David Douglas School District
Student Acceptable Use Policy

The David Douglas School District believes that access to technology in school gives students greater opportunities to learn, engage, communicate, and develop skills that will prepare them for work, life, and citizenship. This document contains the **Acceptable Use Policy** (AUP) for student use of the DDSD network/computers.

The use of the David Douglas School District's computers, devices, network, the Internet, and wireless system is a privilege, not a right. Inappropriate use may result in cancellation of those privileges. The 'network/computers' are defined as any part of and all of the electronic equipment and accessories used to provide computer resources to students.

CIPA

The Children's Internet Protection Act (CIPA) is a federal law enacted by Congress. The law calls for schools and libraries to have in place appropriate electronic filters to prevent children from accessing and viewing inappropriate Internet content. The district has such filters and is in compliance with CIPA regulations.

CYBERBULLYING

Cyber bullying is the use of any electronic communication device to convey a message in any form (text, image, audio or video) that defames, intimidates, harasses or is otherwise intended to harm, insult or humiliate another in a deliberate, repeated or hostile and unwanted manner under a person's true or false identity. David Douglas School District will not tolerate cyber bullying. Loss of computer privileges will result from such conduct.

Network/Computer Guidelines

A. Educational Purpose

Access to school network/computers are:
- For school related purposes such as classroom activities, career development, school related events, etc.
- DDSD has the right to view and/or restrict the material accessed or posted through the system.

B. Student Internet Access
- Students <u>may</u> have access for educational purposes to email, web pages, and online documents through a District student Google account.
- Student use of the DDSD network/computers may be monitored by Administration and teachers. This includes online browsing, Google Accounts, and general computer use.

C. Unacceptable Uses

Personal Safety
- Do not post personal contact information about yourself or other people. This includes your address, telephone, etc.
- Do not agree to meet with someone you have met online.
- Disclose to your teacher or other school employee any message you receive that is inappropriate or makes you feel uncomfortable.

Illegal Activities
- Do not attempt to gain unauthorized access to the DDSD network/computers or try to gain access to another person's files/accounts.
- Do not attempt to disrupt the DDSD network/computers, destroy data by spreading computer viruses or by other means.
- Do not use the DDSD network/computers to engage in any other illegal acts or activities that cause unreasonable disruption.

System Security
- You are responsible for your individual account/files; take precautions to prevent others from being able to use your account. *Under no conditions should you provide your password to another person. Sharing of access is prohibited.*
- Immediately notify your teacher or the system administrator if you have identified a possible security problem.

Inappropriate Language and Harassment
- Restrictions against inappropriate language apply to all public messages, private messages, and material posted on Google Docs, Web pages or in email.
- Do not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, intimidating, disrespectful, discriminating, or harassing language.

Respect for Privacy
- Do not post private information about another person.

Respecting Resource Limits.
- Do not post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people.

Plagiarism and Copyright Infringement
- Do not plagiarize works that you find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours. **Plagiarizing is a crime and is against the law**. This includes images, sound/music, and video.

Inappropriate Access to Material
- Do not use DDSD network/computers to access material that is profane, obscene (pornography), illegal, violent, or discrimination.

If you mistakenly access inappropriate information, immediately tell a teacher. Your parents/legal guardian should instruct you if there is additional material that they think it would be inappropriate for you to access.

D. Your Rights
Free Speech
- Because the DDSD network/computers are a limited public forum (like a school newspaper) restrictions may be placed on the expression of your ideas. School Administrators/teachers retain the right to determine the appropriateness of all materials.

Violations of Acceptable Use Policy

- Suspension of network, technology, or computer privileges
- Notification of parents
- Detention, suspension, or expulsion from school and school-related activities
- Legal action and/or prosecution