

Job Title:	Crosswalk Monitor
Reports To:	Superintendent
Supervises:	Not Applicable
Job Goal:	To protect and assist children walking to and from school at assigned crosswalks leading to main campus.
Employment:	This is a part-time, temporary, non-exempt position. Salary will be commensurate with skills and experience ranging from \$10.00 to \$13.00 per hour. Work schedule is Monday through Friday, days school is in session, but may be shortened or extended based on the school calendar. Must be available to work before and after school shifts with the hours being 7:15 to 8:15 am and 2:00 to 3:00 pm for a total of two hours per day.
Requirements:	High school diploma or equivalent, effective communication skills, good interpersonal skills, and ability to complete assignments with minimal supervision. Must be able to stand or sit for extended periods; twist at the neck and trunk; walk at least limited distances; reach with hands and arms overhead, extended horizontally at shoulders, grasp and use small equipment. Must have the ability to 1) work in an outdoor environment during inclement weather conditions, 2) interact effectively with Town Officials and the public, and 3) communicate clearly and pleasantly with the public, even in difficult interactions.

GENERAL RESPONSIBILITIES: These statements are intended to describe the general responsibilities assigned to this position and are not intended to represent an exhaustive list of all responsibilities, duties, and skills required:

1. Assist children in safely crossing the street. Use verbal and non-verbal signals to keep the attention of pedestrians and motorist while maintaining control of pedestrians and cross walks;
2. Be on duty at assigned location for the complete scheduled time;
3. Promote safety by maintaining awareness of traffic situations and acting accordingly to protect the children;
4. Identify hazardous practices or circumstances and take action to assure safety of children at crossings;
5. Assure that children walk bicycles and carry skateboards or other means of locomotion when crossing the street;
6. Notify the Police Department of any situation encountered, which may be outside the scope of training, authority, or expertise of a school crossing guard;
7. Put out and pick up traffic cones and traffic control signs at designated locations;
8. Enforce and communicate traffic and crossing safety rules;
9. Report unsafe behavior of children to school officials;
10. Maintain employee timesheet records;
11. Observe all appropriate safety precautions during work activities including wearing appropriate safety apparel; and
12. Perform other duties and responsibilities as may be required by the Superintendent of Schools.

Sperry Public Schools is an equal opportunity employer offering employment without regard to race, color, religion, gender, national origin, age, sexual orientation, or disability. This job description summary does not imply that these are the only duties to be performed. This job description is subject to change in response to funding variables, emerging technologies, improved operating procedures, productivity factors, and unforeseen events.