



Cuthbertson High School Site Based Team Meeting



Meeting Date: April 19th, 2023 @ 330pm Media Center

Present at this meeting:

- Jeffery Stout -Principal
- Andy Brooks - Assistant Principal
- Dr. Georgina Zayas-DeCouto -Assistant Principal
- Brooke Boucher - Chair, Science Department Representative
- Jodi Marsden - Secretary, Math Department Representative
- Casey Zvanut- English Department Representative
- Brandi Ford -Fine Arts Representative
- Ebony Brown - Guidance Representative
- Benjamin Smith -History Department Representative
- Jeff Buseick -Physical Education Representative
- Becky Jachym-World Languages Representative

- Jennifer Racicot - 10th Grade Parent Representative
- Sean McKenna - 10th Grade Parent Representative
- Maia Freeman-Kwaku - 10th Grade Parent Representative

Topics/discussions:

→ [March Minutes](#)

- ◆ Motion to approve: Ben Smith Second: Brandi Ford

→ Honor cords vote: The following honor society advisors have requested consideration for their societies to wear honor cords at graduation.

- ◆ Angela Segarra :Speech and Debate
- ◆ Presented by student - Brady Howell
 - Recognized as an Honors society at the National Level
 - Do work above the level of a normal honors society. There is a level of work that must be done by the student in order to reach the honors level.
 - Going to Nationals in Phoenix this year...paid for out of the family's pockets.

Approved unanimously by all in attendance.

→ DecCouto - We will do the EOC Cav Period Blitz again this semester.



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→ Stout - presented a new CHS HW policy

→ Nightly HW Expectations

- ◆ CP: 15 minutes
- ◆ Honors: 25 minutes
- ◆ AP: 60 minutes
- ◆ Weekends: 1 night
- ◆ No HW over extended breaks (Thanksgiving, Winter, Spring)
- ◆ If holiday extends a weekend or during the week, then weekend policy applies

→ Turn-in Deadline

- ◆ No earlier than 8 am the next school day
 - Jachym - then she can't grade early in the morning, but she understands
 - Stout - before Covid, kids didn't turn in until the next class. That's why decided on "no earlier" than 8 am
 - Zvanut - if given a long time to do a research paper, then having it lock at 11:59 pm on the day it's due should be acceptable.
 - Stout - Shouldn't matter if due at midnight or 8am. Some kids work better in the early morning with their busy schedules. Also, if due by the end of class, then collect it. Otherwise it is late. Once it's allowed to go home, then it is HW

→ Late Policy

- ◆ On time, earns 100%
- ◆ 1 day late, earns 75%
- ◆ 2 days late, earns 50%
- ◆ After 2 days, teacher discretion as to whether or not to accept it and/or to be more lenient
- ◆ PLC's will all follow the same grading/late policies within a common course
 - Smith - what about a student failing because not turning things in on time
 - Zvanut - should not be allowed to fail an assignment if it's actually been done. She uses no lower than a 60 on the assignment.
 - Freeman - when would a situation like that (Smith's) happen?
 - Smith/Zvanut - when a student is there everyday and just not doing work. Could be because of "Covid" mentality..."it will all work out in the end" thinking

→ HW Policy: Approved by unanimous vote



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- Determine which NCSTAR goals can be closed out.
- NCSTAR needs assessment in preparation for the May meeting, in which we will begin looking at next year's goals.
 - ◆ Boucher - in groups of 4 we completed the needs assessment. Each group got 3-5 to complete. Each group had 3 teachers and one parent.

Meeting adjourned when groups were finished with their assessments

Next Meeting: May 10th at 3:30 pm