Creating a Parent ProgressBook Account

Step 1: Visit our website at <u>www.bloomcarroll.org</u>, and click on Bulldog Portal, Parent Resources, ProgressBook Parent Access. Click the blue Sign Up button



Step 2: Click on "I am a parent"

Select the type of account you would like to create:

Add Another Child to Your Parent Account A parent account can have multiple children linked to it. Use this option to add another child to your existing account.	
C Link student	
New Parent Account A parent account provides you access to view your children's progress, assignments, attendance, etc. Use this option to create your account.	
New Student Account A student account provides students access to view information about their classes such as homework, graded assignments, etc. Use this optic student account.	n to create a
• I am a student	

Cancel

Step 3: Fully complete the student registration page, including step 3. You will need a separate registration key for each child. All fields must match the information contained in our records.

First Name:	Enter your first name	
Last Name:	Enter your last name	
Email:	Enter your email address	
	(Used for password reset requests and teacher com	nunication
Re-enter Email:	Re-enter your email address	
2 Account Details		
User name:	Create your user name	
Password:	Create your password	
Re-enter Password:	Re-enter your password	
3 Link Students to Acco	unt	
Student 1		
Registration Key:	Enter a registration key	
First Name:	Enter student's legal first name	
Last Name:	Enter student's last name	
Date of Birth:	mm/dd/yyyy	

Once all fields have been correctly filled out, click the green register button and your account will be created.