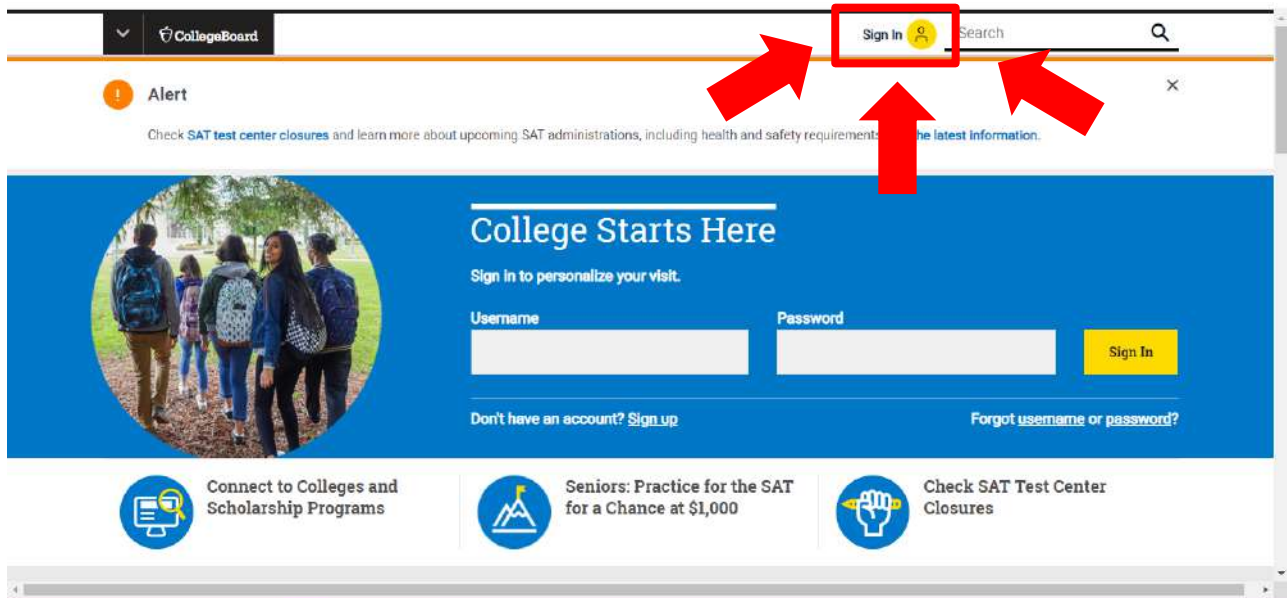


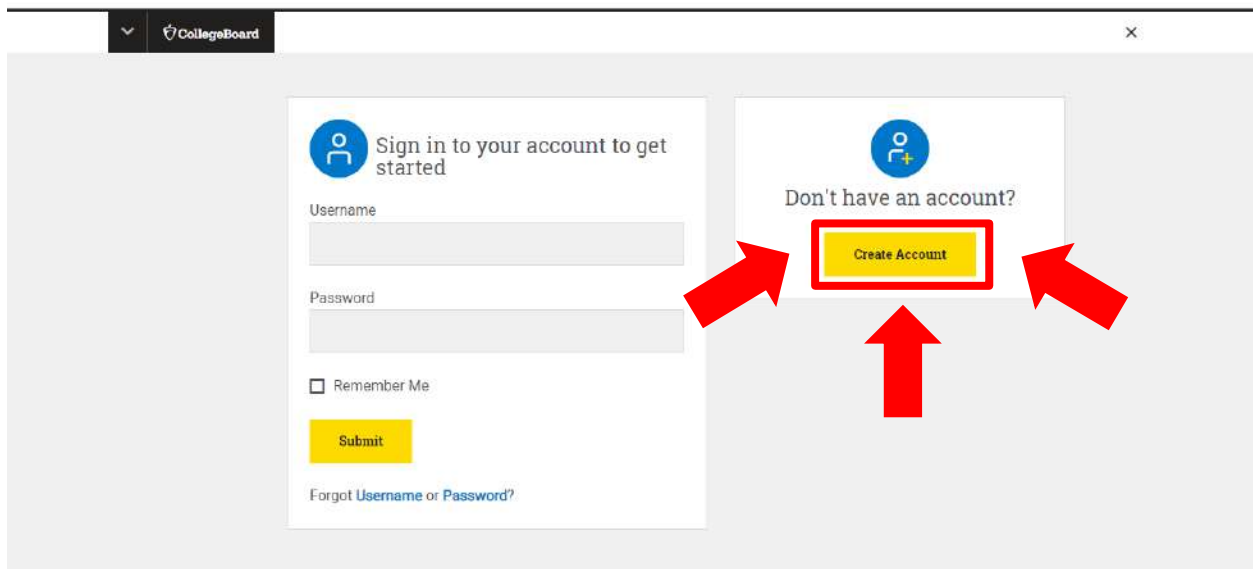
Creating a College Board Account

Step 1: Navigate to collegeboard.org

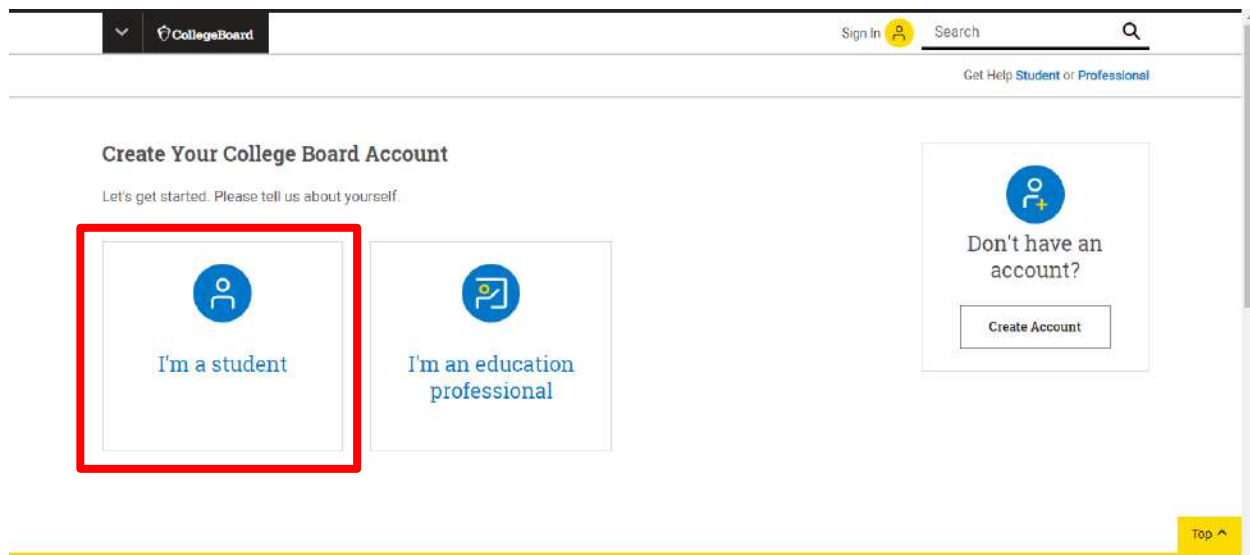
Step 2: Select the Sign In button in the upper right hand corner.



Step 3: Select create an account.



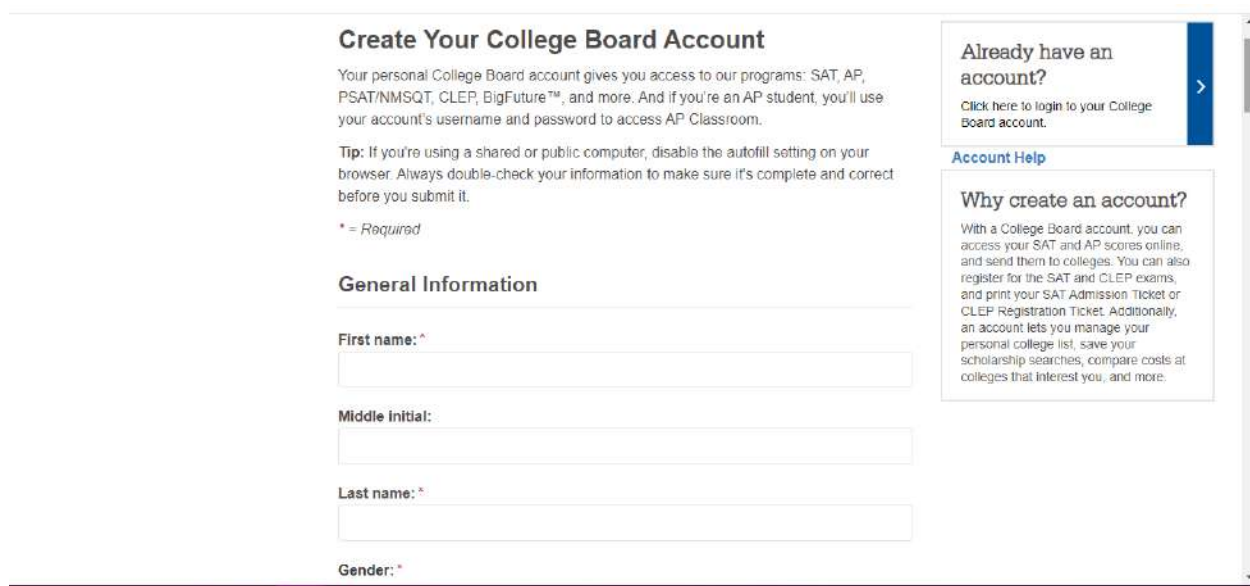
Step 4: Select “I am a student.”



The screenshot shows the 'Create Your College Board Account' page. At the top, there is a navigation bar with the College Board logo, a 'Sign In' button, and a search bar. Below the navigation bar, the main heading is 'Create Your College Board Account' with the subtext 'Let's get started. Please tell us about yourself.' There are three main options: 'I'm a student' (highlighted with a red box), 'I'm an education professional', and 'Don't have an account?'. The 'I'm a student' option is selected. A 'Top' button is visible in the bottom right corner.

Step 5: Complete the General Information indicated.

**** You must complete ALL information with the red ** next to it**



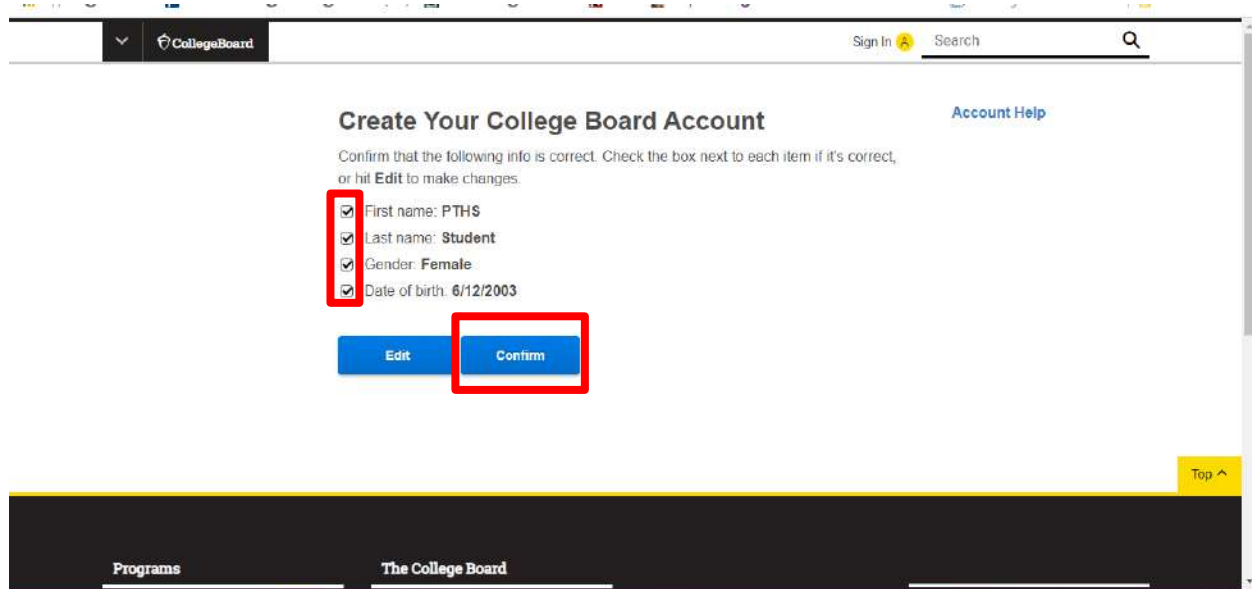
The screenshot shows the 'Create Your College Board Account' page with the 'General Information' section expanded. The section includes a tip about using a shared or public computer and a note that asterisks (*) indicate required fields. The 'General Information' section contains four input fields: 'First name: *', 'Middle initial:', 'Last name: *', and 'Gender: *'. The 'First name' and 'Last name' fields are highlighted with a red box. To the right of the form, there is a sidebar with links for 'Already have an account?', 'Account Help', and 'Why create an account?'.

Few helpful tips:

- You will graduate in June of 2024.
- We encourage you to utilize your ptsdwebapps email address for your email.
- We encourage you to utilize the beginning of your webapps email address for your username.

- We also encourage you to use the first initial of your first name, first initial of your last name, your Student ID number, and a special character (!). Please see an example below **(DO NOT USE THIS FOR YOUR ACCOUNT)**:
 - Email: 24rigglec@ptsdwebapps.com
 - Username: 24rigglec
 - Password Cr224999650!
- Zip Codes for the following cities:
 - McMurray – 15317
 - Venetia – 15367
- Your Zip Code **MUST** match the city that you live in. For example, do not put Pittsburgh, PA with 15367 Zip Code. You will see an error message and have to complete it again.

Step 6: If all information is correct – select all check boxes and hit Continue.



The screenshot shows the 'Create Your College Board Account' page. At the top, there is a navigation bar with the College Board logo, a 'Sign In' link, and a search bar. The main heading is 'Create Your College Board Account' with a link to 'Account Help'. Below the heading, a message asks the user to confirm their information and check boxes if correct, or hit 'Edit' to make changes. There are four items listed: 'First name: PTHS', 'Last name: Student', 'Gender: Female', and 'Date of birth: 6/12/2003'. Each item has a checked checkbox. Below the list are two buttons: 'Edit' and 'Continue'. The 'Continue' button is highlighted with a red box. At the bottom of the page, there is a footer with links to 'Programs' and 'The College Board'.

Congratulations! You have now created a College Board Account. **Please make sure you WRITE DOWN your username and password somewhere safe. You will use this over the next 4 years.**

If you have any questions, please email your counselor!!