

Proposal Content

The Construction Management proposal should be as brief and concise as possible. In order to facilitate an equitable evaluation of your Construction Management qualifications, please respond specifically to the following items in the order as described below:

A. General Information

- a. Name, address, city, state, zip code and telephone number
- b. Type of organization (individual, partnership, corporation)
- c. How many years you have provided construction management services
- d. How you will develop and establish leadership for the project team, consisting of the architect, consultants, engineers, and contractors
- e. Five trade references, including the company name, representative and phone number, which can be contacted.

B. Experience

- a. List your past experiences of this nature during the past 5 years
 - include the project name, location, owner, architect, building type, construction cost, year constructed, and role you played
 - identify what specific or unique value your team added to the success of each project

C. Personnel

- a. Provide a list of key personnel that you are may/will commit to this project, along with their experience

D. Responsibilities

- a. Describe your capabilities and procedures in the specialized areas of:
 - Budget Estimating
 - Scheduling
 - Cost Control
 - Quality Control
- b. Describe your knowledge of the local construction conditions and market.
- c. Describe what responsibility your firm will take toward maintaining the budget, schedule and quality.

Evaluation Criteria

The proposals will be evaluated relative to the following criteria:

1. Qualifications of individuals assigned to the project
2. Familiarity with the local and regional construction markets
3. Performance on past projects
4. Ability to meet time and budget constraints
5. Recent, current and projected workloads