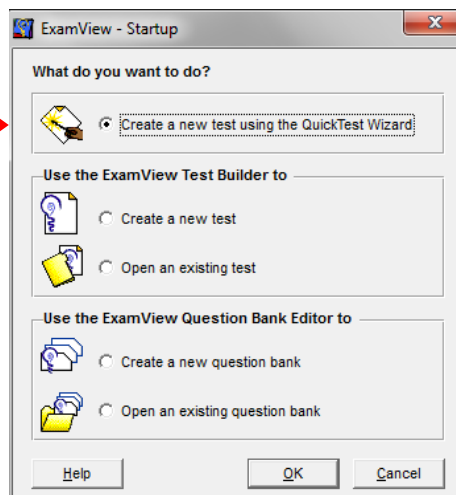




Create Tests using ExamView



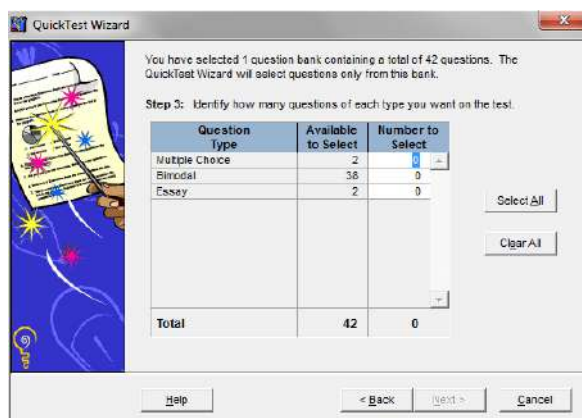
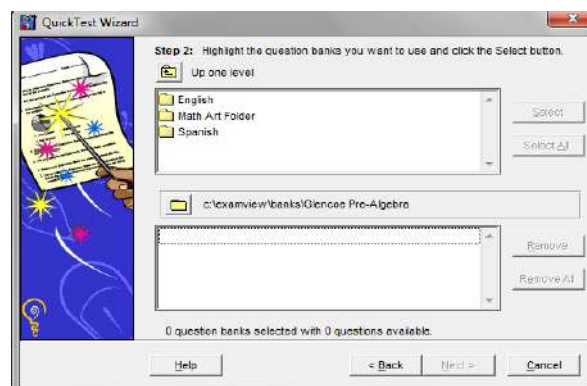
1. Make sure the ExamView software is installed on your computer. You may have this icon on your desktop.



2. Open ExamView and select **Create a new test using the QuickTest Wizard** and OK.

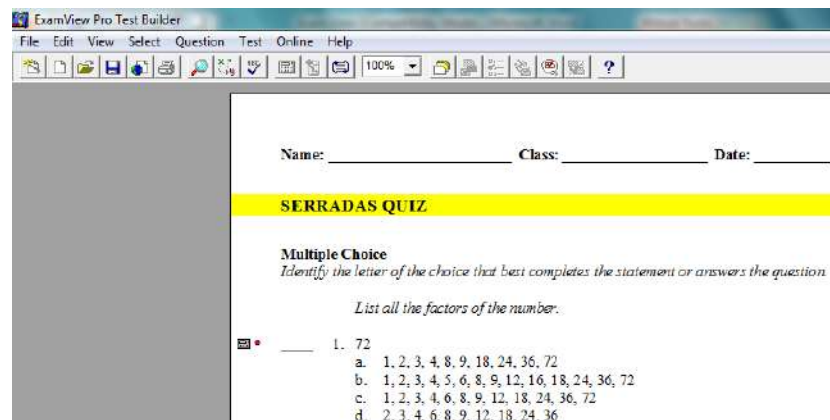
3. Give the test a Title and click OK.

4. Navigate through the folders until you find the section you need. Start with the **English** folder.



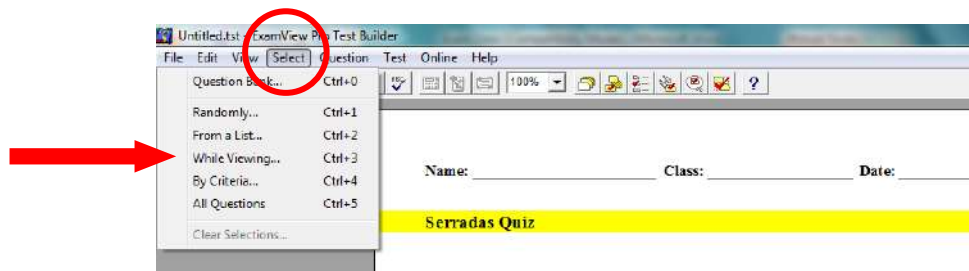
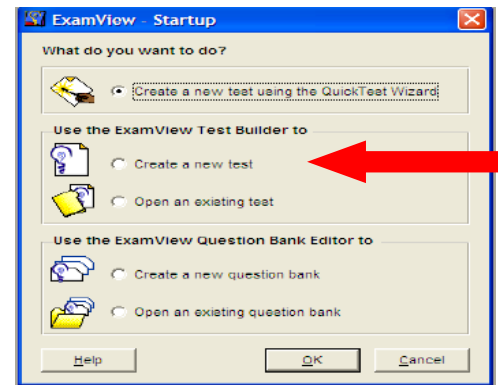
5. After you find your chapter you'll get this screen. Enter how many of each type of question you want from the available question bank.

6. Save the test in a folder you can easily find.



Alternate way to create a test:

1. Open ExamView and click **Create a new test** and OK.
2. Give the test a title and click OK.
3. Navigate through the folders to find the bank of questions you are looking forward.
4. From the Menu Bar click **Select** and then click on **While Viewing**.



5. Scroll through and click the check box to the left of each question you want to add. Click OK when done.
6. To add more questions click **Select** from the Menu Bar. Then select **Question Bank**.
7. Save your test in a folder you can easily find.

