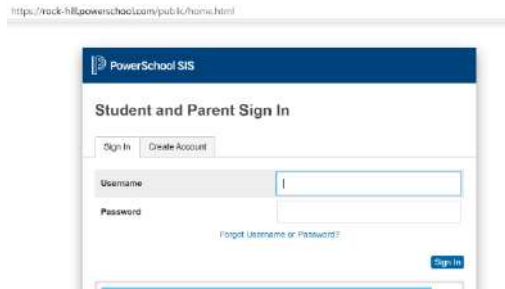


Creating a Parent Portal Account

1: Visit <https://rock-hill.powerschool.com/public>

If you previously have had a Parent Portal Account for your student(s), you can enter your username and password.



2: If you have never had a Parent Portal account, please click on Create Account

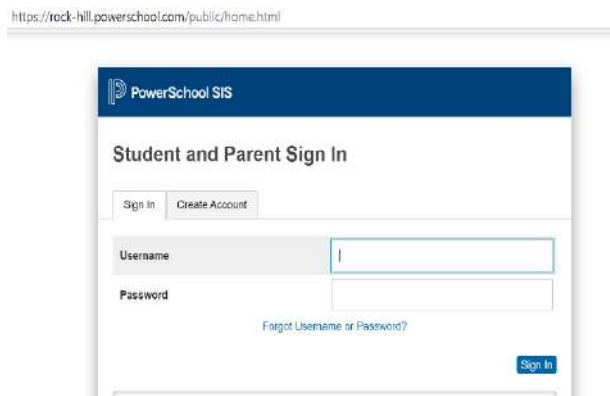


3: Create your Parent Account

Be sure to provide all information, if you have previously created an account with the same email address it will not allow you to create a new one.



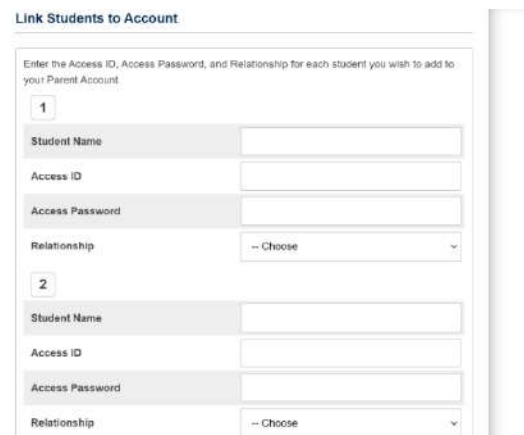
4: A confirmation link will be sent to your email. It takes about 5 minutes to receive. Once you receive it, you can click on the activation link and it will take you back to the login page.



5: Link your student(s) to your account.

You will need the Access ID & Password given in this email

***You can link multiple students in this step



Navigating Parent Portal

For Laptops:

Tool Bar on left side will provide options to view: Grades & Attendance, My Schedule, Forms, etc.

- You can sign up for transportation under the forms tab.

The screenshot shows the Parent Portal interface. On the left is a 'Navigation' sidebar with various icons and labels. A red box highlights the 'Forms' icon, with a green callout box pointing to it that says 'This is where you will find any needed forms for your student.' Other items in the sidebar include Grades and Attendance, Grade History, Locker Information, Course Based Report Card, Attendance History, Email Notification, Document Library, Teacher Comments, School Bulletin, Class Registration, IGP Success Viewer, Curriculum Browser, Balance, My Schedule, and School Information. The main content area is titled 'Grades and Attendance' and shows a table with columns for 'Exp' and 'Last W' (Monday, Tuesday, Wednesday, Thursday). The table lists three rows: 1(A-B), 2(A-B), and 3(A-B). Below the table is a 'Legend' section with text: 'Attendance Codes: Blank=Pre', 'ETRD=Excused Tardy', and 'SC-BTF'.

If you already have an account and want to add multiple students to Account Preferences.

This screenshot shows a portion of the Parent Portal sidebar. It includes icons and labels for 'Balance', 'My Schedule', 'School Information', and 'Account Preferences'. The 'Account Preferences' icon, which is a gear, is highlighted with a red box.

For 3rd-5th Grade Students:

Once you log into your account you will see your student's schedule and grades for each subject. If you would like a regular updates of grades sent to your email, click on the left side on email notification. Check the box with summary of current grades and attendance, add additional emails for other family members, and select the Frequency you would like the update. Weekly updates will be received on Mondays.

The screenshot shows the 'What Information Would You Like to Receive?' settings page. On the left is a sidebar with icons and labels for 'Course Based Report Card', 'Attendance History', 'Email Notification' (with a red circle containing the number 1), 'Document Library', 'Teacher Comments', 'Forms', 'School Bulletin', 'Class Registration', 'IGP Success Viewer', 'Curriculum Browser', and 'Balance'. The main content area has three sections: 'What Information Would You Like to Receive?', 'Additional Notification Emails', and 'Frequency'. In the first section, there are four rows with checkboxes: 'Summary of Current Grades and Attendance' (checked, with a red circle containing the number 2), 'Detail Report Showing Assignment Scores for Each Class' (checked), 'Detail Report of Attendance' (unchecked), and 'School Announcements' (unchecked). Below these is a 'Balance Alert (Note: will only be sent when student is low on funds)' (unchecked). The 'Additional Notification Emails' section has a text input field for 'Email Address(es)' with a note '(Separate multiple email addresses with commas)'. The 'Frequency' section has a 'How Often?' dropdown menu set to 'Weekly' (with a red circle containing the number 3), and an 'Apply These Settings to All Your Students?' checkbox. At the bottom is a 'Send Now For' button.

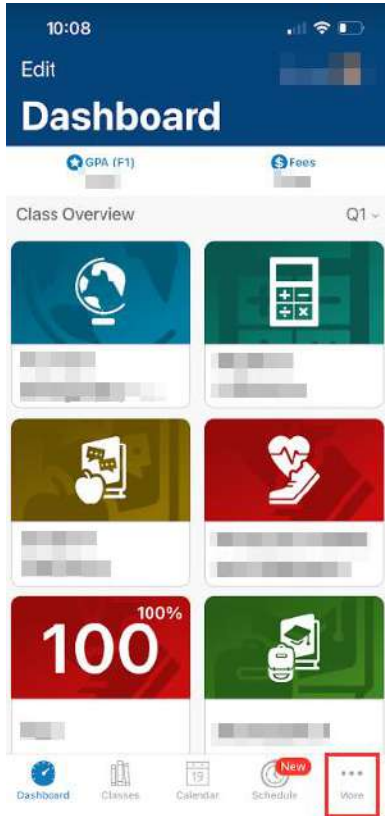
Navigating Parent Portal

For Cell Phones:

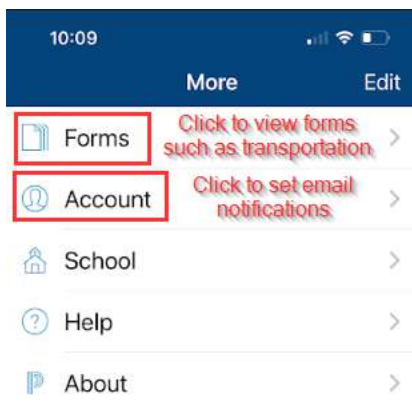
1. Download the PowerSchool App.



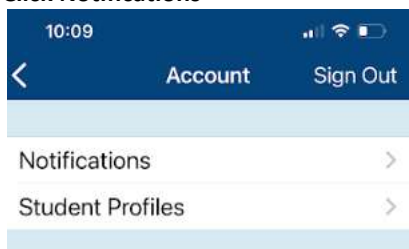
2. To view options for Grades & Attendance, Schedule, Forms, etc. click the More option on the bottom right corner.



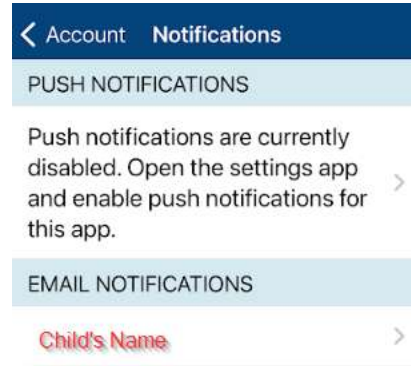
3. Select Forms to sign up for transportation.
4. For 3rd-5th Grade Students:
If you would like a regular updates of grades sent to your email, click on Account.



5. Click Notifications



6. Select your child's name.



7. Select Assignment Details, Grades & Attendance and Frequency you would like to receive email updates. Weekly updates will be received on Mondays.

