

COMPONENT 4 – Consists of 8 files

The first 7 file forms are Arial 11 pt font and single-spaced by default.
The Written Commentary is Arial 11 pt font and double-spaced.

PART A: CONTEXTUAL INFORMATION (1 file)

1 p – Contextual Information Sheet

PART B: KNOWLEDGE OF STUDENT (1 file)

4 pp – Knowledge of Student – includes the following:
Group Information and Profile Form (2 pp)
Evidence - progress charts, emails, notes from at least 2 listed sources (2 pp)

PART C: GENERATION & USE OF ASSESSMENT DATA (3 files)

1 p – Instructional Context Form (Unit)

9 pp – Formative Assessment Materials Form (2 pp)
Assessment, or description of secure, copyright assessment (2 pp)
Data - patterns, trends, outliers (2 pp)
Student Self-Assessment, examples from 3 students (3 pp)

5 pp – Summative Assessment Materials Form (1 p)
Assessment, or description of secure, copyright assessment (2 pp)
Data – patterns, trends, outliers (2 pp)

PART D: PARTICIPATION IN LEARNING COMMUNITIES (2 files)

3 pp – Description of Professional Learning Need Form (1 p)
Evidence – label how you met need & impact on student learning (2 pp)

3 pp – Description of Student Need Form (1 p)
Evidence – student need, how you collaborated, impact of collaboration (2 pp)

PART E: WRITTEN COMMENTARY (1 file)

12 pp – You create a document using Arial 11 pt font and double-spaced with one-inch margins. This document addresses the Prompts from your C4 Instructions under these Headings:

1. Knowledge of Students (suggested length: 2 pp)
2. Generation and Use of Assessment Data (Suggested length: 5 pages)
3. Participation in Learning Communities (Suggested length: 2 pages)
4. Reflection (Suggested length: 3 pages)