

**SCSD CONTINUING EDUCATION**  
**NEW COURSE DEVELOPMENT / PROPOSAL**

COURSE NAME: \_\_\_\_\_

INSTRUCTOR: \_\_\_\_\_

FALL: \_\_\_\_\_ WINTER: \_\_\_\_\_ SPRING: \_\_\_\_\_

DATES: \_\_\_\_\_

CLASS LENGTH: \_\_\_\_\_ (hours/days) TARGET AUDIENCE: \_\_\_\_\_

MINIMUM TOTAL CLASS ENROLLMENT: \_\_\_\_\_ MAXIMUM TOTAL CLASS ENROLLMENT : \_\_\_\_\_

FEES: \_\_\_\_\_

LOCATION/ SPACE NEEDS: \_\_\_\_\_

\_\_\_\_\_

BRIEF COURSE DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

OTHER NOTES / MISCELLANEOUS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_