Jackson
PUBLIC SCHOOLS

COVID-19 CLOSE CONTACT NOTIFICATION

This letter serves as notification of possible exposure to COVID-19 in your workplace. Please follow these instructions carefully as they are made to prevent the spread of COVID-19 and ensure the safety of JPS staff.

Close Contact

Close Contact status is defined as personal presence within 6 feet for a minimum of 15 minutes or had direct physical contact with a positive case. *Out of an abundance of caution, you are being notified of the possibility of close contact or a COVID-19 positive case.*

Testing

Due to the high risk of exposure under close contact, testing is paramount. Employees who have been in close contact with a positive case MUST be tested and undergo self-quarantine or isolation. (Please note that a JPS official will notify you if you are believed to have been in close contact with a positive case at work.) Listed below are COVID-19 testing sites. Employees are strongly encouraged to utilize the rapid results testing options, to ensure timeliness of any further action.

Rapid Testing Covered By Insurance	Free Testing
Trustcare (multiple sites) 4880 I-55 Frontage Road North Jackson, MS 39211 Hours: Sunday: 1:00 PM - 7:00 PM Monday - Friday: 8:00 AM - 8:00 PM Saturday: 9:00 AM - 5:00 PM Appointments: trustcarehealth.com or (601) 487-9199	***University of Mississippi Medical Center*** West Street Farmers Market 352 E. Woodrow Wilson Jackson, MS Open M-S 8am- 5pm Appointment via https://covidschedule.umc.edu/ Or (601) 496-7200 **Jackson Hinds Comprehensive Health Center** 3502 W. Northside Drive Jackson, MS OR 145 Raymond Road Jackson, MS (601) 362-5321 Ext. 1179

Guidance for Negative COVID-19 Test Results

If an employee receives a **negative COVID-19 test result and they are asymptomatic**, they must do the following:
- Complete **three-day** self-quarantine
- Monitor for symptoms during quarantine
- Provide their supervisor with documentation of a negative test result
- Return to work after completion of self-quarantine

If an employee receives a **negative COVID-19 test result and they become symptomatic** during their three days of self-quarantine, they must do the following:
- Get retested immediately.
  - If a *positive* result is received, refer to *Guidance for Positive COVID-19 Test Results* below and provide their supervisor with documentation of the result.
  - If a *negative* result is received, provide your supervisor with documentation of this result, complete three-day quarantine, ensure that they remain fever free for at least 24 hours **WITHOUT** the use of a fever-reducing medication, e.g. Tylenol, Motrin, **AND**
- Symptoms have improved before returning to work

Guidance for Positive COVID-19 Test Results

After receiving a COVID-19 positive diagnosis, instructions will be provided from the testing facility. In addition, employees must ***provide their supervisor with documentation of the positive test result*** and follow the guidance below before returning to work.

If an employee receives a **positive COVID-19 test result and they are <u>symptomatic:</u>**

- Isolate for 10 days starting from the date of last contact with the positive case
- Ensure that they remain fever free for at least 24 hours **WITHOUT** the use of a fever-reducing medication, e.g. Tylenol, Motrin, **AND**
- Symptoms have improved before returning to work

If an employee receives a **positive COVID-19 test result and they are <u>Asymptomatic:</u>**

- Isolate for 10 days starting from the date of last contact with the positive case
- If symptoms develop during isolation, ensure that they remain fever free for at least 24 hours **WITHOUT** the use of a fever-reducing medication, e.g. Tylenol, Motrin, **AND**
- Symptoms have improved before returning to work