	18 hours, not to exceed \$666.00
Account # 20-432-100-100-40	

**N. Keansburg After School Program-(KAP)-2018-2019**

Approve the following individuals for the position and salary listed in the Keansburg Afterschool Program from January 7, 2019 through March 26, 2019.

<u>Teacher</u>	<u>\$37.00 per hour</u>
Carrier, Tammy	109 hours, not to exceed \$4,033.00
Catena, Normajean	66 hours, not to exceed \$2,442.00
Defilippo, Geraldine	66 hours, not to exceed \$2,442.00
Jones, Chris	66 hours, not to exceed \$2,442.00
Liantonio, Danielle	44 hours, not to exceed \$1,628.00
McKenna, Erin	77 hours, not to exceed \$2,849.00
Miragliotta, Nicole	44 hours, not to exceed \$1,628.00
Patterson, Douglas	109 hours, not to exceed \$4,033.00
Pepper, Jesse	44 hours, not to exceed \$1,628.00
Petaro, Deborah	43 hours, not to exceed \$1,591.00
Tritto, Tonya	66 hours, not to exceed \$2,442.00
Weldon, Lissa	43 hours, not to exceed \$1,591.00
Wolkom, Kaitlin	43 hours, not to exceed \$1,591.00
Account # 20-095-100-100-60	
Account # 20-097-100-100-60	

**O. Keansburg After School Program Curriculum 2018-2019-DIS**

Approve the following individuals to write curriculum for the Keansburg Afterschool Program for 10 hours at \$37.00 per hour, not to exceed \$370.00

Carrier, Tammy  
Catena, Normajean  
Defilippo, Geraldine  
Jones, Christopher  
McKenna, Erin  
Patterson, Douglas

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Pepper, Jesse  
Tritto, Tonya  
Miragliotta, Nicole  
Account # 20-095-100-100-60

**P. Adolescent Pregnancy Prevention Initiative (APPI) Coordinator-Replacement Revision-HS**

The Adolescent Pregnancy Prevention Initiative's Time to Grow Counselor will now be Hannah Haimann in place of Alyson Zilai who has resigned. Counseling will take place in Keansburg High School, at no cost to the district.

**Q. CPI Training District**

Approve the following individuals for 1 hour of prep time for CPI training at a rate of \$37.00 per hour not to exceed \$185 each:

DeSoucey, Christina  
Janik, Jacqueline  
Wilson, Heather  
Account # 11-000-218-100-80

**R. Monmouth County Police Academy Training**

Approve assigning Troy Fowikes to Monmouth County Police Academy for ten days (10) each school year to the Monmouth County Police Academy to train/teach Keansburg high school students as Special Law Enforcement Officer Class I in a partnership with Monmouth County. At no cost to the district.

**S. New Jersey Police Training Commission Monmouth County Police Academy**

Approve qualified (as per the New Jersey Police Training Commission and Monmouth County Police Academy) Keansburg High School senior student(s) to attend the Monmouth County Police Academy Special Law Enforcement Officer Class I training each school year. At no cost to the district.

**T. Structured Learning-KHS**

Approve Keansburg High School law enforcement student(s) to participate in structured learning experiences and internships with law enforcement agencies under the supervision of a law enforcement teacher. At no cost to the district.

**U. Development & Creation of a Partnership between (Shared Services Agreement) the Keansburg Board of Education & Other Local School Districts**

Approve the development and creation of a partnership (Shared Services Agreement) with other Local School Districts to allow the sending of Keansburg Board of Education student(s) to other Local School Districts for their Early College Academy and the receiving of student(s) from other Local School Districts for the Keansburg High School Law Enforcement Program.

**GENERAL:**

**1. District H-I-B Report 2018-2019**

Approve the monthly district H-I-B Report for the month of December 2018:  
Ref. Exhibit # 1

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**2. Sports Leadership Night**

Approve the football team to host a Sports Leadership Night on January 18, 2019 in the High School Cafeteria. All costs will be covered by ticket sales and will be no cost to the district.

**3. Disposal of Equipment-PMR/JC -Pre-K**

Approve the disposal of the following equipment in the Port Monmouth Road Pre-K School:

- 1 Smart Table-Serial Number 16553 (Trailer 1)
- 1 Smart Table Serial Number 16552 (Room 3)

**4. Home Instruction 2018-2019**

Approve the following students to receive home instruction for the 2018-2019 school year:

Student I.D.	H.I.#	Grade	Reason	Tutor	Start	End
3699534365	14	7	Medical	Learn Well	10-31-18	11-2-18
9343422193	15	11	Administrative	D. Patterson	11-12-18	TBD

Account # 11-150-100-101-80 Employee

Account # 11-150-100-320-80 Outside

**5. Special Needs 2018-2019**

Approve the following students to attend the placement indicated for the 2018-2019 school year:

Student ID	DOB	Class.	Placement	Start Date	Private Public	Tuition
6260923547	9-8-08	Aut.	Hawkswood	11-26-18	Private	46,482.00

Account # 11-000-100-566-80

**6. Professional Development Costing \$150.00 or Above**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

12/17/18 Shine, Dorothy      Wilson Intensive Instruction Course Refresher      \$743.85

1/18/19 Sirimis, Louise      Oppositional, Aggressive, Attention-Seeking & Uncooperative      \$199.99

**ADDENDUM:**

**A1. Advisor Position-2018-2019-JB**

Approve the following individual for the position and salary indicated for the 2018-2019 school year.

Lavery, Gabrielle      Debate      \$4,408.00

Account # 15-421-100-101-30

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**Superintendent's Report**

<b>Personnel: A through U</b>			
<b>General: 1 through 6</b>			
<b>Addendum: A1</b>			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X	X- on "A1" only	
Kelaher-Moran	X		
Ketch	X		
Kitchen	X		
Mankowski	X		
Motion by:	Frizell		
Second by:	Ketch		
Roll Call Vote	9 in favor		
	1 opposed		
	0 absent		
	0 abstain		
	Motion carried		

**BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**BS-02: RECEIPT AND ACCEPTANCE OF OCTOBER SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS**

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of October 31, 2018 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of October 31, 2018 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING - NONE**

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of

**BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING**

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of \$926,418.22.

**BS-05: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING- NONE**

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.



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**BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED**

Recommend that the Board of Education ratify the salary checks issued for the November 30, 2018 payroll in the amount of \$1,080,463.29.

**BS-07: ACCEPTANCE OF AUDIT - HELD**

RESOLVED that the annual audit for the year ended June 30, 2018 be accepted and placed on file.

**Board Secretary's Report**

BS-02 through BS-11			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch	X		
Kelaher-Moran	X		
Kitchen	X		
Mankowski	X		
Motion by:	Kitchen		
Second by:	Frizell		
	9 in favor 0 opposed 0 absent 0 abstain		
Roll Call Vote	Motion carried		

**PUBLIC - NONE**

**BOARD COMMENTS**

- **Mr. Niesz** – Gave an update on ongoing events throughout the District.
- **Ms. Bartram** – Announced her resignation from the Board of Education.
- **Mr. Hoff** – Gave update of ongoing events throughout the District.

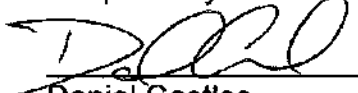
**MOTION ON ADJOURNMENT**

Motion by Bartram and seconded by Donaldson to adjourn this meeting.

Roll call vote: 9 in favor, 0 opposed, 0 absent, and 0 abstain; motion carried.

Closed the meeting at 7:29pm

Respectfully submitted:



Daniel Castles  
Business Administrator/  
Board Secretary

dc/bmw

C: John Niesz  
Administrators  
Board Members