

CSS PROFILE™

Fall 2017

MASSACHUSETTS EDUCATIONAL FINANCING AUTHORITY

Profile is a registered trademark of the College Board, with which MEFA is not associated

About MEFA

- Not-for-profit state authority created in 1982
- Helping families plan, save, and pay for college
- Keeping everyone on track with college planning:
 - mefa.org: Information, blog, tools, & resources
 - Facebook, Twitter, & LinkedIn**
 - Emails:** Families sign up on mefa.org
Counselors sign up on mefa.org/counselors
 - Seminars:** Details at mefa.org/events
 - Webinars:** Register at mefa.org/events
 - mefapathway.org

mefa

2

What is the CSS Profile?

- College Board's online financial aid application
- Required by ~400 colleges/universities/scholarship programs
 - Check each college/university's financial aid website
- Used to award non-federal financial aid funds
- Opens October 1st each year
- Updated this year
- Available for both domestic and international students



mefa

Why Do Institutions Use the Profile?

- Collects more detailed information than the FAFSA
- Allows schools to ask customized questions
- Permits families to provide special circumstances



meta

Start Here: cssprofile.org



Apply (2018-19 for high school seniors)

List of colleges

Student Guide

Overview

IDOC

meta

Participating Institutions and Programs

CollegeBoard					
2018-19 Participating Institutions and Programs					
This table lists colleges, universities, and independent schools that use CSS Profile and/or IDOC as part of their financial aid process for students who are first-time, first-year students. Please check carefully whether or not the institution has opted for each.					
CSS Code	Institution Name	Participates in CSS Profile	CSS Profile - Questionnaire (Required)	CSS Profile - Institutional Information	CSS Profile - Non-Traditional Programs
1001	Antelope Valley University	Yes	Yes	Yes	Yes
1002	Antelope Valley University	Yes	Yes	Yes	Yes
1003	Antelope Valley University	Yes	Yes	Yes	Yes
1004	Antelope Valley University	Yes	Yes	Yes	Yes
1005	Antelope Valley University	Yes	Yes	Yes	Yes
1006	Antelope Valley University	Yes	Yes	Yes	Yes
1007	Antelope Valley University	Yes	Yes	Yes	Yes
1008	Antelope Valley University	Yes	Yes	Yes	Yes
1009	Antelope Valley University	Yes	Yes	Yes	Yes
1010	Antelope Valley University	Yes	Yes	Yes	Yes
1011	Antelope Valley University	Yes	Yes	Yes	Yes
1012	Antelope Valley University	Yes	Yes	Yes	Yes
1013	Antelope Valley University	Yes	Yes	Yes	Yes
1014	Antelope Valley University	Yes	Yes	Yes	Yes
1015	Antelope Valley University	Yes	Yes	Yes	Yes
1016	Antelope Valley University	Yes	Yes	Yes	Yes
1017	Antelope Valley University	Yes	Yes	Yes	Yes
1018	Antelope Valley University	Yes	Yes	Yes	Yes
1019	Antelope Valley University	Yes	Yes	Yes	Yes
1020	Antelope Valley University	Yes	Yes	Yes	Yes
1021	Antelope Valley University	Yes	Yes	Yes	Yes
1022	Antelope Valley University	Yes	Yes	Yes	Yes
1023	Antelope Valley University	Yes	Yes	Yes	Yes
1024	Antelope Valley University	Yes	Yes	Yes	Yes
1025	Antelope Valley University	Yes	Yes	Yes	Yes
1026	Antelope Valley University	Yes	Yes	Yes	Yes
1027	Antelope Valley University	Yes	Yes	Yes	Yes
1028	Antelope Valley University	Yes	Yes	Yes	Yes
1029	Antelope Valley University	Yes	Yes	Yes	Yes
1030	Antelope Valley University	Yes	Yes	Yes	Yes
1031	Antelope Valley University	Yes	Yes	Yes	Yes
1032	Antelope Valley University	Yes	Yes	Yes	Yes
1033	Antelope Valley University	Yes	Yes	Yes	Yes
1034	Antelope Valley University	Yes	Yes	Yes	Yes
1035	Antelope Valley University	Yes	Yes	Yes	Yes
1036	Antelope Valley University	Yes	Yes	Yes	Yes
1037	Antelope Valley University	Yes	Yes	Yes	Yes
1038	Antelope Valley University	Yes	Yes	Yes	Yes
1039	Antelope Valley University	Yes	Yes	Yes	Yes
1040	Antelope Valley University	Yes	Yes	Yes	Yes
1041	Antelope Valley University	Yes	Yes	Yes	Yes
1042	Antelope Valley University	Yes	Yes	Yes	Yes
1043	Antelope Valley University	Yes	Yes	Yes	Yes
1044	Antelope Valley University	Yes	Yes	Yes	Yes
1045	Antelope Valley University	Yes	Yes	Yes	Yes
1046	Antelope Valley University	Yes	Yes	Yes	Yes
1047	Antelope Valley University	Yes	Yes	Yes	Yes
1048	Antelope Valley University	Yes	Yes	Yes	Yes
1049	Antelope Valley University	Yes	Yes	Yes	Yes
1050	Antelope Valley University	Yes	Yes	Yes	Yes

meta

Application Progress

- Sign in using student's College Board account from SATs/AP tests (or create a new account)
- Left-hand sidebar will show different sections
- Sections are added when they become required
- Users are permitted to jump ahead to a different section
- Click *Save and Continue* to move to next section
- Each section is checked when completed
- When logging back in, user will be directed to first incomplete section
- Answers are automatically saved as you go

mefi

Application General Tips

- To exit, click *Save and Continue* and then close the browser
- Use buttons in application, not web browser, to navigate
- Click into an answer field and help tips will appear
- Questions with an asterisk are required, but should answer all questions to which you have answers, such as the SSN
- Can leave an answer blank if it does not apply and is not required

mefi

Parent Information

- Report all parents and step-parents (up to 4) (include deceased)
- Legal guardians should be reported as parents (different from the FAFSA)
- Custodial parent, current spouse, and student provide info
 - Provides list of colleges
- Student supplies email address of noncustodial parent
 - Either after school selection or in dashboard after submission
 - It is student responsibility to follow up with noncustodial parent
- Noncustodial parent completes a separate Profile
 - Must create own College Board account
 - No student financial info provided, just demographic
 - Does not select colleges but sees them listed
 - Cannot submit application until at least one college selected
 - Can use a fee payment code
- Custodial and noncustodial parents provide same financial info but cannot see one another's application

mefi

General Information Requested

- Colleges where student is applying
- Parent and student 2016, and projected 2017 & 2018 income
 - Will refer to lines on 2016 tax return
- Parent and student assets (current)
- Parent residence: where the parent lives now
- Household information
- Number of children in college

mefi


More Questions = Better Estimate of Ability to Pay

- Parent Income
 - Untaxed Social Security Benefits, Earned Income Credit, Additional Child Tax Credit, Foreign Income Exclusion
- Parent Assets
 - Value and debt of primary home
 - All business and farm information
 - Parent assets held in siblings' names
 - Retirement value (asked for, though not often used)
- Parent expenses
 - Medical/dental
 - Private elementary/secondary school tuition
 - Education loan payments

mefi

More Questions = Better Estimate of Ability to Pay

- Family data
 - Ages of siblings
 - Colleges that siblings attend
- Student data
 - Private scholarships
 - Employee tuition benefits
- Explanation of special circumstances
 - After certain questions
 - At the end of the application
 - Send to college if happen after completing the Profile
- Supplemental Questions
 - Added by each college/university
 - Sometimes not required but strongly recommended to answer



mefi

4

Fees

- \$25 for the application and initial school report
- \$16 for each additional school report
- Fees are paid by the family
- Payment options: Credit card or debit card
- Noncustodial parent's Profile: \$25 one-time fee

mefi


Fee Waivers

- Automatically granted if family meets one of the following:
 - Family is low income (parental income of approximately \$45,000 or less)
 - Student is an orphan or ward of the court and under 24
 - Student received an SAT fee waiver (must use student's College Board account)
 - Family receives SNAP or TANF benefits
- Not available for international students
- Available to first-year undergraduates whose parents live in U.S.
- Notified at time of submission
- Covers reports to 8 institutions
- Same fee waiver rules apply to Noncustodial Profile except SAT fee waiver

mefi

Fee Payment Codes

- Purchased by colleges/universities/organizations for use by students
- Each code pays for one college submission
- No limit on use of fee payment codes



mefi

Submitting the Profile

- Will be given a chance to review the application
 - Able to print answers if desired
- Will need to check box to certify that application is accurate
- Will be asked to pay – fee waivers show here
- Once submitted, cannot make online edits or delete schools



mefi

Dashboard

- Can access anytime
- Tab on top right of application
- Includes:
 - Application status
 - Each college's submission date, deadline, and additional documents required
 - Next steps required by each school
 - Payment receipt
 - Option to save or print application
 - Opportunity to add a college or program
 - Link to IDOC
 - Space to add noncustodial parent's email address (can be sent multiple times)
 - Your CBFInAidID

mefi

17

What is IDOC?

- College Board's Institutional Documentation Service
- Collects family documents (such as tax returns) on institution's behalf
- IDOC student dashboard tells student of required documents
- Institution-specific forms are under the *Get Forms* link on the IDOC dashboard
- Documents must be in JPEG, TIFF, or PDF format
- Sign any documents on signature lines
- Customer Service: (866) 897-9881
- idoc.collegeboard.com



mefi

IDOC Overview

Institutional Documentation Service (IDOC) Overview

Play All

About the Institutional Documentation Service

Log in to IDOC

Determine What Documents Are Required

Upload Documents

Check the Status of Submitted Documents

How to Find and Complete Institution-Specific Forms

Tip for a Successful IDOC Submission

Helpful Resources

Institutional Documentation Service (IDOC) Overview

mefi

19

Customer Support Center

Reach by selecting *Contact Us* throughout the application

CollegeBoard

Search

WELCOME

FAQs

Phone number

Chat

Email

CUSTOMER SUPPORT CENTER

Call us at 1-800-441-2345

1-800-441-2345

Support hours: Mon-Fri 9am-5pm ET, Sat 10am-4pm ET

Chat Support hours: Mon-Fri 9am-5pm ET

Customer Support Center

mefi

20

CSS Profile Overview

learn.collegeboard.org/css-profile-overview/

CollegeBoard CSS Profile

Menu

1 What is the CSS Profile?

2 Completing your application

3 What is the CSS Profile dashboard?

4 Fee Waivers

5 Divorced and Separated Parents

6 Independent Students

7 International Students

8 Tips and Helpful Resources

CSS Profile Overview

mefi

7

Thank You

Questions? Comments?

mefa.org
info@mefa.org
(800) 449-MEFA (6332)



mefa
