



# Prairie City School District

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P.O. Box 345 • 740 Overholt Street • Prairie City, Oregon 97869 • (541) 820-3314

## POSITION OPENING Computer/Math Teacher 7-12 Grade

### **Position Description:**

We are searching for an enthusiastic computer/math teacher. The computer side of this position is to promote computer literacy among our students. In this position, you will be required to craft and present lessons, develop teaching material, and attend parent-teacher conferences. Computer teachers should also ensure that equipment remains in excellent working condition.

On the math side of this position we are searching for a dedicated and experienced math teacher to join our team. As a math teacher, you will be required to deliver lessons that develop students' theoretical and applied mathematical skills. You will also be responsible for assigning homework, grading assignments and quizzes, and documenting students' progress.

### Computer/Math Teacher Responsibilities:

- Planning lessons and activities that facilitate students' acquisition of basic and advanced computer/math skills.
- Instructing in a manner that develops students' confidence in their abilities.
- Observing and managing classroom dynamics.
- Invigilating and grading projects, quizzes, and examinations.
- Tracking and communicating students' advancement throughout the course.
- Attending parent-teacher and faculty conferences.

### Computer/Math Teacher Requirements:

- Bachelor's degree in math and computer science, computer engineering, or related discipline.
- Teaching certification for the level at which you will be instructing.
- Prior experience as a computer/math teacher.
- Strong written and administrative skills.
- Nurturing, adaptable approach to instructing.
- Passionate about fostering academic excellence.

### **About the Area and Community:**

The city of Prairie City is located in the upper end of the John Day Valley in beautiful Grant County, Oregon. The community consists of a population around 900 people and is bordered to the south by the scenic

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## BOARD OF DIRECTORS

Chairperson Ryan Williams • Nancy Hitz • Margie Walton • Lindsay Rausch • Chris Camarena • Jamie McKay • Jenny Shaw

*We are an equal opportunity employer and provider.*

Strawberry Mountains and adjacent to the John Day River. Prairie City's community is dotted with cattle ranches and is in the middle of some of the greatest hunting, fishing, and outdoor recreation areas in Eastern Oregon.

**EOE and ADA Information:**

Prairie City School District 4 is an Equal Opportunity Employer and does not discriminate in employment on the basis of race, religion, sex, national origin, age, marital status, or disability. Prairie City School District 4 complies with all applicable state and federal statutes and regulations in employment.

**Salary Range:** \$37,066 - \$70,793

**Benefits:** Medical, Dental, Vision (District contribution for 20-21 school year is \$1295.00 per month), and 6% PERS.

**Application materials:**

1. Cover letter
2. Application-available on District Website: <https://www.pcsd4.com> under the tab "MORE".
3. Resume
4. Three (3) letters of reference
5. Official Transcripts
6. Copy of Oregon License

*Incomplete applications will not be considered. Applicants considered for this position will be contacted*

**Send application materials to:**

Susie Combs  
Prairie City School Dist. #4  
P.O. Box 345  
Prairie City, Oregon 97869  
Email: [combss@grantesd.k12.or.us](mailto:combss@grantesd.k12.or.us)

**Starting Date:** August 16, 2021

**Closing date:** **May 27, 2021**, however the District retains the option of accepting applications until the position is filled.

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