

Common Planning Time & PLC

Schedule for SY 13-14

1) Content Area Meetings (Fridays Starting on 9/6):

5th/6th - Will meet from 7:48 - 8:28 (Location TBD)

7th/8th - Will meet from 10:36 - 11:16 (Location TBD)

Content Area Meetings are intended for all teachers assigned to a specific content to meet and discuss units of study, lesson plans, and assessments, as well as school wide goals related to content (example: what skills do want our students to have mastered after four years of Social Studies at Bolger?)

2) Grade Level Meetings (Mondays Starting on 9/9):

5th/6th - Will meet from 7:48 - 8:28 (Location TBD)

7th/8th - Will meet from 10:36 - 11:16 (Location TBD)

Grade Level Meetings are intended for all teachers assigned to the two grade level team to meet and discuss grade level activities, struggling students (and develop a plan, as a team, to assist them), and for each content area to keep all other content areas informed about what they are doing, which allows for cross-curricular support.

3) PLC (Wednesdays Starting on 9/11):

5th/6th - Will meet from 7:48 - 8:28 (Location TBD)

7th/8th - Will meet from 10:36 - 11:16 (Location TBD)

PLC Meetings are intended for groups of teachers to get together and do meaningful work that will allow them and/or the building to grow professionally. PLCs are intended to be teacher driven and could include, but are not limited to; committee work, book studies, peer observation/coaching, and mentoring.

ALL COMMON PLANNING TIME MEETINGS AND PLCs MUST DEVELOP GROUP NORMS, ASSIGN LEADERSHIP ROLES, KEEP AGENDAS AND MEETING MINUTES, AND KEEP ATTENDANCE (REMEMBER OUR TRAINING ON PLCs WITH GINGER FROM NJEA PRIORITY SCHOOLS). ALL DOCUMENTATION MUST BE FORWARDED ELECTRONICALLY TO ADMINISTRATION TO REVIEW AND WEARHOUSE.