

Monday, September 21, 2020

Minutes of the Conway School PTA General Meeting

Held on Monday, September 21st 2020 5:30 PM

Co-President: Brynn Frydenlund

Co-Vice President: Sarah Bistranin

Co-Secretary: Mandy Scott

Treasurer: Ana Johnson

Co-President: Lindsey Tellesbo

Co-Vice President: Michelle Nielson

Co-Secretary: Melissa Garcia

Location of Meeting:

-Mount Vernon, WA 98274, Zoom Remote Conference Call

Present at Meeting:

-Board Members

-Crystal Kombol

-Tim Dickinson

-Amy Staudenraus

-Karen Hanseth

-Kristin Hayton

-Elizabeth Yost Neidzowski

-Katherine Wolfe

-Weyers

Absent from Meeting:

-Ana Johnson

-Melissa Garcia

The regular meeting of the Fall Conway School PTA General Meeting was called to order at 5:32 PM on September 21, 2020 via a Zoom Remote Conference call by Brynn Frydenlund. Meeting was adjourned at 5:46 PM by Brynn Frydenlund.

Approval of Agenda and Minutes:

-The minutes for the 05/18/2020 meeting were unanimously approved by the board.

Old Business:

-**End of Year Parade** was held on June 19th, 2020 and it was a success. The Staff/Teachers/PTA members handed out popsicles, 8th grade gifts, etc and was a good wrap up for the 19/20 school year.

-**Hygiene kits and clothing** were handed out prior to summer - speak to Crystal Kombol for any other concerns.

-**School Supplies:** The PTA was able to allocate \$250 per staff member for classroom supplies for the 20/21 school year. The teachers are working closely with Angela Pederson as many orders are from KCDA.

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New Business:

-Changes in Board Members:

-Lindsey Tellesbo has moved from co-Treasurer to co-President alongside Brynn Frydenlund. All other members remain in their current positions. Kristin Hayton has generously offered to take over the Quickbooks, Taxes, etc.

-Calendar: The PTA and Principal Tim Dickinson has decided to keep the calendar empty through the beginning of next year.

-Budget - See attached for budget spreadsheet.

-PTA Membership: We possibly need to have 25 members enrolled to be current with the state. We will work together to find out the correct answer and proceed accordingly. We have discussed using social media in order to reach the parents/teachers of this community to enlist more members.

-Teacher Appreciation is a dinner the PTA usually holds for the Teachers during Conference Week in October. The PTA is looking into the options of what is possible with current circumstances.

-The Scholastic Book Fair: It will be a virtual book fair this year. The PTA is extending the Book Fair to two weeks. It will be October 5-18. Virtual Book fairs have been successful in the past and it can reach more of the Conway community this year through social media given our circumstance. Pete The Cat has been purchased for all Kindergartners for this year.

-Scholastic Dollars: Brynn Frydenlund has proposed that \$100.00 scholastic dollars be allocated to each teacher to update their classrooms and \$3,000.00 scholastic dollars be allocated to the library for any books/resources that are needed. This will leave the remaining \$500.00 scholastic dollars to be saved and used for future Pete the Cat books, etc. This proposal was unanimously approved by the board.

-Holiday Happenings: The PTA is discussing options as the typical "Giving Tree" is not an option, but a virtual shopping experience or Amazon Wishlists for the families will be possible. For food donations we can set up a drive thru food drive with bins outside of office possibly. Will explore options to stay compliant.

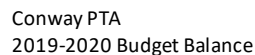
-Winter Staff Appreciation: The staff's poinsettias will not be affected so we can deliver those per usual.

-Fall Flower Bowls: The Fall Flower Bowls fundraiser has been a success given the current climate. The PTA reduced the price to \$25.00 per bowl given the circumstances and that is still leaving us 50% profit. The first pick up date we sold out and 45 bowls were picked up. As of today, the next Friday pick up, which is 90 bowls, has sold out as well. An additional 30 bowls are going to be delivered with the thoughts of last minute orders and/or The Farmers Market on Saturday.

Agenda, Time & Date of Next Meeting:

-Next general meeting is set for January 25th, 2021 at 5:30 PM.

Minutes taken and submitted to board by: Mandy Scott, Co-Secretary.



Account	Expenses	2019-2020 Budget	As of 5/29/2020	2020-2021 Budget	Notes:
60500	After School Programs	\$6,000.00	\$4,302.58	\$4,000.00	Cut by 1/3 since fall is cancelled
	60500 Contract Labor \$5,500				
	60000 After School Program Other \$500				No activitiies Sept-Jan
61000	Administrative Expenses	\$4,100.00	\$3,050.25	\$4,650.00	No changes
	61100 Accounting Fees \$400			\$400.00	
	61150 Bank Fees \$600		\$16.99	\$600.00	
	61200 Dues \$300		\$264.00	\$300.00	
	61225 Insurance \$360		\$360.00	\$360.00	
	61250 Legal Fees \$0			\$0.00	
	61300 Dept of Revenue \$80			\$80.00	
	61350 Misc \$750		\$1,140.25	\$1,500.00	increased for PPE
	61400 Office Supplies \$750		\$830.65	\$750.00	
	61450 Postage, Mailing \$0			\$0.00	

61500 Printing, Copying \$0			\$0.00	
61550 PTA Meetings \$300		\$107.96	\$100.00	lowered
61650 Sec of State Fees \$110		\$50.00	\$110.00	
61675 Signs \$300			\$300.00	
61700 Software \$150			\$150.00	
61850 Taxes \$0		\$400.00	\$0.00	
62000 Auction Expenses	\$16,800.00	\$18,424.85	\$0.00	
62100 Auctioneer \$500		\$800.00		
62300 Auction Food \$8,500		\$10,088.44		
62400 Auction Projects \$1,500		\$1,317.24		
62500 Auction Setup \$2,500		\$2,619.77		
62600 Bank Fees \$2,500		\$2,699.40		
62800 Online Software \$1,000		\$1,000.00		
62900 Facility Rental \$0				
62350 Box Tops Mailing Expense	\$25.00		\$0.00	decreased, online only
62360 Box Tops Party Expense	\$55.00		\$55.00	try to do something next year as 5th graders
63000 Author Experience Expense	\$2,000.00	\$1,426.58	\$0.00	No activitiies Sept-Jan.
63200 Book Fair Expenses	\$6,000.00	\$3,263.84	\$4,000.00	expecting lower sales if we move to online only (this is pass-through cost only)
63450 Missoula Theatre Expenses	\$4,000.00	\$500.00	\$4,000.00	No activitiies Sept-Jan -- did we get \$500 deposit back for 2020
63500 Mixed Bag Expenses	\$2,500.00	\$440.46	\$0.00	No activitiies Sept-Jan
63550 Hanging Basket/Bowl Expenses	\$3,000.00	\$6,209.25	\$10,200.00	Expense, income not included (November & May)
63575 Holiday Baskets	\$6,000.00	\$3,568.14	\$5,000.00	ask for "sponsorships", etc
63600 Nature Trail/Gardening Expense	\$2,700.00	\$13.24	\$2,000.00	lowered
63650 Scholarships/Student Needs	\$5,000.00	\$208.04	\$5,000.00	
63700 School Enrichment	\$18,100.00	\$4,808.39	\$11,950.00	
63710 8th Grade Graduation \$1,000		\$957.17	\$1,000.00	
63715 Field Trips \$7,500		\$2,230.26	\$7,500.00	
63720 Grandparents Tea \$200			\$200.00	
63720 Healthy Eating Prog \$200			\$200.00	
64750 Math Counts \$300		\$186.90	\$0.00	Cancelled
63755 Minutes for Books \$600			\$0.00	Cancelled
63760 Misc Activities \$300		\$964.22	\$300.00	
63765 Assemblies \$4,000		\$0.00	\$2,000.00	No activitiies Sept-Jan. Keep Tim Hagerman science assembly ~\$1400
63775 Recess Equip \$2,000		\$469.84	\$750.00	lowered.
63777 Read Across America \$400			\$0.00	Cancelled
63790 Swimming \$1,000			\$0.00	look into 2021-2022 school. Year
64000 School Improvements/Ground Maint	\$2,000.00		\$0.00	this should be a school expense
65000 Teacher Appreciation	\$2,000.00	\$1,301.06	\$1,500.00	Incl Wreaths, Conference Week dinner, Spring teacher appreciation
Other: Library Expenses		\$27.05	\$0.00	use auction account & scholastic book dollars
Total Expenses Budgeted for 2019-2020	\$80,280.00	\$56,294.47	\$48,355.00	
		\$23,985.53 from budgeted expense		
Net total budgeted for 2019-2020	\$67,695.00	\$95,669.88	-\$25,480.00	
	income	income		