

**PARKROSE SCHOOL DISTRICT #3**  
**10636 N. E. Prescott Street**  
**Portland, Oregon 972202699**

**JOB POSTING #COREAT**

**SEPTEMBER 11, 2012**

**PLEASE POST**

**EXTRA DUTY POSITIONS OPEN FOR CURRENT CERTIFICATED EMPLOYEES ONLY 2012-2013**

**ONE POSITION AVAILABLE AT EACH SCHOOL LOCATION**

**POSITION: CORE ALIGNMENT TEAM FACILITATOR POSITIONS –**  
**6 POSITIONS OPEN – ONE AT EACH K-5 DISTRICT GRADE LEVEL**

**SALARY:** \$749.74 – Yearly Stipend for each of the 6 leaders – The certified collective bargaining agreement determines the pay scale for extra duty positions.

**ESSENTIAL JOB FUNCTIONS:**

A high-performing collaborative team of teachers is the heart and soul of a school that functions as a professional learning community. A highly effective team is invariably led by an effective team leader.

1. Coordinate and lead the work of their Team
2. Work closely with and reports to the principal and Director of School Improvement
3. Attend leadership meetings
4. Serve as the key communications link between the administration and staff
5. Facilitate Core Alignment Team time
6. Be familiar with and communicate district initiatives
7. Facilitate the creation of the Core Alignment Team agenda and minutes
8. Communication between the leadership team and Core Alignment Team
9. Other duties as assigned by the administration

Applications must be sent to: Please e-mail Mary V. King if interested  
[mary\\_king@parkrose.k12.or.us](mailto:mary_king@parkrose.k12.or.us)

**Closing Date:** Until filled

Questions concerning this position should be directed to, Principal, at Parkrose, 503-408- .

*An Equal Opportunity Employer*

*Applicants with culturally diverse backgrounds are strongly encouraged to apply.*